SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

SPECIAL MEETING AGENDA

THURSDAY, NOVEMBER 19, 2026

5:00 PM

Zoom Information:

https://us02web.zoom.us/j/81815116135?pwd=7VUWVabm0DRFfPWy9KvrbTELJ3blA0.1

Meeting ID: 818 1511 6135| Passcode: 528983

Dial by your location | +1 669 900 6833 US

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA

A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Joe Baca, Jr., President
Supervisor, County of San Bernardino
Penny Lilburn, Vice President
Mayor, City of Highland
Kim Knaus, Secretary
Councilmember, City of San Bernardino

COMMISSION MEMBERS:
Frank J. Navarro
Mayor, City of Colton
Rhodes Rigsby
Councilmember, City of Loma Linda
Theodore Sanchez
Councilmember, City of San Bernardino

ALTERNATE COMMISSION MEMBERS:
Dawn Rowe
Supervisor, County of San Bernardino
Phillip Dupper
Councilmember, City of Loma Linda
John Echevarria
Councilmember, City of Colton
Jimmy Saldana
Mayor Pro Tem, City of Highland
Fred Shorett
Councilmember, City of San Bernardino

- *Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, and will be provided at the meeting, and are posted in the Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.*
- *Recordings of the SBIAA Commission meetings are available in the Agenda section of our website at www.sbiaa.org.*
- *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382–4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.*
- *Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Speaker slips should be turned in to the Clerk of the Board prior to the start of Public Comment.*
- *Public comments for both agenda and non-agenda items will be limited to three minutes.*
- *The three–minute limitation shall apply to each member of the public and cannot be shared. An additional three minutes will be allotted to those who require translation services.*

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Commission of the San Bernardino International Airport Authority will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

A. **CALL TO ORDER / ROLL CALL**

B. **CLOSED SESSION PUBLIC COMMENT**
The Closed Session Public Comment portion of the San Bernardino International Airport Authority Commission meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. **CLOSED SESSION**
An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer, Scott Huber, SBIAA Legal Counsel, and Joe Ermalovich, AeroPro MRO SBD, LLC

D. **REPORT ON CLOSED SESSION**
Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. **ADDED AND DEFERRED ITEMS**

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the San Bernardino International Airport Authority Commission subsequent to the posting of the agenda.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF NOVEMBER 19, 2026
   [PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 005]**

G. **INFORMATIONAL ITEMS**

The following subject matters and their attachments are submitted to the Commission Members for informational purposes only. No formal action or motion is required. Commission Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration.

2. Informational Items

   a. CHIEF EXECUTIVE OFFICER'S REPORT
      [PRESENTER: Michael Burrows, Chief Executive Officer **PAGE#: 012]**

   b. REPORT ON LEGISLATIVE INITIATIVES
      [PRESENTER: Michael Burrows, Chief Executive Officer **PAGE #: 013]**

   c. REPORT ON CRUISING AT ALTITUDE
      [PRESENTER: Mark Gibbs, Director of Aviation **PAGE #: 014]**

   d. REPORT ON ACTION PLAN
      [PRESENTER: Michael Burrows, Chief Executive Officer **PAGE #: 015]**

H. **OPEN SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Open Session Public Comment is requested to fill out a speaker slip and submit it to the Clerk of the Board prior to the start of Public Comment. Public comments are limited to three minutes per speaker for both agenda and non-agenda items. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services. Pursuant to the Brown Act, the Commission may not discuss or take action on non-agenda items raised during public comment but may briefly respond to statements or direct items to staff for future consideration.

I. **COMMISSION CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion.

3. REGISTER OF DEMANDS FOR OCTOBER 2026
   [PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 019]**

4. RECEIVE AND FILE TREASURER'S REPORT FOR SEPTEMBER 30, 2026, FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
   [PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 028]**

5. APPROVE THE FILING OF A NOTICE OF COMPLETION WITH GEO PAVING AND SEALCOATING, INC. FOR THE IRP 2 LANDFILL SURFACE REPAIR (PHASE II) PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
   [PRESENTER: Jeff Barrow, Director of Development **PAGE#: 031]**

6. APPROVE THE FILING OF A NOTICE OF COMPLETION WITH ALL AMERICAN BUILDING SERVICES FOR THE INTER-TERMINAL WALKWAY PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
   [PRESENTER: Jeff Barrow, Director of Development **PAGE#: 034]**

7. AUTHORIZE STAFF TO ADVERTISE THE GENERAL AVIATION RAMP (PHASE III) PROJECT
   [PRESENTER: Jeff Barrow, Director of Development **PAGE#: 037]**

8. APPROVE MEETING MINUTES: OCTOBER 28, 2026
   [PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 040]**

J. **COMMISSION ACTION ITEMS**

9. CONSIDER AND ADOPT PROPOSED BUDGET ADJUSTMENTS FOR FISCAL YEAR 2026-2027
   [PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 047]**

10. APPROVE THE PURCHASE OF A NEW LEKTRO 88I ELECTRIC TUG FROM OSHKOSH AEROTECH OREGON, INC. IN AN AMOUNT NOT TO EXCEED $175,192.79
    [PRESENTER: Wendy McConaughey, FBO Manager **PAGE#: 050]**

K. **COMMISSION MEMBER COMMENT**

Commission members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

L. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the special meeting of the San Bernardino International Airport Authority Commission, on Thursday, December 17, 2026 at 5:30 PM.

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 1** **PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission**

SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF NOVEMBER 19, 2026

SUMMARY

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Commission member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

RECOMMENDED ACTION(S)

Receive for information and consideration in accordance with applicable conflict of interest laws.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The potential conflicts information provided in this report is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit San Bernardino International Airport Authority (SBIAA) Commission members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual SBIAA Commission members from participating in any Commission proceeding involving a license, permit, or other entitlement for use pending before the Commission, if the individual member has received a contribution of more than two hundred fifty dollars ($250.00) within the preceding twelve (12) months or for three (3) months following any such Commission proceeding, from any person, company or entity who is the subject of the proceeding, including parent-subsidiary and certain otherwise related business entities as defined in the California Code of Regulations, Title 2, Division 6, Section 18438.5, or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time they know, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to SBIAA staff by the Principals):

Agenda Item No.	Contractors/Tenants	Subcontractors/Subtenants
5.	Geo Paving and Sealcoating, Inc. Khalifah Alsayegh, CEO/CFO/Secretary	None.
6.	All American Building Services Anthony Innabi, CEO/CFO/Secretary	None.
10.	OshKosh AeroTech Oregon, Inc. John Pfeifer, President/CEO Matthew Field, CFO	None.

Attachments:

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438

84308. (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars ($250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars ($250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars ($250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars ($250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars ($250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 87103

87103. A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars ($2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars ($2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars ($500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars ($250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18438.5. Aggregated Contributions Under Section 84308.

For purposes of Section 84308:

(a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a contribution of more than $250 has been made by any party to a proceeding, contributions made by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are defined in subdivision (b) below), shall be aggregated and treated as if received from the party for purposes of the limitations and disclosure provisions of Section 84308.

(b) Parent, Subsidiary, Otherwise Related Business entity, defined.

(1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

(2) Otherwise related business entity. Business entities, including corporations, partnerships, joint ventures and any other organizations and enterprises operated for profit, which do not have a parent-subsidiary relationship are otherwise related if any one of the following three tests is met:

(A) One business entity has a controlling ownership interest in the other business entity.

(B) There is shared management and control between the entities. In determining whether there is shared management and control, consideration should be given to the following factors:

(i) The same person or substantially the same person owns and manages the two entities;

(ii) There are common or commingled funds or assets;

(iii) The business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis;

(iv) There is otherwise a regular and close working relationship between the entities; or

(C) A controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

Note: Authority cited: Section 83112, Government Code. Reference: Section 84308, Government Code.

HISTORY

1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior history of section 18438.5, see Register 85, No. 8.

