

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 26, 2026

5:00 PM

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse
of Norton Air Force Base for the economic
benefit of the East Valley

Penny Lilburn, President

Mayor, City of Highland

Joe Baca, Jr., Vice President

Supervisor, County of San Bernardino

Theodore Sanchez, Secretary

Councilmember, City of San Bernardino

COMMISSION MEMBERS:

Frank J. Navarro

Mayor, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

Kim Knaus

Councilmember, City of San Bernardino

ALTERNATE COMMISSION MEMBERS:

Dawn Rowe

Supervisor, County of San Bernardino

Phillip Dupper

Councilmember, City of Loma Linda

John Echevarria

Councilmember, City of Colton

Jimmy Saldana

Mayor Pro Tem, City of Highland

Fred Shorett

Councilmember, City of San Bernardino

- Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, and will be provided at the meeting, and are posted in the Public Meetings/Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday–Friday.
- Recordings of the SBIAA Commission meetings are available in the Public Meetings/Agenda section of our website at www.sbiaa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382–4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Speaker slips should be turned in to the Clerk of the Board prior to the start of Public Comment.
- Public comments for both agenda and non-agenda items will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared. An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – OPEN SESSION

This meeting of the governing Commission of the San Bernardino International Airport Authority will begin with Open Session and conclude with Closed Session Public Comment and Closed Session.

A. CALL TO ORDER

- **CALL TO ORDER – OPEN SESSION**
- **ROLL CALL**
- **PLEDGE OF ALLEGIANCE**

B. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the San Bernardino International Airport Authority Commission subsequent to the posting of the agenda.

C. CONFLICT OF INTEREST DISCLOSURE

1. **POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF AUGUST 26, 2026**
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission PAGE#: 007]

D. INFORMATIONAL ITEMS

The following subject matters and their attachments are submitted to the Commission members for informational purposes only. No formal action or motion is required. Commission Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration.

2. **Informational Items**
 - a. **CHIEF EXECUTIVE OFFICER'S REPORT**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 015]
 - b. **HYDROGEN PROJECT UPDATE**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 016]
 - c. **GOVDEALS SURPLUS UPDATE OF SOLD ITEMS**
[PRESENTER: Jonathan Galvan, Airport Manager PAGE #: 017]
 - d. **AIRPORT GATEWAYS UPDATE**
[PRESENTER: Catherine Pritchett, Director of Administration PAGE #: 018]

E. OPEN SESSION PUBLIC COMMENT

Anyone who wishes to speak during Open Session Public Comment is requested to fill out a speaker slip and submit it to the Clerk of the Board prior to the start of Public Comment. Public comments are limited to three minutes per speaker for both agenda and non-agenda items. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services. Pursuant

to the Brown Act, the Commission may not discuss or take action on non-agenda items raised during public comment but may briefly respond to statements or direct items to staff for future consideration.

F. COMMISSION CONSENT ITEMS

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion.

3. REGISTER OF DEMANDS FOR JUNE 2026
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 019**]
4. REGISTER OF DEMANDS FOR JULY 2026
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 028**]
5. RECEIVE AND FILE TREASURER'S REPORT FOR MAY 31, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 037**]
6. RECEIVE AND FILE TREASURER'S REPORT FOR JUNE 30, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 040**]
7. AUTHORIZE STAFF TO ADVERTISE A REQUEST FOR PROPOSAL (RFP) FOR MAINTENANCE AND INSPECTION SERVICES OF SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) OWNED HANGAR DELUGE FIRE SUPPRESSION SYSTEMS
[PRESENTER: Jonathan Galvan, Airport Manager **PAGE#: 043**]
8. AUTHORIZE STAFF TO ADVERTISE A REQUEST FOR PROPOSAL (RFP) FOR THE PROVISION OF JANITORIAL SERVICES FOR FIFTEEN (15) SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) OWNED FACILITIES
[PRESENTER: Jonathan Galvan, Airport Manager **PAGE#: 046**]
9. APPROVE THE FILING OF A NOTICE OF COMPLETION WITH SULLY-MILLER CONTRACTING COMPANY FOR THE RECONSTRUCT PORTION OF TAXIWAY "A" PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 049**]
10. CONSIDER AND ADOPT RESOLUTION NO. 2026-03 OF THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) AMENDING ITS CONFLICT OF INTEREST CODE AND AUTHORIZING SUBMISSION OF THE AMENDED CONFLICT OF INTEREST CODE AND 2026 LOCAL AGENCY BIENNIAL NOTICE TO THE COUNTY OF SAN BERNARDINO
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 055**]
11. APPROVE MEETING MINUTES: JUNE 24, 2026
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 065**]

G. COMMISSION ACTION ITEMS

12. CONDUCT ELECTIONS OF PRESIDENT, VICE-PRESIDENT, AND SECRETARY FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) FOR THE TERM COMMENCING RETROACTIVELY JULY 1, 2026, THROUGH JUNE 30, 2027
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 073**]
13. APPROVE THE FORM OF AN EMPLOYMENT CONTRACT WITH MICHAEL BURROWS TO SERVE IN THE CAPACITY OF CHIEF EXECUTIVE OFFICER
[PRESENTER: Scott Huber, Legal Counsel **PAGE #: 081**]
14. APPROVE THE PURCHASE OF TWO (2) FORD EXPLORER POLICE INTERCEPTORS IN AN AMOUNT NOT TO EXCEED \$120,008.05
[PRESENTER: Mitch Dattilo, Airport Security Manager **PAGE#: 087**]
15. AWARD A CONSTRUCTION CONTRACT TO GEO PAVING AND SEALCOATING, INC. IN AN AMOUNT NOT TO EXCEED \$129,900 FOR THE IRP 2 LANDFILL SURFACE REPAIR (PHASE II) PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 091**]
16. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH JR MILLER AND ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$217,129 FOR THE PHASE II — SBD ABOVE AND BEYOND PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 151**]
17. APPROVE NUCKLES OIL COMPANY, INC. DBA MERIT OIL COMPANY AS THE SERVICE PROVIDER OF GASOLINE AND RED-DYE DIESEL IN AN AMOUNT NOT TO EXCEED \$265,000 DURING FY 2026 - 27
[PRESENTER: Wendy McConaughy, FBO Manager **PAGE#: 160**]
18. APPROVE AN AGREEMENT WITH VISIBLE INTELLECT, LLC FOR A MOTOROLA UNITY ACCESS CONTROL SYSTEM FOR AN AMOUNT NOT-TO EXCEED \$65,402
[PRESENTER: Mark Dennis – IT Manager **PAGE#: 167**]
19. APPROVE THE FORM OF A LICENSE AGREEMENT WITH THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT FOR INTERIM USE OF THE FORMER SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER FACILITIES
[PRESENTER: Michael Burrows, Chief Executive Officer **PAGE#: 172**]
20. AUTHORIZE THE ACCEPTANCE OF A GRANT FROM THE COUNTY OF SAN BERNARDINO FOR CERTAIN AIRPORT IMPROVEMENTS
[PRESENTER: Michael Burrows, Chief Executive Officer **PAGE#: 189**]
21. AWARD A CONTRACT TO AEROPRO, MRO SBD TO TEARDOWN AND DISPOSE OF TWO (2) BOEING 727 AIRCRAFT IN AN AMOUNT NOT TO EXCEED \$130,000
[PRESENTER: Mark Gibbs, Director of Aviation **PAGE#: 193**]

22. CONSIDER AND DISCUSS THE SBD GOOD NEIGHBOR PROGRAM SECOND QUARTER 2026 REPORT
[PRESENTER: Mark Gibbs, Director of Aviation PAGE#: 198]
23. REVIEW SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) BUSINESS PLAN PRIORITIES
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 227]
24. REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH DECEMBER 31, 2026
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 230]

H. **ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section B.

ORDER OF BUSINESS – CLOSED SESSION

I. **CLOSED SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Closed Session Public Comment is requested to fill out a speaker slip and submit it to the Clerk of the Board prior to the start of Closed Session Public Comment. Public comments are limited to three minutes per speaker and must be limited strictly to matters appearing on the Closed Session portion of the agenda. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

J. **LEGAL COUNSEL RECITES CLOSED SESSION ITEMS / RECESS TO CLOSED SESSION**

K. **CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for reportable action at the conclusion of closed session.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 2235 East Perimeter Road, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Kevin Horan, SBRETC
- c. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Commission will meet with the Chief Executive Officer and General Counsel related to pending litigation: In re Thunder International Group, Inc., U.S. Bankruptcy Court for the District of New Jersey, Case No. 25-15229 (JKS)
- d. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 255 S. Leland Norton Way, Suite 1, San Bernardino CA 92408

Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer, Scott Huber, SBIAA Legal Counsel, and Joe Ermalovich, AeroPro MRO SBD, LLC

- e. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) – significant exposure to litigation: two cases

L. REPORT ON CLOSED SESSION / RECONVENE TO OPEN SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

M. COMMISSION MEMBER COMMENT

Commission members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

N. ADJOURNMENT

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the San Bernardino International Airport Authority Commission, on Wednesday, September 23, 2026.

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 1 PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission
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SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF AUGUST 26, 2026

SUMMARY

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Commission member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

RECOMMENDED ACTION(S)

Receive for information and consideration in accordance with applicable conflict of interest laws.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The potential conflicts information provided in this report is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit San Bernardino International Airport Authority (SBIAA) Commission members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual SBIAA Commission members from participating in any Commission proceeding involving a license, permit, or other entitlement for use pending before the Commission, if the individual member has received a contribution of more than two hundred fifty dollars (\$250.00) within the preceding twelve (12) months or for three (3) months following any such Commission proceeding, from any person, company or entity who is the subject of the proceeding, including parent-subsidary and certain otherwise related business entities as defined in the California Code of Regulations, Title 2, Division 6, Section 18438.5, or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time they know, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to SBIAA staff by the Principals):

<u>Agenda Item No.</u>	<u>Contractors/Tenants</u>	<u>Subcontractors/Subtenants</u>
9.	<u>Sully-Miller Contracting Company</u> William J.T. Boyd, President Scott Bottomley, Vice President Jae Won, CFO/Treasurer/VP/ Asst. Sec. Jeff Galterio, Vice President Anthony Lino, Assistant Secretary	None.
14.	<u>Fairview Ford</u> Nickolas Depasquale, CEO Ronald Pearce, CFO/Secretary	None.
15.	<u>Geo Paving and Seal Coating, Inc.</u> Khalifah Alsayegh, CEO/CFO/Secretary	None.
16.	<u>JR Miller and Associates, Inc.</u> Donald D. Bianco, CEO/CFO Brett D. Wolfe, Secretary	None.

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| 17. | <u>Nuckles Oil Company, Inc. DBA Merit Oil Company</u>
Ronald Nuckles, President
Edward Rodriguez, CFO | None. |
| 18. | <u>Visible Intellect, LLC</u>
Neshan Charshafjian, Senior Vice President | None. |
| 19. | <u>San Bernardino County Fire Protection District</u> | None. |
| 20. | <u>County of San Bernardino</u> | None. |
| 21. | <u>Aeropro, MRO SBD</u>
Joseph Ermalovich, CEO/CFO/Secretary | None. |

Attachments:

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 84308

84308. (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 87103

87103. A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars (\$2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars (\$2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18438.5. Aggregated Contributions Under Section 84308.

For purposes of Section 84308:

(a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a contribution of more than \$250 has been made by any party to a proceeding, contributions made by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are defined in subdivision (b) below), shall be aggregated and treated as if received from the party for purposes of the limitations and disclosure provisions of Section 84308.

(b) Parent, Subsidiary, Otherwise Related Business entity, defined.

(1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

(2) Otherwise related business entity. Business entities, including corporations, partnerships, joint ventures and any other organizations and enterprises operated for profit, which do not have a parent-subsidiary relationship are otherwise related if any one of the following three tests is met:

(A) One business entity has a controlling ownership interest in the other business entity.

(B) There is shared management and control between the entities. In determining whether there is shared management and control, consideration should be given to the following factors:

(i) The same person or substantially the same person owns and manages the two entities;

(ii) There are common or commingled funds or assets;

(iii) The business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis;

1 (iv) There is otherwise a regular and close working relationship between the entities; or

2 (C) A controlling owner (50% or greater interest as a shareholder or as a general partner)

3 in one entity also is a controlling owner in the other entity.

4 Note: Authority cited: Section 83112, Government Code. Reference: Section 84308,

5 Government Code.

6 HISTORY

7 1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to

8 *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924,

9 California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992

10 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements

11 and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior

12 history of section 18438.5, see Register 85, No. 8.

13 2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of

14 the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair*

15 *Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California

16 Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC

17 regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not

18 subject to procedural or substantive review by OAL) (Register 2014, No. 33).

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 2a PRESENTER: Michael Burrows, Chief Executive Officer
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SUBJECT: INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER'S REPORT

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 2b PRESENTER: Michael Burrows, Chief Executive Officer
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SUBJECT: INFORMATIONAL ITEMS – HYDROGEN PROJECT UPDATE

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 2c PRESENTER: Jonathan Galvan, Airport Manager
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SUBJECT: INFORMATIONAL ITEMS – GOVDEALS SURPLUS UPDATE OF SOLD ITEMS

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Jonathan Galvan
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
APPROVED BY:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 2d PRESENTER: Catherine Pritchett, Director of Administration
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SUBJECT: INFORMATIONAL ITEMS – AIRPORT GATEWAYS UPDATE

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
APPROVED BY:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 3 PRESENTER: Mark Cousineau, Director of Finance
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SUBJECT: REGISTER OF DEMANDS FOR JUNE 2026

SUMMARY

SBIAA's Register of Demands for June 2026.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of June 2026. The total of the register is \$14,546,617.10.

Fuel: Titan Aviation Fuels was paid \$11,554,621.18 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. was paid \$29,106.52 to operate SBIAA vehicles and for resale at Luxivair-SBD.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless were paid a total of \$122,480.81.

Capital Projects Cost: Geo Paving and Seal Coating and Leonida Builders Inc. were paid a total of \$377,197.98.

Employee Benefits: American Fidelity Assurance Company, Kaiser Health Plan, Inc., and LegalShield were paid \$65,799.44.

Professional Services: Aecom Technical Services Inc.; Allawos & Company LLC; Aviatrix Communications LLC; Boston Fox Tigue International LLC; CJMC Holdings LLC; Cole Huber LLP; David Turch and Associates; Imagine Systems Inc; Innovative Federal Strategies LLC; J.R. Miller & Associates; Inc; Joseph E. Bonadiman & Associates Inc; Mead & Hunt Inc.; Mirau Edwards Canon Lewin & Tooke LLP; Right Energy Group LLC; Tom Dodson & Associates; USDA; and Wilson & Company Inc were paid a total of \$293,830.43.

Attachments:

1. June 2026 Register of Demands for the August 26, 2026 Commission Meeting
2. VISA breakdown - June 2026

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/22/2026

Line	Company Name	Description	AP Register
1	A-Co Temporary Power, Inc	Power installation supplies and services	422.87
2	A.O. Reed & Co., LLC	Repairs and maintenance for HVAC system	3,853.01
3	Accurate First Aid Services LLC	First aid supply restock	1,451.35
4	Adrenaline Challenge Coins	SBD challenge coins for awards and events	2,375.00
5	Aecom Technical Services Inc.	Infrastructure consulting firm professional services	88,968.16
6	All Pro Broadcasting Inc.	Radio advertisement	3,800.00
7	Allawos & Company LLC	Consulting services for solar and green energy projects	5,312.50
8	Amazon Capital Services Inc.	Office supplies and equipment	3,603.59
9	American Fidelity Assurance Company	Employee supplemental benefits	3,278.74
10	Amtech Elevator Services	Elevator and escalator maintenance services	6,650.00
11	Aviatrix Communications LLC	Passenger services marketing support and management	61,459.11
12	B&H Photo & Electronics Corp	Office equipment and accessories	710.18
13	Backflow Parts USA	Backflow parts and devices	4,623.82
14	Blue Violet Networks	Solar power for surveillance system at Norton Test Range	589.92
15	Bosch Building Technologies LLC	Security system integration and professional services	7,657.95
16	Boston Fox Tigie International LLC	Marketing services	24,345.29
17	BrightView Landscape Services, Inc.	Repairs and maintenance on irrigation system	1,460.01
18	Burrtec Waste Industries Inc.	Refuse	9,081.98
19	C & A Janitorial Services	Janitorial services	14,467.01
20	Cal Card - SBIAA	Refer back to Visa Breakdown	43,495.92
21	CALI939 KLLI-FM - KLLI Radio, LLC (KXOS Radio, LLC)	Radio advertisement	4,575.00
22	CDW Government LLC	IT products, hardware/software solutions, and customer support	5,725.93
23	Cintas Corporation	Uniform and mat rentals	5,650.01
24	City of San Bernardino Water Department	Water and sewer services	29,043.53
25	CJMC Holdings LLC	Construction and project management services for capital projects	4,400.00
26	Cole Huber LLP	Legal services	18,943.75
27	Company Two LLC	ARFF fire apparatus leasing sales and repair services	4,128.91
28	Control Concepts, Inc. (HSG, Inc.)	Maintenance and repairs on baggage handling system at the terminal	1,300.46
29	Daily Journal Corporation	Publication and advertisement services for project bidding	4,585.69
30	Dan's Lawnmower Center	Parts to maintain Grounds Department's power tools	1,053.82
31	David Turch and Associates	Federal legislative, advocacy and consulting services	5,000.00
32	DBT Transportation Services LLC	Instrument Landing System (ILS) & Automated Weather Observation System (AWOS) with periodic maintenance and equipment restoration	4,090.90
33	Dept of Industrial Relations	Elevator and escalator permits fees	675.00
34	Doubletree By Hilton Ontario Airport	Lodging and amenities services	12,871.04
35	East Valley Water District	Water services	1,529.89
36	Encore Lighting Inc.	Lighting supplies	429.81
37	Environmental Management Technologies	Hazardous waste management services	4,513.75
38	Event Design Lab	Live streaming services	2,800.00
39	Ewing Outdoor Supply (Ewing Irrigation Products Inc.)	Irrigation supplies and material	1,282.70
40	Fairview Ford Sales, Inc.	Automotive sales and replacement parts, tools/equipment, transmissions, accessories and supplies	6,197.66
41	Ford Credit Company	Car lease payment	1,645.45
42	Frontier Communications Corporation	Telephone services	1,653.59
43	Geo Paving and Seal Coating	Street improvements and repairs	126,825.48
44	GMSTEK LLC	Monthly fuel management and point-of-sale software subscription	2,401.08
45	Granite Telecommunications	Telephone services	5,708.74
46	Greater Riverside Chambers of Commerce	Networking events, marketing and publicity services for local	606.00
47	Imagine Systems Inc.	IT consulting services and desktop maintenance	5,637.12

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/22/2026

Line	Company Name	Description	AP Register
48	Imprintitems.com	Promotional products supplier, and custom-printed marketing materials	9,169.12
49	Inland Valley Development Agency	Amounts due IVDA for professional and administrative services	1,663,807.19
50	Innovative Federal Strategies LLC	Federal legislative advocacy services	4,000.00
51	J.R. Miller & Associates, Inc.	Architectural and engineering design services	28,127.81
52	James Groah	Employee reimbursement	200.00
53	Joseph E. Bonadiman & Associates Inc.	On-Call civil engineering services for SBIAA airport projects	585.00
54	K&L Hardware and Plumbing Supply Inc	Maintenance, tools, and supplies	228.92
55	Kaiser Foundation Health Plan, Inc.	Employee group benefits - medical	62,089.05
56	Kevin Angel	Employee Reimbursement	200.00
57	LegalShield	Employee benefits - legal services	431.65
58	Leonida Builders Inc.	Building 48 tenant improvements	250,372.50
59	Mark Gibbs	Employee reimbursement	1,982.65
60	Mark McDonald	Tenant Security Deposit Refund	240.00
61	Mary Lamme	Tenant Refund	1,365.12
62	Mead & Hunt Inc.	Professional consulting services for air services and airport	6,490.00
63	Merit Oil Company	Fuel inventory for fleet operations	29,106.52
64	Mirau Edwards Cannon Lewin & Tooke LLP	Professional services - legal	6,531.84
65	National Construction Rentals Inc.	Equipment rental	1,428.38
66	National Equipment Leasing LLC	Equipment Leasing	28,396.20
66	Parts Authority Metro LLC	Automotive replacement parts, tools/equipment, transmissions, accessories and supplies	5,520.11
67	Petty Cash - Reshma Rajan	Petty cash disbursement	754.70
68	Pixel King Management LLC	Tenant security deposit refund	515.00
69	PlaneNoise Inc.	Monthly subscription to complaint box for aircraft noise complaints	1,316.13
70	RDO Equipment Co	Parts, repairs, and maintenance services for Old John Deere tractor	1,042.83
71	Red Star Fire Protection Inc.	Fire riser inspection and sprinkler testing	4,251.56
72	Regents of the Univ. of CA, Riverside	Systemwide educational services	5,000.00
73	Right Energy Group LLC	Professional services for Green Energy Programs	6,500.00
74	Robert Johnston	Employee reimbursement	268.50
75	ServPro of Chino/Chino Hills (R&R B Inc.)	Contruction services at Bldg. 759 restrooms remodel	180,441.65
76	SITA Information Networking Computing USA, Inc.	Monthly maintenance and support	1,490.99
77	Skidata, Inc.	Service and support for terminal parking system	3,129.56
78	Southern California Edison	Electricity	67,970.93
79	Staples, Inc. DBA Staples Contract & Commercial LLC	Office supplies	272.40
80	Sunwest Printing, Inc.	Custom printing material and services	599.22
81	Sysco Riverside Inc.	Item restock for FBO refreshment counter	10,656.24
82	Tammie Headley	Contractor provided services to operate Leland's Cafe	1,910.93
83	TELOS Identity Management Solutions, LLC.	Software, equipment, and maintenance fees for Security Badging System	1,652.25
84	The Gas Company	Gas	482.90
85	Titan Aviation Fuels	Jet A and Avgas fuel inventory purchases	11,554,621.18
86	Tom Dodson & Associates	Professional environmental services	457.61
87	Trilogy Medwaste West LLC	Waste disposal from international flights	3,685.62
88	U.S. Customs & Border Protection	Salary, benefits, and administration fees for airport program for U.S. Customs and Border Protection officer	4,640.30
89	Underground Service Alert Of Southern Cal	Notification system for the Jet Fuel Line & Dig Safe Board Fees	42.25
90	usCalibrations Incorporated	Calibration services	1,025.00
91	USDA	Professional wildlife hazard management services	18,986.22
92	Utility Telecom Group LLC	Ethernet and phone services for Building 48	2,962.85

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/22/2026

Line	Company Name	Description	AP Register
93	Velocity Truck Centers (Los Angeles Truck Centers LLC)	Repair services for FBO GPU	5,677.70
94	Verizon Wireless	Wireless monthly service and equipment purchases	4,046.40
95	VFS Fire & Security Services	Fire suppression contracted services of weekly, quarterly, and monthly inspections	2,345.00
96	Western Exterminator Company	Pest control	631.38
97	Wilson & Company Inc.	Engineering and construction management services for two landfill surface repairs	8,086.02
	Total		\$ 14,546,617.10

Visa Breakdown

June 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
1	Water for maintenance shop team	Sam's Club	Maintenance	555.98
2	Lamp Assembly	Flight Light	Maintenance	711.60
3	Airport equipment - Avtec USB PTT footswitch, single pedal	Airwave	Airport Operations	590.17
4	Credit card processing fee for online invoice payment	OPC California Dept of Industrial Relations (DIR) fee	Airport Operations	8.05
5	Payment for DIR Invoice # E2277576SB	Dept of Industrial Relations	Airport Operations	350.00
6	Construction development meeting	Panera Bread	Construction	126.46
7	Service fee	State Water Board	Development & Properties	22.96
8	SWRCB application fee	State Water Board	Development & Properties	835.00
9	UAS Center Event (IVDA \$110.00-56603-D61000-E122)	Starbucks	Executive Office	110.00
10	UAS Center Event (IVDA \$142.95-56603-D61000-E122)	Stater Bros	Executive Office	142.95
11	Certified letters to Hillwood	United States Postal Service	Executive Office	20.96
12	Generator	Harbor Freight	Facilities	625.28
13	Ladder	Home Depot	Facilities	303.41
14	Meter valve assembly	Grainger	Facilities	541.70
15	Paint	Lowe's	Facilities	21.46
16	Parts	Lowe's	Facilities	15.90
17	Return Credit on returned lights	Switch to LED	Facilities	(785.18)
18	Pro seal max clear and caulk kit	Lowe's	Facilities	69.93
19	Service Call for plumber	Andersen Commercial Plumbing	Facilities	492.50
20	papers for sewage meter	Graphic Controls	Facilities	922.79
21	Light bulbs	Flight Light	Facilities	560.75
22	Bird Repellent Spikes	Grainger	Facilities	532.02
23	Drain Valve	Grainger	Facilities	298.75
24	Safety yellow tape	Lowe's	Facilities	168.89
25	Parking lot lights	Super Bright LED	Facilities	711.20
26	Pressure switch for triple 3 (Return credit)	Neponset Controls Inc.	Facilities	(240.96)
27	Glove and Wire	CED-Consolidated Electrical Distributors	Facilities	445.14
28	Groove Wheel	Patton Sales Corp	Facilities	57.55
29	Tower Pull Cord Installation	Plastic View	Facilities	250.00
30	Set of keys	Redlands lock and key	Facilities	21.21
31	Sledge Hammer, gloves etc.	Home Depot	Facilities	475.18
32	Studs and Anchors	Home Depot	Facilities	72.79
33	Blower	Home Depot	Facilities	325.16
34	Physical checks ordered for AP dept.	SafeGuard	Finance	156.94
35	Service	Ken Grody Ford Redlands	Fleet	135.99
36	Radiator Cap	Colton Truck Terminal	Fleet	81.57
37	Parts	Tractor Supply #2677	Fleet	38.78
38	Parts	O'Reilly	Fleet	29.32
39	Seal twister set - tools	Zoro Tools	Fleet	97.10
40	Tires	Pete's Road Service, Inc	Fleet	366.01
41	Tools	Harbor Freight	Fleet	679.67
42	Jump starter tools	Roscoe Patos Snap On	Fleet	970.05
43	Service	Garys Viking Tires&Auto	Fleet	100.00
44	Fuel filter parts	RDO Equipment Riverside	Fleet	112.23
45	Service	Garys Viking Tires&Auto	Fleet	100.00
46	Tools	Roscoe Patos Snap On	Fleet	119.11
47	Filters	RDO Equipment Riverside	Fleet	112.04
48	Hazmat vehicle	EVQ Late Penalty Assessment	Fleet	50.00
49	Bolts - parts	Macs Spring Shop	Fleet	195.00
50	Under hoist stand -tools	Roscoe Patos Snap On	Fleet	816.71
51	Parts	Arrow Trailer Supplies in Ontario	Fleet	475.29
52	Parts - Refund	Arrow Trailer Supplies in Ontario	Fleet	(18.43)
53	Wheel alignment service	Garys Viking Tires&Auto	Fleet	100.00
54	Fuel pump parts	Raney's LLC	Fleet	69.99
55	Service	Chaparral Motorsports	Fleet	676.69
56	TPMS sensor parts	Ken Grody Ford Redlands	Fleet	291.02
57	Sprayer Pump	Grainger	Grounds	225.01
58	Pesticides	Ewing Irrigation Products	Grounds	177.69
59	Parts for backflow on Rialto	Backflow Parts USA	Grounds	838.95
60	Backflow for Leland Norton Way	Backflow Parts USA	Grounds	630.34

Visa Breakdown

June 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
61	Rock to put around tail sign on Tippecanoe	All Around Rock Supply	Grounds	934.16
62	Two backflows and fittings	Backflow Parts USA	Grounds	375.97
63	Bushing tool and press	Riverside Winnelson Co	Grounds	57.42
64	Tool Kit	Ferguson	Grounds	326.25
65	Backflow Testing	Basic Backflow	Grounds	45.00
66	Backflow Testing	Basic Backflow	Grounds	45.00
67	Power tool accessories	La Verne Power Equipment	Grounds	595.84
68	Pesticide	Global Industrial	Grounds	271.81
69	Parts for backflow cages	Home Depot	Grounds	99.58
70	"No Parking" stencils for curbs	Stencils Online	Grounds	65.41
71	Restocking shop tool parts	Home Depot	Grounds	643.19
72	Lunch during interviews	In-N-Out	Grounds	24.14
73	Bolts for delineators at gate#3	Home Depot	Grounds	27.17
74	Finishing tools for concrete	Home Depot	Grounds	428.43
75	Caulking materials for cracks on concrete pavements	Crafco	Grounds	793.08
76	Backflow repair parts	Backflow Parts USA	Grounds	780.67
77	Stock items needed for repairs and concrete project	Home Depot	Grounds	178.89
78	Backflow Testing	Basic Backflow	Grounds	90.00
79	Graffiti remover	World's Best Graffiti Remover	Grounds	120.22
80	365 Monthly subscription	Microsoft	Information Technology	680.40
81	Teams audio - Monthly subscription	Microsoft	Information Technology	2.63
82	Streaming service - CBP TV Content	Dish Network	Information Technology	119.73
83	CC Processing - Processes parking lot transactions	Windcave	Information Technology	305.00
84	Cloud Server - Agencies' website usage charges, split between servers for each agency \$187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
85	Cloud Server - Agencies' website usage charges, split between servers for each agency \$187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
86	Software License - Website management software, split between servers for each agency. \$107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
87	Software License - Website management software, split between servers for each agency. \$107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
88	Route 53 - DNS service for .gov domains	Amazon Web Services	Information Technology	1.02
89	Streaming service - Concourse cafe TV Content	Sling	Information Technology	71.10
90	Online storage	Apple.com	Information Technology	0.99
91	365 Monthly subscription	Microsoft	Information Technology	75.60
92	Oh Dear - Website monitoring service	Oh Dear	Information Technology	29.77
93	Comm Software - Hosted IT colaberation	Slack	Information Technology	43.75
94	Domain name renewal	Network Solutions	Information Technology	43.19
95	Domain name renewal	GoDaddy.com	Information Technology	144.54
96	Cork plugs repair plugs	Grainger	Luxivair-SBD	76.14
97	Reservoir	In *Engine & Accessory	Luxivair-SBD	268.27
98	Water restock	Sam's Club	Luxivair-SBD	574.08
99	Table, linen, and chair rental in support of Caltech event.	Party All The Time	Luxivair-SBD	538.00
100	Registration for MCAA	Armed Forces Reunion Inc	Luxivair-SBD	213.20
101	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	85.16
102	Cable for FBO lobby	Dish Network	Luxivair-SBD	161.37
103	Storage for social media device	Apple	Luxivair-SBD	0.99
104	Freight for MCAA booth	Fed Ex	Luxivair-SBD	503.55
105	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	114.33

Visa Breakdown

June 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
106	Fuel for crew car	Shell	Luxivair-SBD	120.03
107	Leland's Coffee inventory	Smart & Final	Luxivair-SBD	134.15
108	Leland's Coffee Supplies	Smart & Final	Luxivair-SBD	55.70
109	Leland's Coffee Inventory	Costco	Luxivair-SBD	125.86
110	Business meeting - catered hospitality	Panera Bread	Luxivair-SBD	46.55
111	Epos System	Epos	Luxivair-SBD	64.00
112	Hospitality bar restock	Sam's Club	Luxivair-SBD	209.62
113	Car wash for crew cars	Fast 5 Xpress	Luxivair-SBD	20.00
114	Fuel for crew car	Chevron	Luxivair-SBD	64.17
115	Employee Condolences	1-800-Flowers	Luxivair-SBD	89.83
116	Hospitality bar restock	Sam's Club	Luxivair-SBD	184.32
117	Propane refill	Airgas	Luxivair-SBD	221.72
118	Fuel for crew car	Chevron	Luxivair-SBD	103.88
119	Fuel for crew car	Chevron	Luxivair-SBD	25.34
120	Fertilizer for plants	Lowe's	Luxivair-SBD	90.32
121	Hospitality bar restock	Sam's Club	Luxivair-SBD	196.19
122	Hospitality bar restock	Sam's Club	Luxivair-SBD	194.22
123	Promotional item embroidery	Aacce Embroidery	Luxivair-SBD	171.68
124	Fuel pump parts	Diesel Injectors Service	Luxivair-SBD	184.77
125	Gasket valve parts	VTC Fontana Parts	Luxivair-SBD	73.65
126	Air dryer assy parts	Westrux International Col	Luxivair-SBD	780.71
127	Metal inspection tag restock	Grainger	Luxivair-SBD	226.98
128	LED Centerpieces for Leaders in Energy Summit	Professional Artwork	Marketing	359.82
129	Folding sack chairs for community events	Walmart	Marketing	102.75
130	Ad campaign charges for World Trade Week Conf.	Eventbrite	Marketing	179.88
131	AI song generator - annual subscription	Suno.com	Marketing	288.00
132	Hats for Mike - City County Conference	Custom Ink	Marketing	101.40
133	Stock art images	Adobe	Marketing	49.99
134	Reported as fraud - unsure of what the charge is for.	TikTok Promote	Marketing	19.00
135	Shirts for Penny - City County Conference	Custom Ink	Marketing	108.40
136	Payment for DIR Invoice # E2277585SB (Location: 109510-DFAS1)	Dept of Industrial Relations	Property Management	225.00
137	Credit card processing fee for online invoice payment (Location: 109510-DFAS1)	OPC California Dept of Industrial Relations (DIR) fee	Property Management	5.18
138	Fraudulent charge already disputed with bank, charge credited back	Lyu Sliced Noodles	Purchasing	58.56
139	Fraudulent charge already disputed with bank, charge credited back	Lululemon	Purchasing	327.56
140	Credit - fraudulent charge, disputed.	Lyu Sliced Noodles	Purchasing	(58.56)
141	Credit - fraudulent charge, disputed.	Apple Store	Purchasing	(1,306.92)
142	Fraudulent charge already disputed with bank, charge credited back	Apple Store	Purchasing	1,306.92
143	Credit - fraudulent charge, disputed.	Lululemon	Purchasing	(832.74)
144	Fraudulent charge already disputed with bank, charge credited back	Lululemon	Purchasing	832.74
145	Credit - fraudulent charge, disputed.	Lululemon	Purchasing	(327.56)
146	Items for FBO Event-Goal	Sam's Club	Security	194.66
147	Security Podium Wall Badge-Terminal	Arcultures	Security	978.75
148	Materials for Jetbridge #1 Repairs	Home Depot	Terminals	142.31
149	Materials for Jetbridge #1 Repairs	Lowe's	Terminals	161.36
150	Replacement Blender for Lelands Café	Webstaurant Store	Terminals	760.16
151	Repair Materials for IAF	Home Depot	Terminals	219.35
152	Paint	Dunn Edwards	Terminals	257.37
153	Light bulbs for Terminal	Lite USA	Terminals	675.48
154	Light bulbs for Terminal	1000Bulbs	Terminals	663.43
155	Locks	EDC Electrical Distribution & Controls	Terminals	234.68
156	Remove lock and rekey, 4 sets	Redlands Lock and Key	Terminals	280.68
157	Travel: Hotel stay for AAAE conference	Moxy Hotels	Airport Manager	920.28
158	Travel: Baggage fee on return flight (Airfare) for Jon Galvan - NTSB Conference July 2026	American Airlines	Airport Operations	45.00
159	Travel: Lodging for Stephanie Lopez - AAAE Conference Los Angeles	Hyatt Hotels	Airport Operations	718.08

**Visa Breakdown
June 2026
SBIAA**

Line	Description	Vendor	Dept.	Amount
160	Travel: Valet charge at hotel for Stephanie Lopez - AAAE Conference Los Angeles	Hyatt Hotels	Airport Operations	77.00
161	Travel: Lodging for Richie Gonzalez - AAAE Conference Los Angeles	Hyatt Hotels	Airport Operations	718.08
162	Travel: Base airfare for Jon Galvan - NTSB Conference July 2026	American Airlines	Airport Operations	667.45
163	Travel: Baggage fee on departing flight (Airfare) for Jon Galvan - NTSB Conference July 2026	American Airlines	Airport Operations	45.00
164	Travel: Valet charge at hotel for Richie Gonzalez - AAAE Conference Los Angeles	Hyatt Hotels	Airport Operations	77.00
165	Travel: Airfare for Jumpstart conference	Southwest Airlines	Aviation	321.40
166	Travel: Airfare for Jumpstart conference	Southwest Airlines	Aviation	253.41
167	Travel: Hotel booking for Speaker, Freddy Bi in support of IEWTC event.	Redlands Residence Inn	Executive Office	167.22
168	Travel: Hotel booking for Speaker, Richard Silverman in support of IEWTC event.	Bear Springs Hotel	Executive Office	567.62
169	Travel: MCAA Transportation	Uber	Luxivair-SBD	42.93
170	Travel: Checked luggage	Southwest Airlines	Luxivair-SBD	45.00
171	Travel: MCAA Transportation	Uber	Luxivair-SBD	18.97
172	Travel: MCAA Transportation	Uber	Luxivair-SBD	37.97
173	Travel: MCAA Transportation	Uber	Luxivair-SBD	6.00
174	Travel: MCAA Transportation	Uber	Luxivair-SBD	92.00
175	Travel: Airfare for MCAA Symposium	Southwest Airlines	Luxivair-SBD	896.60
176	Travel: Checked luggage	Southwest Airlines	Luxivair-SBD	45.00
177	Travel: Lodging for MCAA	Hyatt Regency	Luxivair-SBD	598.23
178	Travel: Hotel booking for Speaker, Raul Contreras in support of IEWTC event.	Bear Springs Hotel	Marketing	507.25
				43,495.92
	VISA Statement Balance			43,495.92
	Date Prepared: 07/13/2026			

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 4 PRESENTER: Mark Cousineau, Director of Finance
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SUBJECT: REGISTER OF DEMANDS FOR JULY 2026

SUMMARY

SBIAA's Register of Demands for July 2026.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of July 2026. The total of the register is \$10,289,964.17.

