

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 23, 2026

5:00 PM

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse
of Norton Air Force Base for the economic
benefit of the East Valley

Joe Baca, Jr., President

Supervisor, County of San Bernardino

Penny Lilburn, Vice President

Mayor, City of Highland

Kim Knaus, Secretary

Councilmember, City of San Bernardino

COMMISSION MEMBERS:

Frank J. Navarro

Mayor, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

Theodore Sanchez

Councilmember, City of San Bernardino

ALTERNATE COMMISSION MEMBERS:

Dawn Rowe

Supervisor, County of San Bernardino

Phillip Dupper

Councilmember, City of Loma Linda

John Echevarria

Councilmember, City of Colton

Jimmy Saldana

Mayor Pro Tem, City of Highland

Fred Shorett

Councilmember, City of San Bernardino

- Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, and will be provided at the meeting, and are posted in the Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.
- Recordings of the SBIAA Commission meetings are available in the Agenda section of our website at www.sbiaa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Speaker slips should be turned in to the Clerk of the Board prior to the start of Public Comment.
- Public comments for both agenda and non-agenda items will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared. An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Commission of the San Bernardino International Airport Authority will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

A. CALL TO ORDER / ROLL CALL

B. CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the San Bernardino International Airport Authority Commission meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. CLOSED SESSION

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer, Scott Huber, SBIAA Legal Counsel, and Joe Ermalovich, AeroPro MRO SBD, LLC

D. REPORT ON CLOSED SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. ADDED AND DEFERRED ITEMS

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the San Bernardino International Airport Authority Commission subsequent to the posting of the agenda.

F. CONFLICT OF INTEREST DISCLOSURE

1. POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF SEPTEMBER 23, 2026
[**PRESENTER:** Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 006**]

G. INFORMATIONAL ITEMS

The following subject matters and their attachments are submitted to the Commission Members for informational purposes only. No formal action or motion is required. Commission Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration.

2. Informational Items
 - a. CHIEF EXECUTIVE OFFICER'S REPORT
[**PRESENTER:** Michael Burrows, Chief Executive Officer **PAGE#: 013**]
 - b. REPORT ON SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER (SBRETC) LICENSE
[**PRESENTER:** Michael Burrows, Chief Executive Officer **PAGE #: 014**]
 - c. REPORT ON AIRPORT OPERATIONS UAS
[**PRESENTER:** Mitch Datillo, Airport Security Manager **PAGE #: 015**]
 - d. TERMINAL WALKWAY UPDATE
[**PRESENTER:** Michael Burrows, Chief Executive Officer **PAGE #: 016**]
 - e. NOVEMBER AND DECEMBER REGULAR MEETING DATES
[**PRESENTER:** Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 017**]
 - f. REPORT ON ACTION PLAN
[**PRESENTER:** Michael Burrows, Chief Executive Officer **PAGE #: 020**]

H. OPEN SESSION PUBLIC COMMENT

Anyone who wishes to speak during Open Session Public Comment is requested to fill out a speaker slip and submit it to the Clerk of the Board prior to the start of Public Comment. Public comments are limited to three minutes per speaker for both agenda and non-agenda items. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services. Pursuant to the Brown Act, the Commission may not discuss or take action on non-agenda items raised during public comment but may briefly respond to statements or direct items to staff for future consideration.

I. COMMISSION CONSENT ITEMS

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion.

3. REGISTER OF DEMANDS FOR AUGUST 2026
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 024**]
4. RECEIVE AND FILE TREASURER'S REPORT FOR JULY 31, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 032**]
5. APPROVE THE PURCHASE OF ONE (1) FORD EXPLORER FROM FRITTS FORD IN AN AMOUNT NOT TO EXCEED \$59,560
[PRESENTER: Jonathan Galvan, Airport Manager **PAGE#: 035**]
6. AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH CONVERSE CONSULTANTS TO PERFORM A PHASE II ENVIRONMENTAL ASSESSMENT FOR SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER (SBRETC), IN AN AMOUNT NOT TO EXCEED \$54,925
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 039**]
7. APPROVE MEETING MINUTES: AUGUST 26, 2026
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 052**]

J. COMMISSION ACTION ITEMS

8. CONSIDER AND ADOPT PROPOSED BUDGET ADJUSTMENTS FOR FISCAL YEAR 2026-2027
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 063**]
9. AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH TOM DODSON & ASSOCIATES TO PREPARE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DOCUMENTATION FOR THE PROPOSED HYDROGEN PROJECT, IN AN AMOUNT NOT TO EXCEED \$78,000
[PRESENTER: Myriam Beltran, Manager of Planning and Programs **PAGE#: 066**]
10. AWARD A CONSTRUCTION CONTRACT TO BOGH ENGINEERING, LLC IN AN AMOUNT NOT TO EXCEED \$5,942,800 FOR THE PHASE II — SBD ABOVE AND BEYOND PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 096**]

K. COMMISSION MEMBER COMMENT

Commission members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

L. ADJOURNMENT

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the San Bernardino International Airport Authority Commission, on Wednesday, October 28, 2026.