2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2014, No. 33).

2a

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 2a** **PRESENTER: Michael Burrows, Chief Executive Officer**

SUBJECT: INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER'S REPORT

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 2b** **PRESENTER: Michael Burrows, Chief Executive Officer**

SUBJECT: INFORMATIONAL ITEMS – REPORT ON LEGISLATIVE INITIATIVES

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

2c

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 2c** **PRESENTER: Mark Gibbs, Director of Aviation**

SUBJECT: INFORMATIONAL ITEMS – REPORT ON CRUISING AT ALTITUDE

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 2d** **PRESENTER: Michael Burrows, Chief Executive Officer**

SUBJECT: INFORMATIONAL ITEMS – REPORT ON ACTION PLAN

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

November, 2026 – Airport Focal Area



- Ensure Operational & Financial Stability
- Stabilize Revenue Streams & Sources
- Good Neighbor Program
- Airport Outreach:
  Business Retention & Expansion
- SBD Above & Beyond
- FAA Projects
  Airport Terminal Updates
- Grant Programs & Initiatives
- International Trade
  U.S. Customs

Draft Action Plan for SBIAA (11/30/26)

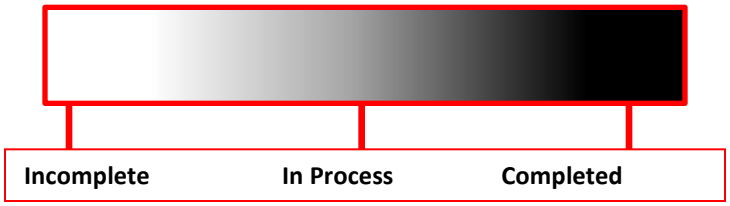
Month	Key Initiative	Key Resources	Completion Date
July, 2026	SBD Above & Beyond Value Engineering; SBD Good Neighbor Program	SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance	July 30, 2026
August, 2026	Energy Needs Assessments; Airport Terminal Enhancements & Permitting; Hydrogen Hub	SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance	August 31, 2026
September, 2026	North Ramp & FAA Projects	SBIAA Commission & Committee, CEO., Director of Aviation, Director of Finance	September 30, 2026
October, 2026	International Trade Initiatives; Quarterly Financials	SBIAA Commission & Committee, Director of Finance, Director of Aviation, Asst. Secretary of Commission	October 31, 2026
November, 2026	Legislative Initiatives; Quarterly Budget Adjustments	SBIAA Commission & Committee, CEO., Director of Finance, Exec Staff	November 30, 2026
December, 2026	Business Plan Report; Finalize Annual Audit	SBIAA Commission & Committee, CEO, Director of Aviation, Director of Finance, Exec Staff	December 31, 2026

SBIAA Near-Term Action Plan – Implementation

November, 2026

- Stabilize Tenants & Infrastructure
- Update Capital Plans
- Airport Improvements
- Implement Operational Software
- AOA Access Road Project
- SBIAA Infrastructure& Equipment Assessments
- International Trade
  U.S. Customs

Sub-Initiative Status:



	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 3** **PRESENTER: Mark Cousineau, Director of Finance**

SUBJECT: REGISTER OF DEMANDS FOR OCTOBER 2026

SUMMARY

SBIAA's Register of Demands for October 2026.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of October 2026. The total of the register is $12,848,931.83.

Fuel: Titan Aviation Fuels was paid $10,043,766.52 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. were paid $43,077.10 to operate SBIAA vehicles and for resale at Luxivair-SBD.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless were paid a total of $230,491.36

Capital Projects Cost: AEC Moreno Corporation, Fairview Ford Sales, Inc., Sully-Miller Contracting Company were paid a total of $1,009,692.52.

Employee Benefits: Ameritas Life Insurance Corp., Kaiser Foundation Health Plan, Inc., LegalShield, The Lincoln National Life Insurance Co., were paid a total of $165,778.75.

Professional Services: Aecom Technical Services Inc.; Airport Council International; Allawos & Company LLC; Aviatrix Communications LLC; Boston Fox Tigue International LLC; CJMC Holdings LLC; Coffman Associates Inc.; David Turch and Associates; Imagine Systems Inc; Innovative Federal Strategies LLC; J.R. Miller & Associates, Inc.; Jackhammer Movement Inc.; Mirau Edwards Canon Lewin & Tooke LLP; Right Energy Group LLC; Tom Dodson & Associates; U.S. Customs & Border Patrol; and USDA were paid a total of $415,609.72.

Attachments:

1. October 2026 Register of Demands for the November 19, 2026 Commission Meeting
2. VISA breakdown - October 2026

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
11/19/2026

Line	Company Name	Description	AP Register
1	A.O. Reed & Co., LLC	Repairs and maintenance for HVAC system	8,524.85
2	Adamson Police Products	Body armor protective equipment	1,890.08
3	AEC Moreno Corporation	Building improvements	9,900.00
4	Aecom Technical Services Inc.	Infrastructure consulting firm, design and professional services	207,284.91
5	AirNav LLC	Luxivair SBD's current listing advertising renewal	8,255.00
6	Airport Council International	2027 Airport membership Dues	1,903.00
7	Airwave Communications	Annual for Avtec web portal access, maintenance, and 24/7 technical support	6,840.14
8	All Pro Broadcasting Inc.	Radio advertisement	3,800.00
9	Allawos & Company LLC	Consulting services for solar and green energy projects	4,625.00
10	Am-Tec Total Security Inc.	Monthly fire and burglar alarm monitoring and inspection	3,273.50
11	Amazon Capital Services Inc.	Office supplies and equipment	4,120.95
12	Ameritas Life Insurance Corp.	Employee group benefits - dental and vision	16,989.20
13	Arbon Equipment Corporation	Inspection troubleshooting Sheriff Hangard bay door	2,768.04
14	Atsushi Kugimiya	PPE boots reimbursement 26/27	179.53
15	Audacy Operations, LLC (Audacy Inc.)	Radio advertisement	22,360.00
16	Automated Gate Services Inc.	Gate 9 troubleshooting services	925.00
17	Aviatrix Communications LLC	Passenger services marketing support and management	38,204.02
18	B&H Photo & Electronics Corp	Office equipment and accessories	1,157.54
19	Belico Details LLC	Fleet vehicle washes	2,655.00
20	Benson Systems, Inc.	Fire protection repair and maintenance services Hangar 674	8,279.53
21	Boston Fox Tigue International LLC	Marketing services	22,266.51
22	Brad Toms	Employee business expense reimbursement	297.60
23	BrightView Landscape Services, Inc.	Luxivair-SBD landscape services	1,698.69
24	Burrtec Waste Industries Inc.	Refuse	8,148.70
25	C & A Janitorial Services	Janitorial services	36,135.78
26	Cal Card - SBIAA	Refer to Visa Breakdown	49,788.44
27	CALI939 KLLI-FM - KLLI Radio, LLC	Radio advertisement	4,575.00
28	California Airports Council-CAC	FY 2026-27 Membership dues	1,000.00
29	CDW Government LLC	IT hardware/software products and support	1,235.36
30	CED-Consolidated Electrical Distributors	Electrical supplies	771.96
31	Chrisp Company	Ramp markings - nose bar striping and parking envelope	70,160.00
32	Cintas Corporation	Uniform and mat rentals	6,238.17
33	City of San Bernardino Water Department	Water and sewer services	42,593.00
34	CJMC Holdings LLC	Construction and project management services	5,400.00
35	Coffman Associates Inc.	Professional environmental services for capital projects	5,454.00
36	Control Concepts, Inc. (HSG, Inc.)	Domestic terminal baggage handling system repairs	1,273.50
37	Dan's Lawnmower Center	Parts to maintain Grounds Department's power tools	181.54
38	David Turch and Associates	Federal legislative, advocacy and consulting services	5,000.00
39	DENM LLC	SBIAA Special event services concert performers	20,000.00
40	Eagle Graphics LLC	Employee uniform and logo apparel for SBD online store	4,781.15
41	East Valley Water District	Water services	1,651.36
42	Encore Lighting Inc.	Lighting supplies	1,767.91
43	Environmental Management Technologies	Hazardous waste management services	2,825.55
44	ESRI	ArcGIS annual subscription & support	477.50
45	Ewing Outdoor Supply	Irrigation supplies and material	2,463.66
46	Fairview Ford Sales, Inc.	Two 2026 Ford Police Interceptors vehicles	100,063.16
47	FedEx	Courier fees	458.41
48	Ferguson Enterprises LLC	Plumbing supplies and material	450.87
49	First Choice/Blue Tiger	Coffee supplies for Luxivair-SBD hospitality bar	724.65
50	Ford Credit Company	Car lease payment	2,437.61
51	Frontier Communications Corporation	Telephone services	4,719.36

