# SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

## FINANCE & BUDGET COMMITTEE

*(also performing auditing functions consistent with the Government Finance Officers Association (GFOA) Best Practices and Advisories)*

REGULAR MEETING AGENDA

**WEDNESDAY, OCTOBER 28, 2026 – 4:00 PM**

Norton Regional Event Center, **Conference Room 177**
1601 East Third Street, San Bernardino, CA, 92408

A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

**STANDING COMMITTEE MEMBERS:**

**Joe Baca, Jr.,** *Supervisor, County of San Bernardino*
**Penny Lilburn,** *Mayor, City of Highland*
**Kim Knaus,** *Councilmember, City of San Bernardino*

- *Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, and will be provided at the meeting, and are posted in the Public Meetings/Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday-Friday.*
- *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.*
- *Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Speaker slips should be turned in to the Clerk of the Board prior to the start of Public Comment.*
- *Public comments for both agenda and non-agenda items will be limited to three minutes.*
- *The three-minute limitation shall apply to each member of the public and cannot be shared. An additional three minutes will be allotted to those who require translation services.*

A. **CALL TO ORDER / ROLL CALL**

B. **CLOSED SESSION PUBLIC COMMENT**
The Closed Session Public Comment portion of the SBIAA Finance & Budget Committee meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. An additional three minutes will be allotted to those who require translation services. Additional opportunities for further Public Comment will be given during the open session portion of meeting.

C. **CLOSED SESSION**
An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

D. **REPORT ON CLOSED SESSION**
Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

E. **ADDED AND DEFERRED ITEMS**
Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the SBIAA Finance & Budget Committee subsequent to the posting of the agenda.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) FINANCE AND BUDGET COMMITTEE MEETING OF OCTOBER 28, 2026
**[PRESENTER:** Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 004]**

G. **OPEN SESSION PUBLIC COMMENT**
Anyone who wishes to speak during Open Session Public Comment is requested to fill out a speaker slip and submit it to the Clerk of the Board prior to the start of Public Comment. Public comments are limited to three minutes per speaker for both agenda and non-agenda items. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services. Pursuant to the Brown Act, the Committee may not discuss or take action on non-agenda items raised during public comment but may briefly respond to statements or direct items to staff for future consideration.

H. **COMMITTEE CONSENT ITEMS**
The following consent items are expected to be routine and non-controversial and will be acted upon by the Committee at one time unless the Committee directs that an item be held for further discussion.

2. APPROVE MEETING MINUTES: AUGUST 26, 2026
**[PRESENTER:** Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 011]**

I. **COMMITTEE DISCUSSION ITEMS**

3. STATUS OF ANNUAL AUDIT
**[PRESENTER:** Mark Cousineau, Director of Finance **PAGE#: 012]**

4. RECEIVE QUARTERLY BUDGET TO ACTUAL REPORTS
**[PRESENTER:** Mark Cousineau, Director of Finance **PAGE#: 014]**

J. **COMMITTEE MEMBER COMMENT**

Committee members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

K. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the SBIAA Finance & Budget Committee, Wednesday, January 27, 2027.

*Copies of the reports or other written documentation relating to each agenda item described in the Committee Discussion Items section above, if any, will be provided at the meeting and on file in the office of the Clerk of the Board, Norton Regional Event Center, 1601 East 3rd Street, San Bernardino, California. They are available for public inspection during regular office hours, which are 8:00 a.m. to 5:00 p.m., Monday through Friday. This agenda was posted in accordance with applicable State law. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Bernardino International Airport Authority office at (909) 382-4100. Notification as soon as possible prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.*