Fuel: Titan Aviation Fuels was paid \$6,614,392.12 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. was paid \$55,412.44 to operate SBIAA vehicles and for resale at Luxivair-SBD.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless were paid a total of \$141,643.26.

Capital Projects Cost: C.R. Contracting, LLC, Geo Paving and Seal Coating, and Leonida Builders were paid a total of \$1,044,833.65.

Employee Benefits: Kaiser Health Plan, Inc., and LegalShield were paid \$119,941.52.

Professional Services: Aecom Technical Services Inc.; Allawos & Company LLC; Aviatrix Communications LLC; Boston Fox Tigue International LLC; CJMC Holdings LLC; Cole Huber LLP; Flynn Aviation; Imagine Systems Inc; Innovative Federal Strategies LLC; Joseph E. Bonadiman & Associates Inc; Mead & Hunt Inc.; Mirau Edwards Canon Lewin & Tooke LLP; Right Energy Group LLC; Tom Dodson & Associates; and USDA were paid a total of \$393,847.64.

Attachments:

1. July 2026 Register of Demands for the August 26, 2026 Commission Meeting
2. VISA breakdown - July 2026

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/26/2026

Line	Company Name	Description	AP Register
1	282 Services	Fuel truck maintenance and repairs	2,130.96
2	A-Co Temporary Power, Inc	Power installation supplies and services	845.74
3	A.O. Reed & Co., LLC	Repairs and maintenance for HVAC system	33,314.92
4	Advexure LLC	Drones for SBIAA Ops department	11,632.99
5	Aecom Technical Services Inc.	Infrastructure consulting firm, design and professional services	179,231.90
6	All Pro Broadcasting Inc.	Radio advertisement	3,800.00
7	Allawos & Company LLC	Consulting services for solar and green energy projects	9,000.00
8	Am-Tec Total Security Inc.	Monthly fire and burglar alarm monitoring and inspection	5,947.00
9	Amazon Capital Services Inc.	Office supplies and equipment	12,390.53
10	American Association of Airport Executives (AAAE)	Employee AAAE Membership Renewal and sign-up Dues for FY 2026/27	6,933.34
11	Amtech Elevator Services	Elevator and escalator maintenance services	6,047.50
12	Angel Perez	25-26 PPE Boot reimbursement	200.00
13	Aviatrix Communications LLC	Passenger services marketing support and management	91,365.59
14	Backflow Parts USA (Backflow Device Inspections, Inc.)	Backflow parts and devices	1,330.71
15	Belico Details LLC	Vehicle washes	8,970.00
16	Bosch Building Technologies LLC	Installation of 2 CCTV Cameras & 1 Reader for Gate 5A	28,636.11
17	Boston Fox Tigue International LLC	Marketing services	65,920.88
18	Brandon Knight	Employee reimbursement	206.00
19	BrightView Landscape Services, Inc.	Repairs and maintenance on irrigation system	1,460.01
20	Burrtec Waste Industries Inc.	Refuse	4,779.92
21	C & A Janitorial Services	Janitorial services	89,201.51
22	C.R. Contracting, LLC	Slurry seal pavement and airfield painting project	1,012,781.13
23	Cal Card - SBIAA	Refer back to Visa Breakdown	53,687.12
25	Cal Stripe Inc.	FY26 Remove and Install Airfield markings and reflective markings	67,484.90
26	CALI939 KLLI-FM - KLLI Radio, LLC (KXOS Radio, LLC)	Radio advertisement	1,525.00
27	Carahsoft Technology Corporation	Security camera and alerting software system	27,339.75
28	CDW Government LLC	IT products, hardware/software solutions, and customer support	2,551.61
29	Cintas Corporation	Uniform and mat rentals	4,767.85
30	City of San Bernardino Water Department	Water and sewer services	986.28
31	CJMC Holdings LLC	Construction and project management services for capital projects	2,000.00
32	Cole Huber LLP	Professional legal services	1,422.00
33	Dan's Lawnmower Center	Parts to maintain Grounds Department's power tools	932.89
34	Data Ticket, Inc.	Administrative fee for airport's parking citation ticket processing issued by Airport Security Officers	1,383.82
35	Dennis Houser	Employee reimbursement	184.83
36	Dennis McKenzie	Boot reimbursement 2026	173.99
37	Eagle Graphics LLC	Employee credit incentive for SBD online apparel store	471.18
38	East Valley Water District	Water services	3,227.61
39	Edwin Gutierrez	Boot reimbursement 2026	180.74
40	Encore Lighting Inc.	Lighting supplies	659.70
41	Environmental Management Technologies	Hazardous waste management services	25,075.18
42	ESRI	ArcGIS annual subscription & maintenance	12,107.00
43	Ewing Outdoor Supply (Ewing Irrigation Products Inc.)	Irrigation supplies and material	597.50
44	FedEx	Courier fees	81.66
45	Ferguson Enterprises LLC	Plumbing supplies and material	1,921.82
46	Flynn Aviation (Kevin B Flynn)	Construction and project management services for capital projects	1,500.00
47	Ford Credit Company	Car lease payment	1,684.32
48	Frontier Communications Corporation	Telephone services	4,100.85

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/26/2026

Line	Company Name	Description	AP Register
49	Geo Paving and Seal Coating	GA Ramp Repair, Phase II	6,675.02
50	GMSTEK LLC	Monthly fuel management and point-of-sale software subscription	2,220.03
51	Granite Telecommunications	Telephone services	5,747.23
52	IE Gourmet Food Trucks	Food for Wellness Fair 2026	3,532.96
53	Imagine Systems Inc.	IT consulting services and desktop maintenance	2,818.56
54	Inland Action, Inc.	Semi-annual membership dues and event sponsorships	1,956.00
55	Inland Empire Broadcasting Corp DBA KOLA-FM Radio	Radio advertisement	6,300.00
56	Inland Overhead Door	Parts and labor for hangar door repair	10,942.00
57	Innovative Federal Strategies LLC	Federal legislative advocacy services	4,000.00
58	Jasper Engines & Transmissions (Jasper Engine Exchange Inc.)	Engine and transmission parts	4,495.73
59	Jesus Luna	Windshield repair reimbursement	887.00
60	Jose Garcia	Employee reimbursement	200.00
61	Joseph E. Bonadiman & Associates Inc.	On-Call civil engineering services for SBIAA airport projects	540.00
62	K&L Hardware and Plumbing Supply Inc	Maintenance, tools, and supplies	358.28
63	Kaiser Foundation Health Plan, Inc.	Employee group benefits - medical	119,112.12
64	LegalShield	Employee benefits - legal services	829.40
65	Leonida Builders Inc.	Airfield canopy and pit project	25,377.50
66	Mackinac Software LLC	Monthly service fees for AWOS weather system	178.00
67	Madison Liquidators LLC	Leather Mid-Back Conference Room Chair	2,975.40
68	Mark Gibbs	Employee reimbursement	682.49
69	Mead & Hunt Inc.	Professional consulting services for air services and airport development	9,076.77
70	MediWaste Disposal, LLC	Medical waste disposal services and supplies	79.20
71	Megan Bocanegra	Employee Reimbursement	140.59
72	Merit Oil Company	Fuel inventory for fleet operations	55,412.44
73	Mirau Edwards Cannon Lewin & Tooke LLP	Professional services - legal	1,737.38
74	National Construction Rentals Inc.	Equipment rental	110.88
75	O'Hagan Meyer LLP	Legal Services Justus Knight v. SBIAA	1,188.00
76	Paradise Garden Center	Various plants to replenish airport landscaping	3,928.79
77	Parts Authority Metro LLC	Automotive replacement parts, tools/equipment, transmissions,	1,011.32
78	Petty Cash - Reshma Rajan	Petty cash disbursement	438.76
79	PlaneNoise Inc.	Monthly subscription to complaint box for aircraft noise complaints	1,316.13
80	Presidio Networked Solutions Grp LLC	Networking equipment and services	26,036.60
81	PrintGlobe LLC	Frosted Reusable Plastic Cups w/Lids Double Wall Paper Cups	5,437.50
82	ProDIGIQ Inc.	Maintenance and service for Asset and Lease Management System	4,250.00
83	RDO Equipment Co	Parts, repairs, and maintenance services for Old John Deere tractor	3,193.50
84	Red Hawk Services	Fencing material and services	29,911.69
85	Right Energy Group LLC	Professional services for Green Energy Programs	6,135.51
86	San Bernardino Area Chamber of Commerce	Membership dues	250.00
87	SBR Broadcasting Corp DBA KCAL-FM Radio	Radio advertisement	2,700.00
88	ServPro of Chino/Chino Hills (R&R B Inc.)	Building 759 Restroom Improvement project	6,578.80
89	Shonsie Island	Employee reimbursement	340.00
90	SITA Information Networking Computing USA, Inc.	Monthly maintenance and support	2,981.98
91	Skidata, Inc.	Service and support for terminal parking system	16,671.88
92	South Coast Air Quality Mgmt District	Assessed fees for air pollution regulation and air quality standards and fiscal year emissions	344.98
93	Southern California Edison	Electricity	115,636.34
94	Staples, Inc. DBA Staples Contract & Commercial LLC	Office supplies	973.63
95	Sully-Miller Contracting Company	Reconstruction Portion of Taxiway A	1,272,669.88
96	Sunwest Printing, Inc.	Custom printing material and services	699.26

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/26/2026

Line	Company Name	Description	AP Register
97	Sysco Riverside Inc.	Item restock for FBO refreshment counter	7,443.22
98	Tammie Headley	Contractor provided services to operate Leland's Cafe	1,781.72
99	TELOS Identity Management Solutions, LLC.	Software, equipment, and maintenance fees for Security Badging System	775.75
100	The Gas Company	Gas	830.78
101	Thomas Ramos	Employee reimbursement	513.91
102	Titan Aviation Fuels	Jet A and Avgas fuel inventory purchases	6,614,392.12
103	Tom Dodson & Associates	Professional services for environmental services	2,025.00
104	U.S. Customs & Border Protection	Salary, benefits, and administration fees for airport program for U.S. Customs and Border Protection officer	65,198.61
105	Uline Inc.	Office furniture, supplies, storage and packaging materials	2,907.48
106	Underground Service Alert Of Southern Cal	Notification system for the Jet Fuel Line & Dig Safe Board Fees	35.80
107	USDA	Professional wildlife hazard management services	17,074.05
108	Utility Telecom Group LLC	Ethernet and phone services for Building 48	2,964.92
109	Velocity Truck Centers (Los Angeles Truck Centers LLC)	Emergency repair services for FBO GPU	2,633.23
110	Verizon Wireless	Wireless monthly service and equipment purchases	3,369.33
111	VFS Fire & Security Services	Fire suppression contracted services of weekly, quarterly, and monthly inspections	2,353.00
112	Western Exterminator Company	Pest control	4,411.38
	Total		\$ 10,289,964.17

Visa Breakdown

July 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
1	Pre-employment background - non-sida	Checkr	Administration	67.99
2	Food for SBIAA Commission meeting	Rosa Marias	Administration	201.19
3	Secure file sharing (legal)	Dropbox	Administration	3,456.00
4	Maintenance services	Amtech	Airport Maintenance	632.22
5	Office supplies	Uline Shipping	Airport Maintenance	470.60
6	Credit card processing fee for online invoice payment for yearly fees for each elevator	OPC California Dept of Industrial Relations (DIR) fee	Airport Operations	15.53
7	Replacement panels for airfield	Lumacure Airfield Signs	Airport Operations	899.27
8	Yearly fees for each elevator	Dept of Industrial Relations	Airport Operations	675.00
9	Office supplies	Lowe's Home Improvement	Executive Office	112.32
10	Office supplies	Big 5 Sporting Goods	Executive Office	47.84
11	Light bulbs Stock	1000Bulbs.com	Facilities	321.70
12	Monument Project supplies	The Home Depot	Facilities	326.88
13	HVAC supplies BLD#680	The Home Depot	Facilities	236.53
14	HVAC supplies BLD#56	Allied Refrigeration Inc.	Facilities	258.33
15	Cable lock for Doors	Grainger	Facilities	410.49
16	Supplies to paint	Lowe's	Facilities	65.17
17	Filters for Casbnet Acs	SP Resturant supply	Facilities	407.91
18	ARFF station Project	The Home Depot	Facilities	88.66
19	CPU stands for Badging office	The Home Depot	Facilities	236.55
20	ARFF station Breakers	CED-Consolidated Electrical Distributors	Facilities	79.47
21	ARFF station Project	Lowe's	Facilities	78.09
22	Light bulbs Stock	SP Nuwatt Lighting	Facilities	326.24
23	FAA Orange Paint for airfield	Crosslink Paints	Facilities	123.65
24	Breaker For ARFF station	EDC Electrical Distribution & Controls	Facilities	111.75
25	Electrical supplies for ARFF project	CED-Consolidated Electrical Distributors	Facilities	346.39
26	Parts for swamp cooler repair	Home Depot	Facilities	55.85
27	Keys for Fire department	Redlands Lock and Key	Facilities	17.40
28	HVAC For ARFF station	Allied Refrigeration Inc.	Facilities	381.11
29	HVAC For ARFF project	The Home Depot	Facilities	340.27
30	Pallet of water	Sams Club	Facilities	555.98
31	Wind Sock for stock	MyPilotstore.com	Facilities	472.85
32	ARFF Station Project	The Home Depot	Facilities	204.85
33	Airfield lights	Flight Light inc	Facilities	793.23
34	Lighting stock	1000bulbs.com	Facilities	98.30
35	Propane for Generators	American Rentals HL	Facilities	34.43
36	Pump for Sprayer	Grainger	Facilities	345.73
37	Airfield lighting supplies	Flight Light Inc.	Facilities	884.00
38	Airfield lighting supplies	Flight Light Inc.	Facilities	560.75
39	Supplies for general maintenance	Lowe's	Facilities	497.93
40	Credit for deposit of tool rental	The Home Depot	Facilities	(300.00)
41	Stencils for AOA paint project	The Home Depot	Facilities	14.12
42	Deposite for tool rental	The Home Depot	Facilities	300.00
43	Pipe repair BLD# 56	Lowe's	Facilities	77.04
44	Supplies for general maintenance	Lowe's	Facilities	129.25
45	Supplies for general maintenance	Lowe's	Facilities	36.29
46	Electrical repairs East parking lot	The Home Depot	Facilities	268.44
47	Gate repairs 9A	Automated Gate	Facilities	381.10
48	Gate repairs 1B	Automated Gate	Facilities	525.30
49	Painting supplies Stock	Lowe's	Facilities	128.52
50	Parts Stock	Lowe's	Facilities	10.21
51	Painting supplies Stock	The Home Depot	Facilities	84.16
52	Polishing supplies Stock	The Home Depot	Facilities	694.91
53	Height sign west parking lot	Lowe's	Facilities	8.45
54	Paint for Monument project	Lowe's	Facilities	35.49
55	Monument project	The Home Depot	Facilities	88.36
56	Height sign west parking lot	The Home Depot	Facilities	114.48
57	Parts for stock	The Home Depot	Facilities	88.44
58	Monument Stain Supplies	The Home Depot	Facilities	159.35
59	Pressure washer parts	Alternative Hose	Fleet	36.08
60	Shop tools	Home Depot	Fleet	52.08

Visa Breakdown

July 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
61	Tires	Pete's Road Service	Fleet	999.89
62	Tractor tow hitch fabrication cc charge went over 1k	Precision Aerial	Fleet	1,020.97
63	Batteries ARFF rig11	O'Reilly	Fleet	530.37
64	Shop tools	Snap On	Fleet	663.38
65	Alignment	Garys Viking Tire	Fleet	100.00
66	Magnetic heater kit	Homedepot.com	Fleet	284.93
67	Tires	Pete's Road Service	Fleet	942.25
68	Training	SafetyCulture Plus	Fleet	22.53
69	Backflow repair tool rental	Ferguson	Grounds	108.75
70	Turf spray x2	Pro Spray	Grounds	191.40
71	Vegetation control spray	Global Industrial	Grounds	825.09
72	Tool rental for backflow repair	Ferguson Enterprises, Inc	Grounds	108.75
73	Paint for segmented circle	San Bernardino Paint	Grounds	525.15
74	Fence poles for sign at West parking lot	Frank's Fence & Supply	Grounds	225.20
75	Pesticide restock	Global Industrial	Grounds	825.09
76	Fence poles for sign at West parking lot	Frank's Fence&Supply	Grounds	113.10
77	Backflow repair parts	Ferguson	Grounds	141.59
78	Backflow repair parts	In Backflow	Grounds	374.78
79	Parts for backflow repair	Ferguson Enterprises, Inc	Grounds	231.15
80	Tool rental for backflow repair	Riverside Winnelson Co	Grounds	151.45
81	Backhoe rental for North ramp project	American Rentals	Grounds	949.37
82	Lid for street light boxes	Electrical Parts	Grounds	94.01
83	Paint supplies for segmented circle	K&L Hardware	Grounds	98.79
84	Paint for segmented circle	San Bernardino Paint	Grounds	192.32
85	Paint for segmented circle	San Bernardino Paint	Grounds	518.52
86	Cabinet for power tool parts	Uline	Grounds	688.93
87	Paint for drive lane at gate#10	Viking Materials	Grounds	243.56
88	Backflow inspections	All-Star Backflow	Grounds	450.00
89	Restocking PPE's	Uline	Grounds	824.54
90	HR Membership	PIHRA	Human Resources	175.00
91	PIHRA Session Murrieta 06/25/2026	PIHRA	Human Resources	35.00
92	Employee Wellness/Fit for Duty	Med Urgent Care	Human Resources	303.85
93	Software Application Refund	Dropbox Inc.	Human Resources	(37.44)
94	Benefits Mtg	Panera Bread	Human Resources	133.66
95	365 Monthly subscription	Microsoft	Information Technology	680.40
96	Fiber Optic Cable	Cable & Wireless	Information Technology	286.93
97	Streaming service - CBP TV Content	Dish Network	Information Technology	119.73
98	Software License - Website management software, split between servers for each agency. \$107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
99	Software License - Website management software, split between servers for each agency. \$107.98 IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
100	Cloud Server - Agencies' website usage charges, split between servers for each agency \$187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
101	Cloud Server - Agencies' website usage charges, split between servers for each agency \$187.40 IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
102	CC Processing - Processes parking lot transactions	Windcave	Information Technology	305.00
103	POTS Line - Tower lines past due	Frontier Communications	Information Technology	388.61
104	Route 53 - DNS service for .gov domains	Amazon Web Services	Information Technology	1.02
105	Streaming service - Concourse cafe TV Content	Sling	Information Technology	71.10
106	Online storage	Apple.com	Information Technology	0.99
107	365 Monthly subscription	Microsoft	Information Technology	75.60

Visa Breakdown
July 2026
SBIAA

Line	Description	Vendor	Dept.	Amount
108	Oh Dear - Website monitoring service	OH DEAR LIER	Information Technology	29.24
109	Domain name renewal	GoDaddy.com	Information Technology	114.54
110	Comm Software - Hosted IT colaberation	Slack	Information Technology	43.75
111	Domain name renewal	GoDaddy.com	Information Technology	319.90
112	Teams audio - Monthly subscription	Microsoft	Information Technology	2.63
113	Safety glasses Restock	Grainger	Luxivair-SBD	28.82
114	Safety glasses and gloves Restock	Grainger	Luxivair-SBD	55.41
115	Towels, cleaning supplies and pipe dope Restock	Lowes	Luxivair-SBD	310.80
116	Screw driver organizer New tools	Grainger	Luxivair-SBD	29.67
117	Tool Box Foam Insert New tool box	Grainger	Luxivair-SBD	86.50
118	Socket rail , socket tray New tool box	Grainger	Luxivair-SBD	184.09
119	Water	Sam's Club	Luxivair-SBD	574.08
120	Plastic Jugs Replacement	Tractor Supply	Luxivair-SBD	67.30
121	Ice bags	Sysco	Luxivair-SBD	210.92
122	Cable for FBO Lobby	Dish Network	Luxivair-SBD	161.37
123	Duplicate charge. Working with vendor for refund.	Sysco	Luxivair-SBD	210.92
124	Storage for social media device	Apple	Luxivair-SBD	0.99
125	Tool box	Lowe's	Luxivair-SBD	292.54
126	Floral arrangements for promotional "Watch Party"	S&E Wholesale Flowers	Luxivair-SBD	478.50
127	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	51.34
128	Staff lunch for watch party prep	In-n-Out	Luxivair-SBD	65.19
129	Lunch for Line Service interview panel	Doordash	Luxivair-SBD	80.06
130	Supplies for promotional event "Root Beer Float Day"	Dollar Tree	Luxivair-SBD	14.14
131	Courtesy vehicle Toll road usage	The Toll Roads	Luxivair-SBD	7.35
132	Supplies for promotional event "Root Beer Float Day"	Stater Bros	Luxivair-SBD	61.76
133	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	31.58
134	Leland's Coffee inventory	Costco	Luxivair-SBD	143.59
135	Leland's Coffee inventory	Smart & Final	Luxivair-SBD	210.66
136	Leland's Coffee supplies	Smart & Final	Luxivair-SBD	110.42
137	Parts	O'Reilly	Luxivair-SBD	30.40
138	Fuel for crew car	Chevron	Luxivair-SBD	65.86
139	Lunch for highland mixer	Sam's Club	Luxivair-SBD	259.50
140	Hospitality bar restock	Sam's Club	Luxivair-SBD	192.68
141	Inspection cards for fuelers	Impress Printing	Luxivair-SBD	135.94
142	Supplies for RG audit	Stater Bros	Luxivair-SBD	23.68
143	Wash for crew car	Fast 5 Xpress	Luxivair-SBD	10.00
144	Hospitality bar restock	Sam's Club	Luxivair-SBD	199.43
145	Weights and Measures permit renewal fee	San Bernardino County Assessor Recorder	Luxivair-SBD	959.91
146	Car wash for crew cars	Quick Quack	Luxivair-SBD	21.97
147	Car wash for crew cars	Quick Quack	Luxivair-SBD	24.99
148	Fuel for crew car	Chevron	Luxivair-SBD	25.27
149	Fuel for crew car	Chevron	Luxivair-SBD	26.24
150	Movie streaming for theater	Netflix	Luxivair-SBD	26.99
151	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	157.39
152	Supplies for promo watch party	Smart & Final	Luxivair-SBD	217.18
153	Fuel for crew car	Chevron	Luxivair-SBD	81.62
154	Hospitality bar restock	Sam's Club	Luxivair-SBD	185.87
155	Leland's Coffee software	EposNow	Luxivair-SBD	64.00
156	Hospitality bar restock	Sam's Club	Luxivair-SBD	190.50
157	Fuel for crew car	Chevron	Luxivair-SBD	25.48
158	Fuel for crew car	Chevron	Luxivair-SBD	39.28
159	Hospitality bar restock	Sam's Club	Luxivair-SBD	269.69
160	Tires	Pete's Road Service	Luxivair-SBD	980.70
161	Tires	Pete's Road Service	Luxivair-SBD	37.82
162	Parts	O'Reilly	Luxivair-SBD	62.54
163	Supplies for promo watch party	Lowe's	Luxivair-SBD	152.06
164	Lunch for executive meeting	Panera Bread	Luxivair-SBD	87.79
165	Supplies for promo watch party	Smart & Final	Luxivair-SBD	16.51

Visa Breakdown

July 2026

SBIAA

Line	Description	Vendor	Dept.	Amount
166	Hospitality bar restock	Sam's Club	Luxivair-SBD	193.04
167	Hospitality bar restock	Sam's Club	Luxivair-SBD	246.61
168	Supplies for promo watch party	Albertsons	Luxivair-SBD	43.08
169	Deposit for catering for watch party	Felipe De La Piedra	Luxivair-SBD	1,000.00
170	Catering for watch party	Felipe De La Piedra	Luxivair-SBD	1,450.00
171	Vip catering for watch party	Muerto de Hambre	Luxivair-SBD	2,046.00
172	Our Brew beer for watch party	Our Brew	Luxivair-SBD	1,654.54
173	Fuel for crew car	Chevron	Luxivair-SBD	50.11
174	Room accommodation for speaker D. Houck in support of Leaders in Energy Summit.	DoubleTree by Hilton	Marketing	182.85
175	Batteries for LED centerpiece displays in support of the Leaders in Energy Summit.	Costco Wholesale	Marketing	36.61
176	Advertising for World Trade Week Conference - final charge	Eventbrite	Marketing	7.80
177	Room accommodation for speaker J.Campos in support of Leaders in Energy Summit.	DoubleTree by Hilton	Marketing	548.55
178	Refund - fraudulent charge	TikTok Promote	Marketing	(19.00)
179	Room accommodation for speaker L. Peterson in support of Leaders in Energy Summit.	DoubleTree by Hilton	Marketing	365.70
180	Adobe Stock Subscription	Adobe	Marketing	37.73
181	I-Com Aircraft UHF Radios for security units	My Pilot Store	Security	2,199.90
182	Registration for Security Drone	FAA	Security	5.00
183	Emergency Vehicle Operation Training	San Bernardino Co. Sheriff	Security	750.00
184	Directional signs for the West Lots	DRI Signs	Security - Landside	78.11
185	Roadway signs for East & West Lots	DRI Signs	Security - Landside	175.03
186	Roadway signs for East & West Lots	DRI Signs	Security - Landside	111.71
187	Shop supplies	Lowe's	Terminals	197.59
188	Jet bridge repair materials	Consolidated Electrical Distributors (CED)	Terminals	64.25
189	Jet bridge repair materials	Home Depot	Terminals	37.32
190	Jet bridge repair materials	Lowes	Terminals	100.51
191	Travel: Hospitality Jumpstart conference	Homewood Suites	Aviation	20.00
192	Travel: Taxi for Jumpstart conference	Lyft	Aviation	44.98
193	Travel: Hospitality Jumpstart conference	Beechers Handmade	Aviation	30.57
194	Travel: Taxi for Jumpstart conference	Lyft	Aviation	27.97
				53,687.12
	VISA Statement Balance			53,687.12
	Date Prepared: 08/19/2026			



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 5

PRESENTER: Mark Cousineau, Director of Finance

SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR MAY 31, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for May 31, 2026 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Attached is the Treasurer's Report for May 31, 2026, for the San Bernardino International Airport Authority. The total book value of cash accounts is \$11,678,496.70 on May 31, 2026. Bank statements reflect \$11,857,759.53. The difference between the two numbers is related to the outstanding checks, the deposits in transit, and other items May 31, 2026.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for May 31, 2026

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Treasurer Report

May 31, 2026

<u>Cash</u>	Balance 04/30/26	Activities	Balance 05/31/26
<i>Checking Account - Wells Fargo Bank</i>	\$ 5,418,246.07	\$ 3,445,725.46	\$ 8,863,971.53
Deposits In Transit:			
Beginning	1,235.13	(1,235.13)	-
Ending		35.00	35.00
Outstanding Checks:			
Beginning	(86,317.36)	86,317.36	-
Ending		(179,297.83)	(179,297.83)
<i>Premium Money Market Account - Wells Fargo Bank</i>	801,585.02	326.84	801,911.86
Deposits In Transit:			
Beginning			
Ending			
<i>Payroll Account - Wells Fargo Bank</i>	-	1,030.28	1,030.28
Outstanding Checks:			
Beginning	-	-	-
Ending	-	-	-
Subtotal	6,134,748.86	3,352,901.98	9,487,650.84
<u>Investments</u>			
<i>Local Agency Investment Funds</i>	368,001.67	-	368,001.67
Deposits In Transit:			
Beginning			
Ending			
Subtotal	368,001.67	-	368,001.67
<u>Investments Held With Fiscal Agent</u>			
Debt Service Fund-US Bank-2021A series	935,751.92	142,251.28	1,078,003.20
Reserve Fund- US Bank 2021A series	547,358.45	1,470.72	548,829.17
Debt Service Fund-US Bank-2021B series	109,974.37	16,621.47	126,595.84
Reserve Fund -US Bank-2021B series	69,229.96	186.02	69,415.98
Subtotal	1,662,314.70	160,529.49	1,822,844.19
Total Cash and Investments	\$ 8,165,065.23	3,513,431.47	\$ 11,678,496.70

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet it's expenditure requirement for next six month, anticipating operational fund receipts from IVDA.