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
11/19/2026

Line	Company Name	Description	AP Register
52	Garrett Hoeffer	Reimbursement for Airport Security course	297.60
53	GMSTEK LLC	Monthly fuel management and point-of-sale software	2,220.03
54	Granite Telecommunications	Telephone services	6,495.30
55	Ham's Electric, Inc.	Electrical repairs, installation, and maintenance	721.52
56	Imagine Systems Inc.	IT consulting services and desktop maintenance	2,818.56
57	Inland Empire Broadcasting Corp DBA KOLA-FM Radio	Radio advertisement	2,800.00
58	Inland Overhead Door	Parts and labor for hangar door repair	650.00
59	Inland Valley Development Agency	Due to due from payment for services from IVDA	278,748.82
60	Innovative Federal Strategies LLC	Federal legislative advocacy services	4,000.00
61	J.R. Miller & Associates, Inc.	Architectural and engineering design services	10,256.08
62	Jackhammer Movement Inc.	Marketing advertisement and strategy services	73,300.00
63	K&L Hardware and Plumbing Supply Inc	Maintenance, tools, and supplies	182.12
64	Kaiser Foundation Health Plan, Inc.	Employee group benefits - medical	131,587.12
65	Kenneth Pruitt	Employee business expense reimbursement	141.90
66	LegalShield	Employee benefits - legal services	795.50
67	Los Angeles Engineering Inc.	Emergency work - repair SBIAA airfield/ramp waterline	5,040.53
68	Lumacurve	Airfield runway & taxiway guidance signs	6,485.67
69	Mackinac Software LLC	Monthly service fees for AWOS weather system	178.00
70	Mark Gibbs	Employee trave reimbursement	2,626.57
71	Mark Reddick	26/27 Travel PR ONT Airport training	297.60
72	Marlin Martinez	26/27 Travel NBAA-BACE Las Vegas training	401.55
73	MediWaste Disposal, LLC	Medical waste disposal services and supplies	39.60
74	Merit Oil Company	Fuel inventory for fleet operations	43,077.10
75	Mesquite Productions	Deposit refund	2,000.00
76	Mirau Edwards Cannon Lewin & Tooke LLP	Professional services - legal	6,712.96
77	National Construction Rentals Inc.	Equipment rental	110.88
78	National Pen Co. LLC	Promotional products for SBD and Luxivair marketing	5,954.23
79	Pablo Nunez	2026/27 PPE boot reimbursement	200.00
80	Parts Authority Metro LLC	Automotive replacement parts, tools/equipment, transmissions, accessories and supplies	6,518.26
81	Pete's Road Service Inc.	Tires for security fleet and fuel trucks	16,257.27
82	Petty Cash - Reshma Rajan	Petty cash disbursement	187.27
83	PINS Advantage	Certificate of Insurance management software	8,500.00
84	PlaneNoise Inc.	Monthly subscription aircraft noise complaint box	1,316.13
85	Presidio Networked Solutions Grp LLC	Networking equipment and services	11,960.00
86	Right Energy Group LLC	Professional services for efficient energy use	6,500.00
87	San Bernardino County Fire Protection	Fire protection services	233,074.00
88	SBR Broadcasting Corp DBA KCAL-FM Radio	Radio advertisement	1,220.00
89	SITA Information Networking Computing USA, Inc.	Monthly maintenance and support	1,490.99
90	South Coast Air Quality Mgmt. District	Emission certificates/licenses and fees	176.41
91	Southern California Edison	Electricity	160,018.58
92	Staples	Office supplies	1,545.83
93	Sully-Miller Contracting Company	SBIAA Taxiway A Reconstruction	899,729.36
94	Sunwest Printing, Inc.	Custom printing material and services	281.66
95	Superior Tank Solutions, Inc.	Cleaning, inspection and welding steel tank 665 airport tank	15,840.00
96	Sysco Riverside Inc.	Item restock for FBO hospitality bar	3,872.88
97	T&G Construction Services Inc.	ADA compliant signage for SBD terminal	1,360.00
98	TELOS Identity Management Solutions, LLC.	Security Badging System background check fees	1,034.00
99	The Elovaters	SBIAA Special event services concert performers	12,500.00
100	The Gas Company	Gas	603.49
101	The Lincoln National Life Insurance Co.	Employee group benefits - life insurance	16,406.93

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
11/19/2026

Line	Company Name	Description	AP Register
102	Titan Aviation Fuels	Jet A and Avgas fuel inventory purchases	10,043,766.52
103	Tom Dodson & Associates	Professional environmental services	2,760.04
104	Tyler Sanders	26/27 Travel PR NBAA-BACE Las Vegas	427.21
105	U.S. Customs & Border Protection	Supplemental duties	1,299.33
106	Underground Service Alert Of Southern Cal	Jet Fuel Line & Dig Safe Board Fees	36.10
107	Universal Corrosion Services, LLC	Cathodic protection services	1,091.25
108	USDA	Professional wildlife hazard management services	17,825.31
109	Utility Telecom Group LLC	Ethernet and phone services for Building 48	2,971.09
110	Verizon Wireless	Wireless monthly service and equipment purchases	3,290.48
111	Wendy McConaughey	Employee reimbursement	320.00
112	West Coast Lights and Sirens Inc.	Install public safety equipment on new security vehicles	15,218.09
113	West Tacos, LLC	Food for volunteer and contracted concert staff	4,686.88
114	XGraphix LLC	Ford Police Interceptor graphics 305 & 306 installation	2,212.50
115	Zendesk, Inc.	Annual renewal for IT support management software	5,520.00
	Total		12,848,931.83

