

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, JUNE 24, 2026
5:00 PM

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Penny Lilburn, President

Mayor, City of Highland

Joe Baca, Jr., Vice President

Supervisor, County of San Bernardino

Theodore Sanchez, Secretary

Councilmember, City of San Bernardino

COMMISSION MEMBERS:

Frank J. Navarro

Mayor, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

Kim Knaus

Councilmember, City of San Bernardino

ALTERNATE COMMISSION MEMBERS:

Dawn Rowe

Supervisor, County of San Bernardino

Phillip Dupper

Mayor, City of Loma Linda

John Echevarria

Councilmember, City of Colton

Jimmy Saldana

Mayor Pro Tem, City of Highland

Fred Shorett

Councilmember, City of San Bernardino

- Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Public Meetings/Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday–Friday.
- Recordings of the SBIAA Commission meetings are available in the Public Meetings/Agenda section of our website at www.sbiaa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382–4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be turned in to the Clerk of the Board.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three–minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Commission of the San Bernardino International Airport Authority will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

- **CALL TO ORDER**
- **CLOSED SESSION PUBLIC COMMENT**
- **LEGAL COUNSEL RECITES CLOSED SESSION ITEMS**
- **RECESS TO CLOSED SESSION**

A. CALL TO ORDER / ROLL CALL

B. CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the San Bernardino International Airport Authority Commission meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. CLOSED SESSION

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 2235 East Perimeter Road, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Kevin Horan, SBRETC
- c. Conference with Labor Negotiators and Public Employee Performance Evaluation Pursuant to Government Code Sections 54957(b)(1) and 54957.6

The SBIAA Commission will meet to evaluate the performance of, and meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title:

Negotiating for SBIAA: President Penny Lilburn
Position Title: Chief Executive Officer

D. REPORT ON CLOSED SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the San Bernardino International Airport Authority Commission subsequent to the posting of the agenda.

F. CONFLICT OF INTEREST DISCLOSURE

1. **POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF JUNE 24, 2026**
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission PAGE#: 006]

G. INFORMATIONAL ITEMS

It is intended that the following subject matters and their attachments are submitted to the Commission members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. **Informational Items**
 - a. **CHIEF EXECUTIVE OFFICER'S REPORT**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 021]
 - b. **LUXIVAIR WORLD CUP WATCH PARTY**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 022]
 - c. **HYDROGEN PROJECT UPDATE**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 023]
 - d. **SCAQMD GRANT UPDATE**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 024]
 - e. **RED POST ENERGY STUDY (GRID)**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 025]
 - f. **JULY MEETING SCHEDULE**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE #: 026]

H. **COMMISSION CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion.

3. REGISTER OF DEMANDS FOR MAY 2026
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 027]
4. RECEIVE AND FILE TREASURER'S REPORT FOR APRIL 30, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 037]
5. APPROVE AWARD OF CONTRACT WITH CHRISP CO. FOR THE DOMESTIC TERMINAL RAMP RESTRIPING PROJECT IN AN AMOUNT NOT TO EXCEED \$78,080
[PRESENTER: Jonathan Galvan, Airport Manager PAGE#: 040]
6. APPROVE THE FILING OF A NOTICE OF COMPLETION WITH GEO PAVING AND SEAL COATING, INC. FOR THE GENERAL AVIATION RAMP (PHASE II) PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
[PRESENTER: Jeff Barrow, Director of Development PAGE#: 054]
7. APPROVE MEETING MINUTES: MAY 27, 2026
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission PAGE#: 057]

I. **COMMISSION ACTION ITEMS**

8. APPROVE CHANGE ORDER NO. 1 WITH C.R. CONTRACTING LLC FOR \$163,695.45 FOR A TOTAL CONTRACT AMOUNT OF \$2,590,754.45 FOR ADDITIONAL WORK RELATED TO THE SLURRY SEAL AND AIRFIELD PAINTING PROJECT; APPROVE THE FILING OF A NOTICE OF COMPLETION FOR THIS CONTRACT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
[PRESENTER: Jeff Barrow, Director of Development PAGE#: 067]
9. DISCUSSION AND POSSIBLE DIRECTION REGARDING THE ORDER OF CLOSED SESSION ON REGULAR MEETING AGENDAS
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission PAGE#: 073]
10. CONDUCT AN SBD CARES PRESENTATION
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 075]
11. CONSIDER AND ADOPT THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) BUDGET AND RELATED AIRPORT FEE SCHEDULE, AND LUXIVAIR SBD PRICING POLICY FOR FISCAL YEAR 2026-2027
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 077]

12. APPROVE CERTAIN PROFESSIONAL SERVICES AGREEMENTS FOR FISCAL YEAR 2026-2027
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 105]
13. REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH JUNE 30, 2026
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 127]

J. **ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

K. **OPEN SESSION PUBLIC COMMENT**


Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. **COMMISSION MEMBER COMMENT**

Commission members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the San Bernardino International Airport Authority Commission, on Wednesday, July 22, 2026.

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 1</p> <p>PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission</p>
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SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF JUNE 24, 2026

SUMMARY

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Commission member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

RECOMMENDED ACTION(S)

Receive for information and consideration in accordance with applicable conflict of interest laws.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The potential conflicts information provided in this report is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit San Bernardino International Airport Authority (SBIAA) Commission members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual SBIAA Commission members from participating in any Commission proceeding involving a license, permit, or other entitlement for use pending before the Commission, if the individual member has received a contribution of more than two hundred fifty dollars (\$250.00) within the preceding twelve (12) months or for three (3) months following any such Commission proceeding, from any person, company or entity who is the subject of the proceeding, including parent-subsidiary and certain otherwise related business entities as defined in the California Code of Regulations, Title 2, Division 6, Section 18438.5, or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time they know, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to SBIAA staff by the Principals):

<u>Agenda Item No.</u>	<u>Contractors/Tenants</u>	<u>Subcontractors/Subtenants</u>
C.b.	<u>San Bernardino Regional Emergency Training Center</u>	None.
5.	<u>Chrisp Company</u> Robert Chrisp, President Mark Chrisp, Vice President Jake Chrisp, Vice President – Operations Robert Bilotti, CFO/Controller	None.
6.	<u>Geo Paving and Seal Coating, Inc.</u> Khalifah Alsayegh, CEO/CFO/Secretary	None.
8.	<u>C.R. Contracting, LLC</u> Russell Davis, President	Republic Pavement Maintenance Surface Prep and Maintenance