 Mark Cousineau, Treasurer



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 6

PRESENTER: Mark Cousineau, Director of Finance

SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR JUNE 30, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for June 30, 2026 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Attached is the Treasurer's Report for June 30, 2026, for the San Bernardino International Airport Authority. The total book value of cash accounts is \$5,434,287.61 on June 30, 2026. Bank statements reflect \$5,647,878.93. The difference between the two numbers is related to the outstanding checks, the deposits in transit, and other items June 30, 2026.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for June 30, 2026

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Treasurer Report

June 30, 2026

<u>Cash</u>	Balance 05/31/26	Activities	Balance 06/30/26
<i>Checking Account - Wells Fargo Bank</i>	\$ 8,863,971.53	\$ (5,207,148.28)	\$ 3,656,823.25
Deposits In Transit:			
Beginning	35.00	(35.00)	-
Ending		413.25	413.25
Outstanding Checks:			
Beginning	(179,297.83)	179,297.83	-
Ending		(214,004.57)	(214,004.57)
<i>Premium Money Market Account - Wells Fargo Bank</i>	801,911.86	316.43	802,228.29
Deposits In Transit:			
Beginning			
Ending			
<i>Payroll Account - Wells Fargo Bank</i>	1,030.28	-	1,030.28
Outstanding Checks:			
Beginning	-	-	-
Ending	-	-	-
Subtotal	9,487,650.84	(5,241,160.34)	4,246,490.50
<u>Investments</u>			
<i>Local Agency Investment Funds</i>	368,001.67	-	368,001.67
Deposits In Transit:			
Beginning			
Ending			
Subtotal	368,001.67	-	368,001.67
<u>Investments Held With Fiscal Agent</u>			
Debt Service Fund-US Bank-2021A series	1,078,003.20	(923,343.97)	154,659.23
Reserve Fund- US Bank 2021A series	548,829.17	1,508.75	550,337.92
Debt Service Fund-US Bank-2021B series	126,595.84	(81,404.36)	45,191.48
Reserve Fund -US Bank-2021B series	69,415.98	190.83	69,606.81
Subtotal	1,822,844.19	(1,003,048.75)	819,795.44
Total Cash and Investments	\$ 11,678,496.70	(6,244,209.09)	\$ 5,434,287.61

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet its expenditure requirement for next six month, anticipating operational fund receipts from IVDA.


Mark Cousineau, Treasurer



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 7

PRESENTER: Jonathan Galvan, Airport Manager

SUBJECT: AUTHORIZE STAFF TO ADVERTISE A REQUEST FOR PROPOSALS (RFP) FOR MAINTENANCE AND INSPECTION SERVICES OF SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) OWNED HANGAR DELUGE FIRE SUPPRESSION SYSTEMS

SUMMARY

Approval of this item would authorize staff to advertise an RFP for a multi-year maintenance and inspection services contract for SBIAA owned deluge fire suppression systems in the large hangar facilities at the San Bernardino International Airport (Airport). The Airport intends to secure the professional services of a qualified and licensed contractor to service these systems. The RFP will solicit bids from contractors interested in entering into a multi-year service contract.

RECOMMENDED ACTION(S)

Authorize staff to advertise an RFP for a multi-year maintenance and inspection services contract for SBIAA owned hangar deluge fire suppression systems.

FISCAL IMPACT

None at this time. Funding for these services is included in the approved SBIAA FY 2026-2027 Budget, Budget Class 55 – Maintenance and Repairs. Responsive proposals will be brought back to the SBIAA Commission for consideration and approval.

PREPARED BY:	Jonathan Galvan
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The Airport's large hangar facilities are equipped with complex fire systems that include Aqueous Film Forming Foam (AFFF) hangar deluge fire suppression systems designed to suppress potential fires from large commercial size aircraft carrying jet fuel. To ensure these fire systems function properly, weekly, quarterly, and annual inspections are conducted to meet national, state, and local fire codes.

Staff is requesting the Commission approve staff to advertise an RFP for maintenance and inspection services for the Airport's hangar deluge fire suppression systems.

Responsive proposals will be brought back to the SBIAA Commission for consideration and approval at a future meeting.

Attachments:

1. List of Facilities

Fire Suppression RFP 2026 – Facility List

- Main Pump House
- Pump House 666
- Hangar 674
- Hangar 763
- Sheriff's Hangar



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 8

PRESENTER: Jonathan Galvan, Airport Manager

SUBJECT: AUTHORIZE STAFF TO ADVERTISE A REQUEST FOR PROPOSALS (RFP) FOR THE PROVISION OF JANITORIAL SERVICES FOR FIFTEEN (15) SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) OWNED FACILITIES

SUMMARY

Approval of this item would authorize staff to advertise an RFP for a multi-year janitorial services contract for fifteen facilities owned by SBIAA. In accordance with the RFP terms, proposals would be solicited from janitorial service companies that demonstrate best value to SBIAA for fifteen facilities owned and operated by SBIAA.

RECOMMENDED ACTION(S)

Authorize staff to advertise an RFP for a multi-year janitorial services contract for SBIAA-owned facilities.

FISCAL IMPACT

None at this time. Funding for these services is included in the approved SBIAA FY 2026-2027 Budget, Budget Class 57 – Other Expenses. Responsive proposals will be brought back to the SBIAA Commission for consideration and approval.

PREPARED BY:	Jonathan Galvan
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

San Bernardino International Airport Authority (SBIAA) is responsible for janitorial services for the following buildings: Building 341, Building 674 and Offices, Building 680, Building 730, Building 759, Hangar 763 (common areas only), General Aviation restrooms, Cargo Building, Control Tower, Domestic Terminal, International Arrivals Facility (IAF), Jet Fuel Farm facilities, Luxivair SBD, and Rental Car Facilities.

The current janitorial services multi-year agreement expires November 30, 2026. A New agreement would be established to continue necessary janitorial services. In accordance with SBIAA policies and procedures, an RFP would be issued to select the lowest responsible bidder for janitorial services and establish a new services agreement. Staff requests the SBIAA Commission approve advertisement of this RFP.

Responsive proposals will be brought back to the SBIAA Commission for consideration and approval at a future meeting.

Attachments:

1. List of Facilities

Janitorial RFP 2026 – Facility List

Hangar 763 Complex

Building 680 (fire station)

Hangar 341 Restrooms

General Aviation Hangar restrooms

Hangar 674 & restrooms

Control Tower 794

Building 759

Cargo Building 605

Terminal

International Arrivals Facility (IAF)

Luxivair

Fuel Farm

Building 730

Building 674

ARFF Training Center

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 9 PRESENTER: Jeff Barrow, Director of Development
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SUBJECT: APPROVE THE FILING OF A NOTICE OF COMPLETION WITH SULLY-MILLER CONTRACTING COMPANY FOR THE RECONSTRUCT PORTION OF TAXIWAY "A" PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS

SUMMARY

The Reconstruct Portion of Taxiway "A" Project is complete in accordance with the plans and specifications.

RECOMMENDED ACTION(S)

Approve the filing of a Notice of Completion with Sully-Miller Contracting Company for the Reconstruct Portion of Taxiway "A" Project; authorize the release of retained funds; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None.

PREPARED BY:	Griselda Lizarraga
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On April 23, 2025, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with Sully-Miller Contracting Company for the Reconstruct Portion of Taxiway "A" Project.

The completion of this project represents a significant milestone in the ongoing rehabilitation of the airfield under the objectives of the FAA Airport Improvement Program (AIP) Grant. Improvements, per this project, included removal of existing pavement, excavation and subgrade preparation, preparation and compaction of aggregate base material, construction of stabilized base course, construction of Portland cement concrete pavement, construction of hot mix asphalt concrete pavement, concrete pavement joint resealing, removal and application of pavement markings, and airfield electrical. These improvements enhanced airfield safety, operational efficiency, and pavement longevity. The project was completed within its original budget.

The successful completion of this project aligns with SBIAA's ongoing commitment to maintaining safe, efficient, and high-quality facilities that support airport operations and serve the needs of tenants, staff, and visitors.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Photos











TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 10

PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission

SUBJECT: CONSIDER AND ADOPT RESOLUTION NO. 2026-03 OF THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) AMENDING ITS CONFLICT OF INTEREST CODE AND AUTHORIZING SUBMISSION OF THE AMENDED CONFLICT OF INTEREST CODE AND 2026 LOCAL AGENCY BIENNIAL NOTICE TO THE COUNTY OF SAN BERNARDINO

SUMMARY

The Political Reform Act requires every local government agency to review its Conflict of Interest Code (COIC) on a biennial basis. The San Bernardino International Airport Authority COIC was last reviewed in 2024, and it was determined that an amendment to the COIC was necessary. This proposed amendment updates position titles and clarifies filing procedures. In accordance with state law, elected officials now file Statements of Economic Interests directly with the FPPC, while designated employees file with the Clerk of the Board, who retains the records for public inspection pursuant to Government Code Section 81008.

RECOMMENDED ACTION(S)

Consider and adopt Resolution No. 2026-03 of the San Bernardino International Airport Authority (SBIAA) amending its Conflict of Interest Code; and authorizing submission of the amended Conflict of Interest Code and 2026 Local Agency Biennial Notice to the County of San Bernardino.

FISCAL IMPACT

None.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The Political Reform Act requires every local governmental agency to review its Conflict of Interest Code (“COIC”) biennially to determine if it is accurate or must be amended. This update revises existing position titles to accurately reflect existing staff.

Additionally, this amendment updates the agency’s filing procedures to align with current state law. As a special district, the San Bernardino International Airport Authority (SBIAA) is no longer the filing officer for elected officials. Consequently, members of the SBIAA Commission must now file their Statements of Economic Interests (Form 700) directly with the Fair Political Practices Commission (FPPC). All other designated employees and consultants continue to file their statements with the Clerk of the Board, where they are retained for public inspection in accordance with Government Code Section 81008.

Once the amended COIC is adopted, notice of the amendment and a copy of the document will be submitted to the COIC reviewing body (County of San Bernardino Board of Supervisors) for approval. Exhibit “A” to the attached Resolution No. 2026-03 reflects the necessary changes made to the COIC.

Staff recommends the SBIAA Commission approve the above recommended action.

Attachments:

1. SBIAA Resolution No. 2026-03 and attachments

RESOLUTION NO. 2026-03

A RESOLUTION OF THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY AMENDING ITS CONFLICT OF INTEREST CODE AND AUTHORIZING SUBMISSION OF THE AMENDED CONFLICT OF INTEREST CODE TO THE COUNTY OF SAN BERNARDINO

WHEREAS, the San Bernardino International Airport Authority (the “SBIAA”) is a joint powers authority created pursuant to Government Code Sections 6500, et seq., established in 1992 pursuant to that certain Joint Exercise of Powers Agreement Creating An Agency To Be Known As The San Bernardino International Airport Authority, dated as of May 20, 1992, by and among the County of San Bernardino, the City of Colton, the City of Highland, the City of Loma Linda, the City of Redlands and the City of San Bernardino, as amended; and

WHEREAS, the SBIAA is a public entity subject to the conflict of interest provisions of Government Code Sections 87300, et seq.; and

WHEREAS, due to the revision of titles for existing positions within the SBIAA that must be designated pursuant to Government Code Section 87302(a), and the necessity to align filing procedures with current state law—specifically that elected officials are required to file Statements of Economic Interests (Form 700) directly with the Fair Political Practices Commission—it is appropriate for the SBIAA to amend its Conflict of Interest Code.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY, AS FOLLOWS:

Section 1. The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. The SBIAA hereby acknowledges receipt of the following documents:

(i) 2026 Local Agency Biennial Notice regarding the amendment of the SBIAA Conflict of Interest Code; and (ii) the proposed amendment to the SBIAA Conflict of Interest Code, both of which are attached hereto.

Section 3. On August 26, 2026, the SBIAA considered the proposed amendment to the SBIAA Conflict of Interest Code at a public meeting.

Section 4. The SBIAA hereby finds and determines that due to revision of titles of existing position and the requirement to clarify filing officer jurisdictions pursuant to the Political Reform Act, it is appropriate and desirable to amend the SBIAA Conflict of Interest Code.

Section 5. The SBIAA hereby amends its Conflict of Interest Code, in the form as presented at the meeting at which this Resolution was adopted. The Assistant Secretary of the Commission is hereby authorized and directed, in consultation with legal counsel to the SBIAA, to take all appropriate action on behalf of the SBIAA to obtain the approval of the County of San Bernardino, as the code reviewing body, of the amendment to the SBIAA Conflict of Interest Code effected by the adoption of this Resolution.

Section 6. This Resolution shall become effective immediately upon its adoption.

[SIGNATURES ON FOLLOWING PAGE]

PASSED, APPROVED, AND ADOPTED this 26th day of August, 2026.

MOTION:

SECOND:

AYES:

NOES:

ABSENT:

ABSTAIN:

Penny Lilburn, President
San Bernardino International Airport Authority

(SEAL)

ATTEST:

Jillian Ubaldo
Assistant Secretary of the Commission
San Bernardino International Airport Authority

I, Jillian Ubaldo, Assistant Secretary of the Commission of the San Bernardino International Airport Authority (SBIAA) do hereby certify that the foregoing Resolution No. 2026-03 was duly and regularly passed and adopted by the SBIAA governing body at a Regular Commission Meeting thereof, held on the 26th day of August, 2026, and that the foregoing is a full, true, and correct copy of said Resolution, and has not been amended or repealed.

(SEAL)

ATTEST:

Jillian Ubaldo
Assistant Secretary of the Commission
San Bernardino International Airport Authority

EXHIBIT "A"

1. 2026 Local Agency Biennial Notice
2. Appendix "A" Designated Employee Positions
3. Appendix "B" Disclosure Categories

2026 Local Agency Biennial Notice

Name of Agency: San Bernardino International Airport Authority
Mailing Address: 1601 E. Third Street, San Bernardino CA 92408
Contact Person: Jillian Ubaldo Phone No. (909) 382-4100, ext. 122
Email: jubaldo@sbdairport.com Alternate Email: clerkoftheboard@sbdairport.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☒ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☒ Other (*describe*) Update filing officer requirements for elected officials to align with Government Code Section 87500; elected officials now file directly with the FPPC.

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer

8/20/26

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to

CLERK OF THE BOARD OF SUPERVISORS
485 N ARROWHEAD AVE., 2ND FLOOR
SAN BERNARDINO, CA 92415-0130

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

SBIAA
APPENDIX “A”: Designated Employee Positions

<u>CATEGORY</u> [†]	<u>CATEGORY NO.</u>
1. Commission Members	1
2. Airport Manager	2
3. Airport Operations Manager	2
4. Airport Security Coordinator	2
5. Airport Terminal Manager	2
6. FBO Assistant Manager	2
7. Assistant Secretary of the Commission	2
8. Chief Executive Officer	2
9. Consultants*	2
10. Deputy Clerk of the Board	2
11. Deputy Director of Finance	2
12. Director of Administration	2
13. Director of Aviation	2
14. Director of Development	2
15. Director of Finance	2
16. FBO Manager	2
17. HR Manager	2
18. IT Manager	2
19. Maintenance Manager	2
20. Marketing Manager	2
21. Construction Project Manager	2
22. Purchasing Manager	2
23. Security Manager	2
Office Manager	2

† The Chief Executive Officer of the San Bernardino International Airport Authority may add, delete or revise San Bernardino International Airport Authority employee positions by title, as designated reporting positions under this conflict of interest code, by giving

written notice of any such addition or deletion to the Assistant Secretary of the San Bernardino International Airport Authority Commission and subject to approval by the Commission of the San Bernardino International Airport Authority within ninety (90) calendar days of the receipt of such notice by the Assistant Secretary.

* The Chief Executive Officer of the San Bernardino International Airport Authority may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and, thus, is not required to fully comply with the disclosure requirements described in this conflict of interest code. Such a written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of the consultant's disclosure requirements. The Chief Executive Officer's determination shall be a public record, maintained by the Assistant Secretary of the Commission, and shall be retained for public inspection in the same manner and location as this conflict of interest code.

* Consultants/Advisors are persons who meet the definition found in 2 Cal. Code of Regs. Section 18700.3. Consultants/Advisors are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, unless the Chief Executive Officer (CEO) determines in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The CEO's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code (Government Code Section 81008).

SBIAA
APPENDIX "B": Disclosure Categories

Category No. 1

Persons in this category shall disclose those investments, interests in real property, and income located or generated within an area extending five (5) miles from the boundaries of the former Norton Air Force Base. Persons in this category are required to disclose interests pursuant to Government Code Section 87202 as filed with their respective city or the County.

Place of Filing (Category 1): Pursuant to Government Code Section 87500, all elected officials (including SBIAA Commissioners) shall file their Statements of Economic Interests (Form 700) directly with the **Fair Political Practices Commission (FPPC)**. Filings are maintained electronically by the FPPC and are accessible via the FPPC website.

Category No. 2

Persons in this category shall disclose those investments, interests in real property and income that are located or generated within an area which extends for five (5) miles from the boundaries of the former Norton Air Force Base.

Place of Filing (Category 2): Individuals holding designated positions shall file their Statements of Economic Interests (Form 700) with the **Assistant Secretary to the Commission** for the **San Bernardino International Airport Authority**. The Assistant Secretary to the Commission shall retain the original statements and make them available for public inspection and reproduction during regular business hours, in accordance with Government Code Section 81008.

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 11 PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission
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SUBJECT: APPROVE MEETING MINUTES: JUNE 24, 2026

SUMMARY

Submitted for consideration and approval by the San Bernardino International Airport Authority (SBIAA) Commission: Meeting minutes of the regular meeting held Wednesday, June 24, 2026.

RECOMMENDED ACTION(S)

Approve meeting minutes of the regular meeting held June 24, 2026.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. June 24, 2026 regular meeting minutes

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

REGULAR MEETING COMMISSION ACTIONS

WEDNESDAY, JUNE 24, 2026

5:05 P.M.

MAIN AUDITORIUM – Norton Regional Event Center 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Commission Members

City of Colton

Mayor Frank J. Navarro	Absent
Councilmember John Echevarria (alt)	Present

City of Loma Linda

Councilmember Rhodes Rigsby	Present
Mayor Phillip Dupper (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr., Vice President	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Councilmember Kim Knaus	Present
Councilmember Theodore Sanchez, Secretary	Present
Councilmember Fred Shorett (alt)	Absent

City of Highland

Mayor Penny Lilburn, President	Present
Mayor Pro Tem Jimmy Saldana (alt)	Present (In Audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Assistant Secretary of the Commission
Jeff Barrow, Director of Development	Jonathan Galvan, Airport Manager
Mark Cousineau, Director of Finance	Scott Huber, Legal Counsel, Cole Huber LLP

The Regular Meeting of the San Bernardino International Airport Authority was called to order by President Penny Lilburn at approximately 5:05 p.m. on Wednesday, June 24, 2026.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined Councilmember John Echevarria in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comment.

C. CLOSED SESSION

President Penny Lilburn recessed to closed session at 5:07 p.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 2235 East Perimeter Road, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Kevin Horan, SBRETC
- c. Conference with Labor Negotiators and Public Employee Performance Evaluation Pursuant to Government Code Sections 54957(b)(1) and 54957.6

The SBIAA Commission will meet to evaluate the performance of, and meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title:

Negotiating for SBIAA: President Penny Lilburn
Position Title: Chief Executive Officer

D. REPORT ON CLOSED SESSION

President Penny Lilburn reconvened the meeting at 6:04 p.m. President Penny Lilburn asked Mr. Scott Huber, legal Counsel, Cole Huber, LLP, if there were any reportable items Mr. Huber reported that there were none.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. President Penny Lilburn stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items:

2. Informational Items
 - a. Chief Executive Officer's Report
 - b. Luxivair World Cup Watch Party
 - c. Hydrogen Project Update
 - d. SCAQMD Grant Update
 - e. Red Post Energy Study (GRID)
 - f. July Meeting Schedule
- 2b. Mr. Michael Burrows, Chief Executive Officer, reported that the World Cup Watch Party was well attended by tenants, customers, and prospective customers. He thanked the Commissioners for their attendance and staff for their hard work in organizing the event.
- 2c. Mr. Michael Burrows, Chief Executive Officer, reported that the Hydrogen Project is progressing well and that the project team will soon occupy space within the UAS Center.
- 2d. Mr. Michael Burrows, Chief Executive Officer, thanked the Air Quality Management District and Councilmember Larry McCallon for their support in providing DC Fast Chargers that will be installed on site
- 2e. Mr. Michael Burrows, Chief Executive Officer, reported that Red Post Energy, one of the event presenters and sponsors, has developed microgrid technology that is currently being evaluated as a backup power source for critical systems. He stated that an update would be provided to the Commission when additional information becomes available.
- 2f. Mr. Michael Burrows, Chief Executive Officer, noted that, pursuant to the direction of the Commission, there would be no meeting in July and that regular meetings would resume in August.

H. COMMISSION CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

3. Register of Demands for May 2026
4. Receive and file Treasurer's Report for April 30, 2026, for the San Bernardino International Airport Authority (SBIAA)

June 24, 2026

5. Approve award of contract with Chrisp Co. for the Domestic Terminal Ramp Restriping Project in an amount not to exceed \$78,080
6. Approve the filing of a Notice of Completion with Geo Paving and Seal Coating, Inc. for the General Aviation Ramp (Phase II) Project and authorize the release of retained funds
7. Approve Meeting Minutes: May 27, 2026

ACTION: Approve Agenda Item Nos. 3–7

RESULT: **ADOPTED [UNANIMOUSLY]**
 MOTION/SECOND: Baca / Knaus
 AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
 NAYS: None
 ABSTENTIONS: None
 ABSENT: None

I. **COMMISSION ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

8. Approve Change Order No. 1 with C.R. Contracting LLC for \$163,695.45 for a total contract amount of \$2,590,754.45 for additional work related to the Slurry Seal and Airfield Painting Project; Approve the filing of a Notice of Completion for this contract and authorize the release of retained funds

Mr. Jeff Barrow, Director of Development, shared a brief report on Agenda Item No. 8.

ACTION: Approve Change Order No. 1 with C.R. Contracting LLC for an amount not to exceed \$163,695.45 for a total contract amount of \$2,590,754.45 for additional work related to the Slurry Seal and Airfield Painting Project; approve the filing of a Notice of Completion and authorize the release of retained funds for this contract; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED**
 MOTION/SECOND: Baca / Sanchez
 AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
 NAYS: None
 ABSTENTIONS: None
 ABSENT: None

9. Discussion and possible direction regarding the order of Closed Session on Regular Meeting Agendas

Ms. Jillian Ubaldo, Assistant Secretary of the Commission, shared a brief report on Agenda Item No. 9.

President Penny Lilburn thanked Ms. Ubaldo for the item and noted that she had received comments from members of the audience regarding the length of the Closed Session.

Supervisor Joe Baca Jr suggested Chairperson Lilburn share her wishes.

President Lilburn noted that she understood the length of Closed Sessions may vary and expressed her desire to respect the time of audience members. She moved to have the Closed Session placed at the end of the regular meeting.

June 24, 2026

ACTION: Discuss the order of regular meeting agendas and provide direction to staff on whether to maintain the current meeting structure or amend the standard agenda order to place Closed Session at the end of the regular agenda.

RESULT: **ADOPTED**
MOTION/SECOND: Lilburn / Baca
AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

10. Conduct and SBD Cares Presentation

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 10 and introduced Mike Layne, Executive Director of San Bernardino Valley College.

Mr. Mike Layne thanked SBD Cares and Airport staff for their dedication. He shared that \$882,000 in scholarships had recently been awarded and noted that the aviation and aeronautics program is expanding. He thanked the Airport for its continued partnership and support. He introduced Shannon Millen, who has been appointed to lead the Air Traffic Control Program at San Bernardino Valley College.

President Penny Lilburn thanked the SBD Cares Nonprofit Committee and presented a check on behalf of SBD Cares.

ACTION: Conduct an SBD Cares presentation.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Sanchez
AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

11. Consider and Adopt the San Bernardino International Airport Authority (SBIAA) Budget and Related Airport Fee Schedule, and Luxivair SBD Pricing Policy for Fiscal Year 2026-2027

Mr. Mark Cousineau, Director of Finance, presented a brief report on Agenda Item No. 11.

President Penny Lilburn thanked staff for their hard work in navigating the implementation of the new finance system.

Supervisor Joe Baca Jr. inquired whether there are any potential budgetary concerns in the future.

Mr. Cousineau explained that the agency has not yet reached the point where funds need to be set aside for major assets. He noted that the agency currently has no reserves, in part due to the Airport's growth, and that this issue will need to be addressed in the future.

Supervisor Baca suggested exploring potential revenue opportunities to assist in building the agency's reserves.

ACTION: Approve the (a) proposed San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2026; (b) Airport Fee Schedule; and (c) Luxivair SBD Pricing Policy.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Sanchez
AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

12. Approve certain Professional Services Agreements for Fiscal Year 2026-2027

Mr. Mark Cousineau, Director of Finance, presented a brief report on Agenda Item No. 17.

Supervisor Joe Baca Jr. inquired whether the professional services agreement amounts were the same as those in the previous year.

Mr. Michel Burrows, Chief Executive Officer, noted that the amounts were generally consistent with the previous year, with the only change being a \$5,000 adjustment to the federal lobbyist agreement, primarily due to the manner in which the services are billed in arrears.

ACTION: Approve certain Professional Services Agreements for Fiscal Year 2026-2027; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Echevarria
AYES: Lilburn, Baca, Sanchez, Echevarria, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

13. Review Status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2026

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2026 – Airport Focal Areas" (as contained on pages 129-131 in the agenda packet). Mr. Burrows thanked staff for their hard work and input in preparing the fiscal budget. He also reported that a new FAA Workforce Grant application had been submitted and expressed confidence in its likelihood of approval.

Mr. Mark Cousineau, Director of Finance, welcomed Victor Flores, the agency's new Finance Account Analyst.

Ms. Catherine Pritchett, Director of Administration, announced that the annual Benefits Fair would be held on July 15 and welcomed Commission members to attend.

This item was for discussion purposes only; no formal action was taken.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no public comments.

L. COMMISSION MEMBER COMMENT

There were no commission member comments.

M. ADJOURNMENT

There being no further business before the Commission, President Penny Lilburn declared the meeting adjourned at 6:43 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, August 26, 2026.

Jillian Ubaldo
Assistant Secretary of the Commission



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 12

PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission

SUBJECT: CONDUCT ELECTIONS OF PRESIDENT, VICE-PRESIDENT, AND SECRETARY FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) FOR THE TERM COMMENCING RETROACTIVELY JULY 1, 2026, THROUGH JUNE 30, 2027

SUMMARY

Conduct elections of President, Vice-President, and Secretary for the San Bernardino International Airport Authority (SBIAA) for the term commencing retroactively July 1, 2026, through June 30, 2027.

RECOMMENDED ACTION(S)

Conduct elections of President, Vice-President, and Secretary for the San Bernardino International Airport Authority (SBIAA) for the term commencing retroactively July 1, 2026, through June 30, 2027.

FISCAL IMPACT

None.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Pursuant to the requirements of the election procedures set forth in Resolution No. 2-92 adopted May 20, 1992, the offices of the President, Vice-President, and Secretary shall expire after a one-year term. A copy of Resolution No. 2-92 is attached for reference.

It is appropriate and at the pleasure of the Commission to call for nominations and elect from the membership of the Commission to fill the offices set forth above.

Resolution No. 2-92, Section 3, specifies the procedures to be followed separately for each office.

1. The President opens nominations for each office separately.
2. If there are no nominations, the existing officers remain in place.
3. A nomination may be made by a Commission member and seconded by another as long as neither is the candidate.
4. If there is only one nomination, the President closes the nominations, and that person is deemed elected.
5. If there are two nominations, the successful candidate must receive four affirmative votes.

Attachments:

1. Resolution No. 2-92

RESOLUTION NO. 2-92

RESOLUTION OF THE COMMISSION OF THE SAN
BERNARDINO REGIONAL AIRPORT AUTHORITY
APPROVING PROCEDURES FOR ELECTION AND REMOVAL
OF OFFICERS

WHEREAS, the San Bernardino Regional Airport Authority (the "Authority") has been created by the legislative bodies of its members (the "Member Jurisdictions") pursuant to a certain agreement entitled "Joint Exercise Of Powers Agreement Creating An Agency To Be Known As The San Bernardino Regional Airport Authority" (the "Agreement") in accordance with Section 6500, et seq., of the California Government Code; and

WHEREAS, the Authority was created primarily for the purposes of acquiring, operating, repairing, maintaining and administering the aviation related portions of the Norton Air Force Base as a public airport; and

WHEREAS, the Commission, as the governing body of the San Bernardino Regional Airport Authority (the "Commission"), at this time deems it appropriate to adopt procedures in connection with the election of the President, Vice-President and Secretary of the Commission from the Members who comprise the Commission (the "Commission Members"); and

WHEREAS, the Commission further deems it desirable to adopt certain procedures for the vacation of office or the removal

from office of the President, Vice-President or Secretary of the Commission.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE COMMISSION OF THE SAN BERNARDINO REGIONAL AIRPORT AUTHORITY, AS FOLLOWS:

Section 1. The Commission hereby approves the procedures as set forth herein concerning the election of the President, Vice-President and Secretary and the removal of such officers from said positions on the Commission and agrees to be bound by said procedures.

Section 2. The Commission shall elect from the Members a President, Vice-President and Secretary, and thereafter at the first meeting held in July, 1993, and annually thereafter, the Commission shall elect or re-elect its President, Vice-President and Secretary.

Section 3. Candidates for each office shall be nominated by a Commission Member together with a second as to such nomination by another Commission Member neither of whom shall be the candidate for such office. In the event only one (1) candidate is nominated for any office and such nomination is duly seconded, no vote of the Members need be taken after the then presiding President or Vice-President has declared the nominations closed. If two (2) or more candidates are duly nominated for an office and

such nominations are seconded, a vote of the Commission Members shall then be held in open public session. A Commission Member shall only be considered to have been elected to an office upon having received four (4) affirmative votes. Upon the nomination of three (3) or more candidates for any office, if upon the initial casting of votes no candidate has received four (4) affirmative votes, the two (2) candidates receiving the most votes shall then be voted upon again to determine which of said two (2) candidates, if either, has received four (4) affirmative votes. After a vote has been held for two (2) candidates for an office and neither candidate has received four (4) affirmative votes, the matter shall be placed on the next succeeding Authority regular agenda unless the matter is appropriately reconsidered at the same meeting. Until such time as a candidate has received four (4) affirmative votes at any special election pursuant to this Resolution or the annual election, as applicable, the Commission Member previously elected to such office shall remain in office.

Section 4. In the event no candidate for an office is nominated at an annual election, the previously elected officer shall automatically be deemed re-elected and remain in office until (i) the next succeeding annual election at which time a new officer is elected, or (ii) the officer is no longer a Commission Member by reason of Section 5 below, or (iii) the officer is removed from office by reason of Section 7 below.

Section 5. If at any time during the elected term of an officer, such person either (i) voluntarily resigns from such office or from the position of a Commission Member on the Authority, (ii) is unable to serve as an elected officer by reason of death, (iii) is removed from the Commission Membership by action of the appropriate Member Jurisdiction, or (iv) is no longer an elected official of a Member Jurisdiction, the office shall be considered vacated as of the date when such event occurs. The Commission shall at the next regularly scheduled Authority meeting conduct an election for a successor to such office for the unexpired term.

Section 6. In the event the position of President is vacated as set forth in Section 5 above, or as set forth in Section 7 below, the Vice-President shall preside at all meetings and exercise all powers granted or delegated to the position of President until the office of President has been filled in accordance with the procedures prescribed herein.

Section 7. The Commission shall have the power at any regular or adjourned regular meeting of the Authority to remove an elected officer from such elected office for any reason and either with or without cause. Any Commission Member shall be entitled to place an item on any Authority agenda consistent with the requirements of the Brown Act (Government Code Section 54950, et seq.), for the removal of an officer prior to the expiration of the elected term of any such officer. Such removal shall only be

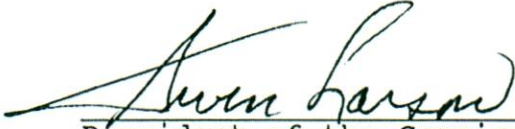
effective upon the casting of four (4) affirmative votes by Commission Members. Immediately upon such removal, the Authority shall accept nominations for candidates to fill such position and the same procedures shall be followed as with annual elections as specified in Section 3 above.

Section 8. In the event a vacancy occurs pursuant to Section 5 or Section 7 above and either (i) no candidate is nominated or (ii) if nominated such nomination is not duly seconded as set forth in Section 3 above, or (iii) no candidate receives four (4) affirmative votes from among Commission Members, the office shall remain vacant until filled at the next Authority regular meeting or at any succeeding Authority regular meeting.

Section 9. In the event the offices of President and Vice-President are vacant concurrently, the Commission Members shall select from the membership of Commission Members one (1) Commission Member to serve as the Acting President solely for the purpose of presiding over Authority meetings until a successor President or Vice-President, has been duly elected by the Authority Commission Members.

Section 10. This Resolution shall take effect upon its adoption.

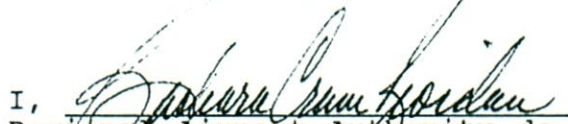
PASSED, APPROVED AND ADOPTED this 20th day of May, 1992.