Visa Breakdown
October 2026
SBIAA

Line	Description	Vendor	Dept.	Amount
1	Flowers New Baby	1-800-Flowers	Administration	102.88
2	Facilities Supervisor Recruitment	LinkedIn Job	Administration	104.00
3	Facilities Supervisor Recruitment	LinkedIn Job	Administration	600.00
4	Stickers (work comp)	Vistaprint	Administration	79.07
5	Fee for publishing fire suppression RFP	D & M Media	Airport Maintenance	405.00
6	Business lunch for walk through	Panera Bread	Airport Maintenance	87.85
7	Concert aircraft slide landing mats	Artistic coverings	Airport Manager	2,984.65
8	Fee for publishing janitorial services RFP	D & M Media	Airport Manager	381.60
9	Subscription 911 alert for OPS cell phones	Active911	Airport Operations	16.65
10	N/A Fraudulent Activity	Amazon	Airport Operations	(58.70)
11	Hospitality for FAA inspection	Jenny's Donuts and Bakery	Airport Operations	19.49
12	Airport radio batteries	Airwave	Airport Operations	590.38
13	Subscription 911 alert for OPS cell phones	Active 911	Airport Operations	16.65
14	Subscription 911 alert for OPS cell phones	Active 911	Airport Operations	16.65
15	Knox key boxes for AOA	Knox Company	Airport Operations	1,141.88
16	Food for SBIAA Commission Meeting	Stater Bros	Clerk of the Board	163.95
17	Food for SBIAA Commission Meeting	Stater Bros	Clerk of the Board	35.45
18	Email Marketing - Yearly Subscription for email blasts	Constant Contact	Clerk of the Board	316.20
19	Food for SBIAA Commission Meeting	Stater Bros	Clerk of the Board	17.36
20	Loop wire	Elitegates	Facilities	113.77
21	Portable a/c units	Lowes	Facilities	934.19
22	Filter	Supplyhouse.com	Facilities	47.54
23	Roof Sealant	Home Depot	Facilities	566.57
24	Replacement battery for building system equipment	Battery Guys	Facilities	102.33
25	Hydraulic parts and hose	Bernell Hydraulics	Facilities	13.33
26	Steel putty knife	Lowe's	Facilities	75.36
27	Condensate Pump	Supplyhouse.com	Facilities	56.12
28	Pressure Switch	Grainger	Facilities	86.06
29	Pressure Switch	Grainger	Facilities	24.30
30	Components and parts for propane generator project	The Home Depot	Facilities	516.67
31	Door repairs at terminal	DoorTech	Facilities	515.08
32	Small tools, parts, and supplies	Lowe's	Facilities	96.95
33	Components and parts for propane generator project	Home Depot	Facilities	702.40
34	Small tools, parts, and supplies	Lowes	Facilities	80.60
35	Airfield lighting	ADB Safegate	Facilities	584.59
36	Parts	Lowe's	Facilities	(43.06)
37	Parts	Lowe's	Facilities	49.82
38	Parts	Lowe's	Facilities	60.64
39	Tools and stain for monuments	Home Depot	Facilities	313.30
40	Nozzles	Zoro Tools	Facilities	293.60
41	Facilities Supplies	Lowe's	Facilities	(20.34)
42	Facilities Supplies	Lowe's	Facilities	64.46
43	Facilities Supplies	Lowe's	Facilities	35.54
44	Airfield lighting Supplies	Flight Light	Facilities	951.72
45	Repair parts for FBO	SP Pro+Aqua	Facilities	27.97
46	Building 759 air compressor	Harbor freight	Facilities	304.49
47	Facilities paint for office	Sherwin Williams	Facilities	161.58
48	Lighting contactor	EDC Electrical Distribution & C	Facilities	299.49
49	Portable AC	Lowe's	Facilities	709.00
50	Sump Pump	Home Depot	Facilities	152.21
51	Flexible Duct	Home Depot	Facilities	89.65
52	Door handle	Trudoor	Facilities	421.73
53	Pressure washer repair	LS 3D chemical	Fleet	740.14
54	Service call for front loader diag.	Socal JCB	Fleet	200.00
55	Tires security	Pete's road service	Fleet	981.36
56	Tires ground truck 89	Pete's road service	Fleet	998.80

Visa Breakdown
October 2026
SBIAA

Line	Description	Vendor	Dept.	Amount
57	Pressure washer repair	Alternative hose	Fleet	36.84
58	Pressure washer repair	Alternative hose	Fleet	8.92
59	Tires security	Pete's road service	Fleet	296.63
60	Vehicle alignment	Garys Viking tire	Fleet	120.00
61	Tire disposal	Pete's road service	Fleet	390.00
62	Tires grounds truck	Pete's road service	Fleet	729.10
63	Shop tools	Harbor Freight	Fleet	157.67
64	Truck 34 washer pump	Hatfield	Fleet	112.82
65	Pressure washer repair	Alternative hose	Fleet	27.34
66	Tires front deck mower	Pete's road service	Fleet	472.97
67	Security 312 hood latch	Ken grody	Fleet	170.23
68	Tires ops truck	Pete's road service	Fleet	342.80
69	Spark plugs grounds trencher	O'Reilly	Fleet	27.45
70	Fleet shop tools	Home Depot	Fleet	588.16
71	Fleet shop tools	Lowes	Fleet	113.07
72	Jack stands fleet shop	Tractor supply	Fleet	460.04
73	Sweeper broom heads	Nitehawk	Fleet	502.63
74	Backflow cages	Home Depot	Grounds	27.17
75	Backflow testing	1 Son and plumbing	Grounds	385.00
76	Electric covers	CED-Consolidated Electrical Distributors	Grounds	147.90
77	Batteries for power tools	Home Depot	Grounds	519.83
78	Pliers and tools	Home Depot	Grounds	158.59
79	Road signs for work crews	Seton	Grounds	351.90
80	Flowers for monument	Home Depot	Grounds	435.39
81	Pesticide for winter	Chemical Warehouse	Grounds	265.38
82	Pallet of concrete for repair on ramp	Home Depot	Grounds	264.92
83	Pesticide for winter	Ewing Irrigation Products	Grounds	335.02
84	Filter socks for drains	New Pig Corp	Grounds	578.40
85	Pallet of concrete for repair at Hangar341	Home Depot	Grounds	350.83
86	Wasp spray restock	Lowe's	Grounds	25.80
87	Backflow supplies	Riverside Winnelson Co	Grounds	161.63
88	Irrigation supplies	Home Depot	Grounds	151.00
89	Irrigation supplies	Home Depot	Grounds	713.37
90	Backflow repair	Home Depot	Grounds	521.30
91	Grounds repair supplies	Home Depot	Grounds	171.67
92	Personal use error-refunded to card 9/28 (NOV VISA Rpt)	Amazon	Human Resources	43.49
93	Membership Renewal	IE-PSHRA	Human Resources	45.00
94	Personal use error-reimbursed 10/5; refund 9/28 (NOV VISA Rpt)	Amazon	Human Resources	96.27
95	Employee Wellness/Fit for Duty	Colton Urgent Care	Human Resources	211.15
96	Personal use error-reimbursed 10/5	Amazon	Human Resources	31.47
97	Personal use error-reimbursed 10/5	Amazon	Human Resources	63.71
98	Streaming service - Concourse cafe TV Content	Sling	Information Technology	71.10
99	Online storage	Apple.com	Information Technology	0.99
100	365 Monthly subscription	Microsoft	Information Technology	75.60
101	Oh Dear - Website monitoring service	OH DEAR LIER	Information Technology	29.43
102	Power Automate - OPS tool for ESRI	Microsoft	Information Technology	31.50
103	Comm Software - Hosted IT collaboration	Slack	Information Technology	46.57
104	VPN service for mobile devices - added Jon/Andres/Richie	ExpressVPN	Information Technology	160.11
105	Network switch for concert	CDW-G	Information Technology	488.62