- | | | |
|-----|--|-------|
| 12. | <u>Cole Huber, LLP</u>
Derek P. Cole, Equity Partner
Scott E. Huber, Equity Partner | None. |
| 12. | <u>Mirau, Edwards, Lewin, and Tooke, LLP</u>
John K. Mirau, Partner
Mark C. Edwards, Partner
Robert W. Cannon, Partner
Michael J. Lewin, Partner
William P. Tooke, Partner | None. |
| 12. | <u>Climatec, LLC</u>
Mauro Lima Vez, CEO
Ronald Kleefman, CFO
Shawn Flahart, VP
Bob Peppe, Operations Director
Astrid Cardenas, Service Manager | None. |
| 12. | <u>Mead and Hunt, Inc.</u>
Andrew J. Platz, CEO/President
Jeffrey M. Mason, CFO/Treasurer
J. Berry Still, Secretary
John A. Rathke, Vice President
Laurie L. Whitney, Vice President
Jeffrey Leonard, Vice President
Nancy Moricz, Vice President
Nathan Rockwood, Vice President
See attached list | None. |
| 12. | <u>David Turch and Associates</u>
David Turch, Principal | None. |
| 12. | <u>Boston Fox Tigue International</u>
Adrian Fox, Managing Director | |
| 12. | <u>Tom Dodson and Associates</u>
Tom Dodson, President | None. |
| 12. | <u>Three-2-One, Inc. DBA Imagine Systems, Inc.</u>
John C. Easley, President
John P. Wilson, Vice President | None. |
| 12. | <u>Aviatrix Communications, LLC</u>
Kathryn Franco Jones, Owner | None. |
| 12. | <u>CJMC Holdings, LLC</u>
Jim Harris, CEO | None. |
| 12. | <u>Eide Bailly, LLP</u>
See attached list. | None. |
| 12. | <u>Coffman Associates</u>
Steve Benson, CEO | None. |

- James M. Harris, President
 Stephen C. Wagner, Chief Financial Officer
 David W. Fitz, Principal
 Michael Dmyterko, Principal
12. Allawos & Company. None.
 Michael Allawos, President/CEO
12. Joseph E. Bonadiman & Associates, Inc. None.
 Edward Bonadiman, Principal
12. Hughes Aerospace None.
 Chris Baur, CEO/President
 Alice Shingler, Director of Operations
12. AECOM Technical Services, Inc. None.
 Karl E. Jensen, CEO
 Allison Hall, CFO
 Armond Tatevossian, Secretary
 Matthew Crane, President
 Glen T. Davis, Vice President
 Eric D. Lang, Vice President
12. Right Energy Group, LLC None.
 Jerry Silva, Partner
 James Campos, Partner
12. Jackhammer Movement, Inc. None.
 James Pargas, CEO/Secretary/CFO
12. DBT Transportation Services, LLC None.
 David Barnes, CEO
 Nancy Thomsen, COO
 Jim Nulle, Head Field Engineer
 Megan Barnes, Owner
 Michelle Barnes, Owner
 Blair and Anna Fernau, Owner
 Bill and Molly Le Blanc, Owner
 Michael Coursey, Owner
 Chris Kolkhorst, Owner
 SIPII LLC, Owner
 OZ Cap LLC, Owner
 Delk Living Trust, Owner
 Delk's Valley Oil, Inc, Owner

Attachments:

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438
3. Mead & Hunt, Inc. Company Information Sheet
4. Eide Bailly, LLP Company Information Sheet

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 84308

84308. (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 87103

87103. A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars (\$2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars (\$2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

1 (Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of
2 Regulations.)

3 **§ 18438.5. Aggregated Contributions Under Section 84308.**

4 For purposes of Section 84308:

5 (a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a
6 contribution of more than \$250 has been made by any party to a proceeding, contributions made
7 by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are
8 defined in subdivision (b) below), shall be aggregated and treated as if received from the party
9 for purposes of the limitations and disclosure provisions of Section 84308.

10 (b) Parent, Subsidiary, Otherwise Related Business entity, defined.

11 (1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has
12 more than 50 percent of the voting power of another corporation.

13 (2) Otherwise related business entity. Business entities, including corporations,
14 partnerships, joint ventures and any other organizations and enterprises operated for profit, which
15 do not have a parent-subsidiary relationship are otherwise related if any one of the following
16 three tests is met:

17 (A) One business entity has a controlling ownership interest in the other business entity.

18 (B) There is shared management and control between the entities. In determining whether
19 there is shared management and control, consideration should be given to the following factors:

20 (i) The same person or substantially the same person owns and manages the two entities;

21 (ii) There are common or commingled funds or assets;

22 (iii) The business entities share the use of the same offices or employees, or otherwise
23 share activities, resources or personnel on a regular basis;

1 (iv) There is otherwise a regular and close working relationship between the entities; or

2 (C) A controlling owner (50% or greater interest as a shareholder or as a general partner)

3 in one entity also is a controlling owner in the other entity.

4 Note: Authority cited: Section 83112, Government Code. Reference: Section 84308,

5 Government Code.

6 HISTORY

7 1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to

8 *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924,

9 California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992

10 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements

11 and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior

12 history of section 18438.5, see Register 85, No. 8.

13 2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of

14 the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair*

15 *Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California

16 Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC

17 regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not

18 subject to procedural or substantive review by OAL) (Register 2014, No. 33).

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By action of the Board of Directors of Mead & Hunt Companies, Inc., the following people are authorized to sign (execute) the Professional Services Contracts on behalf of Mead and Hunt, Inc. with the noted limits: Rajan I. Sheth, Andrew J. Platz, Amy R. Squitieri, Ron J. Engel, Jon J. Faucher, Richard E. Plymale, Jr., Stephanie A.D. Ward, Berry Still– All Professional Services contracts. For other contracts and commitments, please check with CEO for clarification.

Aviation	Paul Strega	Environmental	Scott Brosteau (WI, MN)	Joel Lee (NC)
Air Services	Damon Smith	Laura Morland		Woody Price
Joseph Pickering	Jeff Sorenson (Federal)	Christina Slattery	Surveying	John Rathke (WI, MN)
		Lou Bridges	Gary Ness	Berry Still (SC)
Aviation Engineering and Planning	Architecture			Jay Wheaton (WI, MN)
Mark Breukink	Laurie Goscha	Federal Facilities	Telecommunications	
Bob Casagrande	David Mason	Laurie Goscha	Jamie Bumgarner	Water/Wastewater
Ryk A. Dunkelberg	Jeff Mason	David Mason	Woody Price	Troy Gallagher
Mitchell Hooper	David Way	Jeff Mason		Casey Rose
Bob Leisenring	CEI	Jeff Sorenson	Transportation	
Jeff Leonard	Jeff Burkett (SC)		Jamie Bumgarner (WV)	Water Resources
Laura Morland		Food & Beverage	Jeff Burkett (SC)	Miroslav Kurka
Bryan Page	Cultural Resources	Roger Porter	Russell A. Chesmore	Carson Mettel
Chris Reis	Christina Slattery	Greg Marconnet	Mike Ciotola (OH)	Rahul Ranade
Brad Rolf	Jeff Sorenson (Federal)	David Mason	Ron J. Engel	Nathan Rockwood
Jon Scraper			Rob Hamzy (SC)	
		Municipal	Scott Hasburgh (WI)	
		Kevin Barnes (SC)	Kaveripatina, Bala (OH)	

b. Company Information Sheet (Exhibit A)

EXHIBIT "A"
RFP 22-004: PROFESSIONAL AUDIT SERVICES

**COMPANY INFORMATION SHEET
DECLARATION**

I declare under penalty of perjury under the laws of the State of California I have completed this Company Information Sheet and that the information contained herein is factual and accurate as of the date completed.