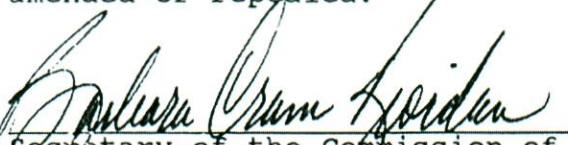

President of the Commission of
the San Bernardino Regional
Airport Authority

(SEAL)

ATTEST:


Secretary of the Commission of
the San Bernardino Regional
Airport Authority

I, , Secretary of the San Bernardino Regional Airport Authority do hereby certify that the foregoing Resolution No. 2-92 was duly and regularly passed and adopted by the Commission at a Regular meeting thereof held on the 20th day of May, 1992, and that the foregoing is a full, true, and correct copy of said Resolution, and has not been amended or repealed.


Secretary of the Commission of
the San Bernardino Regional
Airport Authority

(SEAL)



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 13

PRESENTER: Scott Huber, Legal Counsel

SUBJECT: APPROVE THE FORM OF AN EMPLOYMENT AGREEMENT WITH MICHAEL BURROWS TO SERVE IN THE CAPACITY OF CHIEF EXECUTIVE OFFICER

SUMMARY

Michael Burrows has served as the San Bernardino International Airport Authority's (SBIAA) Executive Director/Chief Executive Officer (CEO) since July of 2015. Michael Burrows' current contract expired as of June 30, 2026, and pursuant to direction from the Board, Mike Burrows has continued to serve as CEO under a month-to-month extension of his existing contract until the next SBIAA Board meeting. Pursuant to the direction of the SBIAA Board, a proposed new contract has been agendized for consideration. During the term of the proposed new agreement, Mr. Michael Burrows will oversee all administrative and operational matters of both the Inland Valley Development Agency (IVDA) and SBIAA organizations. In addition, he will be responsible for continuing to implement the adopted Strategic Plans and Business Plans for each organization as a function of his evaluation process. This item was previously reviewed and approved at the IVDA Board meeting on August 12, 2026.

RECOMMENDED ACTION(S)

Approve the form of an Employment Agreement with Michael Burrows to serve in the capacity of Chief Executive Officer; and authorize the President to execute the agreement on behalf of the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

Sufficient funding for the Chief Executive Officer position is included in the adopted San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2026-2027. The salary, benefits, and associated employer expenses will be covered through a cost allocation with the Inland Valley Development Agency (IVDA).

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Mr. Michael Burrows has served the IVDA and SBIAA as their Executive Director/CEO for the past eleven years. Mr. Burrows began his tenure with the IVDA in 1997 and has subsequently served in various capacities and private sector roles including the Acting Executive Director from 2014-2015. He has over 29 years of experience with SBIAA and IVDA.

During the term of the Agreement, Mr. Burrows will oversee all administrative and operational matters of the organization. Specifically, as set out in the Agreement, he is responsible for scheduling meetings necessary to complete the strategic goal-setting process for each organization. He then will be responsible for the performance of those goals assigned to the Chief Executive Officer and those will form the basis for his evaluation.

The Agreement provides that the two organizations will share the Chief Executive Officer, although to do so does not form a joint powers entity or joint venture between them but promotes fiscal and operational efficiency. Costs will be allocated between the two organizations as set out in their respective budgets.

Pursuant to the direction of the SBIAA Commission, the proposed Agreement follows the same format as that approved by the IVDA for the Chief Executive Officer. The salary shall be subject to final recommendations from the SBIAA Commission and acceptance by Mr. Burrows. In addition, Mr. Burrows will be eligible for a bonus at the sole discretion of the IVDA Board and SBIAA Commission after the evaluation process. In addition, he will receive ten (10) days of administrative leave that must be used or cashed out during each fiscal year, as well as reimbursement or payment for his life insurance at the current cost level. Otherwise, he serves at will, and the terms and conditions of his employment are the same as those for IVDA and SBIAA management staff.

Attachments:

1. Form of Employment Agreement

EMPLOYMENT AGREEMENT

Chief Executive Officer

This Agreement ("Agreement") is made and entered into to be effective on and as of the 1st day of July, 2026 (the "effective date"), by and between the Inland Valley Development Agency ("IVDA"), the San Bernardino International Airport Authority ("SBIAA") (when acting together the "Employer") and Michael Burrows ("Employee") for the reasons and on the terms and conditions set out below.

RECITALS

A. Employee has served IVDA and SBIAA for the past 29 years, beginning in 1997, and since July 1, 2015 has held the position of Executive Director/CEO and previously served as the Acting Executive Director; and

B. As such, he has the experience and knowledge to serve as their Chief Executive Officer; and

C. The IVDA Board and SBIAA Commission have determined to act together and employ him as their Chief Executive Officer, and he has agreed to accept that position on the terms and conditions set out herein.

NOW, THEREFORE, the Parties agree that the Recitals set out above are true and correct and further agree as follows:

I. EMPLOYMENT

A. Appointment of Chief Executive Officer: As of the effective date, the Employer appoints Michael Burrows to act as its Chief Executive Officer. The Employee shall serve at the will and at the pleasure of the Employer and on the terms and conditions set out herein.

B. Term of Agreement: The initial term of this Agreement shall commence on July 1, 2026 and terminate on June 30, 2028, unless sooner terminated as set out in 1.C below.

C. Termination of Employment:

1. The Chief Executive Officer serves at the pleasure of the Employer. Either Employer or Employee may terminate this Agreement without cause upon 30 calendar days' prior written notice from one party to the other.

2. Conviction: Notwithstanding any other provision of this Agreement to the contrary, this Agreement may be terminated by the Employer immediately, without compliance with subsection C.1 above, in the event that the Employee is convicted of a crime of moral turpitude.

D. Employer Action. The Employer, for purposes of this Agreement, is composed of two independent and separate joint powers authorities, IVDA and SBIAA, which have agreed to share a Chief Executive Officer at least for the period of this Agreement. Employee generally shall be paid by IVDA and reporting of compensation paid shall be made by IVDA. The parties do not intend to and do not form a joint powers authority or a joint venture by entering into this

Agreement but will share resources for their mutual good and economic efficiency. The goals and objectives for the Chief Executive Officer may be different for each agency.

Any and all action as to this Agreement or the Chief Executive Officer shall be taken by majority vote of a quorum of the Board or Commission of each agency, whether separately or in joint session, and as otherwise provided by their policies and procedures.

II. POWERS, DUTIES AND RESPONSIBILITIES.

Employee shall function as the Chief Executive Officer and shall be vested with the powers, duties, and responsibilities necessary for the management of the IVDA and SBIAA as provided by their resolutions, policies or procedures, and as further provided by the Employer.

III. COMPENSATION

A. Salary: Upon the effective date of this agreement, the Chief Executive Officer shall receive a gross salary of \$338,745.58 per year. The salary will be paid in equal monthly installments and at the same time other employees of the Employer are paid and subject to the same withholding of taxes and other authorized amounts. Employee may be eligible for a bonus as set out in Section IV hereof. The Chief Executive Officer shall receive any COLA increases granted to employees.

B. Benefits: Except as set out here, the Chief Executive Officer shall be entitled to and shall accrue the same benefits as all other employees, as those may be determined from time to time and the Employer shall pay the costs of such benefits in the same manner and amount as for other Employees. In addition: 1) Employee shall have 10 days of Paid Administrative Leave that accrues on July 1, 2026, and each July 1 thereafter. Such leave must be used or cashed out during each fiscal year; and 2) IVDA shall pay or reimburse the cost of Employee's life insurance at the current level.

C. Professional Development; Associations and Subscriptions: IVDA shall budget and pay for the professional dues and subscriptions of the Chief Executive Officer necessary for his performance of the job as well as for any budgeted conferences, training or seminars. Attendance at any such conference, training, or seminars shall be reported to the IVDA Board and SBIAA Commission periodically.

D. Indemnification: IVDA and SBIAA shall indemnify and defend the Chief Executive Officer as required by state law. The Chief Executive Officer shall be named on the IVDA and SBIAA E&O coverage policies.

IV. PERFORMANCE EVALUATION

The Board of IVDA and the SBIAA Commission shall work with the Chief Executive Officer to implement their respective strategic plans. Those plans include certain short-term performance goals for Employee for the remainder of that fiscal year, and may include additional long-range goals for the entire period of this contract. Those goals and objectives may be different for IVDA and for SBIAA. Any goals shall include a performance measurement. It is the responsibility of the Chief Executive Officer to schedule all meetings necessary to meet this time frame.

By June 30, 2027, Employer shall evaluate Employee based upon such performance goals

and through a specific process jointly determined by Employer and Employee. IVDA shall evaluate the Employee based upon IVDA goals, and SBIAA upon its goals. Employer at its sole discretion may utilize the evaluation process to determine a bonus or merit increase for Employee. At such evaluation, the Employer shall determine if it wishes to change the format or scope of this Employment Agreement.

Thereafter, the Employer shall evaluate the Employee annually by June 30 of each year. Notwithstanding, the Employer may evaluate the Chief Executive Officer at any time and for any reason.

V. MISCELLANEOUS PROVISIONS

A. Notices: Notices pursuant to this Agreement shall be in writing given by personal delivery or by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

IVDA:

1601 E. Third Street, Suite 100
San Bernardino, CA 92408
ATTN: Chairperson

Chief Executive Officer:

P.O. BOX 7695
Redlands, CA 92375
ATTN: Michael Burrows

B. Entire Agreement: The text herein shall constitute the entire Agreement between the parties. No waiver of any term or condition of this Agreement shall be a continuing waiver thereof.

C. Severability: If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

D. Prevailing Party: In the event that either party to this Agreement brings a lawsuit to enforce or interpret any provision of this agreement, the prevailing party shall be entitled to recover their reasonable attorneys' fees and related expenses and costs.

E. Governing Law: the laws of the State of California shall govern This Agreement with venue in the County of San Bernardino.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

EMPLOYER:

Inland Valley Development Agency

By: _____
Printed Name: Councilmember Phillip Dupper
Title: Chairperson

EMPLOYEE:

By: _____
Michael Burrows

**San Bernardino International Airport
Authority**

By: _____
Printed Name: Mayor Penny Lilburn
Title: President



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 14

PRESENTER: Mitch Dattilo, Airport Security Manager

SUBJECT: APPROVE THE PURCHASE OF TWO (2) FORD EXPLORER POLICE INTERCEPTORS IN AN AMOUNT NOT TO EXCEED \$120,008.05

SUMMARY

Staff solicited quotes from (3) three local Ford dealerships: Fairview Ford, Ken Grody Ford, and Citrus Ford for (2) two Ford Explorer Hybrid Police Interceptor vehicles. Fairview Ford was the lowest responsible bidder at \$100,064. Additionally, the cost of equipping and branding the vehicles will be \$19,945, for an overall total of \$120,009.

On October 14, 2025, a notification was sent to Fairview Ford by the Director of Finance as a letter of intent to purchase the vehicles. Due to the current supply limitations, this action was necessary to secure best possible pricing and ensure timely delivery. Conversion of vehicles to hybrid, electric, and other technologies is a component of the Airport's approved Green Energy Element.

RECOMMENDED ACTION(S)

Approve the purchase contract with Fairview Ford for two (2) new Ford Explorer Hybrid Police Interceptor vehicles, along with the installation of necessary equipment and branding for a total of \$120,008.05; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this acquisition was included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027 Budget, Budget Class 633 – Capitalized Personal Property in the amount of \$2,778,760 of which \$120,009 will be assigned to the acquisition (\$100,064) and outfitting (\$19,945) of the vehicles to place them into service.

PREPARED BY:	Mitch Dattilo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The Security Department provides 24/7 mobile patrols of all SBIAA and Inland Valley Development Agency (IVDA) properties, security at the domestic terminal during commercial passenger operations, and security at special events hosted by the Airport or contracted with private parties. Patrol activities require vehicles equipped with police packages due to the nature of patrol activities that include slow speeds, frequent idling, and extended daily mileage. Airport Security Officers performing patrol duties typically cover between 60 and 80 miles per eight-hour shift.

The purchase of two (2) Ford Hybrid Explorer Police Interceptors will replace two gasoline-powered security units that have outlived their useful lives as patrol vehicles.

In addition to soliciting quotes from three local Ford dealerships, the Security Department engaged in cooperative purchasing with the County of San Bernardino and Ford Motor Company. As a result, the Authority was able to secure the vehicles at 2025 pricing and ensure timely delivery.

Attachments:

1. Fairview Ford Quote
2. County of San Bernardino County Cooperative Purchasing Letter



Preview Order Q153 - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 05/26/2026 12:53:31 Receipt: NA

Dealership Name: Fairview Ford

Sales Code : F71156

Dealer Rep.	Todd Eff	Type	Fleet	Vehicle Line	Explorer	Order Code	Q153
Customer Name	SB AIRPORT	Priority Code	H3	Model Year	2027	Price Level	715

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8A0 POLICE INTER UTILITY AWD	\$49050	KEYED ALIKE -KEY CODE C	\$50
.119 INCH WHEELBASE	\$0	PRICE CONCESSION INDICATOR	\$0
TOTAL BASE VEHICLE	\$49050	REMARKS TRAILER	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
CLOTH BUCKETS/VINYL REAR SEATS	\$0	50 STATE EMISSIONS	\$0
ONYX INTERIOR	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
EQUIPMENT GROUP 500A	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.FM STEREO	\$0	FUEL CHARGE	\$0
.3.3L GAS ENGINE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.10-SP MODULR HYBRD AUTO TRN	\$0	PRICED DORA	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$1795
DRIVER AND PASS LED SPOT LAMP	\$890		

TOTAL BASE AND OPTIONS
DISCOUNTS
TOTAL

SALES PRICE : \$ 45,998⁰⁰
8.75% SALES TAX : \$ 4024⁸³
CAL. TIRE FEE : \$ 875
DMV & EXEMPT
TOTAL : \$ 50,031⁵⁸ EACH.

MSRP \$51785
NA
\$51785

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.



SHANNON D. DICUS, SHERIFF-CORONER

September 30, 2025

Fairview Ford Sales, Inc
Attn: Todd Eff, Fleet Director
292 N. G St,
San Bernardino, CA 92410

**SUBJECT: Invitation To Bid – 2026 Ford Explorer Police Interceptor
(ITB No. SHR126-ADMSR-6016)**

Todd Eff:

Thank you for submitting a proposal in response to the above-referenced invitation to bid (ITB). The San Bernardino County Sheriff/Coroner/Public Administrator conducted a thorough review of all submitted proposals, and the evaluation committee has recommended that your company be approved for further consideration.

If awarded you will be notified via Purchase Order, which will contain the terms and requirements as stipulated by San Bernardino County.

If you have any questions, please feel free to contact Cecilia Carbajal at 909-387-0636 or ccarbajal@sbcasd.org.

Sincerely,

SHANNON D. DICUS, SHERIFF-CORONER

A handwritten signature in blue ink, appearing to read "Jose Torres".

Jose Torres, Administrative Manager
Sheriff's Bureau of Administration

SD/JT/cc

CC: Jose Torres, Administrative Manager, San Bernardino County Sheriff's Department
Donovan Diaz, Fleet Supervisor, San Bernardino County Sheriff's Automotive Division
Jason Cloninger, Lead Buyer, San Bernardino County Purchasing Department

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 15 PRESENTER: Jeff Barrow, Director of Development
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SUBJECT: AWARD A CONSTRUCTION CONTRACT TO GEO PAVING AND SEALCOATING, INC. IN AN AMOUNT NOT TO EXCEED \$129,900 FOR THE IRP 2 LANDFILL SURFACE REPAIR (PHASE II) PROJECT

SUMMARY

The award of this construction contract would authorize Geo Paving and Seal Coating, Inc. to construct repairs at the IRP Site 2 Landfill.

RECOMMENDED ACTION(S)

Award a construction contract to Geo Paving and Seal Coating, Inc., in an amount not to exceed \$129,900 for the IRP 2 Landfill Surface Repair (Phase II) Project; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027 Budget as a Capital Improvement Project, Project Number - 25s063 – Landfill Pavement Repairs in the amount of \$150,000 of which \$129,900 is allocated for this project.

PREPARED BY:	Griselda Lizarraga
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On May 27, 2026, the San Bernardino International Airport Authority (SBIAA) Commission authorized Staff to advertise and solicit construction bids for repairs to the parking lot entrance, utility vaults, and drainage system of the IRP Site 2 Landfill. Project plans and specifications were publicly advertised, in accordance with SBIAA Policies and Procedures.

This is a former Norton AFB project site and subject to compliance with reporting and monitoring regulations for which we continue to comply.

The proposed improvements will enhance conditions for SBD tenants, accommodating their needs and ensuring a safe and functional facility. This project aligns with SBIAA's commitment to providing a safe, efficient, and user-friendly experience.

Staff solicited proposals from qualified contractors via PlanetBids. (8) proposals were received, with the full project cost identified below:

• Geo Paving and Sealcoating, Inc.	\$129,900.00
• Wright Construction Engineering Corp.	\$159,414.66
• NoLimit Construction	\$166,050.00
• ACE Capital Engineering	\$182,032.25
• Cornerstone Construction Service, Inc.	\$204,128.08
• M. Brey, Inc dba MBE Construction	\$257,589.36
• KEC Engineering	\$506,382.00
• AquaPhoenix Builders	\$723,783.00

SBIAA's standard form construction contract will be used for this project.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Site Map
2. Contractor's Proposals

SITE MAP
IRP SITE 2 LANDFILL



Submission

Bidder Details

Vendor Name	Geo paving
Address	9650 business ctr dr
	Rancho Cucamonga, California 91730
	United States
Respondee	Kal Sayegh
Respondee Title	Owner
Phone	951-271-1482
Email	kal@geopaving.com
Vendor Type	MBE, CADIR
License #	

Submission Detail

Submission Format	Electronic
Submitted	07/29/2026 10:10 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	497224

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
20260630151559865 RFP_IRP SITE 2 (2026).pdf	20260630151559865 RFP_IRP SITE 2 (2026).pdf	Bid Proposal
20260630151559865 RFP_IRP SITE 2 (2026).pdf	20260630151559865 RFP_IRP SITE 2 (2026).pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
20260630151559865 RFP_IRP SITE 2 (2026).pdf	20260630151559865 RFP_IRP SITE 2 (2026).pdf	Attachment No. 2: Contractor Information Sheets
20260630151559865 RFP_IRP SITE 2 (2026).pdf	20260630151559865 RFP_IRP SITE 2 (2026).pdf	Attachment No. 3: Proposed Subcontractors
20260630151559865 RFP_IRP SITE 2 (2026).pdf	20260630151559865 RFP_IRP SITE 2 (2026).pdf	Attachment No. 4: Bidder References and Responsibility Information
COI - San Bernardino International.pdf	COI - San Bernardino International.pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$15,785.00		
1	1.01		Mobilization	LS	1	\$4,250.00	\$4,250.00	Yes	
2	1.02		Field Survey	LS	1	\$3,000.00	\$3,000.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$4,250.00	\$4,250.00	Yes	
4	1.04		Construction Management	LS	1	\$4,285.00	\$4,285.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	0
Division 2 - Civil Improvements							\$114,115.00		
6	2.00		Clearing and Grubbing	LS	1	\$3,000.00	\$3,000.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$50.00	\$1,000.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$275.00	\$8,800.00	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$150.00	\$3,150.00	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$150.00	\$4,500.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$175.00	\$700.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$950.00	\$45,600.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$3,000.00	\$12,000.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$1,500.00	\$1,995.00	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$5.00	\$4,020.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$200.00	\$3,600.00	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$250.00	\$4,000.00	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$6,500.00	\$6,500.00	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$95.00	\$5,320.00	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$8,000.00	\$2,880.00	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$500.00	\$1,050.00	Yes	
22	2.16		Replace Bollard	EA	2	\$3,000.00	\$6,000.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$15,785.00
Division 2 - Civil Improvements	\$114,115.00
Grand Total	\$129,900.00

5.0 BID PROPOSAL

BIDDER

DATE 07/20/2026

FIRM Geo Paving and Seal Coating

ADDRESS 9650 Business Center Dr. Suite 122

CITY Rancho Cucamonga STATE CA ZIP 91730

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in **San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$	\$
1.02	-	Field Survey	1	LS	\$	\$
1.03	-	Misc. Labor and Clean-up	1	LS	\$	\$
1.04	-	Construction Management	1	LS	\$	\$
1.05	-	Permitting	1	LS	\$	\$

Division 2 - Civil Improvements					
2.00	-	Clearing and Grubbing	1	LS	\$
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$
2.02	-	Remove Asphalt Pavement 4" Depth (Remove and Haul)	21	CY	\$
2.03	-	Remove Top 2" of Aggregate Base (Remove and Haul)	10	CY	\$
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$
2.07	-	Proposed Utility Vault Covers	4	EA	\$
2.08	-	Proposed Concrete Swale	1.33	SY	\$
2.09	-	Proposed Striping 4" Wide	804	LF	\$
2.10	-	Proposed Concrete Curb	18	LF	\$
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$
2.12	-	Proposed Corrugated Metal Flume	1	EA	\$
2.13		Proposed Grouted Stone Splash Pad	56	SF	\$
2.14	-	Proposed Rip Rap	0.36	TON	\$
2.15	-	Proposed Aggregate Base	2.10	CY	\$
2.16	-	Replace Bollard	2	EA	\$
				TOTAL:	\$ 129,900.00

One hundred twenty nine thousand nine hundred

(In words)

Zero

DOLLARS
&

CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of **60** days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within **10** business days of the award of said Contract, and to begin Work within **10** business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____



NAME: Kal Savegh

TITLE: Owner

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)

Contractor's License No. 1041655

Telephone No. 951-271-1482

License Classification C-12

Submission

Bidder Details

Vendor Name	Wright Construction Engineering Corp
Address	2625 S. Sante Fe Ave
	San Marcos, California 92069
	United States
Respondee	Jason Merritt
Respondee Title	Project Manager
Phone	760-599-3915
Email	jmerritt@wcec.net
Vendor Type	CADIR
License #	

Submission Detail

Submission Format	Electronic
Submitted	07/30/2026 9:44 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	499193

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Executed Revised Bid Docs 7-30-26.pdf	Executed Revised Bid Docs 7-30-26.pdf	Bid Proposal
Executed Non Collusion.pdf	Executed Non Collusion.pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
Executed Company Info.pdf	Executed Company Info.pdf	Attachment No. 2: Contractor Information Sheets
Executed Sub List.pdf	Executed Sub List.pdf	Attachment No. 3: Proposed Subcontractors
Executed Bidders Reference.pdf	Executed Bidders Reference.pdf	Attachment No. 4: Bidder References and Responsibility Information
For Information Purposes Only_WRIGHT CONSTRUCTION ENGINEERING CO_Master COI 2627_3-4-2026_234241488 (1) (1).pdf	For Information Purposes Only_WRIGHT CONSTRUCTION ENGINEERING CO_Master COI 2627_3-4-2026_234241488 (1) (1).pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$16,000.00		
1	1.01		Mobilization	LS	1	\$7,500.00	\$7,500.00	Yes	
2	1.02		Field Survey	LS	1	\$5,000.00	\$5,000.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$2,500.00	\$2,500.00	Yes	
4	1.04		Construction Management	LS	1	\$1,000.00	\$1,000.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$143,414.66		
6	2.00		Clearing and Grubbing	LS	1	\$3,000.00	\$3,000.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$125.00	\$2,500.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$100.00	\$3,200.00	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$100.00	\$2,100.00	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$85.00	\$2,550.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$375.00	\$1,500.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$1,007.00	\$48,336.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$12,000.00	\$48,000.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$1,128.00	\$1,500.24	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$6.25	\$5,025.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$139.00	\$2,502.00	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$162.50	\$2,600.00	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$10,000.00	\$10,000.00	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$100.00	\$5,600.00	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$2,777.00	\$999.72	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$477.00	\$1,001.70	Yes	
22	2.16		Replace Bollard	EA	2	\$1,500.00	\$3,000.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$16,000.00
Division 2 - Civil Improvements	\$143,414.66
Grand Total	\$159,414.66

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/30/2026

FIRM Wright Construction Engineering Corp

ADDRESS 2625 S Santa Fe Ave

CITY San Marcos **STATE** CA **ZIP** 92069

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in **San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.	Description	Qty.	Unit	Unit Price	Total
	Division 1 - Mobilization/General Conditions				
1.01	- Mobilization	1	LS	\$ 7,500.00	\$7,500.00
1.02	- Field Survey	1	LS	\$5,000.00	\$ 5,000.00
1.03	- Mise. Labor and Clean-up	1	LS	\$ 2,500.00	\$2,500.00
1.04	- Construction Management	1	LS	\$ 1,000.00	\$ 1,000.00
1.05	- Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements						
2.00	-	Clearing and Grubbing	1	LS	\$ 3,000.00	\$3,000.00
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 125.00	\$ 2,500.00
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 100.00	\$ 3,200.00
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 100.00	\$2,100.00
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 85.00	\$ 2,550.00
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$ 375.00	\$ 1,500.00
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 1,007.00	\$48,336.00
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 12,000.00	\$48,000.00
2.08	-	Proposed Concrete Swale	1.33	SY	\$ 1,128.00	\$1,500.24
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 6.25	\$ 5,025.00
2.10	-	Proposed Concrete Curb	18	LF	\$ 139.00	\$2,502.00
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 162.50	\$2,600.00
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$10,000.00	\$10,000.00
2.13	-	Grouted Stone Splash Pad	56	SF	\$ 100.00	\$ 5,600.00
2.14	-	Proposed Rip Rap	0.36	TON	\$ 2,777.00	\$ 999.72
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 477.00	\$1,001.70
2.16	-	Replace Bollard	2	EA	\$ 1,500.00	\$ 3,000.00
					TOTAL:	\$159,414.66

One Hundred Fifty-Nine Thousand Four Hundred Fourteen

(In words)

Sixty-Six

DOLLARS

&

CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of 60 days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

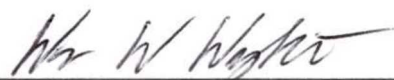
7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within 10 business days of the award of said Contract, and to begin Work within 10 business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: 

NAME: Wes W. Wright

TITLE: President

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)



Contractor's License No. 995153

Telephone No. 760-599-3915

License Classification Class A

**CERTIFICATE OF CORPORATE RESOLUTION
WRIGHT CONSTRUCTION ENGINEERING CORP.**

I, Wesley Wright, President of Wright Construction Engineering Corp., organized and existing under the laws of California and having its principal place of business at 3725 Trieste Dr. Carlsbad, California, hereby certify that the following is a true copy of a resolution adopted by the Board of Directors of the Corporation at a meeting convened and held on July 1, 2014 at which a quorum was present and voting throughout and that such resolution is now in full force and effect and is in accordance with the provisions of the charter and by-laws of the Corporation.

RESOLVED: That the President, Wesley Wright, of the Corporation is hereby authorized to sign any contracts or forms on behalf of the Corporation.

RESOLVED FURTHER: That the President, Wesley Wright, is hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the provisions of the charter and by-laws of the Corporation.

I further certify that this Corporation is duly organized and existing, and has the power to take the action called for by the foregoing resolution.

DIRECTORS	<u>Wes W Wright</u>	<u>7-1-2014</u>
President	<u>Wes W Wright</u>	<u>7-1-2014</u>
Vice President	<u>Wes W Wright</u>	<u>7-1-2014</u>
Secretary	<u>Wes W Wright</u>	<u>7-1-2014</u>
Treasurer		

Witness my hand seal of this corporation on this 1st day of July, 2014.

Submission

Bidder Details

Vendor Name	NoLimit Construction
Address	15565 Travis St. Hesperia, California 92345 United States
Respondee	Sergio Duarte
Respondee Title	President
Phone	909-749-4607
Email	nolimit.const@icloud.com
Vendor Type	MBE, CADIR, SAM, HIS, MALE
License #	1110947

Submission Detail

Submission Format	Electronic
Submitted	07/29/2026 3:03 PM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	497696

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Rev Bid .pdf	Rev Bid .pdf	Bid Proposal
NonCollusion.pdf	NonCollusion.pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
Company Info .pdf	Company Info .pdf	Attachment No. 2: Contractor Information Sheets
Subs .pdf	Subs .pdf	Attachment No. 3: Proposed Subcontractors
Refrences Responsibility.pdf	Refrences Responsibility.pdf	Attachment No. 4: Bidder References and Responsibility Information
3-4 Evidence of Insurance- 2027.pdf	3-4 Evidence of Insurance- 2027.pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$30,000.00		
1	1.01		Mobilization	LS	1	\$16,000.00	\$16,000.00	Yes	
2	1.02		Field Survey	LS	1	\$3,500.00	\$3,500.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$4,500.00	\$4,500.00	Yes	
4	1.04		Construction Management	LS	1	\$6,000.00	\$6,000.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$136,050.00		
6	2.00		Clearing and Grubbing	LS	1	\$8,500.00	\$8,500.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$100.00	\$2,000.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$300.00	\$9,600.00	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$250.00	\$5,250.00	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$150.00	\$4,500.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$250.00	\$1,000.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$800.00	\$38,400.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$6,000.00	\$24,000.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$1,500.00	\$1,995.00	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$7.50	\$6,030.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$150.00	\$2,700.00	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$200.00	\$3,200.00	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$16,700.00	\$16,700.00	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$60.00	\$3,360.00	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$2,500.00	\$900.00	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$500.00	\$1,050.00	Yes	
22	2.16		Replace Bollard	EA	2	\$3,432.50	\$6,865.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$30,000.00
Division 2 - Civil Improvements	\$136,050.00
Grand Total	\$166,050.00

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/28/26

FIRM NoLimit Construction

ADDRESS 15565 Travis st.