Visa Breakdown
October 2026
SBIAA

Line	Description	Vendor	Dept.	Amount
106	Support for virtual server host software - replaces VMWare	Proxmox	Information Technology	858.09
107	Teams audio - Monthly subscription	Microsoft	Information Technology	2.63
108	365 Monthly subscription	Microsoft	Information Technology	680.40
109	Streaming service - CBP TV Content	Dish Network	Information Technology	119.73
110	CC Processing - Processes parking lot transactions	Windcave	Information Technology	300.00
111	Cloud Server - Agencies' website usage charges, split between servers for each agency $187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
112	Cloud Server - Agencies' website usage charges, split between servers for each agency $187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
113	Software License - Website management software, split between servers for each agency. $107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
114	Software License - Website management software, split between servers for each agency. $107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
115	POTS Line - telephone land lines	Frontier Communications	Information Technology	446.11
116	Route 53 - DNS service for .gov domains	Amazon Web Services	Information Technology	1.03
117	Car wash membership for crew cars	Quick Quack Car Wash	Luxivair-SBD	68.99
118	Nitrile gloves	Cintas	Luxivair-SBD	108.54
119	Shipping for fuel truck modules	UPS store	Luxivair-SBD	371.75
120	Fuel truck 4242 air line repairs	Air & hose	Luxivair-SBD	998.30
121	Hospitality bar restock	Sam's Club	Luxivair-SBD	152.22
122	Air line repairs fuel trucks	Air & hose	Luxivair-SBD	212.81
123	Water for lav truck batteries	Stater Bros	Luxivair-SBD	16.20
124	Fuel truck repair	Westrux	Luxivair-SBD	25.49
125	Tires blue car golf cart	Pete's road service	Luxivair-SBD	539.10
126	Fiona tug	Deutz	Luxivair-SBD	270.96
127	Fiona tug	Deutz	Luxivair-SBD	17.60
128	Battery back-ups replacement	Office Depot	Luxivair-SBD	184.86
129	Hardware restock	Grainger	Luxivair-SBD	30.32
130	Hardware restock	Grainger	Luxivair-SBD	100.97
131	Label Maker replacement	Grainger	Luxivair-SBD	155.23
132	O-ring restock	Grainger	Luxivair-SBD	13.45
133	O-ring restock	Grainger	Luxivair-SBD	2.69
134	Hotel Stay - Ava Peterson - Social Media Summit	Hyatt Regency	Luxivair-SBD	433.44
135	Luxivair branded charging cables.	Ideastage.com	Luxivair-SBD	1,991.57
136	Luxivair branded utility bags.	Anypromo	Luxivair-SBD	3,801.38
137	Luxivair branded lip balms.	Anypromo	Luxivair-SBD	610.86
138	Leland's Café inventory	Costco	Luxivair-SBD	96.90
139	Supplies for ""Guacamole Day"" promo event	Redlands Ranch Market	Luxivair-SBD	115.51
140	Supplies for ""Guacamole Day"" promo event	Dollar Tree	Luxivair-SBD	7.17
141	Fuel for crew car	Chevron	Luxivair-SBD	33.36
142	Insecticide	Stater Bros	Luxivair-SBD	21.08
143	Hospitality bar restock	Sam's Club	Luxivair-SBD	191.62
144	Lunch for Executive meeting	Panera Bread	Luxivair-SBD	90.90
145	Leland's Cafe point-of-sale subscription	EPOS Now	Luxivair-SBD	64.00
146	Hospitality bar restock	Sam's Club	Luxivair-SBD	200.35
147	Restocking fee	Prestige Golf Cars	Luxivair-SBD	83.61
148	Movie streaming for theater	Netflix	Luxivair-SBD	26.99
149	Lodging for Hook Naval Aviation Symposium	Grand Sierra Resort	Luxivair-SBD	1,054.43
150	All purpose plant food and potting soil	Lowe's	Luxivair-SBD	121.33

Visa Breakdown
October 2026
SBIAA

Line	Description	Vendor	Dept.	Amount
151	Leland's Cafe inventory	Sam's Club	Luxivair-SBD	47.58
152	Cable for FBO lobby	Dish Network	Luxivair-SBD	161.37
153	Part for water filter	Express Water	Luxivair-SBD	109.60
154	Leland's Cafe inventory	Sam's Club	Luxivair-SBD	128.75
155	Storage for social media device	Apple	Luxivair-SBD	0.99
156	Leland's Cafe inventory	Stater Bros	Luxivair-SBD	24.49
157	Leland's Cafe inventory	Smart & Final	Luxivair-SBD	134.16
158	Fuel for crew car	Chevron	Luxivair-SBD	21.48
159	Hospitality bar restock	Sam's Club	Luxivair-SBD	203.19
160	Herbicide	DIY Pest Control	Luxivair-SBD	136.42
161	Fuel for crew car	Chevron	Luxivair-SBD	76.44
162	Fuel for crew car	Chevron	Luxivair-SBD	48.24
163	Fuel for crew car	Chevron	Luxivair-SBD	32.18
164	Upstairs restroom restock	Sam's Club	Luxivair-SBD	125.03
165	Executive business meeting	Panera Bread	Luxivair-SBD	66.98
166	Executive business meeting	Panera Bread	Luxivair-SBD	97.76
167	Fuel for crew car	ARCO	Luxivair-SBD	161.66
168	Lunch for manager meeting	Panera Bread	Luxivair-SBD	73.91
169	Hospitality bar restock	Sam's Club	Luxivair-SBD	175.90
170	Water restock	Sam's Club	Luxivair-SBD	602.88
171	Dry Cleaning for N928NJ	Dutch Girl Cleaners	Luxivair-SBD	47.09
172	Fuel for crew car	Chevron	Luxivair-SBD	25.98
173	Leland's Cafe inventory	Sam's Club	Luxivair-SBD	69.81
174	Checked baggage fee	Southwest Airlines	Marketing	45.00
175	Hotel Stay - Amber Casarez - AAAE Social Media Summit	Hyatt Regency	Marketing	433.44
176	Stock imagery subscription	Adobe	Marketing	49.99
177	Exhibitor registration for	National Business Aviation Association	Marketing	340.00
178	Airport Security uniform shoulder patches	Will's Patches	Security	350.19
179	Jet bridge parts	Allied Refrigeration Inc.	Terminals	342.51
180	Jet bridge parts	Airport Bridge Company Inc	Terminals	809.87
181	Jet bridge parts	EDC Electrical Distribution & Controls	Terminals	82.45
				49,788.44
	VISA Statement Balance			49,788.44
	Date Prepared: 10/21/2026			

	TO: San Bernardino International Airport Authority Commission **DATE: November 18, 2026** **ITEM NO: 4** **PRESENTER: Mark Cousineau, Director of Finance**

SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR SEPTEMBER 30, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for September 30, 2026 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Attached is the Treasurer's Report for September 30, 2026, for the San Bernardino International Airport Authority. The total book value of cash accounts is $7,014,588.93 on September 30, 2026. Bank statements reflect $7,275,022.20. The difference between the two numbers is related to the outstanding checks, the deposits in transit, and other items September 30, 2026.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for September 30, 2026

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Treasurer Report

September 30, 2026

Cash	Balance 08/31/26	Activities	Balance 09/30/26
Checking Account - Wells Fargo Bank	$ 3,746,519.54	$ 1,301,837.76	$ 5,048,357.30
Deposits In Transit:			
Beginning	38,710.00	(38,710.00)	-
Ending		-	-
Outstanding Checks:			
Beginning	(184,161.91)	184,161.91	-
Ending		(260,433.77)	(260,433.77)
Premium Money Market Account - Wells Fargo Bank	802,882.65	316.81	803,199.46
Deposits In Transit:			
Beginning			
Ending			
Payroll Account - Wells Fargo Bank	-	-	-
Outstanding Checks:			
Beginning	-	-	-
Ending	-	-	-
Subtotal	4,403,950.28	1,187,172.71	5,591,122.99
Investments			
Local Agency Investment Funds	371,594.01	-	371,594.01
Deposits In Transit:			
Beginning			
Ending			
Subtotal	371,594.01	-	371,594.01
Investments Held With Fiscal Agent			
Debt Service Fund-US Bank-2021A series	347,733.00	750.67	348,483.67
Reserve Fund- US Bank 2021A series	553,334.04	1,536.51	554,870.55
Debt Service Fund-US Bank-2021B series	78,147.88	189.23	78,337.11
Reserve Fund -US Bank-2021B series	69,985.76	194.34	70,180.10
Subtotal	1,049,200.68	2,670.75	1,051,871.43
Total Cash and Investments	$ 5,824,744.97	1,189,843.46	$ 7,014,588.43

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet it's expenditure requirment for next six month, anticipating operational fund receipts from IVDA.

Mark W. Cousineau

Mark Cousineau, Treasurer

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 5** **PRESENTER: Jeff Barrow, Director of Development**

SUBJECT: APPROVE THE FILING OF A NOTICE OF COMPLETION WITH GEO PAVING AND SEALCOATING, INC. FOR THE IRP 2 LANDFILL SURFACE REPAIR (PHASE II) PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS

SUMMARY

The IRP 2 Landfill Surface Repair (Phase II) Project is now completed in accordance with the plans and specifications and can be accepted as complete by the San Bernardino International Airport Authority Commission. If accepted, the release of the remaining retention should be issued.