Completed and executed this 25 day of March, 2022, in Rancho Cucamonga, CA.
[day] [Month] [City] [State]

Eide Bailly LLP
[Redacted Signature]
Print Name: David Showalter
Print Title: Partner

LEGAL NAME OF COMPANY: Eide Bailly LLP

ADDRESS: 10681 Foothill Blvd., Ste. 300 | Rancho Cucamonga, CA 91730

TELEPHONE: 909.755.2711 FAX: 909.466.4431

WEBSITE: www.eidebailly.com EMAIL: dshowalter@eidebailly.com

TYPE OF BUSINESS (Check One):

- CORPORATION
- PARTNERSHIP
- INDIVIDUAL
- INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME
- OTHER _____
- LIMITED LIABILITY COMPANY
- JOINT VENTURE

STATE OF INCORPORATION OR FORMATION: Minnesota

PRINCIPALS/OFFICERS/PARTNERS/OWNERS OF COMPANY

(List All Principals/Officers/Partners [including Joint Venture Partners, Managing Partner], as well as investors/investment companies):

Name	Title
<u>David Showalter</u>	<u>Partner</u>
<u>Roger Alfaro</u>	<u>Consulting Partner</u>
<u>Dave Stende</u>	<u>Managing Partner</u>
<u>See following page for full listing</u>	

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Eide Bailly Partner Listing			
Barb Aasen	Derek Flanagan	Joe Kristan	Rudy Rudolph
Joe Aguilar	Chad Flanagan	Sara Kurtz	LeAnn Rudolph
Thomas Ahrens	Dan Flowers	Amy Lai	Brian Ruff
Linda Albrecht	Tom Fogarty	Brian Laib	Tonya Rule
Rick Alexander	Janie Fogg	Travis Lance	Peggy Runcorn
Roger Alfaro	Brooke Forstner	Renee Langworthy	David Rygh
Nate Allphin	Steve France	Scott LaPlant	Jordan Salo
Rick Alonzo	David Frank	Caroline Larson	Wade Sandy
Jessica Andersen	Teri Gage	Derrick Larson	Joe Sawatske
Jay Anderson	Dan Gahler	Bobby Lawrence	Kurt Schlicker
Ava Archibald	Dennen Gamradt	Tim LeClair	Keith Schmidt
Sheila Ashrafi	Bill Garcia	Brenda Leibfried	Jim Schmidt
Mike Astrup	Kirk Gardner	Shannon Lemmon	Jill Schneider
Troy Atkinson	Bruce Garfield	Susan Levinstein	Maria Schwingler
Jon Ault	Ahmad Gharaibeh	Kirk Lindemann	Rebekah Scott
Steve Bandler	Dave Glennon	Darrell Lingle	Jeri Self-Merritt
Rick Basterrechea	Ann Glenz	Carolyn Linkov	Ryan Shirley
Michelle Beaty	Tom Goekeler	Ralph Llewellyn	David Showalter
Jeremy Bendewald	Shilo Gorospe	Dustin Long	Brett Simpson
Brad Berls	Kelley Grace	D.C. Lucas	Paul Sirek
Eric Berman	Chris Gracey	Thomas Madison	Scott Sisel
Tyler Bernier	Renee Gravalin	Heather Maire	Paul Skeen
TJ Bert	Jake Gregory	Ross Manson	Gary Smith
Brian Bertsch	Xiupin Guillaume	Dan Martin	Kevin Smith (BOI)
Ryan Beste	John Gupta	Donny Matteson	Jennifer Snow
Jan Bjork	Scott Gustafsson	Nathan McMurtrey	Jeff Sorensen
Mike Blazei	Russell Guthrie	Joe Melson	Kinnaly Soukhaseum
Brian Bluhm	Mark Guy	Norman Mendoza	Mike Soza
Brenda Blunt	Scott Haberman	Terry Merfeld	Cindy Spence
Ashley Brandt-Duda	Mark Hale	Michael Michelsen	Andy Spillum
Danny Bresnahan	Sean Hales	Lealan Miller	Joe Splinter
Shannon Breuer	Brian Haley	Alex Miller	Laura Srsich
Marilyn Brindle	Kayce Halley	Dan Milne	Brian Stavenger
Kelly Bryson	Edie Hanson	Tamara Miramontes	Dave Stende
Eric Budreau	Susie Hanson	Terri Montgomery	Chantal Stennererson
Dale Bunn	Brandon Harrison	Joe Monty	Jeromy Stephens
Travis Burgess	Laura Hartwig	Patti Morgan	Joe Stoddard
Cindy Byerrum	Jeremy Hauk	Gwen Moser	Dave Studebaker
Brett Call	Ryan Havick	Andrea Mouw	Mandy Sutton
Brian Callahan	Julie Hawkins	Lauren Murro	Ryan Svoboda
Curtis Campbell	Joshua Hayes	Dan Neale	Leonard Sweet
Kathy Cantu	Toby Hazen	Scott Nelson	Adam Sweet
Glenn Carniello	Ron Hecht	John Nelson	Michael Tao
Jennifer Carpenter	Jared Heim	Deb Nelson	Luke Taylor
Lisa Chaffee	David Helm	Stacey Nelson	Greg Taylor
Pam Chamberlain	Rhea Hemish	Aaron Ness	Amy Tepp