CITY Hesperia

STATE CA

ZIP 92345

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in **San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$ 16,000	\$ 16,000
1.02	-	Field Survey	1	LS	\$ 3,500	\$ 3,500
1.03	-	Misc. Labor and Clean-up	1	LS	\$ 4,500	\$ 4,500
1.04	-	Construction Management	1	LS	\$ 6,000	\$ 6,000
1.05	-	Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements						
2.00	-	Clearing and Grubbing	1	LS	\$ 8,500	\$8,500
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 100	\$ 100
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 300	\$ 9,600
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 250	\$ 5,250
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 150	\$ 4,500
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$250	\$1,000
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 800	\$ 38,400
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 6,000	\$ 24,000
2.08	-	Proposed Concrete Swale	1.33	SY	\$ 1,500	\$ 1,995
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 7.50	\$ 6,030
2.10	-	Proposed Concrete Curb	18	LF	\$ 150	\$ 2,700
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 200	\$ 3,200
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$16,700	\$ 16,700
2.13		Grouted Stone Splash Pad	56	SF	\$ 60	\$3,360
2.14	-	Proposed Rip Rap	0.36	TON	\$ 2,500	\$ 900
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 500	\$ 1,050
2.16	-	Replace Bollard	2	EA	\$3,432.50	\$6,865.00
					TOTAL:	\$ 166,050.00

DOLLARS
&
CENTS

One Hundred Sixty-Six Thousand Fifty Dollars

(In words)

Zero

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of **60** days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

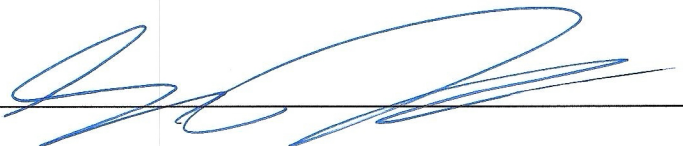
For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within **10** business days of the award of said Contract, and to begin Work within **10** business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____

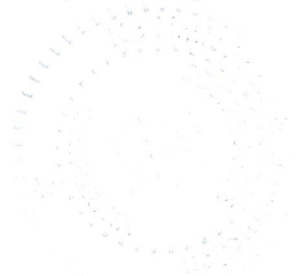


NAME: Sergio Duarte

TITLE: CEO, President/ Vice President

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)



Contractor's License No. 1110947

Telephone No. 909-749-4607

License Classification A, B

Submission

Bidder Details

Vendor Name	ACE Capital Engineering
Address	21771 Fernleaf dr. Lake Forest, California 92630 United States
Respondee	Ali Mohammadi
Respondee Title	Director/RMO
Phone	949-333-9322
Email	bids@acecapitaleng.com
Vendor Type	CADIR
License #	

Submission Detail

Submission Format	Electronic
Submitted	07/30/2026 9:52 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	499206

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Bid Proposal.pdf	Bid Proposal.pdf	Bid Proposal
07.30.2026_notarized NCA.pdf	07.30.2026_notarized NCA.pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
attachment 2.pdf	attachment 2.pdf	Attachment No. 2: Contractor Information Sheets
attachment 3.pdf	attachment 3.pdf	Attachment No. 3: Proposed Subcontractors
attachment 4 - x.pdf	attachment 4 - x.pdf	Attachment No. 4: Bidder References and Responsibility Information
Master Certificate of Liability Insurance 26-27 (3).pdf	Master Certificate of Liability Insurance 26-27 (3).pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$53,785.03		
1	1.01		Mobilization	LS	1	\$13,106.68	\$13,106.68	Yes	
2	1.02		Field Survey	LS	1	\$17,872.73	\$17,872.73	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$4,432.44	\$4,432.44	Yes	
4	1.04		Construction Management	LS	1	\$18,373.18	\$18,373.18	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$128,247.22		
6	2.00		Clearing and Grubbing	LS	1	\$4,766.07	\$4,766.07	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$71.49	\$1,429.80	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$756.61	\$24,211.52	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$524.27	\$11,009.67	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$214.48	\$6,434.40	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$238.30	\$953.20	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$607.67	\$29,168.16	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$5,004.36	\$20,017.44	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$714.91	\$950.83	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$5.60	\$4,502.40	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$166.81	\$3,002.58	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$274.05	\$4,384.80	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$7,744.86	\$7,744.86	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$71.49	\$4,003.44	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$2,144.73	\$772.10	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$1,251.10	\$2,627.31	Yes	
22	2.16		Replace Bollard	EA	2	\$1,134.32	\$2,268.64	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$53,785.03
Division 2 - Civil Improvements	\$128,247.22
Grand Total	\$182,032.25

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/30/2026

FIRM ACE Capital Engineering

ADDRESS 25422 Trabuco Road, Ste 105-253

CITY Lake Forest, **STATE** CA **ZIP** 92630

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project, in San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$ 13,064.63	\$ 13,064.63
1.02	-	Field Survey	1	LS	\$ 17,815.41	\$ 17,815.41
1.03	-	Misc. Labor and Clean-up	1	LS	\$ 4,418.23	\$ 4,418.23
1.04	-	Construction Management	1	LS	\$ 18,373.18	\$ 18,373.18
1.05	-	Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements					
2.00	-	Clearing and Grubbing	1	LS	\$ 4,766.07
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 71.49
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 756.61
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 524.27
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 214.48
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$ 238.30
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 607.67
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 5,004.36
2.08	-	Proposed Concrete Swale	1.33	SY	\$ 714.91
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 5.60
2.10	-	Proposed Concrete Curb	18	LF	\$ 166.81
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 274.05
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$ 7,744.86
2.13	-	Grouted Stone Splash Pad	56	SF	\$ 71.49
2.14	-	Proposed Rip Rap	0.36	TON	\$ 2,144.73
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 1,251.10
2.16	-	Replace Bollard	2	EA	\$ 1,134.32
TOTAL:					\$ \$182,032.25

One Hundred Eighty-Two Thousand Thirty-Two Dollars	DOLLARS &
(In words)	
Twenty-Five Cents	CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of **60** days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within **10** business days of the award of said Contract, and to begin Work within **10** business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE:  _____

NAME: Ali Mohammadi

TITLE: Director/RMO

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)

Contractor's License No. 1061931

Telephone No. 949-333-9322

License Classification A-B-C7

Submission

Bidder Details

Vendor Name	Cornerstone Construction Service, Inc.
Address	1845 W. 9th Street Upland, California 91786 United States
Respondee	Gary Caudle
Respondee Title	President/Secretary
Phone	909-985-6766
Email	cornerstone.gary@verizon.net
Vendor Type	CADIR, NM, MALE
License #	980455

Submission Detail

Submission Format	Electronic
Submitted	07/30/2026 8:52 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	497205

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Signed Bid Proposal Rev. 1 Form.pdf	Signed Bid Proposal Rev. 1 Form.pdf	Bid Proposal
Bidders NonCollusion Affidavit.pdf	Bidders NonCollusion Affidavit.pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
Company Information Sheet.pdf	Company Information Sheet.pdf	Attachment No. 2: Contractor Information Sheets
Proposed Subcontractors.pdf	Proposed Subcontractors.pdf	Attachment No. 3: Proposed Subcontractors
References and Responsibilities.pdf	References and Responsibilities.pdf	Attachment No. 4: Bidder References and Responsibility Information
2026 Insurance Certificate.pdf	2026 Insurance Certificate.pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$40,304.00		
1	1.01		Mobilization	LS	1	\$12,804.00	\$12,804.00	Yes	
2	1.02		Field Survey	LS	1	\$10,000.00	\$10,000.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$2,500.00	\$2,500.00	Yes	
4	1.04		Construction Management	LS	1	\$15,000.00	\$15,000.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$163,824.08		
6	2.00		Clearing and Grubbing	LS	1	\$3,500.00	\$3,500.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$243.00	\$4,860.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$550.71	\$17,622.72	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$312.85	\$6,569.85	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$145.00	\$4,350.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$562.50	\$2,250.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$1,172.11	\$56,261.28	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$3,437.50	\$13,750.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$2,533.83	\$3,369.99	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$5.45	\$4,381.80	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$144.44	\$2,599.92	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$548.96	\$8,783.36	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$14,500.00	\$14,500.00	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$80.36	\$4,500.16	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$12,013.89	\$4,325.00	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$3,428.57	\$7,200.00	Yes	
22	2.16		Replace Bollard	EA	2	\$2,500.00	\$5,000.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$40,304.00
Division 2 - Civil Improvements	\$163,824.08
Grand Total	\$204,128.08

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/30/2026

FIRM Cornerstone Construction Service, Inc.

ADDRESS 1845 W. 9th St.

CITY Upland STATE CA ZIP 91786

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project, in San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$ 12,804.00	\$ 12,804.00
1.02	-	Field Survey	1	LS	\$ 10,000.00	\$ 10,000.00
1.03	-	Misc. Labor and Clean-up	1	LS	\$ 2,500.00	\$ 2,500.00
1.04	-	Construction Management	1	LS	\$ 15,000.00	\$ 15,000.00
1.05	-	Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements					
2.00	-	Clearing and Grubbing	1	LS	\$ 3,500.00 \$ 3,500.00
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 243.00 \$ 4,860.00
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 550.71 \$ 17,622.72
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 312.85 \$ 6,569.85
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 145.00 \$ 4,350.00
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$ 562.50 \$ 2,250.00
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 1,172.11 \$ 56,261.28
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 3,437.50 \$ 13,750.00
2.08	-	Proposed Concrete Swale	1.33	SY	\$ 2,533.83 \$ 3,369.99
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 5.45 \$ 4,381.80
2.10	-	Proposed Concrete Curb	18	LF	\$ 144.44 \$ 2,599.92
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 548.96 \$ 8,783.36
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$ 14,500.00 \$ 14,500.00
2.13	-	Grouted Stone Splash Pad	56	SF	\$ 80.36 \$ 4,500.16
2.14	-	Proposed Rip Rap	0.36	TON	\$ 12,013.89 \$ 4,325.00
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 3,428.57 \$ 7,200.00
2.16	-	Replace Bollard	2	EA	\$ 2,500.00 \$ 5,000.00
TOTAL:					\$204,128.08

Two hundred four thousand one hundred twenty-eight
(In words)
eight

DOLLARS
&

CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of **60** days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within **10** business days of the award of said Contract, and to begin Work within **10** business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____

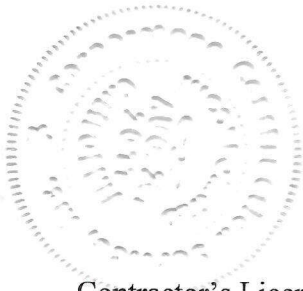


NAME: Gary Caudle

TITLE: President/Secretary

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)



Contractor's License No. 980455

Telephone No. (909)985-6766

License Classification B, C-8, C-29

Submission

Bidder Details

Vendor Name	M. Brey, Inc dba MBE Construction
Address	408 Elm Avenue Beaumont, California 92223 United States
Respondee	Matt Brey
Respondee Title	President
Phone	951-845-5438
Email	matt@mbreyelectric.com
Vendor Type	CADIR, SAM
License #	581224

Submission Detail

Submission Format	Electronic
Submitted	07/30/2026 9:38 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	499210

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Bid proposal.pdf	Bid proposal.pdf	Bid Proposal
Non collusion.pdf	Non collusion.pdf	Attachment No. 1: Bidder's Noncollusion Affidavit
Contractor information sheet.pdf	Contractor information sheet.pdf	Attachment No. 2: Contractor Information Sheets
Proposed subcontractors.pdf	Proposed subcontractors.pdf	Attachment No. 3: Proposed Subcontractors
Bidder reference.pdf	Bidder reference.pdf	Attachment No. 4: Bidder References and Responsibility Information
Cert. of insurance.pdf	Cert. of insurance.pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$79,822.83		
1	1.01		Mobilization	LS	1	\$25,214.84	\$25,214.84	Yes	
2	1.02		Field Survey	LS	1	\$12,860.85	\$12,860.85	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$14,651.68	\$14,651.68	Yes	
4	1.04		Construction Management	LS	1	\$27,095.46	\$27,095.46	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$177,766.53		
6	2.00		Clearing and Grubbing	LS	1	\$5,735.38	\$5,735.38	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$274.12	\$5,482.40	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$527.14	\$16,868.48	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$321.31	\$6,747.51	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$168.69	\$5,060.70	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$316.29	\$1,265.16	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$975.00	\$46,800.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$9,612.33	\$38,449.32	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$1,916.76	\$2,549.29	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$8.25	\$6,633.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$138.67	\$2,496.06	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$323.54	\$5,176.64	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$19,243.95	\$19,243.95	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$70.27	\$3,935.12	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$5,898.08	\$2,123.31	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$1,812.08	\$3,805.37	Yes	
22	2.16		Replace Bollard	EA	2	\$2,697.42	\$5,394.84	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$79,822.83
Division 2 - Civil Improvements	\$177,766.53
Grand Total	\$257,589.36

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/30/2026

FIRM M. Brey, Inc. dba MBE Construction

ADDRESS 408 Elm Avenue

CITY Beaumont **STATE** CA **ZIP** 92223

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in **San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. Price Schedule:

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$25,214.84	\$25,214.84
1.02	-	Field Survey	1	LS	\$12,860.85	\$12,860.85
1.03	-	Misc. Labor and Clean-up	1	LS	\$14,651.68	\$14,651.68
1.04	-	Construction Management	1	LS	\$27,095.46	\$27,095.46
1.05	-	Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements						
2.00	-	Clearing and Grubbing	1	LS	\$5,735.38	\$ 5,735.38
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 274.12	\$ 5,482.40
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 527.14	\$16,868.48
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 321.31	\$6,747.51
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$168.69	\$5,060.70
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$316.29	\$1,265.16
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$975.00	\$46,800.00
2.07	-	Proposed Utility Vault Covers	4	EA	\$9,612.33	\$38,449.32
2.08	-	Proposed Concrete Swale	1.33	SY	\$1,916.76	\$2,549.29
2.09	-	Proposed Striping 4" Wide	804	LF	\$8.25	\$6,633.00
2.10	-	Proposed Concrete Curb	18	LF	\$138.67	\$2,496.06
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$323.54	\$ 5,176.64
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$19,243.95	\$19,243.95
2.13		Grouted Stone Splash Pad	56	SF	\$70.27	\$3,935.12
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2.15	-	Proposed Aggregate Base	2.10	CY	\$1,812.08	\$3,805.37
2.16	-	Replace Bollard	2	EA	\$2,697.42	\$ 5,394.84
					TOTAL:	\$257,589.36

DOLLARS
Two hundred fifty-seven thousand five hundred eighty-nine &
(In words)
thirty-six cents CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
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3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of **60** days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

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- (2) In case of discrepancy between unit price and extended price, the unit price will govern.
- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within **10** business days of the award of said Contract, and to begin Work within **10** business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____



NAME: Matthew Brey

TITLE: President

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)

Contractor's License No. 581224
Telephone No. 951-845-5438
License Classification A.B.C-10

Submission

Bidder Details

Vendor Name	KEC Engineering
Address	26320 Lester Circle
	CORONA, California 92883
	United States
Respondee	Khai Koh
Respondee Title	Estimator
Phone	951-734-3010
Email	khai@kecengineering.com
Vendor Type	NONE
License #	

Submission Detail

Submission Format	Electronic
Submitted	07/30/2026 9:50 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	495241

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Bid Proposal scanned.PDF	Bid Proposal scanned.PDF	Bid Proposal
Noncollusion Affidavit scanned.PDF	Noncollusion Affidavit scanned.PDF	Attachment No. 1: Bidder's Noncollusion Affidavit
Contractor Information Sheets scanned.PDF	Contractor Information Sheets scanned.PDF	Attachment No. 2: Contractor Information Sheets
Proposed Subcontracor.PDF	Proposed Subcontracor.PDF	Attachment No. 3: Proposed Subcontractors
Bidder References and Responsibility Information scanned.PDF	Bidder References and Responsibility Information scanned.PDF	Attachment No. 4: Bidder References and Responsibility Information
Insurance Certificate scanned.PDF	Insurance Certificate scanned.PDF	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$72,000.00		
1	1.01		Mobilization	LS	1	\$30,000.00	\$30,000.00	Yes	
2	1.02		Field Survey	LS	1	\$7,000.00	\$7,000.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$20,000.00	\$20,000.00	Yes	
4	1.04		Construction Management	LS	1	\$15,000.00	\$15,000.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$434,382.00		
6	2.00		Clearing and Grubbing	LS	1	\$10,000.00	\$10,000.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$315.00	\$6,300.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$580.00	\$18,560.00	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$350.00	\$7,350.00	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$1,900.00	\$57,000.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$1,600.00	\$6,400.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$1,350.00	\$64,800.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$28,700.00	\$114,800.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$3,600.00	\$4,788.00	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$10.00	\$8,040.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$250.00	\$4,500.00	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$590.00	\$9,440.00	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$35,500.00	\$35,500.00	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$144.00	\$8,064.00	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$22,000.00	\$7,920.00	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$5,200.00	\$10,920.00	Yes	
22	2.16		Replace Bollard	EA	2	\$30,000.00	\$60,000.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$72,000.00
Division 2 - Civil Improvements	\$434,382.00
Grand Total	\$506,382.00

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE 7/23/26

FIRM KEC Engineering

ADDRESS 26320 Lester Cir

CITY Corona

STATE CA

ZIP 92883

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in San Bernardino, CA, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.		Description	Qty.	Unit	Unit Price	Total
		Division 1 - Mobilization/General Conditions				
1.01	-	Mobilization	1	LS	\$ 30,000.00	\$ 30,000.00
1.02	-	Field Survey	1	LS	\$ 7,000.00	\$ 7,000.00
1.03	-	Misc. Labor and Clean-up	1	LS	\$ 20,000.00	\$ 20,000.00
1.04	-	Construction Management	1	LS	\$ 15,000.00	\$ 15,000.00
1.05	-	Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements					
2.00	-	Clearing and Grubbing	1	LS	\$ 10,000.00
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 315.00
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 580.00
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 350.00
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 1,900.00
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$ 1,600.00
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 1,350.00
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 28,700.00
2.08	-	Proposed Concrete Swale	1.33	SY	\$ 3,600.00
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 10.00
2.10	-	Proposed Concrete Curb	18	LF	\$ 250.00
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 590.00
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$ 35,500.00
2.13	-	Grouted Stone Splash Pad	56	SF	\$ 144.00
2.14	-	Proposed Rip Rap	0.36	TON	\$ 22,000.00
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 5,200.00
2.16	-	Replace Bollard	2	EA	\$ 30,000.00
TOTAL:					\$ 506,382.00

Five hundred six thousand three hundred eighty-two & (In words) zero DOLLARS CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
2. In the event that lesser or greater quantities of specific Pay Items are required to complete the construction, the total amount for Bid specific items will be adjusted by the unit price bid to actual quantities utilized as stipulated in the Proposal. In the event that an error is made in extending unit prices, the Contractor is hereby notified that the unit prices, as Bid, will govern in determining the Total Base Bid.

3. Bidders agree that the right is reserved by SBIAA to delay the award of a Contract for a period of 60 days. The undersigned agrees to hold firm on the above Bid prices and may not withdraw the Proposal for that period of time. Bidders agree that the right is reserved by SBIAA to reject any and all Bids.
4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
5. Prices must be submitted for all individual items of this Bidding Schedule. Failure to do so may be cause for rejection of the Contractor's bid.
6. SBIAA will review all submitted Pricing Schedules for any unbalancing of the items. Any submitted Pricing Schedule determined to be unbalanced may be considered non-responsive and cause the Bidder to be ineligible for award.

7. APPARENT CLERICAL MISTAKES-ARITHMETIC DISCREPANCIES

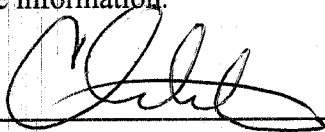
For purposes of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the Pricing Schedule as submitted by Bidders:

- (1) Obviously misplaced decimal points will be corrected.
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- (3) Apparent errors in extension of unit prices will be corrected.
- (4) Apparent errors in addition of lump-sum and extended prices will be corrected.

For purposes of bid evaluation, SBIAA will proceed on the assumption that the Bidder intended the bid to be evaluated on basis of the unit prices, with the total arrived at by resolution of arithmetic discrepancies as provided above and the bid will so reflect the summarization of bids.

8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within 10 business days of the award of said Contract, and to begin Work within 10 business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____

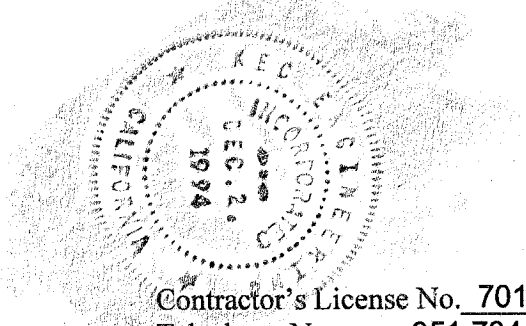


NAME: Charles Hickman

TITLE: VP

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)



Contractor's License No. 701834

Telephone No. 951 734 3010

License Classification A

Submission

Bidder Details

Vendor Name	AQUAPHOENIX BUILDERS
Address	6980 knott avenue g Buena park, California 90621 United States
Respondee	ROBERT ZARATE
Respondee Title	Sr Estimator
Phone	702-720-7248
Email	zohra.cronin@aquaphoenixbuilders.com
Vendor Type	MBE, WBE, FEM, APA, NONE
License #	

Submission Detail

Submission Format	Electronic
Submitted	07/29/2026 9:22 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	498968

Respondee Comment

Sr Estimator :	robertz@aquaphoenixbuilders.com
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Buyer Comment

Attachments

File Title	File Name	File Type
san bernardino airport bid prproposal pgs1-4.zip	san bernardino airport bid prproposal pgs1-4.zip	Bid Proposal
san bernardino airport pgs 5-6.zip	san bernardino airport pgs 5-6.zip	Attachment No. 1: Bidder's Noncollusion Affidavit
san bernardino airport pgs 7-8.zip	san bernardino airport pgs 7-8.zip	Attachment No. 2: Contractor Information Sheets
san bernardino airport pgs 9-10.zip	san bernardino airport pgs 9-10.zip	Attachment No. 3: Proposed Subcontractors
san bernardino airport pgs 11-14.zip	san bernardino airport pgs 11-14.zip	Attachment No. 4: Bidder References and Responsibility Information
SBAA BID PROPOSAL PG15.pdf	SBAA BID PROPOSAL PG15.pdf	Insurance Certificate (Contractor Provided)

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Division 1 - Mobilization/General Conditions							\$369,630.00		
1	1.01		Mobilization	LS	1	\$71,687.00	\$71,687.00	Yes	
2	1.02		Field Survey	LS	1	\$30,000.00	\$30,000.00	Yes	
3	1.03		Misc. Labor and Clean-up	LS	1	\$141,500.00	\$141,500.00	Yes	
4	1.04		Construction Management	LS	1	\$126,443.00	\$126,443.00	Yes	
5	1.05		Permitting	LS	1	\$0.00	\$0.00	Yes	
Division 2 - Civil Improvements							\$354,153.00		
6	2.00		Clearing and Grubbing	LS	1	\$34,196.00	\$34,196.00	Yes	
7	2.01		Remove Asphalt Berm (Remove and Haul)	LF	20	\$1,175.00	\$23,500.00	Yes	
8	2.02		Remove Asphalt Pavement 6" Depth (Remove and Haul)	CY	32	\$1,542.00	\$49,344.00	Yes	
9	2.03		Remove Top 4" of Aggregate Base (Remove and Haul)	CY	21	\$2,063.00	\$43,323.00	Yes	
10	2.04		Remove Concrete Swale (Remove and Haul)	SY	30	\$167.00	\$5,010.00	Yes	
11	2.05		Remove Concrete Curb (Remove and Haul)	LF	4	\$300.00	\$1,200.00	Yes	
12	2.06		Proposed PCC Pavement 8" Depth	CY	48	\$700.00	\$33,600.00	Yes	
13	2.07		Proposed Utility Vault Covers	EA	4	\$3,500.00	\$14,000.00	Yes	
14	2.08		Proposed Concrete Swale	SY	1.33	\$11,278.00	\$14,999.74	Yes	
15	2.09		Proposed Striping 4" Wide	LF	804	\$7.00	\$5,628.00	Yes	
16	2.10		Proposed Concrete Curb	LF	18	\$1,243.00	\$22,374.00	Yes	
17	2.11		Proposed Concrete Curb and Gutter	LF	16	\$915.00	\$14,640.00	Yes	
18	2.12		Proposed Corrugated Metal Flume	EA	1	\$66,052.66	\$66,052.66	Yes	
19	2.13		Proposed Grouted Stone Splash Pad	SF	56	\$80.00	\$4,480.00	Yes	
20	2.14		Proposed Rip Rap	TON	0.36	\$20,850.00	\$7,506.00	Yes	
21	2.15		Proposed Aggregate Base	CY	2.1	\$3,476.00	\$7,299.60	Yes	
22	2.16		Replace Bollard	EA	2	\$3,500.00	\$7,000.00	Yes	

Line Item Subtotals

Section Title	Line Total
Division 1 - Mobilization/General Conditions	\$369,630.00
Division 2 - Civil Improvements	\$354,153.00
Grand Total	\$723,783.00

5.0 BID PROPOSAL

REV. 1

BIDDER

DATE July 30 2026

FIRM

AQUAPHOENIX BUILDERS

ADDRESS

6980 KNOTT AVENUE, UNIT E

CITY

PUEBLO PARK

STATE

CA

ZIP

90621

To San Bernardino International Airport Authority:

1. The undersigned (hereinafter called the "Bidder") submits this proposal in compliance with your invitation for bids for the **Parking Lot Entrance, Utility Vaults, and Drainage Enhancements Construction Project**, in **San Bernardino, CA**, for San Bernardino International Airport Authority (SBIAA). Having carefully examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project including the availability of materials and labor, hereby proposes to furnish all labor and materials and supplies and to construct the Project in accordance with the Contract Documents and within the time set forth herein. This price covers all expenses incurred in performing the Work required under the Contract documents of which this Proposal is part. Quantities shown in this Unit Price Bid Proposal and in Alternates, if any, are estimated and actual payment will be made on a basis of confirmed quantities as constructed.

2. **Price Schedule:**

The undersigned Bidder hereby proposes and agrees, if the Bid is accepted, to enter into Agreement in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Contract and furnishing of all materials and Work, tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by the Bidder for the following:

Item No.	Description	Qty.	Unit	Unit Price	Total
	Division 1 - Mobilization/General Conditions				
1.01	- Mobilization	1	LS	\$ -	\$ 71,687.
1.02	- Field Survey	1	LS	\$ -	\$ 30,000.
1.03	- Misc. Labor and Clean-up	1	LS	\$ -	\$ 141,500.
1.04	- Construction Management	1	LS	\$ -	\$ 126,443.
1.05	- Permitting*	1	LS	\$ 0.00	\$ 0.00

Division 2 - Civil Improvements					
2.00	-	Clearing and Grubbing	1	LS	\$ - \$34,196
2.01	-	Remove Asphalt Berm (Remove and Haul)	20	LF	\$ 1175 \$23,500
2.02	-	Remove Asphalt Pavement 6" Depth (Remove and Haul)*	32	CY	\$ 1542 \$49,364
2.03	-	Remove Top 4" of Aggregate Base (Remove and Haul)*	21	CY	\$ 2063 \$43,336
2.04	-	Remove Concrete Swale (Remove and Haul)	30	SY	\$ 167 \$5,000
2.05	-	Remove Concrete Curb (Remove and Haul)	4	LF	\$ 300 \$1,200
2.06	-	Proposed PCC Pavement 8" Depth	48	CY	\$ 700 \$33,600
2.07	-	Proposed Utility Vault Covers	4	EA	\$ 3500 \$14,000
2.08	-	Proposed Concrete Swale	1.33	SY	\$11,278 \$15,000
2.09	-	Proposed Striping 4" Wide	804	LF	\$ 7 \$5628
2.10	-	Proposed Concrete Curb	18	LF	\$ 1243 \$22,379
2.11	-	Proposed Concrete Curb and Gutter	16	LF	\$ 915 \$14,650
2.12	-	Proposed Corrugated Metal Flume Proposed	1	EA	\$ - \$60,000
2.13	-	Grouted Stone Splash Pad	56	SF	\$ 80 \$4,500
2.14	-	Proposed Rip Rap	0.36	TON	\$ 3500 \$7500
2.15	-	Proposed Aggregate Base	2.10	CY	\$ 3476 \$7300
2.16	-	Replace Bollard	2	EA	\$ 3500 \$7000
TOTAL:					\$ 723,783

SEVEN HUNDRED TWENTY THREE THOUSAND & DOLLARS
(In words) SEVEN HUNDRED EIGHTY THREE CENTS

NOTES TO BID SCHEDULE

1. The Contractor is hereby reminded that the above Pay Items listed in this Proposal are the only items for which the Contractor will receive payment under this Contract. Payment for work items not explicitly listed in the Bid Schedule but reasonably inferable from the Plans and Specifications shall be considered incidental to the various bid items and no additional compensation will be provided. The Contractor shall include all labor, materials, equipment, and incidentals necessary to complete the work as shown and specified. Payment for any such work should be considered incidental to the various items listed as Bid Proposal Pay items, and no direct payment shall be made thereof. The Contractor must complete the work as shown on the drawings and as covered in the specifications.
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4. In awarding this project, SBIAA reserves the right to choose any combination of bid items or not awarding a bid item.
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8. If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary insurance certificates and bonds within 10 business days of the award of said Contract, and to begin Work within 10 business days after Notification to Proceed.
9. If requested, each Bidder must be prepared to submit, within five (5) days of SBIAA's request, a notarized financial statement, financial data, and other information and references sufficiently comprehensive to permit an appraisal of the Bidder's current financial condition or ability to perform the Work.
10. General Contractor shall have a General Contractor's License.
11. Contractor acknowledges this project is Prevailing Wage.
12. All of the above statements regarding experience and financial qualifications are submitted in conjunction with the Proposal, as a part thereof, and the Bidder guarantees the truthfulness and accuracy of the information.

SIGNATURE: _____

NAME: ZOHRA CRONIN

TITLE: CEO / FOUNDER, PRES

(If executed by other than the President, Vice-President, or Secretary of the Corporation, attach corporate minutes or resolution authorizing signature on behalf of the Corporation.)

(Affix Corporate Seal here)

Contractor's License No. 104 7911

Telephone No. (714) 600-4997

License Classification (B) GENERAL

CGO-064 (WATER FIRE MOLD ABATEMENT)

	TO: San Bernardino International Airport Authority Commission DATE: August 26, 2026 ITEM NO: 16 PRESENTER: Jeff Barrow, Director of Development
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SUBJECT: APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH JR MILLER AND ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$217,129 FOR THE PHASE II — SBD ABOVE AND BEYOND PROJECT

SUMMARY

The approval of this professional services agreement would continue to retain JR Miller and Associates, Inc., the architect of record, for construction support services for Phase II of the SBD Above and Beyond Project. This is the design-support stage of the design-build project delivery process.

RECOMMENDED ACTION(S)

Approve a professional services agreement with JR Miller and Associates, Inc. for the Phase II — SBD Above and Beyond Project in an amount not to exceed \$217,129; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for these professional services is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027 Budget as a Capital Improvement Project, Project Number – 26s072-1 – SBD Above and Beyond in the amount of \$5,706,018 of which \$217,129 is allocated to this professional services agreement.

PREPARED BY:	Griselda Lizarraga
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On September 24, 2025, the San Bernardino International Airport Authority (SBIAA) entered into an agreement with JR Miller & Associates, Inc. for professional services to prepare the complete set of plans and specifications for Phase I of the SBD Above and Beyond Project.

JR Miller & Associates, Inc. has completed their design and specifications for the project. The project is now moving to its second phase, the construction phase. Approval of this item would allow JR Miller & Associates, Inc. to provide construction support services for the project to include bidding assistance, construction administration, construction meetings, and construction observations.

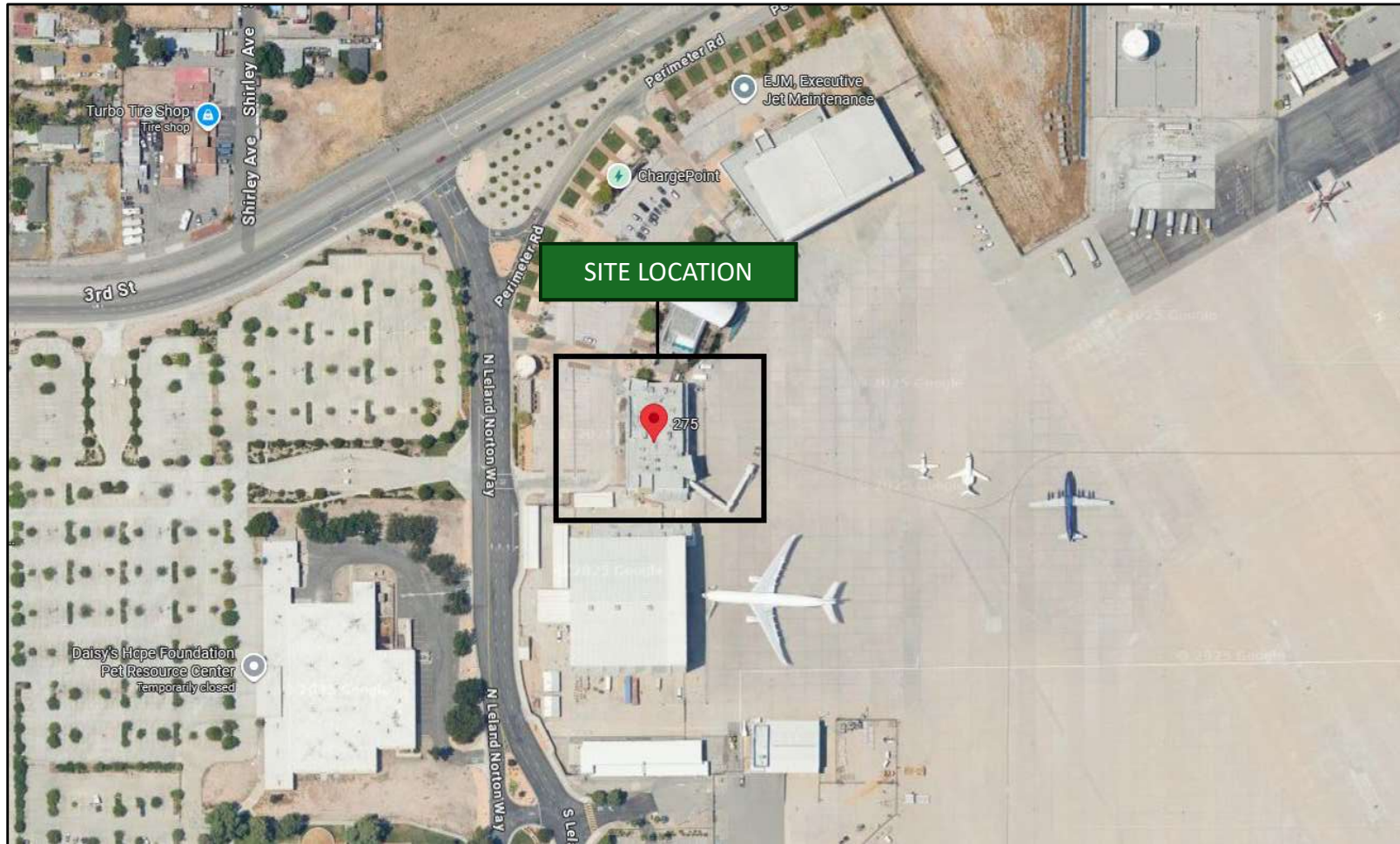
SBIAA's standard form professional services contract will be used for this project for the Phase II design support stage.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Site Map
2. Architect's Proposal

SITE MAP





DESIGN SERVICES AGREEMENT

12 May 2026

San Bernardino International Airport Authority (SBIAA)

1601 East 3rd Street
San Bernardino, CA 92408

Attn:

Michael Burrows

Re:

Restaurant and Bar at SBD CBP Building

San Bernardino International Airport
2021 Perimeter Road
San Bernardino, CA 92408

JRMA Job Number 6194-B1

Mike:

This Agreement is for the second phase of the above-referenced project.