RECOMMENDED ACTION(S)

Approve the filing of a Notice of Completion with Geo Paving and Sealcoating, Inc. for the IRP 2 Landfill Surface Repair (Phase II) Project construction contract and the release of retained funds; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None.

PREPARED BY:	Issa Massou
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On August 26, 2026, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with Geo Paving and Sealcoating, Inc. for the IRP 2 Landfill Surface Repair (Phase II) Project.

The construction consisted of repairs done to the parking lot entrance, utility vaults, and the drainage system.

Completing this project is part of SBIAA's ongoing maintenance responsibilities, established after the Air Force's departure. It contributes to maintaining a safe environment for our SBD tenants.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Photos

PROJECT PHOTOS









	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 6** **PRESENTER: Jeff Barrow, Director of Development**

SUBJECT: **APPROVE THE FILING OF A NOTICE OF COMPLETION WITH ALL AMERICAN BUILDING SERVICES FOR THE INTER-TERMINAL WALKWAY PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS**

SUMMARY

The Inter-Terminal Walkway Project is now completed in accordance with the plans and specifications and can be accepted as complete by the San Bernardino International Airport Authority Commission. If accepted, the release of the remaining retention should be issued.

RECOMMENDED ACTION(S)

Approve the filing of a Notice of Completion with All American Building Services for the Inter-Terminal Walkway Project construction contract and the release of retained funds; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None.

PREPARED BY:	Issa Massou
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On April 22, 2026, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with All American Building Services for the Inter-Terminal Walkway Project.

The improvements consisted of creating an ADA-compliant path of travel for pedestrian use between the Domestic Terminal and the International Arrivals Facility. The project also included a new walkway, crosswalks, and ADA-compliant curbs. These enhancements improve pedestrian circulation for SBD passengers while providing a safe, accessible, and convenient connection between the two terminals.

This project aligns with SBIAA's commitment to providing a safe, efficient, and user-friendly experience.

Staff recommends the Commission approve the above recommended actions.

Attachments:

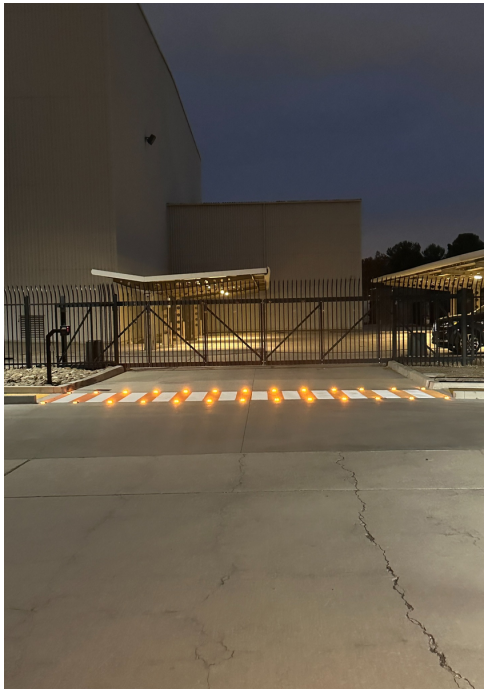
1. Photos

PROJECT PHOTOS









	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 7** **PRESENTER: Jeff Barrow, Director of Development**

SUBJECT: AUTHORIZE STAFF TO ADVERTISE THE GENERAL AVIATION RAMP (PHASE III) PROJECT

SUMMARY

Approval of this item would authorize staff to advertise a Notice Inviting Bids for the General Aviation Phase (III) Project. The authorized scope of work for this project provides for construction of ramp improvements along the general aviation hangars. This project will be procured in accordance with the agency's policies and procedures.

RECOMMENDED ACTION(S)

Authorize staff to advertise for the General Aviation Phase (III) Project in accordance with the agency's policies and procedures.

FISCAL IMPACT

None at this time.

PREPARED BY:	Griselda Lizarraga
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

In February 2025 (Phase I) and May 2026 (Phase II), ramp improvements were completed along Hangar 333 and 341. The improvements consisted of damaged asphalt repairs using fog seal and Type II Slurry Seal applications. The repairs have performed very well over these past two years, significantly enhancing the safety and structural integrity of the ramps serving the hangars. The proposed Phase III improvements consist of approximately 26,000 square feet of pavement rehabilitation along Hangar 341. The existing pavement in this area is in poor condition, exhibiting widespread cracking, loose aggregate, and large potholes.

The proposed project will call for the same slurry seal pavement preservation treatment successfully implemented during Phases I and II. Existing pavement will be thoroughly cleaned and patched with hot-mix asphalt to repair large potholes. Following surface preparation, a thick fog seal will be applied, followed by uniform application of Type II Slurry Seal and a final fog seal topcoat. This treatment will restore pavement integrity, improve skid resistance, and extend the service life of the ramp. This project supports SBIAA's continued commitment to maintaining safe, efficient, and high-quality airfield facilities for tenants and airfield users.

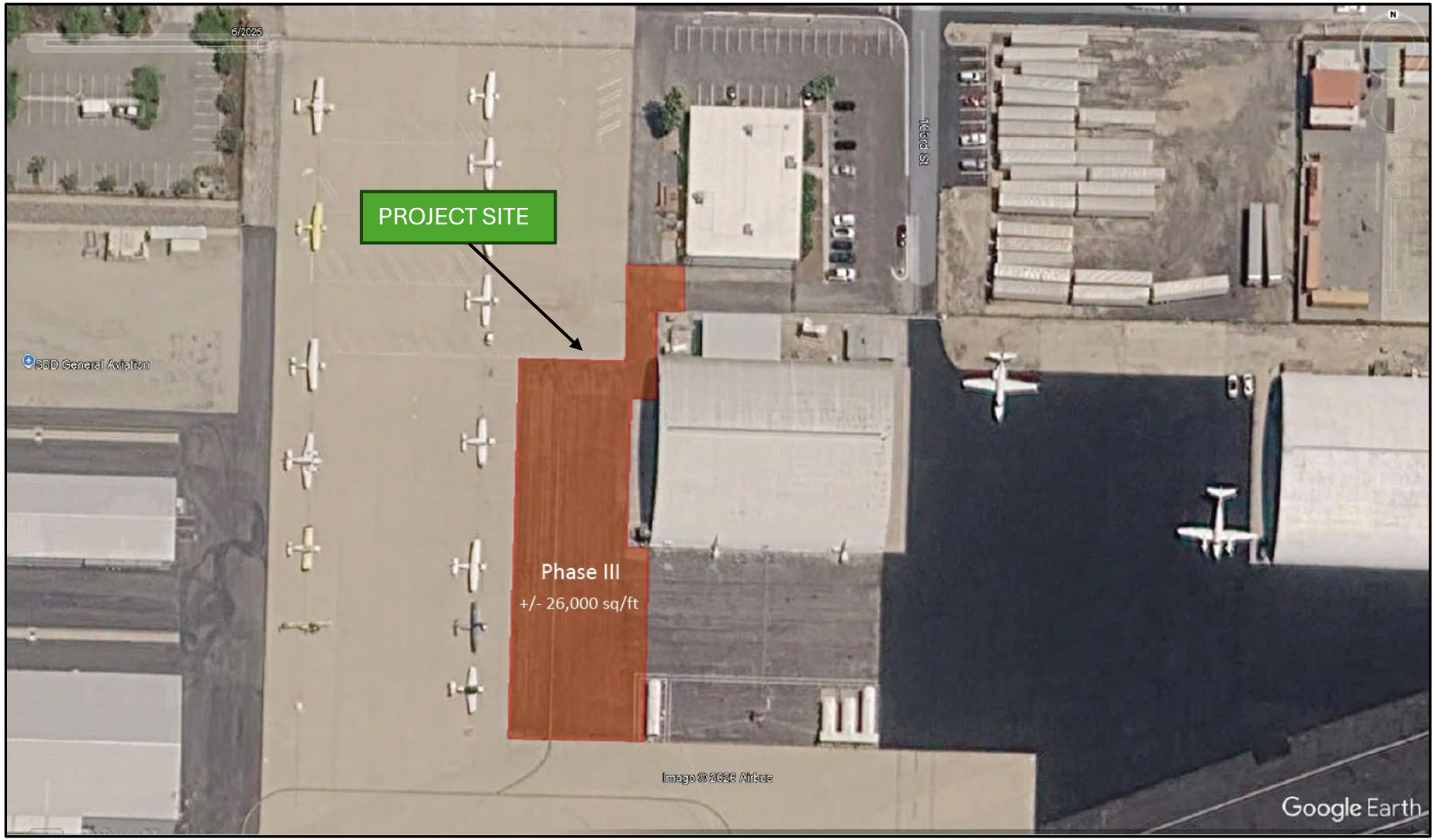
Approval of the above recommended action will provide the necessary authorization for staff to advertise bids for the work described. Following receipt and review of bids, the lowest responsible bid will be brought back to the SBIAA Commission for consideration and approval