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Eide Bailly Partner Listing			
Brian Cheese	Hans Hendershot	Jason Neumann	Diane Terrell
Greg Clausen	Kimberley Higgins	Cory Nielson	Bradley Theisen (MPL)
Aaron Clayton	Ted Hill	Al Nolte	Heather Thielges
Kristin Cornell	Angie Hillestad	Eric Nuttall	Stuart Tholen
Alex Corrigan	KayLynn Hilton	Craig Nyhus	Duane Thompson
Nick Crank	Jeff Hipshman	Alexis Odden	Rachael Thomsen
Mike Criddle	David Hirschhorn	Jason Oelrich	Brian Tims
Blake Crow	Elliot Hitt	SuAnn Olson	Royce Townsend
Jeff Cullison	Roger Huebner	Jason Olson	Denise Tripp
Brett Dagley	Kim Hunwardsen	Kyle Orwick	Steve Troyer
Mark Dale	Jenni Huotari	Edd Painter	Amber Tyler
Jodi Daugherty	Caesar Ibarra	Andrew Park	Brian Unsen
Brad DeJong	John Jacobsen	Zach Parker	Cory Van Maanen
Jason Delles	Aaron Jaqua	Bobby Patel	Grant Vande Kamp
Sarah DeVries	Jim Jarding	Ben Peeler	Travis VanDyke
Kristin Diggs	Julie Jeffrey	Karen Perkins	Mike Verville
Ryan Donahue	Jeremy Jennings	Joyce Peters	Erin Villafana
Jim Donovan	Ken Jeppesen	Clint Peterson	Adam Vonachen
Ryan Doyle	Ken Johnson	Brian Peterson	Andrew Wagner
Brittany Dunn	Eric Johnson	Scot Phillips	Audra Wagner
Vanessa Dutton	Luke Johnson	Shane Pickett	Nic Waldenmayer
Shelley Earsley	Brett Johnson	Brad Poll	Brad Wallace
Nathan Edelman	Ramona Johnson	Ksenia Popke	Clay Waller
Jeff Edison	Chuck Johnson	Debbie Potter	Don Watson
Pam Eggert	Jared Johnson	Tom Pruner	Melissa Webb
Blake Ellefson	Greg Jones	Kevin Pulliam	Tracey Welcher
Ben Ellingson	Kara Jones	Eric Pulse	Mark Wenig
Holly Engelhart	Julie Kafka	Aric Radmacher	Donald Westenhaver
Corey Enger	Elise Kainz	James Ramsey	Kevin Whitaker
Tara Engquist	Don Kainz	David Randel	Phillip White
Stacy Erdmann	Andy Kaiser	Mitch Rasmussen	Jay Wikum
Dana Ereth	Paul Kane	Bill Rauch Jr	Janice Wilburn
Anders Erickson	Patrick Kautzman	Gerald Reid	Chris Wilcox
Matt Everroad	Janel Keenan	Justin Reilly	Steve Williams
Beth Farley	Brad Kelley	Mackenzie Rentschler	Bill Williams
Jamie Fay	Will Kerns	Rachel Rico	Tiffany Williamson
Joy Feige	Jeremy Kiecker	Jodi Ristrom	Chad Wilsie
Todd Ferguson	Craig King	Kelli Roberts	John Wodzinski
Amber Ferrie	Mike Klaich	Bradford Rockabrand	Jesse Wutkee
Beth Feuchtenberger	Geoff Knobloch	Ann Rockswold	Ronald Yates
John Fischer	Amy Knust	Brent Roeder	James Yee
Kent Fisher	Scott Kost	Mark Rogers (MPL)	Scott Zeligson
Kevin Fite	Carmen Krantz	Josh Rowley	Cameron Zent

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY –

Execution of Legal Documents:

The Company has authorized and hereby designates the following individual(s) to execute legal documents on behalf of Company, including but not limited to contract documents, Proposals and related documents:

Name	Title
<u>David Showalter</u>	<u>Partner</u>
<u>Roger Alfaro</u>	<u>Consulting Partner</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY –

Representative and/or Management Capacity:

The Company has authorized and hereby designates the following individual(s) to serve in a representative and/or management capacity on behalf of Company relating to the concerned project, contract document, lease document, development document, or any other legal document or agreement, including but not limited to manager, project manager, site manager, etc.

Name	Title
<u>David Showalter</u>	<u>Partner</u>
<u>Roger Alfaro</u>	<u>Consulting Partner</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION]

c. Company Information Sheet (Exhibit A) for Subcontractor (Not Applicable)

This page intentionally left blank as subcontractors will not be utilized for this engagement.



TO: San Bernardino International Airport Authority Commission

DATE: June 24, 2026

ITEM NO: 2a

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER'S REPORT

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None



TO: San Bernardino International Airport Authority Commission

DATE: June 24, 2026

ITEM NO: 2b

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: INFORMATIONAL ITEMS – LUXIVAIR WORLD CUP WATCH PARTY

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None



TO: San Bernardino International Airport Authority Commission

DATE: June 24, 2026

ITEM NO: 2c

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: INFORMATIONAL ITEMS – HYDROGEN PROJECT UPDATE

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None



TO: San Bernardino International Airport Authority Commission

DATE: June 24, 2026

ITEM NO: 2d

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: INFORMATIONAL ITEMS – SCAQMD GRANT UPDATE

SUMMARY

An oral report will be provided at the time of the meeting.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None



TO: San Bernardino International Airport Authority Commission

DATE: June 24, 2026

ITEM NO: 2e

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: INFORMATIONAL ITEMS – RED POST ENERGY STUDY (GRID)

SUMMARY

An oral report will be provided at the time of the meeting.


PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 2f</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: INFORMATIONAL ITEMS – JULY MEETING SCHEDULE

SUMMARY

An oral report will be provided at the time of the meeting.


PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. None

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 3</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: REGISTER OF DEMANDS FOR MAY 2026

SUMMARY

SBIAA's Register of Demands for May 2026.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of May 2026. The total of the register is \$6,735,639.30.

Fuel: Titan Aviation Fuels was paid \$5,095,871.89 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. was paid \$49,817.69 to operate SBIAA vehicles and for resale at Luxivair-SBD.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless were paid a total of \$133,389.72.

Capital Projects Cost: Leonida Builders was paid a total of \$1,865.00.

Employee Benefits: Kaiser Health Plan and LegalShield were paid \$116,531.98.

Professional Services: Aecom Technical Services Inc.; Allawos & Company LLC; Aviatrix Communications LLC; Boston Fox Tigie International LLC; CJMC Holdings LLC; Cole Huber LLP; David Turch and Associates; Eide Bailly LLP; Innovative Federal Strategies LLC; Jackhammer Movement Inc.; Mead & Hunt Inc.; Mirau Edwards Canon Lewin & Tooke LLP; and Right Energy Group LLC were paid a total of \$520,492.35.

Attachments:

1. Register of Demands for the June 24, 2026 Commission Meeting
2. VISA breakdown - May 2026

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
6/24/2026

Line	Company Name	Description	AP Register
1	282 Services	Fuel truck maintenance and repairs	2,564.90
2	A-Co Temporary Power, Inc	Power installation supplies and services	422.87
3	A.O. Reed & Co., LLC	Repairs and maintenance for HVAC system	43,383.78
4	Ames Lock (Total Access Security Systems Corp)	Electronic lock and door repair and installation services	12,542.26
5	Accurate First Aid Services LLC	First aid supply restock	674.41
6	Aecom Technical Services Inc.	Engineering consulting firm: design, construction mgmt.	279,977.92
7	Airline Transportation Specialists Inc.	Aircraft engine cowls	4,985.00
8	All Pro Broadcasting Inc.	Radio advertisement	7,600.00
9	Allawos & Company LLC	Consulting services for solar and green energy projects	10,312.50
10	Alpha Materials, INC.	Construction supplies and equipment	1,044.00
11	Am-Tec Total Security Inc.	Monthly fire and burglar alarm monitoring and inspection	2,373.50
12	Amazon Capital Services Inc.	Office supplies and equipment	11,097.18
13	Amtech Elevator Services	Elevator and escalator maintenance services	8,791.65
14	Audacy Operations, LLC (Audacy Inc.)	Radio advertisement	11,189.92
15	Aviation Intertec Services Inc.	Designing, testing and deployment of new display layouts for the gate information displays	1,781.00
16	Aviatrix Communications LLC	Passenger services marketing support and management	75,030.41
17	B&H Photo & Electronics Corp	Office equipment and accessories	391.56
18	Backflow Parts USA	Backflow parts and devices	2,661.43
19	Basic Backflow	Test and certify valve	90.00
20	Belico Details LLC	Vehicle washes	2,590.00
21	Bennette Excavation	Security deposit refund	391.05
22	Blue Violet Networks	Solar power array for temporary surveillance system at new UAS	380.02
23	Boston Fox Tigue International LLC	Marketing services	20,732.82
24	BrightView Landscape Services, Inc.	Repairs and maintenance on irrigation system	1,460.01
25	Burrtec Waste Industries Inc.	Refuse	3,826.84
26	C & A Janitorial Services	Janitorial services	10,934.00
27	Cal Card - SBIAA	Refer to Visa Breakdown attachment	87,614.31
28	CALI939 KLLI-FM - KLLI Radio, LLC (KXOS Radio, LLC)	Radio advertisement	9,150.00
29	CED-Consolidated Electrical Distributors	Electrical supplies	843.03
30	Cintas Corporation	Uniform and mat rentals	5,213.47
31	City of San Bernardino	Contracted law enforcement services for airport security	124,337.09
32	City of San Bernardino Water Department	Water and sewer services	22,684.81
33	CJMC Holdings LLC	Construction and project management services	4,400.00
34	Cole Huber LLP	Professional legal services	18,548.20
35	Dan's Lawnmower Center	Parts to maintain Grounds Department's power tools	512.62
36	David Turch and Associates	Federal legislative, advocacy and consulting services	10,000.00
37	DBT Transportation Services LLC	Instrument Landing System (ILS) & Automated Weather	4,090.90
38	Dennis Houser	Employee business expense reimbursement	129.00
39	Dept of Industrial Relations	Elevator and escalator permits fees	675.00
40	Eagle Graphics LLC	Employee credit incentive for SBD online apparel store	3,262.50
41	East Valley Water District	Water services	2,084.15
42	Eide Bailly LLP	Professional audit services of IVDA financial statements	26,198.00
43	Encore Lighting Inc.	Lighting supplies	529.86
44	ESRI	ArcGIS annual subscription & maintenance	7,442.50
45	Event Design Lab	Live streaming services	4,800.00
46	Ewing Outdoor Supply (Ewing Irrigation Products Inc.)	Irrigation supplies and material	2,742.32
47	FedEx	Courier fees	411.05
48	Ferguson Enterprises LLC	Plumbing supplies and material	172.91
49	Fernando Zarate	Employee PPE reimbursement	163.17
50	Ford Credit Company	Car lease payment	1,645.45
51	Frontier Communications Corporation	Telephone services	6,775.70
52	Gerardo Rodriguez	Employee PPE reimbursement	200.00

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
6/24/2026

Line	Company Name	Description	AP Register
53	GMSTEK LLC	Monthly fuel management and point-of-sale software subscription	2,401.08
54	Granite Telecommunications	Telephone services	5,784.69
55	Greg Hill	Employee business expense reimbursement	128.90
56	Heavy Industrial Supply, LLC	Concrete	20,447.50
57	HubSpot Inc.	Annual subscription to marketing software	24,028.53
58	ID Supply	Badging supplies	974.11
59	Inland Empire Broadcasting Corp DBA KOLA-FM Radio	Radio advertisement	6,300.00
60	Inland Overhead Door	Parts and labor for hangar door repair	12,819.00
61	Innovative Federal Strategies LLC	Federal legislative advocacy services	4,000.00
62	Jackhammer Movement Inc.	Marketing advertisement and strategy services	35,719.38
63	Jasper Engines & Transmissions (Jasper Engine Exchange	Engine and transmission parts	4,121.63
64	Jeffrey Wagner	Employee PPE reimbursement	157.68
65	K&L Hardware and Plumbing Supply Inc	Maintenance, tools, and supplies	447.05
66	Kaiser Foundation Health Plan, Inc.	Employee group benefits - medical	115,634.78
67	Kevin Kelly	Employee PPE reimbursement	152.20
68	LegalShield	Employee benefits - legal services	897.20
69	Leonida Builders Inc.	Building 48 tenant improvements	1,865.00
70	Lumacurve	Airfield runway & taxiway guidance signs	1,279.72
71	Lunchman Catering Services	Catering services	550.00
72	Mackinac Software LLC	Monthly service fees for AWOS weather system	178.00
73	Mark Gibbs	Employee business expense reimbursement	3,787.92
74	Mead & Hunt Inc.	Consulting services for air services and airport development	12,980.00
75	MediWaste Disposal, LLC	Medical waste disposal services and supplies	39.60
76	Merit Oil Company	Fuel inventory for fleet operations	49,817.69
77	Mirau Edwards Cannon Lewin & Tooke LLP	Professional services - legal	15,793.12
78	Misael Lopez Arvizu	Employee business expense reimbursement	120.00
79	National Construction Rentals Inc.	Equipment rental	110.88
80	Parts Authority Metro LLC	Automotive replacement parts, tools/equipment, transmissions, accessories and supplies	7,759.63
81	Performance Electric	Electrical installation services and supplies	2,078.87
82	Performance Truck Repair Inc.	Vehicle repair - parts and labor	13,888.93
83	Pete's Road Service Inc.	Tires for security fleet and fuel trucks	3,026.47
84	Petty Cash - Reshma Rajan	Petty cash disbursement	745.63
85	Pitts Flight Certification	Security deposit refund	785.27
86	PlaneNoise Inc.	Monthly subscription to complaint box for aircraft noise complaints	1,316.13
87	Prestige Golf Cars	Electric golf cart parts and repairs	1,272.30
88	Rafael Morales	Employee PPE reimbursement	145.45
89	RDO Equipment Co	John Deere tractor oarts, repairs, and maintenance services	828.27
90	Right Energy Group LLC	Professional services for Green Energy Programs	6,800.00
91	Robert Calderon	Employee reimbursement	163.11
92	SBIA, Inc.	Due to, due from - settlement	11,381.25
93	SBR Broadcasting Corp DBA KCAL-FM Radio	Radio advertisement	2,700.00
94	SITA Information Networking Computing USA, Inc.	Monthly maintenance and support	1,490.99
95	Southern California Edison	Electricity	85,111.39
96	Staples, Inc. DBA Staples Contract & Commercial LLC	Office supplies	1,673.95
97	Sunwest Printing, Inc.	Custom printing material and services	2,173.08
98	Sysco Riverside Inc.	Item restock for FBO refreshment counter	1,384.62
99	Tammie Headley	Contractor provided services to operate Leland's Cafe	1,506.50
100	TELOS Identity Management Solutions, LLC.	Software, equipment, and maintenance fees for Security Badging System	1,132.00
101	The Gas Company	Gas	1,041.70
102	Titan Aerospace Insurance, LLC	Insurance premium	424.00