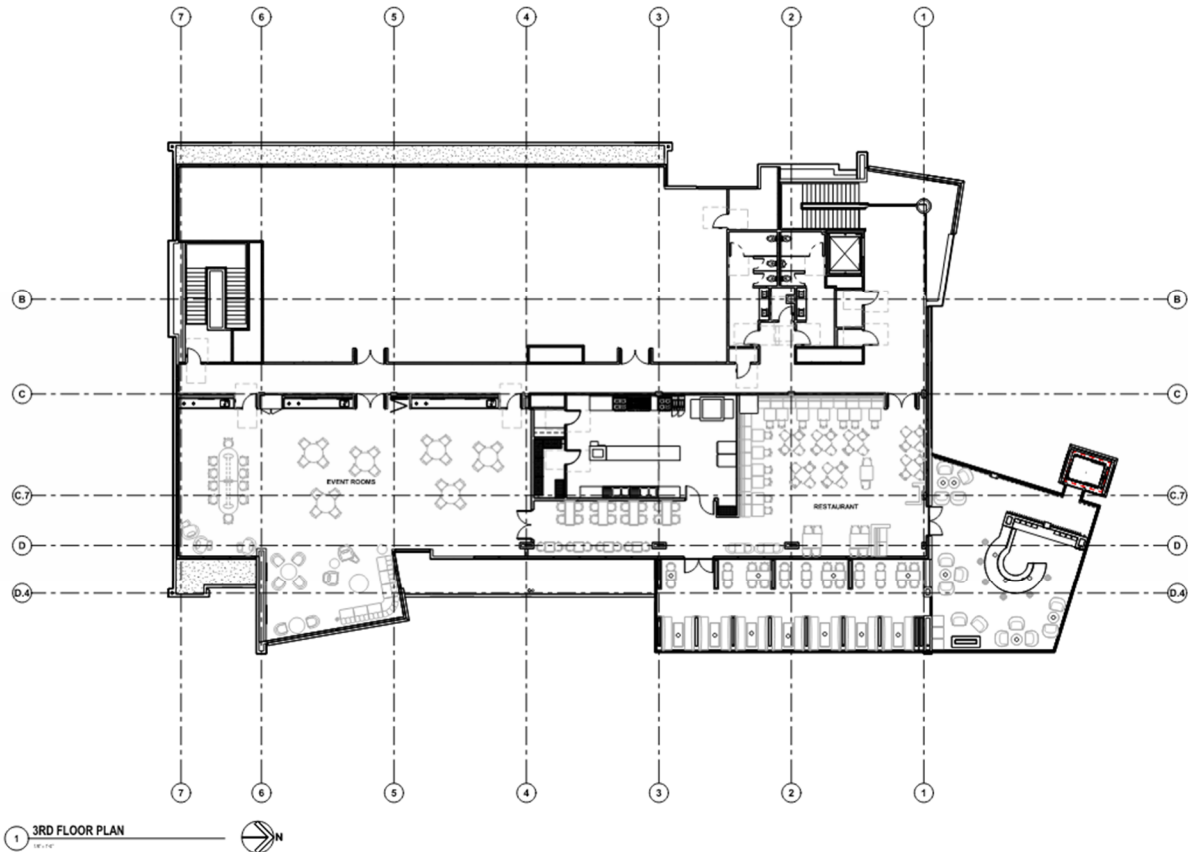
Project Description

SBIAA is proposing renovations to the third floor of the CBP Building at SBD to accommodate a new restaurant and rooftop bar. The scope of work for Phase II includes bidding assistance, construction administration, and construction meetings/observations.

This Phase II effort will support the original design intent for the restaurant and rooftop bar, including the following:

- **Restaurant Dining Area (1,900 SF):** Includes new perimeter walls, modifications to the exterior window system for access to the Terrace, and upgrades to the electrical panel.
- **Restaurant Kitchen Shell (990 SF):** Includes new perimeter walls and a designated stub-up location for future utility connections.
- **Terrace (2,341 SF):** A steel-framed exterior terrace on the third floor with a concrete-filled metal deck, steel railings, a connecting bridge to the elevator tower, and an exterior bar area. Improvements also include a steel-framed trellis.
- **Elevator Tower (85 SF):** A multi-story steel-framed tower with exterior glazing, providing access to the third-floor terrace. The tower will include an elevator room and associated utilities.
- **Restroom Upgrade (500 SF):** Add new restrooms south of the Kitchen between the Restaurant and Event Rooms or expand the existing Restrooms to meet occupancy requirements.
- **Event Rooms (2,500 SF):** Located south of the kitchen, designed with two sets of pocket doors to allow flexibility for dividing the space into up to three private rooms.
- **Minor site improvements:** Landscaping, seating benches, and other enhancements at the restaurant elevator entrance to improve aesthetics and functionality.

Conceptual Floor Plan



Schedule

The following schedule is proposed for this Project based on receipt of project information and project decisions from the Owner in a timely manner.

- Bidding and Selection 3 weeks (estimated)
- Construction: 10 months (estimated)

Allowance Services

- Part IV: Bidding Assistance
- Part VI: Construction Administration
- Part VII: Project Meetings



Part IV Bid Coordination Allowance

All Project Consultants will provide the following services during this phase:

1. Respond to contractor RFI's and requested for clarifications.
2. Attend a Pre-Bid Conference

In addition, JRMA will provide the following services:

- Organization of a Pre-Bid Meeting
- Distribution of Bid Documents
- Issuance of required Addenda
- Assistance in review of Bids
- Participation in Bid Meetings

Part VI Construction Administration Allowance

This scope will provide basic support services during the construction of the proposed project. Allowance is based upon a 10-month construction timeline. Specifically, JRMA will provide these services for this project as described herein:

1. Review architectural shop drawings and submittals for conformity to construction documents.
2. Provide structural review of shop drawings and concrete mix design.
3. Attend selected job site meetings during construction and provide documentation of the meetings and field observations (refer to Meetings Part VII). Structural Observation Visits will be provided (refer to Meetings Part VII)
4. JRMA and its consultants will provide responses to contractors' requests for information (RFI) and provide clarification of construction documents regarding drawing interpretation. This coordination will be limited to communication through the Owner's selected representative. Assistance with alternates, substitutions, agency inspections, etc., is not included in this task and will be billed at Time and Expense.

Part VII Project Meeting Allowance

Design Review Meetings for the Project are based upon those typically required for a Project of this size, scope and complexity. These meetings are also based upon the current level of Design and Owner Approval of the Design. The intent of the Design Review Meetings is to review the general status of the construction and to provide the required coordination for completion. Owner input will also be evaluated, and any revisions will be assessed by the Project Team prior to modification of the Design.

The Project Team will attend Construction Meetings and the selected contractor will provide a concise Agenda for each meeting.

- Architect: 10 Site + 33 Virtual Meetings
- Structural Engineer: 3 Structural Observation Site + 1 General Site + 1 Virtual Meetings
- MEP Engineer: 1 Site + 1 Virtual Meetings
- Landscape Architect: 1 Site + 1 Virtual Meetings



Additional Services

If authorized in writing by Owner, JRMA shall furnish or obtain from others Additional Services of the following types, which are not considered normal or customary basic Services:

- ◆ Design revisions after architectural or engineering construction documents preparation commence.
- ◆ Additional Services resulting from significant changes in the general scope of this Part of the Project or its design including, but not limited to, changes in size, complexity, Owner's schedule or character of construction; and revising previously accepted studies, reports, design documents, or Contract Documents, when such revisions are due to causes beyond JRMA's control.
- ◆ Services about change orders to reflect changes initiated by the Owner if the resulting change for Basic Services is not commensurate with the services rendered, or additional services resulting from significant delays, changes or price increases occurring as a direct or indirect result of material, equipment or energy shortages.
- ◆ Field Revisions, regardless of reason.
- ◆ Review of Alternate Designs submitted via shop drawings or in similar fashion.
- ◆ Prepare Record Drawings for related work performed above based on information supplied by the contractor.

Design Fee

JRMA proposes to provide design services for this project per the fees noted below.

		Architecture Design & PM	Structural Engineering	Interior Design	Mechanical Electrical Plumbing	Landscape Architect	
Contract Type		JRMA	JRMA	JRMA	DWE	ADG	TOTAL
Phase I							
Schematic Design	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design Development	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Documents	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lump Sum Fee Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase II							
Bidding Assitance	T&E	\$ 18,260	\$ 2,750	\$ 1,320	\$ 2,750	\$ 2,024	\$ 27,104
Agency Processing	T&E	\$ -	\$ -	-	\$ -	-	\$ -
Const Administration	T&E	\$ 97,350	\$ 23,100	\$ 7,700	\$ 11,000	Included	\$ 139,150
Construction Meetings	T&E	\$ 33,330	\$ 7,920	\$ 3,300	\$ 3,355	\$ 2,970	\$ 50,875
T&E Fee Subtotal		\$ 148,940	\$ 33,770	\$ 12,320	\$ 17,105	\$ 4,994	\$ 217,129
Totals		\$ 148,940	\$ 33,770	\$ 12,320	\$ 17,105	\$ 4,994	\$ 217,129

Allowance Fees will be billed monthly on a time and expense basis for costs incurred to-date. The invoice will provide the Owner with a total amount billed to date throughout the project. In addition, the Owner will be notified if the budget is reached before proceeding with additional work. If this task



deviates from the scope defined above, and the scope is required to be altered or amended prior to completion of the project, JRMA reserves the right to request additional fees based on a revised scope of work per the attached Rate Schedule as directed by the Owner.

Terms/Conditions

Same shall apply as base contract unless otherwise noted within this Phase II Agreement.

Schedule of Fees

Fee schedule shall be based on Exhibit B 10.01.25, attached to this Phase II Agreement.

I trust this agreement meets your approval and look forward to servicing you on this project.

J.R. MILLER & ASSOCIATES, INC.
Architects and Engineers

SUBMITTED BY:

ACCEPTED BY:

A handwritten signature in blue ink, appearing to read "Howard Hong", with a stylized, flowing script.

Howard Hong, AIA
Associate | Architect
CA License Number 32793

Client

Title

Date



Exhibit B – Schedule of Fees

10/01/2025

The hourly billing rates for services not provided in a lump sum agreement are as set forth below. The rates shall be adjusted in accordance with the JRMA's normal annual review practices and as stated in Client and JRMA contract.

Role Description	Billing Rate (\$ / hour)
Principal Architect	275-305 *
Associate/Architect	250
Senior Project Architect	230-245 *
Architectural Production Manager	220
Project Architect	185-215 *
Technical Leader	155-185 *
Graphic Modeler	115-125 *
Architectural CAD/BIM Specialist	105-150 *
Senior Interior Design Manager	205
Interior Designer	175-185 *
Sustainable Design Coordinator	165
Architectural Intern	95
Principal Engineer	290-305 *
Senior Engineer	270
Associate/Engineer	250
Project Engineer	190-210 *
Structural Production Manager	210
Designer	145-185 *
Structural CAD/BIM Manager	185
Structural CAD/BIM Specialist	135-175 *
Project Engineering Assistant	115
Structural Intern	95
Managing Principal	325
Strategic Advisor	350
Senior Facility Advisor	305
Principal/PM	300
Associate/Project Manager	245
Senior Project Manager	220-245 *
Project Manager	175-205 *
Strategic Advisor	350
Senior Facility Advisor	305
Director of Finance	240
Marketing Coordinator	140
Project Administrator	125
Admin Assistant	95
Technical Assistant	90

* Actual billing rates will vary, within ranges shown in table, based on the individual's level of experience.

The hourly rates apply to services rendered during standard working hours. Any work specifically requested during overtime hours will incur a surcharge of 1.5 times the standard rate.

Reimbursable Expenses:

Auto Mileage: Published IRS rate plus 10%.

External services provided by third parties and direct project related expenses incurred on behalf of the Client will be billed at cost plus 10%. These may include, but are not limited to, subconsultants, testing laboratories, travel meals, transportation and airfare, printing, shipping, inspection fees, and agencies fees. In-house plot generation will be charged at \$0.55 per square foot for bond plots and \$1.50 per square foot for color plots. All reimbursable expenses are in addition to the agreed-upon service fee.



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 17

PRESENTER: Wendy McConaughey, FBO Manager

SUBJECT: APPROVE NUCKLES OIL COMPANY, INC. DBA MERIT OIL COMPANY AS THE SERVICE PROVIDER OF GASOLINE AND RED-DYE DIESEL IN AN AMOUNT NOT TO EXCEED \$265,000 DURING FY 2026-27

SUMMARY

Approval of this item would authorize the purchase of gasoline and red-dye diesel fuels during Fiscal Year (FY) 2026-27 from Merit Oil Company to support the daily operation of airport vehicles and ground support equipment.

RECOMMENDED ACTION(S)

Approve Nuckles Oil Company, Inc. dba Merit Oil Company as the service provider of gasoline and red-dye diesel during FY 2026-27 in an amount not to exceed \$265,000; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for non-aviation fuel purchases is included in the approved San Bernardino International Airport Authority (SBIAA) FY 2026-27 Budget, Luxivair SBD, Budget Class 56 - Supplies, Materials, and Consumables.

PREPARED BY:	Susie Garcia
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Gasoline and red-dye diesel fuels are utilized to support the daily operations of Luxivair SBD. These non-aviation fuels are used for fuel trucks, Aircraft Rescue and Fire Fighting vehicles, and ground support equipment. Merit Oil Company also provides gasoline and red-dye diesel to other departments in the San Bernardino International Airport, as well as fuel storage tanks at no additional costs.

Staff solicited quotes from three (3) fuel providers:

1. Merit Oil

Gasoline:	(\$4.68)
Red Dyed Diesel:	(\$4.50)
Total :	(\$9.18)

2. Pacific States Petroleum

Gasoline:	(\$4.94)
Red Dyed Diesel:	(\$4.63)
Total:	(\$9.57)

3. SC Fuels

Gasoline:	(\$5.47)
Red Dyed Diesel:	(\$4.54)
Total:	(\$10.01)

Based on the competitive pricing offered for both gasoline and red-dye diesel, Staff has determined Merit Oil Company, to be the most cost-efficient option. Staff recommends that the Commission approve the above recommended action.

Attachments:

1. Quote Summary
2. Quotes

**MERIT OIL COMPANY
P.O.BOX 341
BLOOMINGTON CA 92316, 2026**

June 17, 2026

Luxair SBD
Attn: Susie Garcia & Michael
295 N. Leland Norton Way
San Bernardino Ca
(909) 382-6068 ext 412
Susie Garcia <sgarcia@luxivairsbd.com>

Thank you for the opportunity to be of service to Luxivair SBD Per our conversation, Merit Oil is proposing service and pricing to the following location.

87 Oct Base Price is \$ 3.6998per gal plus all tax's gal \$ 4.6766

Clear Diesel Base Price is \$ N/Aper gal plus all taxes \$ N/Aper gal.

Red Dye R-99 Base price is \$4.1333 per gal plus all taxes \$ 4.4985 per gal.

Sincerely, (Prices change daily)

Perry Bitney
Marketing Representative (909)877-4126 cell# (909)633-1014



Pacific States Petroleum
2278 Pike Court Suite A
Concord, CA 94520
(800) 679-1700

Invoice Number: LUXIVAI-IN
Invoice Date: 6/17/2026
Salesperson: MG
Customer Number: 0000233
Ship To Code: 231

Sold To:

Luxivair SBD
295 N. Leland Norton Way
San Bernardino, CA 92408
(904) 353-1411

Ship To:

Luxivair SBD
295 N. Leland Norton Way
San Bernardino, CA 92408

Customer P.O.	Warehouse	Terms	Payment Type	Delivery Method	Scan & Deliver
	LA	Net 15 Days	CHECK		

Item Number	Unit	Shipped	Price	Amount
Dyed Diesel Renewable	GAL	500.000	4.630	2,315.00
		Whse: LA		
Fed LUST Tax			0.00100	0.50
			4.63100	2,315.50
Regulatory Compliance Fee				17.95
Fuel Surcharge				13.95

DM2# Please note that due to continued rising costs associated with our industry, we will need to marginally increase both the Regulatory Fee and Fuel Surcharge by \$3.00 each starting 4/01/26. We truly value your business and appreciate your support.
1-800-679-1700.

Net Invoice: 2,347.40
Sales Tax: 205.41
Invoice Total: 2,552.81



Pacific States Petroleum
2278 Pike Court Suite A
Concord, CA 94520
(800) 679-1700

Invoice Number: LUXIVAI-IN

Invoice Date: 6/17/2026

Salesperson: MG

Customer Number: 0000233

Ship To Code 231

Sold To:

Luxivair SBD
295 N. Leland Norton Way
San Bernardino, CA 92408
(904) 353-1411

Ship To:

Luxivair SBD
295 N. Leland Norton Way
San Bernardino, CA 92408

Customer P.O.	Warehouse	Terms	Payment Type	Delivery Method	Scan & Deliver
	LA	Net 15 Days	CHECK		

Item Number	Unit	Shipped	Price	Amount
Unleaded 87	GAL	500.000	4.130	2,065.00
		Whse: LA		
Fed Excise Tax Unleaded			0.18300	91.50
Fed Oil Spill Tax			0.00000	0.00
Fed LUST Fee			0.00100	0.50
Fed Superfund Fee Recov			0.00385	1.93
CA Excise Tax Unlead			0.61200	306.00
CA Environ Fee - Gas			0.00852	4.26
CA Lead Recov Fee			0.00000	0.00
			4.93837	2,469.19
Regulatory Compliance Fee				17.95
Fuel Surcharge				13.95

DM2# Please note that due to continued rising costs associated with our industry, we will need to marginally increase both the Regulatory Fee and Fuel Surcharge by \$3.00 each starting 4/01/26. We truly value your business and appreciate your support.
1-800-679-1700.

Net Invoice:	2,501.09
Sales Tax:	95.38
Invoice Total:	2,596.47



Bulk Fuel Program

Bulk Fuel Program

1. Loaned Equipment (no fee)
 - Diesel Fuel Tank – 1k gal tank with reel, pump, meter and web-based monitor, **Fluid Control monitoring system**
2. SC Fuels will maintain the equipment
3. Tank Requirements: certificate of insurance, all permitting is left to the customer
4. Monthly average purchase required
5. No fee's for deliveries 250 gallons and above
6. One time \$150 tank delivery/pickup and set up fee
7. Payment terms: net 15
8. Portal Access for payments and account management

Dyed Diesel and Unleaded Gasoline Prices

<u>DATE</u>	<u>Dyed</u>	<u>DATE</u>	<u>Unlead</u>
6/17/26	\$4.54 gal	6/17/26	\$5.47 gal

*All prices include applicable taxes.



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 18

PRESENTER: Mark Dennis - IT Manager

SUBJECT: APPROVE AN AGREEMENT WITH VISIBLE INTELLECT, LLC FOR A MOTOROLA UNITY ACCESS CONTROL SYSTEM FOR AN AMOUNT NOT-TO EXCEED \$65,402

SUMMARY

In an effort to upgrade and reduce ongoing subscription and integration costs of the airport's current access control system, Staff is seeking to contract with Visible Intellect, LLC for the procurement and integration of Motorola's Unity Access control system across the airport campus.

RECOMMENDED ACTION(S)

Approve an agreement with Visible Intellect, LLC for the purchase and integration of a Motorola Unity Access Control System in the not-to-exceed amount of \$65,402, comprised of \$62,288 for the integration services and software agreement and a \$3,114 contingency for any unforeseen conditions; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this agreement is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027 Budget in the Information Technology Department, Budget Class 57 – Other Expenses in the amount of \$197,689 of which \$153,218 is available to fund this information technology project.

PREPARED BY:	Mark Dennis
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

In recent years, the Airport's existing access control system subscription and integration costs have continually increased. Staff identified alternate access control system solutions that include access control, video management and related systems, and determined the purchase and migration onto Motorola's Unity Access Control system through Visible Intellect, LLC will eliminate annual costs and allow native integration between Motorola products while reducing costs to the agency.

Attachments:

1. Visible Intellect, LLC Proposal
2. Quote Summary



Visible Intellect
13941 Esplanade Ave.
North Tustin, CA 92705
Phone: (800) 311.6210

DATE	7/31/2026
Quote #	260527-SBIA
REP	BL

BILL TO:	SHIP TO:
----------	----------

Mark Dennis
1601 E 3rd St.
San Bernardino, CA 92408

Mark Dennis
295 N. Leland Norton Way
San Bernardino, CA 92408

Subject: Unity Access Licensing

Qty	DESCRIPTION	PART #	UNIT COST	AMOUNT
1	Includes the Availability/Network, Situational Awareness, Data & Templates, and Integration Add-On	UA-SW-LIC-ALL-IN-ADDON	\$ 4,500.00	\$ 4,500.00
1	UA7 Base Package License (includes 20 doors)	UA-SW-LIC-BASE-PACK	\$ 3,000.00	\$ 3,000.00
2	UA7 1 Door License	UA-SW-LIC-1DOORS	\$ 150.00	\$ 300.00
3	UA7 10 Door License	UA-SW-LIC-10DOORS	\$ 1,237.50	\$ 3,712.50
3	UA7 100 Door License	UA-SW-LIC-100DOORS	\$ 10,050.00	\$ 30,150.00
1	UA7 Service Plan for up to 1000 doors, 1 Year	UA-SW-LIC-SERVICE-PLAN-1000-1Y	\$ 1,875.00	\$ 1,875.00
1	UA7 Virtual VMware Appliance License	UA-SW-LIC-APP-VIRTUAL-VMWARE	\$ 150.00	\$ 150.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
1	Technical Engineering, Commissioning, & Testing		\$ 12,000.00	\$ 12,000.00
40	Project Manager		\$ 165.00	\$ 6,600.00
			\$ -	\$ -
			\$ -	\$ -

Subtotal: \$ 43,687.50

Quote/ Project Description

- 1) VI to provide new Unity access licensing that will be installed on existing virtual machines by virtual service by Motorola Solutions
- 2) VI to work with Motorola Solutions, customer, to preform fine tune testing, and final commissioning

Sales Tax:

Labor: \$ 18,600.00

Shipping:

\$ 62,287.50

Terms: 50% Deposit With Purchase Order and Remaining 50% Due for Delivery.
Delivery: 15 Business Days, Following Receipt of Order.

To better serve our clients, it is the responsibility of Visible Intellect to ensure that all requirements are met, and expectations are exceeded. To do this, we partner with each client to uncover and understand what is needed so we can provide the best solutions possible for each organization. Client involvement is appreciated and vital to this success. Please review all paperwork and complete the necessary information to ensure the proposed system meets and exceeds expectations.

Thank you once again for considering Visible Intellect as your security solution provider. If there are questions regarding this information or any way that we may better serve you and your organization, please feel free to reach out at any time. I am grateful for our continued partnership!

Best Regards,
Beth Lucky

The above information is an estimate of services/goods described above. Payment will be collected prior to provision of services/goods described in this quote and invoiced accordingly.

To confirm acceptance of this quote, please provide a signature below.
☐

Signature

Print Name

Date

QUOTE SUMMARY SHEET

Agency: SBIAA Requester Name: William Recinos Date: 8/4/2026 Requesting Division: IT Attachments (List): Quotes from Vendors Description of project/reason for PR: Migration from Lenel to Avigilon Unity Access Control

				VENDOR 1				VENDOR 2				VENDOR 3			
				Visible Intellect LLC				Blue Violet Networks				Climatec LLC			
DESCRIPTION	BRAND/ITEM SPECS OR EQUIVALENT	QTY	UOM	PRICE	SUB-TOTAL	SALES TAX	S&H	PRICE	SUB-TOTAL	SALES TAX	S&H	PRICE	SUB-TOTAL	SALES TAX	S&H
Unity Access Licensing (Materials & Labor)	Licensing (UA-SW-LIC-ALL-IN-ADDON - Base Package License - 1 Door License - 10 Door License - 100 Door License - Service Plan for up to 1000 doors, 1 Year - Virtual VMware Appliance License)	1	ea	\$43,687.50				\$ 87,569.30		\$ 7,662.31		\$45,197.32			
	Labor (Technical Engineering, Commissioning, & Testing - Project Manager Hours)	1	ea	\$18,600.00				\$ 9,840.00				\$60,396.33			
		1	ea												
GRAND TOTALS:							\$62,287.50				\$105,071.61				\$105,593.65
SELECTED VENDOR:												VENDOR 1			

JUSTIFICATION FOR SELECTED VENDOR:	VENDOR INFORMATION:	
☒ Lowest overall price	Vendor 1 Company Name:	Visible Intellect LLC
☐ Only vendor that can meet deadline	Address:	13941 Esplande Ave North Tustin CA 92705
☐ Only responsive vendor	Contact information:	Beth Lucky – blucky@visibleintellect.com
☐ Only vendor that carries item(s) needed or equivalent of	Vendor 2 Company Name:	Blue Violet Networks
Visible Intellect will be handling all professional services directly, as opposed to subcontracting to Motorola/Avigilon for the scope of this work. Visible Intellect offers the most cost-effective solution	Address:	17815 Newhope Street Suite M Fountain Valley, CA 92708
	Contact information:	Randall Toma - rtoma@blueviolet.net
	Vendor 3 Company Name:	Climatec LLC
	Address:	P O Box 743024 Los Angeles, CA 90074-3024
	Contact information:	Chris Ling - cling@climatec.com



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 19

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: APPROVE THE FORM OF A LICENSE AGREEMENT WITH THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT FOR INTERIM USE OF THE FORMER SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER FACILITIES

SUMMARY

Approval of this item will allow the San Bernardino County Fire Protection District to have interim use of the former San Bernardino Regional Emergency Training Center facilities for fire training and aeronautical programs and services.

RECOMMENDED ACTION(S)

Approve the form of a license agreement with the San Bernardino County Fire Protection District for interim use of the former San Bernardino Regional Emergency Training Center facilities subject to technical and conforming changes as approved by counsel; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. The proposed license is an in-kind services agreement, whereby the authority provides for use of the facilities and land in exchange for an offset from the District against fees due and payable by the authority to the District for aircraft rescue and firefighting staffing services which support passenger, USFS, and related aeronautical operations. The total dollar for dollar offset is \$1,263,282 annually.

PREPARED BY:	Michael Burrows
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Approval of this item will allow the San Bernardino County Fire Protection District (SBCFCD) to have interim use of the former San Bernardino Regional Emergency Training Center facilities for fire training and aeronautical programs and services.

Originally constructed in 2006, the San Bernardino Regional Emergency Training Center (SBRETC) was developed through a unique U.S. Department of Transportation, Federal Aviation Administration (FAA) grant program to create a regional live fire training facility for aircraft rescue and firefighting services. The SBRETC operated successfully for twenty years under the terms of the lease with the authority; however, upon expiration earlier this year, the joint powers authority which operated the SBRETC officially determined that they would no longer operate the program. Thereafter, the JPA and the SBCFCD boards officially approved winding down the SBRETC. As of the terms and conditions of the original lease, ownership of all right, title and interest to the land, buildings, and appurtenances reverted to the ownership of the airport.

Staff has been in discussions with the SBCFCD about an interim license agreement which would allow the SBCFCD to transition certain fire training programs to the former SBRETC offices and classrooms, as well as some interim helicopter maintenance and support services. The proposed license functions on a year-to-year basis. It is currently the intent of the SBCFCD to negotiate a longer term lease in the future to conduct enhanced aeronautical programs.

Consideration for this license is an in-kind services approach whereby the SBCFCD would offset a proportional amount from the annual aircraft rescue and firefighting staffing services currently contracted under separate agreement. The total dollar offset amount is \$1,263,282 annually.

Staff recommends that the Commission approve the above recommended action.

Attachments:

1. Form of License

FACILITY USE & LICENSE AGREEMENT

THIS LICENSE AGREEMENT is by and between the San Bernardino International Airport Authority, a Joint Powers Authority (hereinafter referred to as the "SBIAA"), and the person or firm referenced in Paragraph 1 of this License Agreement as the Licensee (hereinafter referred to as the "LICENSEE"):

1. LICENSEE AND FACILITIES

(PLEASE PRINT)

LICENSEE NAME: San Bernardino County Fire Protection District			
LICENSEE TELEPHONE NUMBERS: (909) 453-5227		Fax:	OTHER:
LICENSEE ADDRESS: 385 N Arrowhead Ave. Third Floor San Bernardino CA 92415-0180 Care of San Bernardino County Real Estate Services Department			
LICENSEE BILLING ADDRESS AND ADDRESS FOR LEGAL NOTICE: Same			
PERSON TO CONTACT IN AN EMERGENCY: Chief Munsey		TELEPHONE: (909) 387-5952	
FACILITY USE Airport Rescue and Fire Fighting (ARFF) services. Helicopter and ancillary fire training activities in support of the Fire District's operational and training needs.		LIABILITY INSURANCE \$2,000,000 commercial general liability	
NOTE: THIS LICENSE IS PROVIDED, SUBJECT TO SPECIAL TERMINATION PROVISIONS PURSUANT TO SECTION 24.			:
FACILITY OR FACILITIES INCLUDED IN LICENSE 11,000 square feet of building space situated on approximately 15.02 acres of land located at 2235 Perimeter Road, San Bernardino International Airport, as set forth on the attached Exhibit "A"		SPECIAL LICENSE TERMS Licensee shall be responsible for the cost of repairs for any damages to the existing fencing due to Licensee's negligence. Licensee shall use of the Facility in its "as-is" "where-is" condition for helicopter and ancillary fire training activities.	
SECURITY DEPOSIT: N/A	INITIAL LICENSE FEE: In-Kind ARFF Services in lieu of contract rent up to \$1,263,282 annually	LICENSE TERM START DATE: July 1, 2026	LICENSE TERM EXPIRATION DATE: June 30, 2027
		RECEIPT OF INSURANCE CERT.	

2. LICENSE. The SBIAA hereby grants to LICENSEE a revocable license for the use of the facility or facilities ("Facility" or "Facilities") described in Paragraph 1 of this License Agreement, subject to the termination and default provisions of Sections 24 and 25, herein.

A. The Facilities shall be used solely for the purposes noted in Section 1, above.

B. No bailment is created by this License Agreement. This License Agreement shall not be interpreted as a lease nor shall this License Agreement be deemed to grant any property interest, possessory interest, or property right for any purpose including, but not limited to, the provisions for notices and the right to pay fees or quit the occupancy and lease of space as further provided in applicable laws of the State. The LICENSEE shall not under any circumstances be afforded the rights, privileges and remedies as are typically available to tenants in the State, nor shall the SBIAA be deemed to be a landlord or lessor for any purposes under this License Agreement.

3. LOCATION. The SBIAA retains the right to change the location or terminate the use of facilities pursuant to this License Agreement and to coordinate such change with LICENSEE without substantial disruption of LICENSEE's workflow or interference with LICENSEE's customers' requirements or schedules. These changes may occur for the following reasons that include: construction, maintenance, repairs, safety, flooding, natural disasters, and other similar purposes. The SBIAA, through the Chief Executive Officer, shall provide ninety (90) days prior written notice to LICENSEE of any request for change in location, including the reason for such change.

4. TERM. The Term of this License Agreement shall commence on the date referenced in Paragraph 1 of this License Agreement as the Term Start Date (July 1, 2026) and expire as per Paragraph 1 shall continue thereafter on successive month-to-month terms, as set forth in Paragraph 1, above, unless otherwise terminated pursuant to the terms of this License Agreement.

5. LICENSE FEES. The initial monthly license fee shall be the amount referenced in Paragraph 1 of this License Agreement as the initial license fee and is payable upon execution of this License Agreement, and thereafter, in advance on the first (1st) calendar day of each month, commencing on the date the Term commences, and continuing during the Term. Fees for License Agreement shall be calculated based on the fair market value of the facilities as follows: Land (15.02 acres at \$981,282 annually) and Building (11,000 square feet at \$23,500 per month; \$282,000 annually). LICENSEE shall provide in-kind Airport Rescue and Fire Services to San Bernardino International Airport annually in lieu of the License Fees.

The monthly license fee shall be adjusted effective July 1 of each year to reflect the percentage increase of the Consumer Price Index – All Urban Consumers (Riverside-San Bernardino-Ontario, CA) as published by the United States Department of Labor, Bureau of Labor Statistics. The amount of the increase shall be computed by determining the percentage increase of the Cost of Living Index during the one-year period ending in the month of March of the year in which the adjustment becomes effective. After determination of the percentage increase, the monthly license fee shall be increased by said percentage effective with the month of July. However, in no case shall said adjustment be more than eight percent nor less than three percent of the monthly license fee in effect immediately prior to the adjustment. LICENSEE shall provide in-kind Airport Rescue and Fire Services to San Bernardino International Airport annually in lieu of the License Fees.

6. INDEMNIFICATION. The SBIAA shall not be liable to LICENSEE and LICENSEE hereby waives all claims against the SBIAA for any injury or damage to any person or property in or about the Facilities and airport area by or from any cause whatsoever, except injury or damage to LICENSEE resulting from the acts or omissions of the SBIAA or the SBIAA's authorized agents.

LICENSEE shall indemnify and hold the SBIAA harmless from and defend the SBIAA against any and all claims or liabilities for any injury or damage to any person or property whatsoever (1) occurring in, on or about the airport, or any part of it and (2) occurring in, on or about any part of the airport property when that injury or damage was caused in part or in whole by the act, neglect, fault of or omission of any duty by the LICENSEE, its agents, servants, employees or invitees.