Staff recommends the Commission approve the above recommended action.

Attachments:

1. Aerial Map

AERIAL MAP


PROJECT SITE
Phase III
+/- 26,000 sq/ft
16th St
BED General Aviation
Google Earth

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 8** **PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission**

SUBJECT: APPROVE MEETING MINUTES: OCTOBER 28, 2026

SUMMARY

Submitted for consideration and approval by the San Bernardino International Airport Authority (SBIAA) Commission: Meeting minutes of the regular meeting held Wednesday, October 28, 2026.

RECOMMENDED ACTION(S)

Approve meeting minutes of the regular meeting held October 28, 2026.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. October 28, 2026 regular meeting minutes

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

REGULAR MEETING COMMISSION ACTIONS

WEDNESDAY, OCTOBER 28, 2026

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center 1601 East Third Street, San Bernardino, CA

A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Commission Members	
City of Colton	
Mayor Frank J. Navarro	Present
Councilmember John Echevarria (alt)	Present (In Audience)
City of Loma Linda	
Councilmember Rhodes Rigsby	Present
Mayor Phillip Dupper (alt)	Absent
County of San Bernardino	
Supervisor Joe Baca, Jr., President	Present
Supervisor Dawn Rowe (alt)	Absent
City of San Bernardino	
Councilmember Kim Knaus, Secretary	Present
Councilmember Theodore Sanchez	Present (Arrived @ 5:11 PM.)
Councilmember Fred Shorett (alt)	Present
City of Highland	
Mayor Penny Lilburn, Vice-President	Present
Mayor Pro Tem Jimmy Saldana (alt)	Present (In Audience)
Staff Members and Others Present	
Michael Burrows, Chief Executive Officer	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Assistant Secretary of the Commission
Jeff Barrow, Director of Development	Mark Dennis, IT Manager
Mark Cousineau, Director of Finance	Scott Huber, Legal Counsel, Cole Huber LLP

The Regular Meeting of the San Bernardino International Airport Authority was called to order by President Joe Baca Jr. at approximately 5:00 p.m. on Wednesday, October 28, 2026.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined Councilmember Rhodes Rigsby in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comment.

C. CLOSED SESSION

President Joe Baca Jr. recessed to closed session at 5:02 p.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer, Scott Huber, SBIAA Legal Counsel, and Joe Ermalovich, AeroPro MRO SBD, LLC

c. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) – significant exposure to litigation: two cases

d. Conference with Labor Negotiators and Public Employee Performance Evaluation Pursuant to Government Code Sections 54957(b)(1) and 54957.6 - The SBIAA Commission will meet to evaluate the performance of, and to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by position title: Chief Executive Officer.

D. REPORT ON CLOSED SESSION

President Joe Baca Jr. reconvened the meeting at 5:51 p.m. President Joe Baca Jr. asked Mr. Scott Huber, legal Counsel, Cole Huber, LLP, if there were any reportable items Mr. Huber reported that there were none.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. President Joe Baca Jr. stated Commission members should note the item(s) listed which might require member abstentions.

   There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items:

2. Informational Items
   a. Chief Executive Officer's Report
   b. Report on San Bernardino Regional Emergency Training Center (SBRETC) License
   c. InterTerminal Walkway Update
   d. Report on Action Plan

2a. Mr. Michael Burrows, Chief Executive Officer, announced that the Cruising at Altitude concert is scheduled for Saturday, October 31. He noted that the event is expected to attract many friends and family members, as well as technical advisors who will be assisting with the event

2b. Mr. Michael Burrows, Chief Executive Officer, reported that approval of the new license allowed the environmental studies to be completed. Laboratory results are pending, with an anticipated turnaround time of six to eight weeks. He noted that the crew did not observe any anomalies or unusual conditions during the studies.

2c. Mr. Michael Burrows, Chief Executive Officer, expressed his appreciation to the County of San Bernardino for providing funding for the InterTerminal Walkway Project. He reported that the project is now complete, with a ribbon-cutting ceremony planned before the next regularly scheduled meeting.

2d. Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "October, 2026 – Airport Focal Areas" (as contained on pages 016-018 in the agenda packet). Mr. Burrows reported that the agency continues to prioritize U.S. Customs staffing. He also noted that certain airport properties have benefited from Foreign Trade Zone designation. He expressed his appreciation to the Commission for its continued support.

H. COMMISSION CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

3. Register of Demands for September 2026

4. Receive and file Treasurer's Report for August 31, 2026, for the San Bernardino International Airport Authority (SBIAA)

5. Approve Meeting Minutes: September 23, 2026

ACTION: Approve Agenda Item Nos. 3–5

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Navarro / Lilburn
AYES:	Baca, Lilburn, Knaus, Navarro, Rigsby, Sanchez, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

I. COMMISSION ACTION ITEMS

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

6. Consider and adopt proposed budget adjustments for Fiscal Year 2026-2027

Mr. Mark Cousineau, Director of Finance, shared a brief report on Agenda Item No. 6.

ACTION: Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal year 2026-2027.

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Knaus / Navarro
AYES:	Baca, Lilburn, Knaus, Navarro, Rigsby, Sanchez, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. Authorize the renewal of ArcticWolf Cyber Security Services through Presidio Networked Solutions Group, LLC for an amount not to exceed $62,893

Mr. Mark Dennis, IT Manager, shared a brief report on Agenda Item No. 7.

ACTION: Authorize the renewal with Presidio Networked Solutions Group, LLC of all ArcticWolf Cyber Security services for an amount not to exceed $62,893.

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Rigsby / Knaus
AYES:	Baca, Lilburn, Knaus, Navarro, Rigsby, Sanchez, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Due to a conflict of interest involving Commission President Joe Baca Jr., Agenda Item 9 was considered prior to Agenda Item 8.

Commission President Joe Baca Jr. recused himself from Agenda Item No. 8 at 6:09 p.m. due to a conflict of interest.

8. Approve the form of an Aircraft Rescue and Firefighting Staffing Services Agreement with the San Bernardino County Fire Protection District

Mr. Michael Burrows, Chief Executive Officer, presented a brief report on Agenda Item No. 8.

ACTION: Approve the form of an Aircraft Rescue and Firefighting Staffing Service Agreement with the San Bernardino County Fire Protection District; and authorize the Chief Executive Officer to execute all related documents.

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Navarro / Sanchez
AYES:	Baca, Lilburn, Knaus, Navarro, Rigsby, Sanchez, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

9. Consider and discuss the SBD Good Neighbor Program Third Quarter 2026 Report

Mr. Mark Gibbs, Director of Aviation, introduced Ms. Rosemary Barnes of Aviatrix, who provided a brief presentation regarding Agenda Item No. 9.