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
6/24/2026

Line	Company Name	Description	AP Register
103	Titan Aviation Fuels	Jet A and Avgas fuel inventory purchases	5,095,871.89
104	U.S. Customs & Border Protection	Salary, benefits, and administration fees for airport program for	8,669.78
105	Underground Service Alert Of Southern Cal	Notification system for the Jet Fuel Line & Dig Safe program	76.65
106	Universal Corrosion Services, LLC	Cathodic protection services	885.00
107	Utility Telecom Group LLC	Internet and phone services for Building 48	2,963.05
108	Velocity Truck Centers	Emergency repair services for FBO GPU	5,677.70
109	Verizon Wireless	Wireless monthly service and equipment purchases	3,117.39
110	VFS Fire & Security Services	Fire suppression contract services of weekly, quarterly, and monthly inspections	11,843.00
111	Wendy McConaughey	Employee business expense reimbursement	260.00
112	Western Exterminator Company	Pest control	495.38
113	Western States Fire Protection	760 Pumphouse motor and pump replacement project	268,157.57
114	YoDeck (Flipnode LLC)	43 license subscription for SBD campus display screens	6,401.62
	Total		\$ 6,735,639.30

**Visa Breakdown
May 2026
SBIAA**

Line	Description	Vendor	Dept.	Amount
1	Hospitality for FAA on-site audit	Panera Bread	Administration	214.54
2	Congratulation floral arrangements	1-800-Flowers	Administration	101.26
3	Congratulation and condolences floral arrangements	1-800-Flowers	Administration	175.20
4	Meals for interview panel	Doordash	Administration	46.54
5	Pre-employment drug screenings	Proactive Work Health	Administration	364.00
6	Bottled water for maintenance - hydration	Sam's Club	Maintenance	555.98
7	Office supplies	Uline	Maintenance	267.67
8	Hydration packs for team members	Grainger	Maintenance	214.48
9	Water	Stater Bros	Maintenance	40.44
10	Registration for AAAE conference - Richie	American Association of Airport Executives	Airport Operations	1,140.00
11	Registration for AAAE Conference and Exposition	American Association of Airport Executives	Airport Operations	1,140.00
12	LED numerical components for ARFF truck	Airel XL	Airport Operations	667.68
13	Hospitality for GA tenant meeting	ALDI	Airport Operations	12.77
14	Hospitality for GA tenant meeting	Sam's Club	Airport Operations	116.66
15	K-9 grooming	Bath N Buns	Airport Operations	207.00
16	Registration for AAAE conference - Stephanie	American Association of Airport Executives	Airport Operations	1,140.00
17	K-9 heartworm medication	Redlands Animal Hospital	Airport Operations	65.79
18	Hospitality for GA tenant meeting	Sam's Club	Airport Operations	137.95
19	Water for badging office	Costco	Badging Office	555.99
20	Wood benches for Building 759 restrooms	Wayfair	Development & Properties	258.47
21	Storage cabinet for Building 759 restroom	Uline	Development & Properties	884.68
22	Wearable merchandise for concert copyright language	Custom Ink	Executive Office	162.72
23	Working lunch and tour with SBVC President	Panera Bread	Executive Office	141.95
24	Scanner for gate	Affordable Openers	Facilities	888.72
25	Parts	Home Depot	Facilities	71.06
26	Batteries	Lowe's	Facilities	54.35
27	Parts	Zoro Tools	Facilities	28.81
28	Johnson controls	Grainger	Facilities	163.67
29	Lock out tag out kits	Grainger	Facilities	892.95
30	Drilling hammer and utility case	Lowe's	Facilities	131.97
31	Screwdriver and gloves	Lowe's	Facilities	160.32
32	Jack for equipment	Harbor Freight	Facilities	239.23
33	Parking lot lights	LED Lighting	Facilities	719.97
34	Chain	EliteGates.Net	Facilities	420.13
35	LiftMaster motor	All Security	Facilities	716.91
36	Shipping for returned part	UPS	Facilities	25.33
37	Gate repair behind Sherrif's	Automated Gate Services	Facilities	625.21
38	Bird spikes	Grainger	Facilities	409.56
39	Parts	Home Depot	Facilities	537.19
40	Tape and supplies	Lowe's	Facilities	102.16
41	Bulbs	Bulb America	Facilities	141.26
42	Multistage booster pump	Absolute Suppliers	Facilities	1,783.29
43	Parking lot lights	Switch to LED	Facilities	785.18
44	Ice maker machine	Vevor	Facilities	802.87
45	Bottled water	Home Depot	Facilities	71.80
46	Paint	Lowe's	Facilities	159.04
47	Hardware R9 bolts	Rainbow Bolt & Supply Inc	Fleet	140.94
48	Jersey Mikes (M. Martin - personal purchase, reimbursed)	Jersey Mikes	Fleet	79.90
49	Ops vehicle 8 radio replacement	Ken Grody Ford	Fleet	961.56
50	Tymco sweeper brushes	Mar-co Equipment Company	Fleet	693.13
51	Fleet shop tools	Home Depot	Fleet	909.94
52	Facilities truck 34 driveline rebuild	Ed Moore Drive Lines	Fleet	468.44
53	Pressure washer parts for repair	Alternative Hose	Fleet	86.93
54	Facilities truck 34 tires	Pete's Road Service	Fleet	998.80
55	Maintenance shop forklift old yeller tire replacement	Pete's Road Service	Fleet	953.57
56	John Deere riding mower blades	RDO Equipment	Fleet	114.75
57	Security 309 diagnosis	Ken Grody Ford	Fleet	135.99
58	Used tire disposal	Pete's Road Service	Fleet	870.50
59	Fleet shop tools	Home Depot	Fleet	963.53