7. RELEASE AND DISCHARGE. SBIAA shall not be responsible for, and assumes no liability arising from fire, theft, damage or loss to LICENSEE's property, including without limitation, the aircraft or any other items unless such fire, theft, damage or loss is solely the fault of SBIAA. LICENSEE hereby releases and discharges the SBIAA from all claims and demands by LICENSEE for loss of or damage to LICENSEE's property.

8. INSURANCE REQUIREMENTS. LICENSEE shall obtain general liability insurance against liability for financial loss resulting from bodily injury, including death or personal injury, and loss or damage to property caused by the ownership, operation, storage, and use of the tractors and trailers arising from or related to the use of facilities. The limit of liability shall be no less than the amount stated in Section 1, above, per person/occurrence. The SBIAA shall be added as additional insured. The policy shall be endorsed to state that it shall not be canceled, or the limits reduced prior to thirty (30) days written notice being provided to the SBIAA. A certificate evidencing the above insurance shall be provided to the Chief Executive Officer at the execution of this License Agreement and at any time thereafter at the request of the Chief Executive Officer. SBIAA reserves the right, in its sole discretion to revise these insurance requirements at any time, with thirty (30) days prior written notice to LICENSEE. LICENSEE is a self-insured public entity for purposes of general liability and workers' compensation and may use its program of self-insurance to satisfy the above insurance requirements.

9. REPAIR AND MAINTENANCE. LICENSEE shall immediately inform the Chief Executive Officer of any and all repairs to the Facilities that LICENSEE believes necessary or appropriate. **SBIAA shall maintain the common areas, reciprocal access areas, and common facilities.** LICENSEE shall maintain the Facilities in good and neat appearance and in a safe condition at all times. Upon termination of this License Agreement, LICENSEE shall return the Facilities to the SBIAA in substantially the same condition as the Facilities existed at the commencement of this License Agreement, ordinary wear and

tear excepted.

10. RULES AND REGULATIONS. LICENSEE shall, at LICENSEE's sole cost and expense, comply with all of the requirements of all SBIAA, county, state and federal authorities now in force, or which may hereafter be in force, pertaining to LICENSEE's use of the Facilities, and shall faithfully observe in the use of the Facilities all local ordinances and state and federal statutes and regulations, now in force or which may hereafter be in force. In addition, the provisions contained in the Standard Nondiscrimination and Airport Development Provisions for Leases and Permits are attached as Exhibit "B" and are incorporated by reference as material terms to this Permit.

11. RIGHT TO INSPECT. Upon 24-hours' notice to LICENSEE, the SBIAA and its authorized officers, agents, employees, volunteers, contractors, subcontractors and other representatives shall have the right to inspect the Facilities for business purposes, including, but not limited to the following:

A. To inspect the Facilities at reasonable intervals during regular business hours (or at any time in case of emergency) to determine whether LICENSEE has complied with or is complying with the terms and conditions of this License Agreement;

B. To make repairs, additions or alterations as may be necessary or convenient for the conduct, safety, improvement or preservation of the airport;

C. For emergency purposes;

D. In the exercise of SBIAA, local, state and federal security requirements or regulations; and

The SBIAA will make reasonable attempts to notify LICENSEE prior to conducting any inspection. No inspection by or on behalf of the SBIAA of the Facilities shall cause or constitute a termination of the License Agreement or be deemed to constitute an interference with LICENSEE's use thereof. In the event Licensee is actively performing emergency response operations, any inspections may be reasonably delayed until the conclusion of the emergency response event.

12. SECURING THE FACILITIES. SBIAA shall maintain all fencing, gates and entry points in good working condition. LICENSEE shall close the Facilities' gates when exiting the Facilities.

13. RESERVED-NO TEXT.

14. COMMERCIAL ACTIVITY. LICENSEE *shall not conduct any commercial activity* at or in the Facilities or on the San Bernardino International Airport, unless such activities are pursuant to a separate written agreement signed by both LICENSEE and the SBIAA. LICENSEE'S emergency response operations and functions shall not be deemed commercial activity.

15. RESERVED-NO TEXT.

16. PROHIBITED MATERIALS; NUISANCE PROHIBITED. LICENSEE shall not store or use combustible chemicals, waste products, recycled items or other materials or equipment at or in the Facilities that are not consistent with LICENSEE'S intended use of the Facilities for helicopter and ancillary fire training activities, except as permitted by the Fire Department and subject to SBIAA's prior written approval. LICENSEE shall not store, dispense or otherwise handle fuel, compressed gases or other hazardous materials, except for LICENSEE'S intended use of the Facilities for helicopter and ancillary fire training activities in compliance with the provision of this License Agreement and all applicable laws and regulations. LICENSEE shall properly dispose of all wastes and hazardous materials in a legal manner and in appropriate receptacles. LICENSEE shall not create a nuisance or perform any other act or thing which interferes with the quiet enjoyment of the airport by any other licensee or tenant or member of the public. LICENSEE'S emergency response operations and helicopter usage shall not be deemed interference with quiet enjoyment of the airport; provided such use is done in compliance with all applicable FAA and Airport Rules and Regulations. For purposes of this paragraph, hazardous materials include, but are not limited to: (A) Substances which are flammable, explosive, corrosive, radioactive, toxic; (B) Those asbestos-containing materials defined and described in Environmental Protection Agency Report No. 56/5-85-024 (June 1985) whether or not friable, or any related or successor report, or other applicable government regulations defining or describing such materials; (C) Pesticides as defined by Section 136(u) of FIFRA (7 U.S.C. Section 136) as may be present in soil or groundwater; (D) "Hazardous wastes" as defined in Section

25117 of the California Health and Safety Code, or as a chemical that is known to the State of California “to cause cancer or reproductive toxicity” under the Safe Drinking Water and Toxic Enforcement Action of 1986, California Health and Safety Code sections 25249.5, *et. seq.*; and (E) Any material or substance defined hazardous materials, substances or waste, or toxic materials, substances or waste as those terms or similar terms are defined by any other federal, state or local law, rule, regulation, ordinance or order.

LICENSEE shall indemnify and hold SBIAA harmless from and defend SBIAA from all claims, losses, costs, damages, expenses, liabilities, liens, actions, causes of action, charges, assessments, fines, and penalties of any nature or kind related to or arising out of any hazardous materials used, stored or released by LICENSEE upon the Facility or the airport property.

17. NO DAMAGE; COMPLIANCE WITH CODES. LICENSEE shall not by its own or its agents’, employees’ or invitees’ actions cause any damage to the SBIAA’s property. LICENSEE’s use of the Facilities shall conform to all Airport rules and regulations and local building and fire codes.

18. ALTERATIONS TO FACILITIES. LICENSEE shall not make or cause to be made any alterations or improvements to the Facilities, including modifications or alterations of the Facilities’ electrical installations or equipment.

19. RESERVED-NO TEXT.

20. TAXATION. The privileges granted in this License Agreement may be subject to taxation and/or assessment. In such event, LICENSEE shall pay before delinquency, all taxes or assessments which at any time may be levied by the State, County, SBIAA or any other tax assessment levying body upon the licensed premises and any improvements or fixtures located thereon. LICENSEE shall also pay all taxes, assessments, fees, and charges on all merchandise, fixtures, and equipment owned or used thereon.

21. RESERVED-NO TEXT.

22. NOTICES. Any notices required to be given under this License Agreement shall be in writing and shall be deemed properly delivered, given or served when personally delivered to the SBIAA or LICENSEE, or in lieu of such personal service, sent by United States mail, registered or certified, return receipt requested, addressed to LICENSEE at the address referenced in Paragraph 1 of this License Agreement as licensee mailing address and to the SBIAA as follows: Chief Executive Officer, San Bernardino International Airport Authority, 1601 East Third Street, Suite #100, San Bernardino, California 92408.

In the event of personal service, notice shall be deemed given when personally served. In the event of service by mail, notice shall be deemed to have been given seventy-two (72) hours after deposit of same in the United States mail post box in the State of California, postage prepaid, addressed as set forth above, or upon the date of the signed return receipt, whichever is sooner. LICENSEE shall keep his current mailing address and telephone number on file with the Chief Executive Officer during the term of this agreement and shall notify the Chief Executive Officer in writing within fifteen (15) days of any change of address or telephone number.

23. ASSIGNMENT. The License is personal to LICENSEE and shall not be assigned or otherwise transferred in whole or in part to any other person or entity.

24. TERMINATION. LICENSEE shall have the right to terminate this License Agreement in exercise of its sole and absolute discretion upon ninety (90) calendar days’ written notification to SBIAA. SBIAA shall have the right to terminate this License Agreement in exercise of its sole and absolute discretion upon ninety (90) calendar days’ written notification to LICENSEE in order to develop any and all parcels of land, or and portions thereof, for uses pertaining to aeronautical activity including airline passenger parking. In the event of breach or default, this License Agreement shall be terminated upon written notice in accordance with Section 25. Notwithstanding, upon any termination of this License Agreement, the LICENSEE waives any rights that it might have to relocation assistance due to expiration of this License Agreement or termination or non-renewal of this License Agreement by the SBIAA, under California Government Code Sections 7260, *et seq.*, or the Federal or Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC subsection 4601), *et seq.*) or any similar Federal or State statute, regulation, circular or order.

25. BREACH OR DEFAULT OF LICENSE AGREEMENT. The occurrence of any of the following shall constitute a

breach or default of this License Agreement by LICENSEE:

- A. Failure to pay any fee due under this License Agreement when due; and
- B. Failure to pay any other airport fee, charge, or rental payment due pursuant to applicable Airport Rules and Regulations, the Airport Fee Schedule, and any lease or license agreement with SBIAA; and
- C. Except as otherwise specifically provided in this License Agreement, failure to comply with any Airport Rules or Regulations, or to perform any other provision of this License Agreement, or in any event wherein LICENSEE utilizes any area outside of the Facilities described in Exhibit "A" other than designated reciprocal access areas.

Notices given under this paragraph shall specify the breach or default, and shall demand that LICENSEE perform the provisions of this License Agreement within ten (10) days or as to fee(s) that are in arrears pay the same within Twenty-Four (24) hours, or the License Agreement is terminated. Termination shall result in LICENSEE's removal of all personal property and equipment at its sole cost and expense.

The SBIAA, at any time after notice that LICENSEE commits a breach or default of this License Agreement, can cure the breach or default at LICENSEE's cost if LICENSEE fails to cure the breach or default within ten (10) days (or payment of fees within 24 hours) after notice from the SBIAA; provided however if the nature of LICENSEE's breach or default is such that more than ten (10) days are reasonably required for its cure, then LICENSEE shall not be deemed to be in default if LICENSEE shall commence such cure within such ten-day period and thereafter diligently prosecute such cure to completion. If the SBIAA, at any time, by reason of LICENSEE's breach or default, pays any sum or does any act that requires the payment of any sum, the sum paid by the SBIAA shall be due 30 days from LICENSEE to the SBIAA at the time the sum is paid.

26. ATTORNEY'S FEES. If any legal action is instituted to enforce or declare a Party's rights hereunder, each Party, including the prevailing Party, must bear its own attorneys' fees and costs. This paragraph shall not apply to those attorneys' fees and costs directly arising from any third party legal action against SBIAA, including such attorneys' fees and costs payable under Paragraph 6, INDEMNIFICATION and Paragraph 16, PROHIBITED MATERIALS.

27. HEADINGS, REFERENCE, LAW AND JOINT AND SEVERAL LIABILITY. The titles and headings of the various paragraphs of this License Agreement are intended solely for convenience of reference and are not intended to explain, modify or place any construction on any of the provisions of this License Agreement. Masculine and feminine, or neutral gender and the singular and the plural number shall each be considered to include the other whenever the context so requires. This License Agreement shall be governed by and construed in accordance with the laws of the state of California. If either party consists of more than one person, each such person shall be jointly and severally liable.

28. NO WAIVER. No waiver by a party of any provision of this License Agreement or of the regulations governing the use of the Facilities shall be considered a waiver of any other provision or any subsequent breach of the same or any other provision, including the time for performance of any such provision. The exercise by a party of any remedy provided in this License Agreement or at law shall not prevent the exercise by that party of any other remedy provided in this License Agreement or at law.

29. NO PARTY DEEMED DRAFTER. In the event of a dispute between any of the parties hereto over the meaning of this License Agreement, no party shall be deemed to have been the drafter hereof, and the principle of law that contracts are construed against the drafter shall not apply.

30. ENTIRE AGREEMENT. This License Agreement contains all the representations and the entire understanding and agreement between the parties pertaining to the use of the Facilities or any other matters connected therewith. All correspondence, memoranda, or oral or written agreements pertaining to the Facilities or the parties hereto, which originated before the date of this License Agreement are null, void and no longer in force and with no effect, and are replaced in total with this License Agreement unless otherwise expressly stated in this License Agreement. This License Agreement shall not be altered, amended, or modified except by a writing signed by the SBIAA and LICENSEE.

31. COUNTERPARTS. This License may be executed in any number of counterparts, each of which so executed shall be deemed to be original, and such counterparts shall together constitute one and the same License. The parties shall be entitled to sign and transmit an electronic signature of this License (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed License upon request.

32. DATE OF AGREEMENT. The date of this License Agreement shall be that date that it shall have been signed by the Parties, below.

San Bernardino International Airport Authority

Dated: _____

By: _____
Michael Burrows
Title: Chief Executive Officer

SAN BERNARDINO COUNTY FIRE PROTECTION
DISTRICT

By: _____
Dawn Rowe, Chair
Board of Directors

Date: _____

SIGNED AND CERTIFIED THAT
A COPY OF THIS DOCUMENT
HAS BEEN DELIVERED TO THE
CHAIR OF THE BOARD

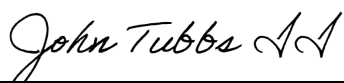
LYNNA MONELL, Secretary of the Board of
Directors

By: _____
Deputy

Date: _____

Approved as to Legal Form:

LAURA FEINGOLD, County Counsel
San Bernardino County, California

By:  _____
John Tubbs II, Deputy County Counsel

Date: 8-12-26

EXHIBIT "A"
Facilities

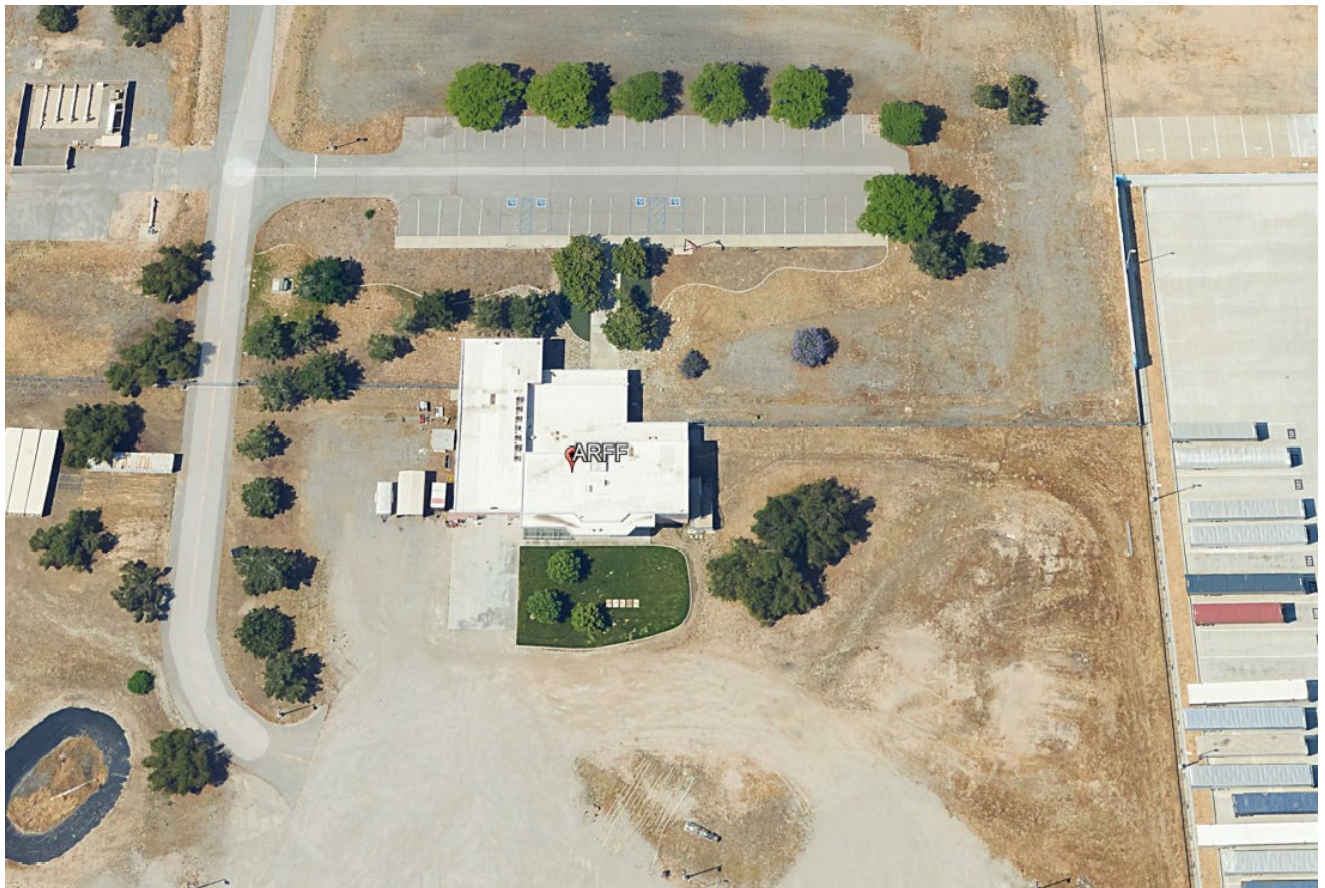


Exhibit “B”

FAA Contact Provisions for Leases, License Agreements and Permits

1. GENERAL CIVIL RIGHTS PROVISIONS

A. In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin, creed, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

B. If the Contractor transfers its obligation to another, the transferee is obligated in the same manner as the Contractor.

C. The above provision obligates the Contractor for the period during which the property is owned, used or possessed by the Contractor and the airport remains obligated to the Federal Aviation Administration.

2. COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”), agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin), creed, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21 including amendments thereto.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor’s obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate,

and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
6.
 - a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
7. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

3. **CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE AIRPORT IMPROVEMENT PROGRAM**

A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a Federal Aviation Administration activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Nondiscrimination Acts and Regulations listed in the Title VI List of Pertinent Nondiscrimination Acts and Authorities (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Nondiscrimination covenants, the SBIAA will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.

4. CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by the SBIAA pursuant to the provisions of the Airport Improvement Program grant assurances.

A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, “as a covenant running with the land”) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Title VI List of Pertinent Nondiscrimination Acts and Authorities.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, the SBIAA will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.

5. TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”) agrees to comply with the following non- discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR Part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964) including amendments thereto;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (P.L. 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

- Titles II and III of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, et seq) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR Parts 37 and 38;
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681, et seq).

6. DISTRACTED DRIVING

In accordance with Executive Order 13513, “Federal Leadership on Reducing Text Messaging While Driving”, (10/1/2009) and DOT Order 3902.10, “Text Messaging While Driving”, (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$10,000 that involve driving a motor vehicle in performance of work activities associated with the project.

7. FOREIGN TRADE RESTRICTION

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror – is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR); has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor: who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

8. OCCUPATIONAL SAFETY AND HEALTH ACT

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

9. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [Public Law 115-232 § 889(f)(1)].

10. DISADVANTAGED BUSINESS ENTERPRISES.

A. The Consultant, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Agreement. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy, as the recipient deems appropriate, which may include, but is not limited to:

1. Withholding monthly progress payments;
2. Assessing sanctions;
3. Liquidated damages; and/or
4. Disqualifying the Contractor from future bidding as non-responsible.

B. The prime Consultant agrees to pay each subcontractor under this prime Contract for satisfactory performance of its Contract no later than 30 days from the receipt of each payment the prime Consultant receives from the SBIAA. The prime Consultant agrees further to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the SBIAA. This clause applies to both DBE and non-DBE subcontractors.

C. Termination of DBE Subcontracts (49 CFR § 26.53(f)) - The prime Consultant must not terminate a DBE subcontractor listed in response to [include Solicitation paragraph number where paragraph 12.3.1, Solicitation Language appears] (or an approved substitute DBE firm) without prior written consent of SBIAA. This includes, but is not limited to, instances in which the prime Consultant seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm. The prime Consultant shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the Consultant obtains written consent of SBIAA. Unless SBIAA consent is provided, the prime Consultant shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

SBIAA may provide such written consent only if SBIAA agrees, for reasons stated in the concurrence document, that the prime Consultant has good cause to terminate the DBE firm. For purposes of this paragraph, good cause includes the circumstances listed in 49 CFR §26.53.

Before transmitting to SBIAA its request to terminate and/or substitute a DBE subcontractor, the prime Consultant must give notice in writing to the DBE subcontractor, with a copy to SBIAA of its intent to request to terminate and/or substitute, and the reason for the request.

The prime Consultant must give the DBE five days to respond to the prime Consultant's notice and advise SBIAA and the contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why SBIAA should not approve the prime Consultant's action. If required in a particular case as a matter of public necessity (e.g., safety), SBIAA may provide a response period shorter than five days.

In addition to post-award terminations, the provisions of this section apply to preaward deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

11. VETERAN'S PREFERENCE

In the employment of labor (excluding executive, administrative, and supervisory positions), the Contractor and all sub-tier contractors must give preference to covered veterans as defined within 49

U.S.C. § 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan- Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 U.S.C. § 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

12. TAX DELINQUENCY AND FELONY CONVICTIONS

The applicant must complete the following two certification statements. The applicant must indicate its current status as it relates to tax delinquency and felony conviction by inserting a checkmark (✓) in the space following the applicable response. The applicant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

- 1) The applicant represents that it is (☐) is not (☐) a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) The applicant represents that it is (☐) is not (☐) a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

Note

If an applicant responds in the affirmative to either of the above representations, the applicant is ineligible to receive an award unless the Sponsor has received notification from the agency suspension and debarment official (SDO) that the SDO has considered suspension or debarment and determined that further action is not required to protect the Government's interests. The applicant therefore must provide information to the owner about its tax liability or conviction to the Owner, who will then notify the FAA Airports District Office, which will then notify the agency's SDO to facilitate completion of the required considerations before award decisions are made.

Term Definitions

Felony conviction: Felony conviction means a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 USC § 3559.

Tax Delinquency: A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 20

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: AUTHORIZE THE ACCEPTANCE OF A GRANT FROM THE COUNTY OF SAN BERNARDINO FOR CERTAIN AIRPORT IMPROVEMENTS

SUMMARY

Approval of this item will allow the San Bernardino International Airport Authority (SBIAA) to receive a grant from the County of San Bernardino in the amount of \$250,000 for certain airport improvements.

RECOMMENDED ACTION(S)

Authorize the acceptance of a grant from the County of San Bernardino for certain airport improvements; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. The proposed funding agreement provides for the County to issue a \$250,000 grant to the airport for certain airport improvements is included in the approved SBIAA Fiscal Year 2026-2027 Budget, Budget Class 49 - Grant Revenue.

PREPARED BY:	Michael Burrows
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

In 2025, the County of San Bernardino graciously provide for a grant to the San Bernardino International Airport Authority (SBIAA) in the amount of \$250,000. Such proceeds were used to fund and install a new digital wall at the domestic terminal as well as the inter-terminal walkway currently under construction. The proposed 2026 grant is again in the amount of \$250,000 and is to be used for enhancement of the airport monument signage at the domestic terminal as well as a cargo corridor connecting the airport bonded warehouse and belly cargo to Building 56 to support additional freight forward services while enhancing safety for travelers along Leland Norton Way.

This second and very gracious grant is greatly appreciated as is the incredible inter-agency partnership the airport enjoys with the County of San Bernardino. We also thank Supervisor Baca, Jr. and the Board of Supervisors for the continued leadership and support.

Staff recommends that the Commission approve the above recommended action.

Attachments:

1. Funding Request

June 4, 2025

Supervisor Joe Baca, Jr.
County of San Bernardino
5th District
385 N. Arrowhead Avenue
San Bernardino, CA 92415

Dear Supervisor Baca, Jr.:

On behalf of the San Bernardino International Airport (SBD), I would like to extend our heartfelt thanks and appreciation for your continued leadership for the benefit of our County and our region. In recent years, San Bernardino International Airport has made significant aviation advancements supporting general aviation, corporate aviation, multiple aircraft maintenance firms, the USDA's busiest air tanker base in the west, as well as the Nation's top three air cargo providers making SBD 25th in the 2024 U.S. air cargo rankings. As you are aware, in 2022 SBD finally reached a new milestone in launching commercial passenger service with Breeze Airways.

As we work to expand transportation and travel opportunities for the region, SBD would greatly benefit from additional support from the County to stimulate awareness and access to the airport through new identification and signage upgrades on our major gateways. These corridors serve as primary access points into and out of the airport and the successful Alliance California business park; however, airport, directional, and wayfinding signage is significantly lacking directly impacting current and future customers as they discover the value and convenience of SBD's businesses and services. With a growing customer base, SBD could also benefit from Terminal building and roadway infrastructure, safety, and security upgrades with a key focus on enhancing the customer experience for years to come.

While we all understand that funding can be a challenge, we would welcome any level of support that the County of San Bernardino can facilitate to allow us to continue to build upon the progress being made at the San Bernardino International Airport. We greatly appreciate your partnership and look forward to working with you and your office on this and future projects.

Sincerely,



Michael Burrows
Chief Executive Officer
San Bernardino International Airport

Cc: Mayor Frank Navarro, President, SBIAA



June, 2025

San Bernardino International Airport		
Priority	Description	Cost
1	Domestic Terminal Video Display Board (with PSA capabilities)	\$100,000
2	Inter-Terminal Transportation Vehicle (ADA)	\$95,000
3	Pedestrian Walkway Safety Upgrades (Domestic Terminal)	\$55,000
4	Airport Gateway Wayfinding Improvements - Tippecanoe Corridor	\$150,000
5	Airport Roadway Wayfinding Upgrades (Harry Sheppard/Del Rosa)	\$50,000
6	SBD Airport Monument Entry (Domestic Terminal)	\$50,000
7	Domestic Terminal Regional Displays (SB County/Inland Empire)	\$125,000
8	Airport Roadway Safety Upgrades (Rialto/Del Rosa)	\$200,000
9	Airport Supply Chain Safety Corridor (Leland Norton Way)	\$200,000
10	Inter-Terminal Pedestrian Walkway	\$150,000

Total:

\$1,175,000

SB County

\$250K year 1 Economic Development Investment

\$250K year 2 Economic Development Investment



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 21

PRESENTER: Mark Gibbs, Director of Aviation

SUBJECT: AWARD A CONTRACT TO AEROPRO, MRO SBD TO TEARDOWN AND DISPOSE OF TWO (2) BOEING 727 AIRCRAFT IN AN AMOUNT NOT TO EXCEED \$130,000

SUMMARY

Approval of this item would award a contract to Aeropro, MRO SBD (Aeropro) in the not-to-exceed amount of \$130,000 to tear-down and dispose of two (2) Boeing 727-200 series aircraft for San Bernardino International Airport Authority (SBIAA), who has ownership possession of the aircraft following legal notices and non-responsive public auction processes.

RECOMMENDED ACTION(S)

Award a contract to Aeropro, MRO SBD for the complete tear-down and disposal of two (2) Boeing 727 aircraft; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this contract is available in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2026-2027, Budget Class 57 – Other Expenses in the amount of \$6,135,316 of which \$5,892,055 is available to fund this \$130,000 contract.

PREPARED BY:	Mark Gibbs
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On January 8, 2026 SBIAA legal counsel sent Notice of Right to Reclaim Abandoned Property to the respective owners of two derelict Boeing 727-200 series aircraft at SBD, tail numbers: N165TS and N727HL (formerly tail number VH-VLH). SBIAA took possession of the aircraft when both owners failed to remedy, and posted the aircraft for public auction via govdeals.com in accordance with SBIAA surplus property procedures. The public auction closed May 7, 2026 without a responsive bid. SBIAA maintains ownership possession of the aircraft, and seeks to tear-down and dispose of the aircraft offsite.

Aeropro is in possession of the aircraft demolition pad at SBD, a modern enclosed concrete aircraft disassembly facility located at the northeast end of the airport designed to manage hazmat collection/containment and properly tear-down aircraft. Aeropro has the personnel and equipment, and they have provided a reasonable quote to properly and safely tear-down and dispose of the Boeing 727-200 series aircraft on behalf of SBIAA.

Staff recommends the SBIAA Commission approve the above recommended action.

Attachments:

1. Aeropro Quote
2. B-727 aircraft photos



255 S. Leland Norton Way
San Bernardino, CA 92408
U.S.A.

Invoice

Invoice #: 21780
Invoice Date: 7/7/2026
Time: 1:04:39 PM
Page: 1

To:
San Bernardino Int'l Airport Authority
295 N Leland Norton Way
San Bernardino, CA 92408

Ship To:
San Bernardino Int'l Airport Authority
295 N Leland Norton Way
San Bernardino, CA 92408

Cust. PO#:	Terms: NET30	Ship Via: CUST PICKUP	Ship Via Acc:
Order Date: 7/7/2026	# of Items: 2	# of Boxes:	Weight:
Prepared By:	Sales Order:	Ship Log #: 1	Ship Order:
Customer #: SBIA1	VAT #:	Cust VAT #:	Ship Date: 7/7/2026
Buyer:	FOB: 555	AWB:	Shipment:
WO #:			

Item	Part Number/Description	Shipped	Back Order	CD	Disc	Unit Price	UOM	Total Amt
1	TEARDOWN CHARGE ANY TEARDOWN RELATED CHARGES Demo of 727	1.00	0.00		0.00	65,000.00		65,000.00
2	TEARDOWN CHARGE ANY TEARDOWN RELATED CHARGES Demo of 727 *** Order Complete ***	1.00	0.00		0.00	65,000.00		65,000.00

Item Total:	0.00
Discount:	0.00
SubTotal:	0.00
Tax Total:	0.00

Special Instructions:

Misc Charge:	130,000.00
Freight:	0.00
Total:	130,000.00
Payment Amt:	0.00
Payment Type:	
Payment Owed:	130,000.00

Authorized Signature:

Payable in USD

APM-SC-004







TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 22

PRESENTER: Mark Gibbs, Director of Aviation

SUBJECT: CONSIDER AND DISCUSS THE SBD GOOD NEIGHBOR PROGRAM SECOND QUARTER 2026 REPORT

SUMMARY

The San Bernardino International Airport (SBD) continues to be a leading economic contributor to the region it serves, with jobs and aircraft activity increasing steadily in recent years. Commercial passenger service, air cargo operations, and supporting airport facilities will continue to bring career opportunities, travelers, goods, and prosperity to the region, but may also lead to questions and concerns from those who live and work nearby. The SBD Good Neighbor Program is designed to help the Airport educate, listen to, and learn from the community it serves.

The SBD Good Neighbor Program is designed to inform residents and business owners about what to expect from operational changes at the Airport, and how developments will benefit the community, while providing a two-way communication channel that facilitates information sharing with community members. By committing to ongoing dialogue, sharing up-to-date information, and increasing opportunities for well-paying jobs, this program will ensure the Airport remains a good neighbor now and into the future.

RECOMMENDED ACTION(S)

Consider and discuss the SBD Good Neighbor Program quarterly report.

FISCAL IMPACT

None.

PREPARED BY:	Mark Gibbs
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

In recent years, aircraft activity at SBD has continued to evolve and grow across aviation segments. Balancing future growth with long-term community expectations requires careful planning and transparent delivery of consistent two-way communications in support of aircraft noise management programs and community initiatives. Effective communications are designed to minimize unanticipated impacts that may constrain future airport capacity and development needs.

Through technical tools and specialized services supporting the SBD Good Neighbor Program, each quarter a report will be shared with the San Bernardino International Airport Authority (SBIAA) Commission, the Federal Aviation Administration (FAA), and the community. The report will review ongoing outreach initiatives, aircraft activity, and a summary of aircraft noise concerns by the numbers. Since Fall 2019, Staff has worked with industry partners to develop a responsive and informative program that includes Aviatrix Communications, LLC, a firm specializing in aircraft noise management programs and community outreach initiatives. The firm's principal partners have led aircraft noise management efforts and community outreach initiatives at noise-impacted airports around the country, including San Diego and San Jose, among others.

An oral report and presentation will be provided at the meeting.

For informational and discussion purposes.

Attachments:

1. SBD Good Neighbor Program 2026 Q2 Report

San Bernardino International Airport

Quarterly Report: August 2026



Program Components

By committing to ongoing dialogue, sharing up-to-date information, and increasing channels to receive feedback, the program ensures San Bernardino International Airport remains a good neighbor.



COMMUNITY OUTREACH

Presentations, reports to jurisdictions, communications efforts



EDUCATION

Website to provide information, explanatory videos



COMMUNICATIONS

Reports to the Board, e-newsletter, social media



GAIN FEEDBACK & LISTEN

Noise comment and general feedback forms



PHONE

Dedicated noise hotline



EMAIL

sbdgoodneighbor.com/contact-us/

San Bernardino International Airport Good Neighbor Program

San Bernardino International Airport launched the SBD Good Neighbor Program in July 2020.

This proactive effort allows the airport to inform the community about new and ongoing developments at the airport.