Vice-President Penny Lilburn inquired about the calls received from residents in Highland and asked whether staff or designated representatives had followed up with the reporting residents. She also asked whether the residents were posing rhetorical questions and whether they had been informed that their homes are located within the airport's flight path.

Ms. Barnes explained that staff follow up with residents when they request to be contacted. She clarified that the questions received reflect genuine inquiries and concerns from the community. She also noted that, when applicable, residents are informed that their properties are located within the designated flight path.

This item was for discussion purposes only; no formal action was taken.

J. ADDED AND DEFERRED ITEMS

There were no items to be added or deferred.

K. OPEN SESSION PUBLIC COMMENT

There were no public comments.

L. COMMISSION MEMBER COMMENT

Councilmember Theodore Sanchez expressed his enthusiasm for the upcoming concert and shared that he looked forward to seeing everyone at the upcoming Cruising at Altitude Concert.

M. ADJOURNMENT

There being no further business before the Commission, Vice-President Penny Lilburn. declared the meeting adjourned at 6:12 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Thursday, November 19, 2026.

Jillian Ubaldo
Assistant Secretary of the Commission

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 9** **PRESENTER: Mark Cousineau, Director of Finance**

SUBJECT: CONSIDER AND ADOPT PROPOSED BUDGET ADJUSTMENTS FOR FISCAL YEAR 2026-2027

SUMMARY

The proposed adjustments modify the adopted San Bernardino International Airport Authority's (SBIAA) budget to reflect improved estimates and changes in conditions in the accounts reflected in the Proposed Budget Adjustments Table.

RECOMMENDED ACTION(S)

Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal year 2026-2027.

FISCAL IMPACT

The composition for the requested adjustments is detailed in the attached "Proposed Budget Adjustment Table". The combined net effect on the San Bernardino International Airport Authority's Fiscal Year 2026-2027 Budget, if approved, would be a net decrease in budgetary income of $150,000.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On June 24, 2026, the San Bernardino International Airport Authority (SBIAA) Commission adopted the SBIAA Budget for Fiscal Year 2026-2027. SBIAA staff determined the following adjustments are necessary based on changes since the budget was approved. Capital Project adjustments require Commission approval.

The effect of the proposed budget adjustments is an increase of $150,000 in budgetary expenses that will be funded through new revenues, cash on hand, and expense management.

The $150,000 increase in budgetary expenses is anticipated for improvements to the International Arrivals Terminal to meet the requirements of the United States Department of Homeland Security Customs and Border Protection (U.S. CBP) for SBD International Airport patrons and staff traffic flow efficiency and safety.

Staff identified the following budget classes that require modification. They are described in the table below:

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
FY 2026-2027 Proposed Budget Adjustments
November 2026

PROPOSED BUDGET ADJUSTMENTS TABLE

	Proposed Adjustments		Budget Class	Approved Budget	Proposed Adjustments	Adjusted Budget
	Expenditures & Transfers Out					
A	Development	63	- Capital Expenditures	100,000	150,000	250,000
B	Information Technology	63	- Capital Expenditures	113,000	(78,000)	35,000
B	Information Technology	63	- Capital Expenditures	40,000	(25,000)	15,000
B	Information Technology	52	- Professional Services	78,000	15,000	93,000
B	Information Technology	54	- Telecommunications	1,560	53,000	54,560
B	Information Technology	55	- Repairs and Maintenance	6,239	10,000	16,239
B	Information Technology	57	- Other Expenses	100,599	25,000	125,599
			Increase (Decrease) in expenditures & transfers out		150,000	
	Revenues & Transfers In					
					-	-
			Increase (Decrease) in revenues & transfers in		-	
			Net Budget Adjustment, Expenses in Excess of Revenues		$ (150,000)	

A $150,000 increase to provide funds for anticipated, but undefined, United States Department of Homeland Security Customs and Border Protection (U.S. CBP) required

physical and technology improvements at the International Arrivals Terminal. The improvements will improve patron and staff foot traffic flow and safety. Depending on the timing of the initiation of international passenger and cargo arrivals, part or all of these costs would be offset by increases in landing fees, fuel sales, and parking revenues.

B $0 adjustments to various Information Technology Department budget classes to better reflect the character of improvements and purchases and to anticipate changes in department activity based year-to-date information.

Staff recommend that the Commission approve the above recommended action.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission **DATE: November 19, 2026** **ITEM NO: 10** **PRESENTER: Wendy McConaughey, FBO Manager**

SUBJECT: APPROVE THE PURCHASE OF A NEW LEKTRO 88I ELECTRIC TUG FROM OSHKOSH AEROTECH OREGON, INC. IN AN AMOUNT NOT TO EXCEED $175,192.79

SUMMARY

Approval of this item would authorize the purchase of a new Lektro 88i all-electric tug from OshKosh AeroTech Oregon, Inc. This tug would primarily be used to maneuver large corporate aircraft on Luxivair SBD's (FBO) ramp as well as other aircraft tug operations on the airfield.

RECOMMENDED ACTION(S)

Approve the purchase of a new Lektro 88i all-electric tug from OshKosh AeroTech Oregon, Inc. in an amount not to exceed $175,193 and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this acquisition is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027 Budget, Luxivair-SBD (D51000), Budget Class 63, Capital Expenditures in the amount of $1,423,500 of which $1,326,023 is available to purchase this equipment.

PREPARED BY:	Susie Garcia
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The Lektro 88i would be used to move large, heavy corporate aircraft that exceed the capabilities of the FBO's current Lektro tug fleet. The towbar-less unit provides the additional power and weight capacities required to maneuver larger aircraft safely and efficiently. The Lektro 88i tug would expand the FBO capabilities to accommodate the growing number of large corporate aircraft at the FBO. Purchase of this new all-electric tug would also increase the electric-powered fleet operated by the FBO, while furthering SBIAA's Green Energy Element initiative.

Staff solicited three (3) competitive proposals, of which OshKosh AeroTech Oregon, Inc. provided the most competitive proposal.

Staff recommends the Commission approve the above recommended action.

Attachments:

1. Quote summary
2. Overview

QUOTE SUMMARY SHEET

Agency:	Requester Name:	Date:	Requesting Division:	Attachments (List):	Description of project/reason for PR:
SBIAA	Susie Garcia	11/12/2026	FBO	OshKosh, Aero Specialties, Tronair	Electric tug

				VENDOR 1				VENDOR 2				VENDOR 3			
				OshKosh AeroTech				Aero Specialties				Tronair			
DESCRIPTION	BRAND/ITEM SPECS OR EQUIVALENT	QTY	UOM	PRICE	SUB-TOTAL	SALES TAX	S&H	PRICE	SUB-TOTAL	SALES TAX	S&H	PRICE	SUB-TOTAL	SALES TAX	S&H
Electric Tug	Lektro 88i	1	ea	$ 152,729.00		$ 13,363.79	$ 9,100.00								
Elctric Tug	TPX-50-E	1	ea					$ 177,550.00		$ 15,535.63					
												Vendor was unresponsive			
	GRAND TOTALS:					$175,192.79				$193,085.63					

SELECTED VENDOR: **VENDOR 1**

JUSTIFICATION FOR SELECTED VENDOR:	VENDOR INFORMATION:	
☑ Lowest overall price	Vendor 1 Company Name:	OshKosh AeroTech
☐ Only vendor that can meet deadline	Address:	1190 SE Flightline Dr, OR 97146
☐ Only reponsive vendor	Contact information:	(503)861-2288
☐ Only vendor that carries item(s) needed or equivelant of	Vendor 2 Company Name:	Aero Specialties
	Address:	11175 W. Emerald Boise, ID 83713
Form of communication used to obtain quotes/pricing:	Contact information:	(208)378-9888
	Vendor 3 Company Name:	Tronair
	Address:	1 Air Cargo Pkwy E, Swanton, OH 43558
	Contact information:	(419)866-6301

Model L88

Capacity: 54,432 kg (120,000 lbs)

Sized for turboprops up to large regional jets