**Visa Breakdown
May 2026
SBIAA**

Line	Description	Vendor	Dept.	Amount
60	R9 roof window glass replacement	Fast Freddie & Sons Auto Glass	Fleet	175.00
61	ARFF R14 air solenoids	Rosenbauer	Fleet	512.04
62	Fleet shop tools	Harbor Freight Tools	Fleet	84.77
63	John deere fuel lines and gaskets with seals	RDO Equipment	Fleet	551.65
64	John Deere tractor injector parts	RDO Equipment	Fleet	823.55
65	Fleet shop tools floor jacks	Zoro Tools	Fleet	900.42
66	Security 310 check engine light repairs	Ken Grody Ford	Fleet	542.59
67	Backflow repair parts	Home Depot	Grounds	270.44
68	Rat trap materials	K & L Hardware	Grounds	62.39
69	Spray rig	SP Freshwatersystems	Grounds	219.20
70	Handheld sprayer	Grainger	Grounds	204.58
71	Backflow repair parts	Ferguson	Grounds	465.80
72	Backflow repair parts	Ferguson	Grounds	108.75
73	Spray rig credit	SP Freshwatersystems	Grounds	(219.20)
74	Backflow repair parts	Home Depot	Grounds	28.94
75	Rain jacket and safety glasses	Uline	Grounds	230.83
76	Plants for front of terminal	Sunshine Growers	Grounds	58.73
77	Paint for bollards	Home Depot	Grounds	60.73
78	Paint for bollards	K & L Hardware	Grounds	164.67
79	Plants for front of terminal	Sunshine Growers	Grounds	153.51
80	Paint for bollards	Lowe's	Grounds	26.83
81	Screws for installation of delineators	Home Depot	Grounds	27.17
82	Refund for grinder rental for paint removal	Home Depot	Grounds	(119.32)
83	Grinder rental for paint removal	Home Depot	Grounds	300.00
84	Testing 8 backflows	All-Star Backflow	Grounds	810.00
85	Skunk traps	Animal Traps & Supplies	Grounds	311.64
86	Pesticide restocking	Nutrien AG Solutions	Grounds	446.09
87	Parts for backflow on Rialto	Ferguson Enterprises	Grounds	864.74
88	Paddle bits for mixing paint	Inspire Uplift	Grounds	76.06
89	Installation of new door lock and handle	Redlands Lock & Key	Grounds	207.30
90	Straw wattle for erosion at gate 9B	Lowe's	Grounds	846.73
91	Paint for spray rig	Viking Materials	Grounds	569.59
92	Painting supplies for spray rig	Lowe's	Grounds	112.05
93	Course at SHRM Conference in Sacramento, Apr 15-17	Society for Human Resource Management	Human Resources	225.00
94	Labor posters	Find IT Parts	Human Resources	276.48
95	VE Annual Subscription - Virtual server host software	Proxmoc	Information Technology	869.38
96	Microsoft Teams audio monthly subscription	Microsoft	Information Technology	2.63
97	Meraki license for Inland Action due from IVDA (57331)	Presidio	Information Technology	72.77
98	Microsoft Office 365 monthly subscription	Microsoft	Information Technology	680.40
99	Processing fee for parking lot transactions	Windcave	Information Technology	305.00
100	CBP TV Content streaming service	Dish Network	Information Technology	119.73
101	Website management software, \$107.98 split between servers for each agency.	CPANEL	Information Technology	53.99
102	Website management software, \$107.98 split between servers for each agency. IVDA (57331 D54000 E110)	CPANEL	Information Technology	53.99
103	Agencies' website usage charges, \$187.40 split between servers for each agency	DigitalOcean	Information Technology	93.70
104	Agencies' website usage charges, \$187.40 split between servers for each agency IVDA (57331 D54000 E110)	DigitalOcean	Information Technology	93.70
105	DNS service for .gov domains	Amazon Web Services	Information Technology	1.13
106	TV content streaming service for concourse cafe©	Sling	Information Technology	71.10
107	Subscription for cloud storage for Apple device	Apple.com	Information Technology	0.99

**Visa Breakdown
May 2026
SBIAA**


Line	Description	Vendor	Dept.	Amount
108	Microsoft Office 365 monthly subscription	Microsoft	Information Technology	81.90
109	Website monitoring service	OH DEAR LIER	Information Technology	29.60
110	Annual for enhanced security for agency websites	Wordfence	Information Technology	268.20
111	Annual for DNS optimization for agency websites	Cloudflare	Information Technology	480.00
112	Hosted IT collaboration	Slack	Information Technology	43.75
113	Domain name renewal	GoDaddy	Information Technology	194.01
114	Leland's Cafe Coffee inventory	Sam's Club	Luxivair-SBD	120.20
115	Leland's Cafe Coffee inventory	Costco	Luxivair-SBD	73.50
116	Movie streaming subscription for FBO theater	Netflix	Luxivair-SBD	24.99
117	FBO Aviator dent removal	Dent Shop	Luxivair-SBD	579.42
118	FBO fuel truck diagnosis 5908	Cummins	Luxivair-SBD	900.43
119	Hardware R9 bolts	McFadden-Dale Industrial Hardware	Luxivair-SBD	338.63
120	GPU parts thor	AERO Specialties	Luxivair-SBD	3,257.87
121	Calibrations and programming FBO GPU's	BWM Repairs	Luxivair-SBD	600.00
122	FBO fuel truck 5940 def header	VTC	Luxivair-SBD	1,651.25
123	Westrux air brake compressor parts FBO truck 4242	Westrux	Luxivair-SBD	254.89
124	NOX sensor assembly plus core charge	Westux	Luxivair-SBD	1,026.18
125	FBO fuel truck 4242 air valve fittings	Alternative Hose	Luxivair-SBD	493.40
126	FBO fuel truck calibrations and programming	BWM repairs	Luxivair-SBD	975.00
127	FBO fuel truck 4242 windshield	Fast Freddie & Sons Auto Glass	Luxivair-SBD	339.88
128	Hospitality bar restock	Sam's Club	Luxivair-SBD	114.49
129	Guest Service uniform for new employee	Cintas	Luxivair-SBD	464.07
130	Hospitality bar restock	Sam's Club	Luxivair-SBD	132.28
131	Hospitality bar stone polish	Stoneshine	Luxivair-SBD	728.00
132	Hospitality for M. Burrow's meeting	Panera Bread	Luxivair-SBD	171.14
133	Hospitality bar restock	Sam's Club	Luxivair-SBD	166.51
134	FBO fuel truck 4242 core return for NOX sensor (line 18)	Westrux	Luxivair-SBD	(311.98)
135	FBO fuel truck 4908 side mirror replacement	FinditParts	Luxivair-SBD	251.04
136	FBO fuel truck 4242 starter replacement	Westrux International	Luxivair-SBD	466.55
137	FBO 5k fuel truck air valve fittings	TruckPro	Luxivair-SBD	625.86
138	Fuel for crew cars	Chevron	Luxivair-SBD	94.77
139	Supplies for Leland's coffee	Smart & Final	Luxivair-SBD	209.47
140	Supplies for Leland's coffee	Costco	Luxivair-SBD	93.68
141	Hospitality bar restock	Sam's Club	Luxivair-SBD	200.99
142	SBD fueling tickets for line office	Impress Printing	Luxivair-SBD	744.94
143	""Pretzel Day"" promotional event	Stater Bros	Luxivair-SBD	46.97
144	Cleaning supplies	Sam's Club	Luxivair-SBD	202.50
145	Uniform for Customer Service Representative	Cintas	Luxivair-SBD	358.88
146	Office supplies	Staples	Luxivair-SBD	271.86
147	Kitchen supplies	Sam's Club	Luxivair-SBD	69.11
148	Point of sale software	Epo's	Luxivair-SBD	64.00
149	O-ring restock	Grainger	Luxivair-SBD	8.14
150	Dry erase board	Grainger	Luxivair-SBD	404.01
151	Mechanical seal	Burt Process Equipment	Luxivair-SBD	1,329.56
152	O-ring restock	Grainger	Luxivair-SBD	62.63
153	""No Smoking"" sign	Grainger	Luxivair-SBD	11.26
154	""No Smoking"" sign	Grainger	Luxivair-SBD	16.96
155	Movie streaming subscription for FBO theater	Netflix	Luxivair-SBD	24.99
156	Fuel for crew car	Chevron	Luxivair-SBD	115.28
157	Cable television for FBO lobby	Dish Network	Luxivair-SBD	161.37
158	Fuel nozzle	Grainger	Luxivair-SBD	92.72
159	Charter bus in support of IEEP RLA meeting	Carreras Tours	Luxivair-SBD	1,394.62
160	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	122.36
161	Subscription for cloud storage for Apple device	Apple	Luxivair-SBD	0.99
162	Leland's Coffee inventory	Sam's Club	Luxivair-SBD	50.94