A program update follows.



COMMUNITY OUTREACH



RECEIVE FEEDBACK



EDUCATE THE REGION

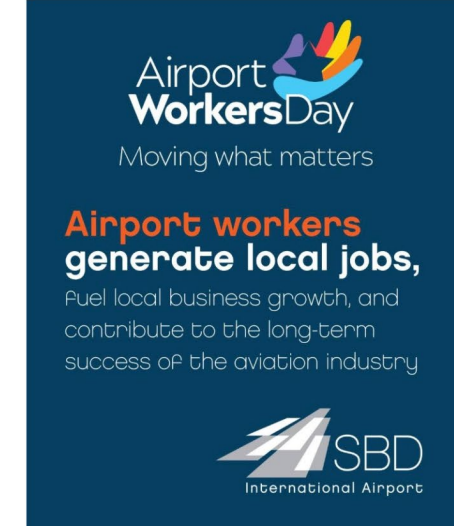


PROVIDE CONSISTENT REPORTING

San Bernardino International Airport Good Neighbor Program

Notable developments for 2Q26:

- Celebrated SBD's workforce on Airport Workers Day, in conjunction with Airports Council International-North America, to honor those who keep people and property moving efficiently, and safe and secure while in flight
- Educational outreach:
 - Inspiring future aviators
 - Onsite at Arroyo Valley High School
 - STEM focused engagement at Norton Elementary
 - San Bernardino Valley College Aviation Career Fair and graduation
 - Norton Air Force Base Museum summer shout-out
- Industry engagement at LA Air Cargo Day, a networking event for supply chain, logistics, and air cargo professionals



Social Media - Strategy

- Facebook, Instagram, X, LinkedIn, & YouTube
- Increase followers and engagement by:
 - Emphasizing Good Neighbor Program
 - Generating original, dynamic content
 - Encouraging comments & sign-ups
 - Tagging partners
 - Posting weekly
 - Boosting posts

Follow Us



**Committed to
Being a Good Neighbor**

Disclaimer: SBD Good Neighbor Program

SBD Good Neighbor Program Noise Report presents noise monitoring information managed by the SBD Good Neighbor Program. SBD International Airport has no authority over the movement of aircraft or the direction of flight. The authority to regulate flight patterns of aircraft is vested exclusively in the Federal Aviation Administration (FAA). FAA air traffic controllers have the responsibility for directing aircraft on the ground and in flight, and the pilot in command has the final authority as to the safe flight of their aircraft. Pilots in command make the final decisions relative to runway use; therefore, pilots may request to use any available runway. Neither the airport nor the FAA air traffic controllers may restrict a pilot's access to an available runway.

Introduction

Quarterly Report - August 2026



TOTALS & TRENDS



COMMENTS YEAR-TO-DATE



COMMENT BREAKDOWN



COMMENT MAP

April 2026

A first look at the first month of the quarter.

49 noise comments

- Filed by 20 households

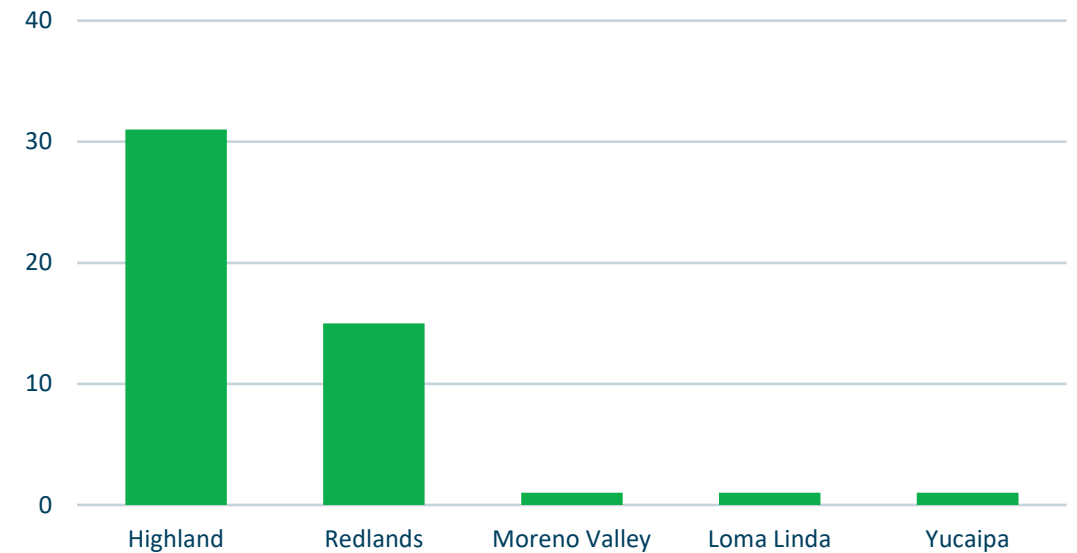
Comments in April

SBD International Airport

April 2026

CITY	COMMENTS	HOUSEHOLDS	COMMENTS/ HOUSEHOLD
Highland	31	4	7.8
Redlands	15	12	1.3
Moreno Valley	1	1	1.0
Loma Linda	1	1	1.0
Yucaipa	1	1	1.0
	49	20	2.5

Comments by City

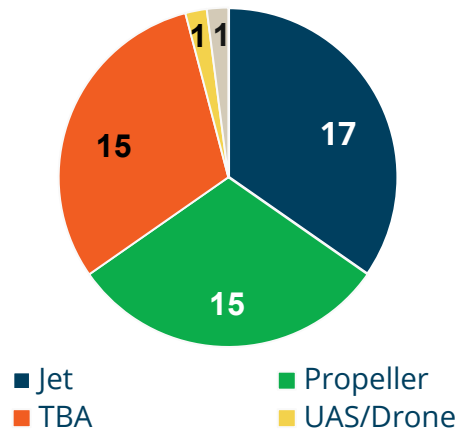


Comment Breakdown

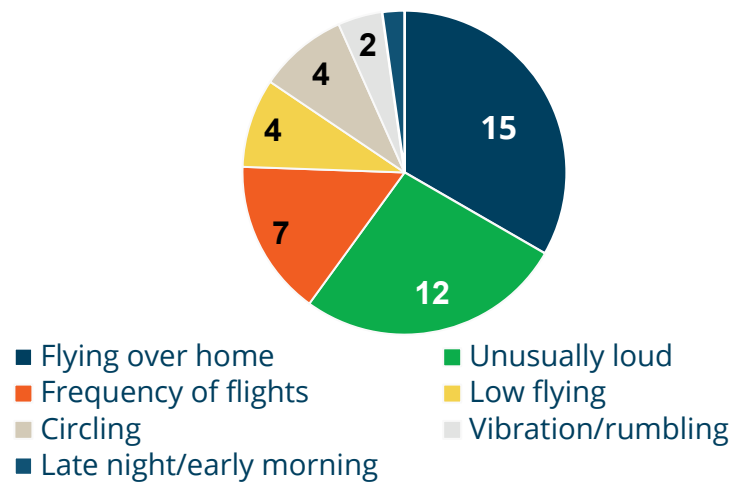
SBD International Airport

April 2026

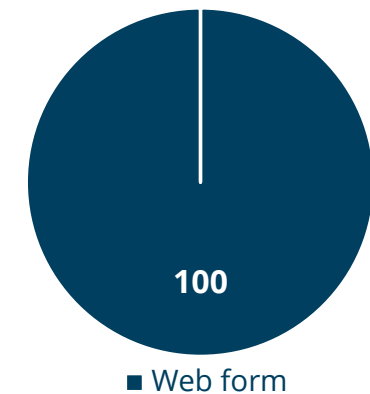
Comments by Aircraft Type



Comments by Concern



Filing Method



May 2026

A first look at the second month of the quarter.

51 noise comments

- Filed by 25 households

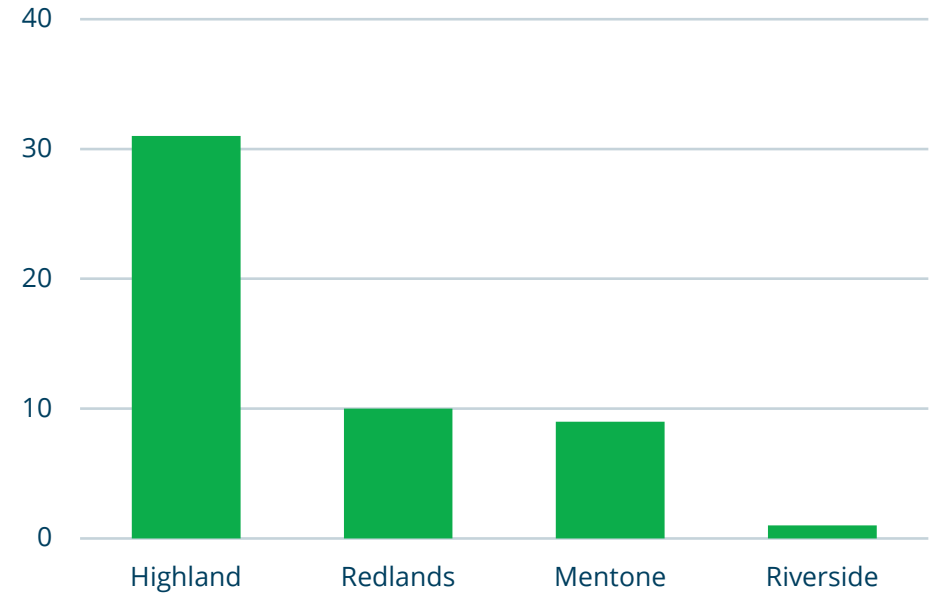
Comments in May

SBD International Airport

May 2026

CITY	COMMENTS	HOUSEHOLDS	COMMENTS/ HOUSEHOLD
Highland	31	8	3.9
Redlands	10	9	1.1
Mentone	9	7	1.3
Riverside	1	1	1.0
	51	25	2.0

Comments by City

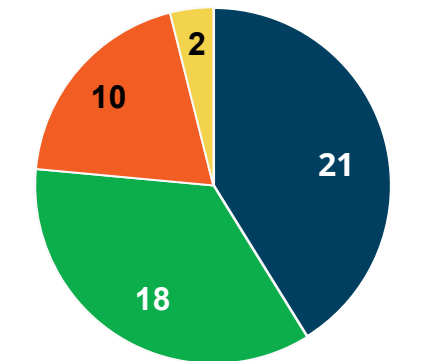


Comment Breakdown

SBD International Airport

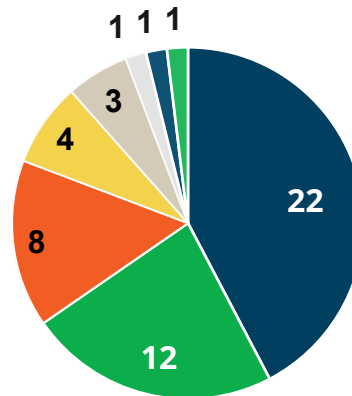
May 2026

Comments by Aircraft Type



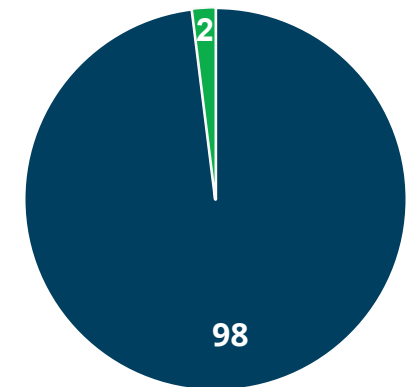
■ Jet
■ Propeller
■ Unknown
■ Various

Comments by Concern

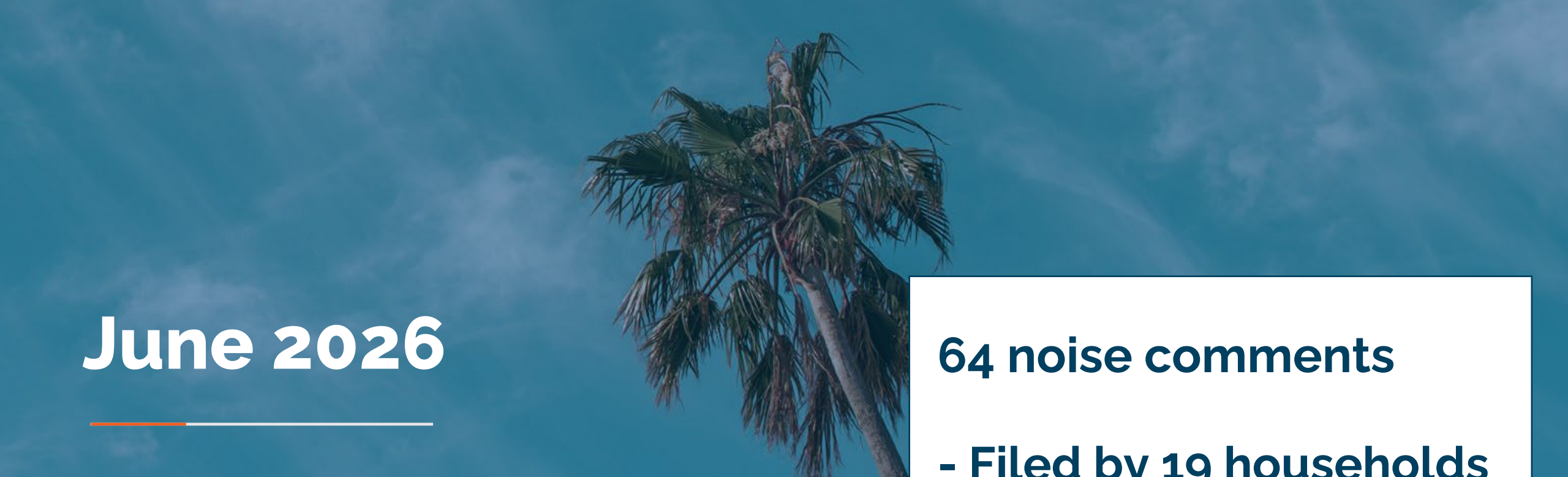


■ Flying over home
■ Low flying
■ Unusually loud
■ Unspecified
■ Frequency of flights
■ Circling

Filing Method



■ Web form
■ Hotline



June 2026

A first look at the last month of the quarter.

64 noise comments
- Filed by 19 households

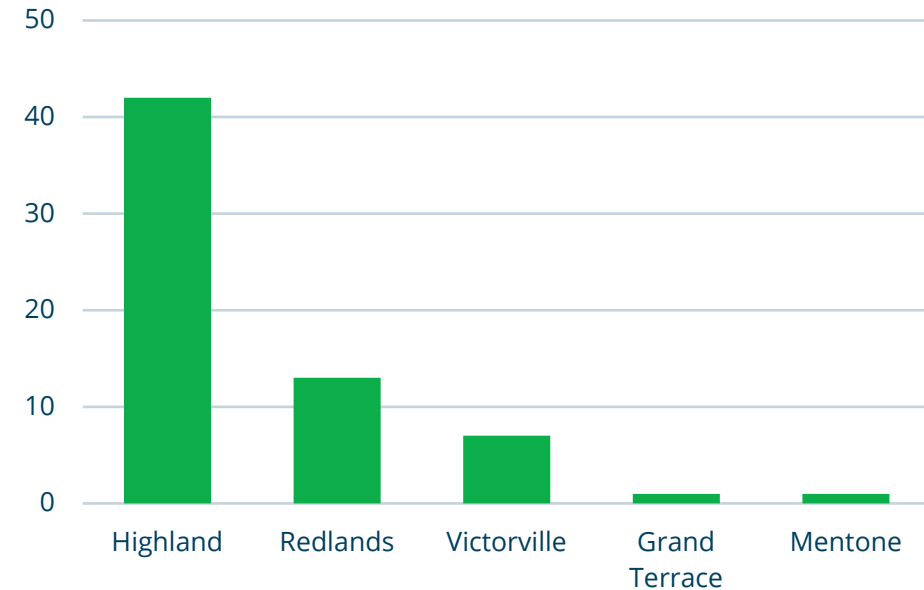
Comments in June

SBD International Airport

June 2026

CITY	COMMENTS	HOUSEHOLDS	COMMENTS/ HOUSEHOLD
Highland	42	6	7.0
Redlands	13	10	1.3
Victorville	7	1	7.0
Grand Terrace	1	1	1.0
Mentone	1	1	1.0
	64	19	3.4

Comments by City

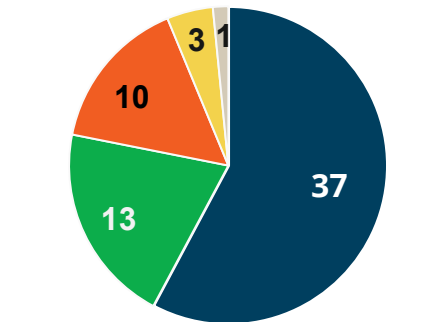


Comment Breakdown

SBD International Airport

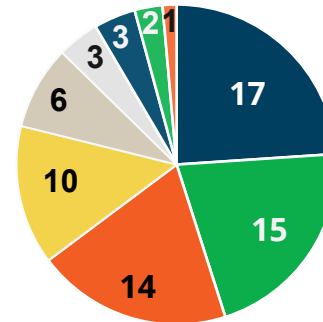
June 2026

Comments by Aircraft Type



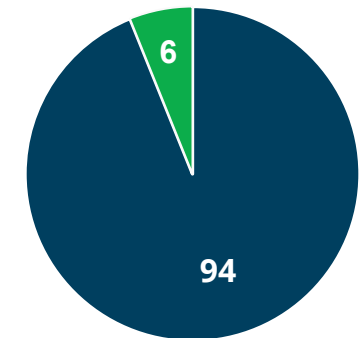
■ Unknown
■ Jet
■ Propeller
■ Helicopter
■ UAS/Drone

Comments by Concern



■ Unspecified
■ Low flying
■ Frequency of flights
■ Late night/early morning
■ Vibration/rumbling
■ Flying over home
■ Unusually loud
■ Circling
■ Hovering

Filing Method



■ Web form
■ Hotline

TOTALS & TRENDS

A look at the number of comments in the second quarter, year-over-year, and the areas of origination.

Noise comments for San Bernardino International Airport increased in 2Q26, YoY, attributed to:

- Ongoing aircraft operations, and
- Ongoing information and communications about the Good Neighbor Program to neighbors, aligned with available resources.

Totals & Trends

SBD International Airport

April – June 2026

55

Distinct households
filed aircraft noise
comments this
quarter.

164

Noise comments
received from those
households.

CITY	COMMENTS	HOUSEHOLDS	COMMENTS/ HOUSEHOLD
Highland	104	11	9.5
Redlands	38	31	1.2
Mentone	10	7	1.4
Victorville	7	1	7.0
Grand Terrace	1	1	1.0
Loma Linda	1	1	1.0
Moreno Valley	1	1	1.0
Riverside	1	1	1.0
Yucaipa	1	1	1.0
	164	55	3.0

Totals & Trends

SBD International Airport

April – June 2026

Top 5 Commenters - 2Q26

RANK	HOUSEHOLD ID	CITY	NUMBER OF COMMENTS
1	N11	Highland	63
2	G183	Highland	24
3	H373	Victorville	7
4	K139	Highland	5
5	N408	Mentone	3

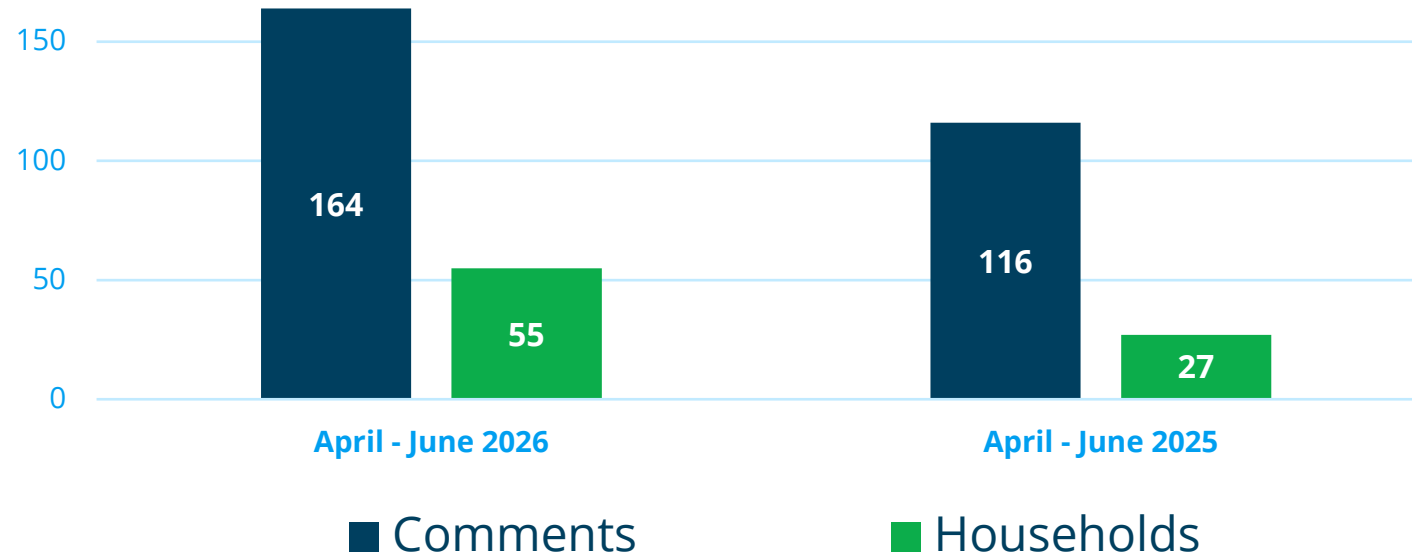
TOTALS

102

Totals & Trends

SBD International Airport
2Q YoY Trends

Comments and Households - 2Q26 vs 2Q25



COMMENT BREAKDOWN

What people are saying about activities at San Bernardino International Airport.

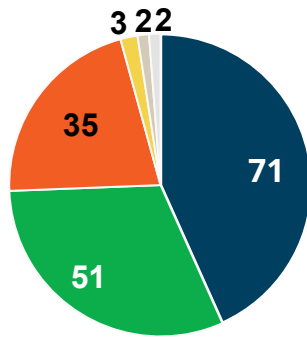
Most people are concerned about an airplane's proximity to their home.

Comment Breakdown

SBD International Airport

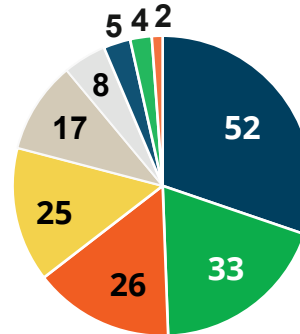
April – June 2026

Comments by Aircraft Category



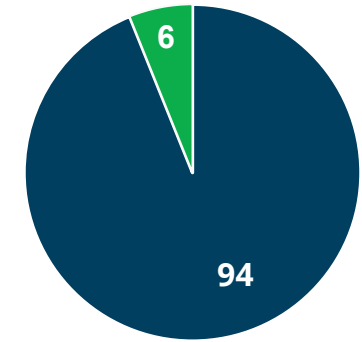
■ Unknown ■ Jet ■ Propeller
■ Helicopter ■ UAS/Drone ■ Various

Comments by Concern



■ Flying over home ■ Unspecified
■ Low flying ■ Unusually loud
■ Frequency of flights ■ Circling
■ Late night/early morning ■ Vibration/rumbling
■ Hovering

Filing Method



■ Web form ■ Hotline

Comment Breakdown

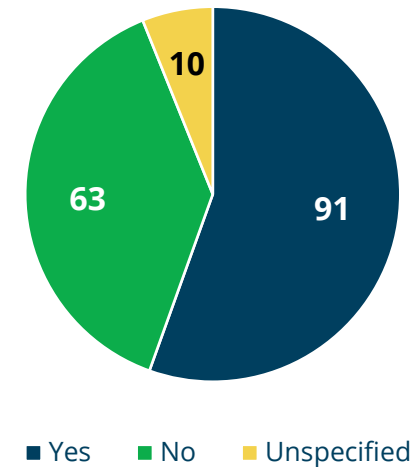
SBD International Airport

April – June 2026

COMMENT BY CONCERN	MENTIONS
Flying over home	52
Unspecified	33
Low flying	26
Unusually loud	25
Frequency of flights	17
Circling	8
Late night/early morning	5
Vibration/rumbling	4
Hovering	2

AIRCRAFT CATEGORY	MENTIONS
Unknown	71
Jet	51
Propeller	35
Helicopter	3
Various	2
UAS/Drone	2

Response Requested



COMMENT MAP

A look at where the comments originate.

**Most comments
come from within
5 - 10 miles of
the airport.**

Comment Map

SBD International Airport

April – June 2026

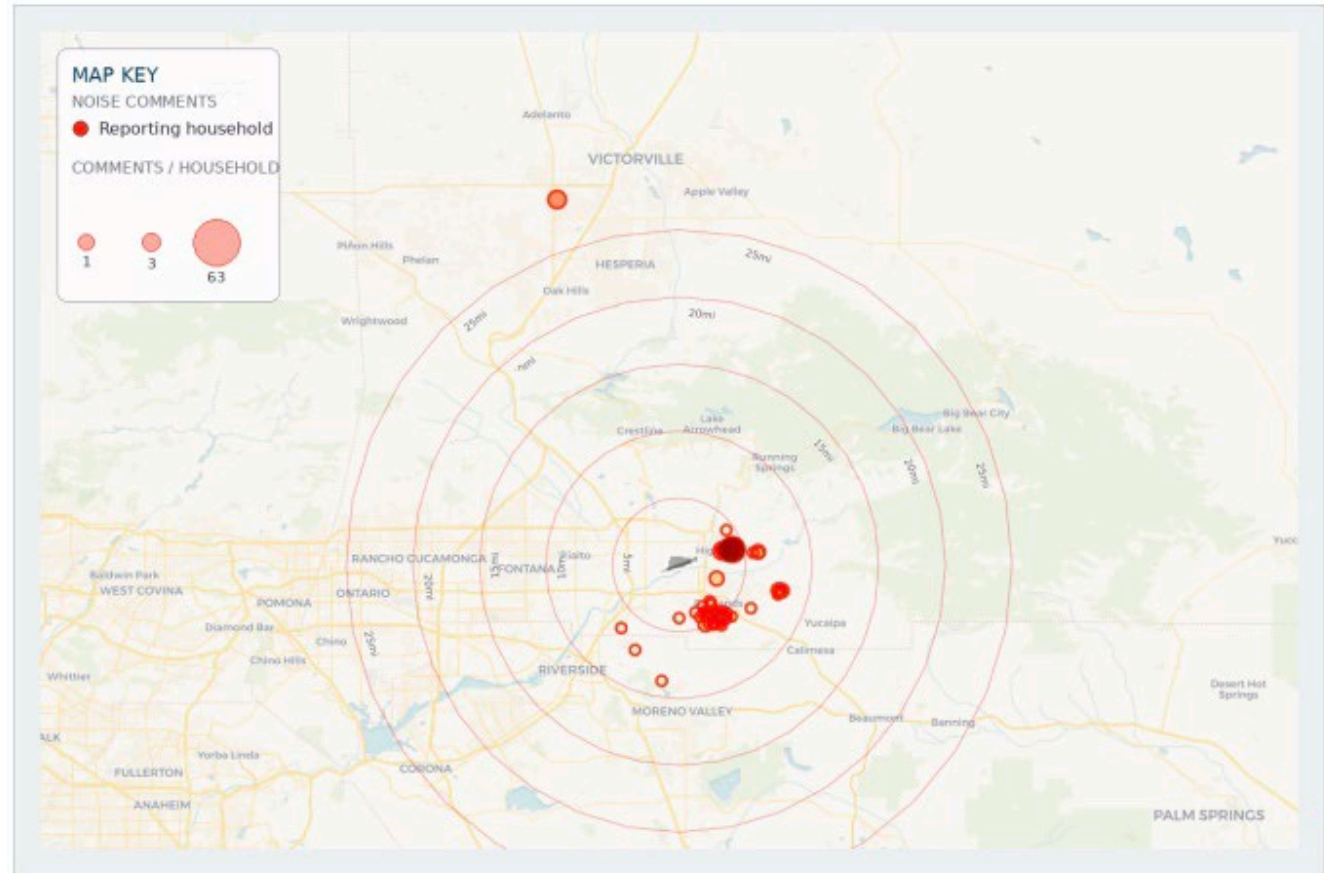
55

Distinct households
filed aircraft noise
comments this
quarter.

164

Noise comments
received from those
households.

Comment Map: April – June 2026



NOTES: Bubble size reflects the number of noise comments per household; concentric rings mark distance from San Bernardino International Airport. Comments submitted without a valid address are not plotted.

In Summary

2Q26 vs. 1Q26 (QoQ):

Noise comments increased.
Number of households filing increased.

2Q26 vs. 2Q25 (YoY):

Noise comments increased.
Number of households filing increased.

YoY noise comments increased, attributed to:

- Continued aircraft operations at SBD, and
- Ongoing community education and engagement about aircraft operations to neighbors.

The Good Neighbor Program is an important community resource, offering:

- Outlet for neighbors
- Pilot education about neighborhood noise sensitivity, and
- Community education and awareness about airport operations, activities, developments, and SBD's support to the region it serves.



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 23

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: REVIEW SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) BUSINESS PLAN PRIORITIES

SUMMARY

On May 27, 2026, the SBIAA Commission adopted an updated Business Plan (2026-2031). As the authority embarks on the new fiscal year, review of these priorities will be helpful for the Authority and Staff to continue to ensure alignment and proper progress.

RECOMMENDED ACTION(S)

Review San Bernardino International Airport Authority Business Plan Priorities.

FISCAL IMPACT

None. The Business Plan identifies staff resources for which funding is included in the General Fund of the adopted San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2026/2027.

PREPARED BY:	Michael Burrows
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	SBIAA Commission

BACKGROUND INFORMATION

On May 27, 2026, the San Bernardino International Airport Authority (SBIAA) Commission adopted an updated Business Plan (2026-2031). As the organization embarks on the new fiscal year, review of the priorities will be helpful for the Commission and Staff to continue to ensure alignment and proper progress.

For review and discussion.

Attachments:

1. SBIAA Business Plan Priorities



San Bernardino International Airport

Business Plan Update – 2026 - 2031



Operational Business Units: Alignment (2026 - 2031)



Focal Areas:

- 1) Expanded Passenger Service
- 2) U.S. Customs Staffing Enhancement
- 3) Upgrade Navigational Aids



Focal Areas:

- 1) Elevate the Customer Experience
- 2) Expanded International Service
- 3) Maintain Steady Growth



TO: San Bernardino International Airport Authority Commission

DATE: August 26, 2026

ITEM NO: 24

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH DECEMBER 31, 2026

SUMMARY

On December 16, 2015, the SBIAA Commission adopted a Strategic Plan and in January 2020 updated its Business Plan and near-term outlook. These helped identify key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and resources to increase organizational, operational efficiencies and results.

RECOMMENDED ACTION(S)

Review the Action Plan for the San Bernardino International Airport Authority through December 31, 2026.

FISCAL IMPACT

None. The proposed plan identifies staff resources for which funding is included in the General Fund of the adopted San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2026/2027.

PREPARED BY:	Michael Burrows
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	SBIAA Commission

BACKGROUND INFORMATION

The Action Plan identifies key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and resources to increase organizational and operational efficiencies.

This status is offered for consideration and review. Updates and adjustments should be made, as appropriate, at each monthly interval.

For review and discussion.

Attachments:

1. SBIAA Action Plan

August, 2026 – Airport Focal Area



Ensure Operational &
Financial Stability

Stabilize Revenue Streams &
Sources

Good Neighbor Program

Airport Outreach:
Business Retention & Expansion

SBD Above & Beyond

FAA Projects

Airport Terminal Updates

Grant Programs &
Initiatives

International Trade

U.S. Customs



Draft Action Plan for SBIAA (12/31/26)

Month	Key Initiative	Key Resources	Completion Date
July, 2026	SBD Above & Beyond Value Engineering; SBD Good Neighbor Program	SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance	July 30, 2026
August, 2026	Energy Needs Assessments; Airport Terminal Enhancements & Permitting; Hydrogen Hub	SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance	August 31, 2026
September, 2026	North Ramp & FAA Projects	SBIAA Commission & Committee, CEO., Director of Aviation, Director of Finance	September 30, 2026
October, 2026	International Trade Initiatives; Quarterly Financials	SBIAA Commission & Committee, Director of Finance, Director of Aviation, Asst. Secretary of Commission	October 31, 2026
November, 2026	Legislative Initiatives; Quarterly Budget Adjustments	SBIAA Commission & Committee, CEO., Director of Finance, Exec Staff	November 30, 2026
December, 2026	Business Plan Report; Finalize Annual Audit	SBIAA Commission & Committee, CEO, Director of Aviation, Director of Finance, Exec Staff	December 31, 2026

SBIAA Near-Term Action Plan – Implementation



August, 2026

Sub-Initiative Status:



Incomplete

In Process

Completed

Stabilize Tenants & Infrastructure



Update Capital Plans



Airport Improvements



Implement Operational Software



AOA Access Road Project



SBIAA Infrastructure & Equipment
Assessments



International Trade

U.S. Customs