**Visa Breakdown
May 2026
SBIAA**

Line	Description	Vendor	Dept.	Amount
163	Marketing booth shipping fees - Army Aviation Mission Solutions Summit	FedEx	Luxivair-SBD	394.84
164	Cookies in support of Norton's birthday at the terminal	Noyes Bakery	Marketing	515.00
165	Pet items in support of Norton's birthday at the terminal	Petco	Marketing	73.13
166	Supplies in support of Norton's birthday at the terminal	Dollar Tree	Marketing	7.37
167	Promotional item in support of Luxivair SBD	Anypromo	Marketing	1,663.53
168	Balloons in support of Norton's birthday celebration	Albertson's	Marketing	21.54
169	Inbound materials handling - NBAA Schedulers & Dispatchers	Freeman	Marketing	837.98
170	Promotional supplies	Jam Sportswear	Marketing	45.02
171	Conference sponsorship	National Association of District Export Councils	Marketing	2,500.00
172	Outbound Materials handling - NBAA Schedules & Dispatchers	Freeman	Marketing	381.94
173	LA Air Cargo Association Export Conference sponsorship	Los Angeles Air Cargo Association	Marketing	975.00
174	Paper sheets for corporate gifts	Dollar Tree	Marketing	10.88
175	Adobe Stock subscription	Adobe	Marketing	49.99
176	Annual subscription to graphic design tool	Canva	Marketing	500.00
177	Hospitality for monthly purchasing meeting	Panera Bread	Purchasing	22.27
178	Security officer uniforms	Pristine Uniforms	Security	521.97
179	Security officer uniforms	Pristine Uniforms	Security	402.94
180	Roadway Roll-o-Tape Measuring for future striping project	Harbor Freight Tools	Security	56.53
181	Hospitality for mandatory security meeting	Costco	Security	29.74
182	Hospitality for mandatory security meeting	Alanberto's Mexican Food	Security	201.40
183	Street signs for Airport roads, "Do Not Enter"	Smart Sign Company	Security - Landside	155.69
184	Parts	Lowe's	Terminals	22.07
185	Gallon of paint	Sherwin Williams	Terminals	62.21
186	Paint and paint supplies for Ops Office	Lowe's	Terminals	271.08
187	Parts and material to repair Leland Cafe icemaker	Lowe's	Terminals	49.61
188	Materials for mock nursing room bench	Lowe's	Terminals	376.81
189	ADA accessible table for Leland's Cafe©	Restaurant Furniture	Terminals	869.57
190	Membership for AAAE	Lowe's	Terminals	325.00
191	Outlets, cable, supplies	Home Depot	Terminals	132.77
192	PVC	Home Depot	Terminals	396.82
193	Terminal signage	Displays2Go	Terminals	63.99
194	Terminal signage	Smart Sign	Terminals	200.51
195	Texture supplies	Lowe's	Terminals	31.33
196	Paint and paint supplies	Lowe's	Terminals	344.74
197	Water sample testing	Clinical Lab of San Bernardino	Terminals	233.00
198	Lodging for M. Burrows in Washington DC	Kimpton Sawyer Hotel	Administration	337.10
199	Lodging for T.Bowie attending ISC West Conference	Venetian Resort Las Vegas	Airport Security Coordinator	1,508.40
200	Parking fee for M. Dennis attending ISC West Conference	Venetian Resort Las Vegas	Airport Security Coordinator	105.00
201	Lodging for M. Dennis attending ISC West Conference	Venetian Resort Las Vegas	Airport Security Coordinator	2,142.90
202	Parking	Ontario International Airport	Aviation	90.00
203	Fuel during travel	Chevron	Aviation	8.15
204	Airfare for to Sacramento for SHRM Conference Apr 15-17	Southwest Airlines	Human Resources	367.11
205	Ground transportation for SHRM conference	Uber	Human Resources	26.95
206	Checked luggage for SHRM Conference Sacramento	Southwest Airlines	Human Resources	35.00
207	Ground transportation for SHRM conference	Uber	Human Resources	44.00
208	Parking fee for M. Dennis attending Arctic Wolf Cyber Security training	STC Garden Walk	Information Technology	12.00
209	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	36.97
210	Checked baggage for Army Aviation Mission Solutions Summit travel	Southwest Airlines	Luxivair-SBD	35.00
211	Lodging for Army Aviation Mission Solutions Summit travel, Nashville, TN	Fairfield by Marriott	Luxivair-SBD	883.28
212	Ground transportation for travel - Aviation Convention	Uber	Luxivair-SBD	34.98
213	Ground transportation for travel - Aviation Convention	Uber	Luxivair-SBD	14.98
214	Ground transportation for travel - Aviation Convention	Uber	Luxivair-SBD	17.98

**Visa Breakdown
May 2026
SBIAA**

Line	Description	Vendor	Dept.	Amount
215	Lodging for travel - Aviation Convention	Hilton Hotel	Luxivair-SBD	2,260.08
216	Lodging for travel - Aviation Convention	Hilton Hotel	Luxivair-SBD	2,279.90
217	Ground transportation for NBAA Leadership Conference, San Antonio, TX	Lyft	Luxivair-SBD	45.52
218	Ground transportation for NBAA Leadership Conference, San Antonio, TX	Uber	Luxivair-SBD	10.00
219	Ground transportation for NBAA Leadership Conference, San Antonio, TX	Uber	Luxivair-SBD	54.97
220	Lodging for W. McCaughey for NBAA Leadership Conference, San Antonio, TX	Hilton Cleveland	Luxivair-SBD	2,279.90
221	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Lyft	Luxivair-SBD	20.16
222	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	10.95
223	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	7.00
224	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	56.94
225	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	10.95
226	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	51.07
227	Checked luggage fee for Army Aviation Mission Solutions Summit travel	Southwest Airlines	Luxivair-SBD	35.00
228	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	8.97
229	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	17.99
230	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	17.98
231	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	41.99
232	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	11.98
233	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	4.00
234	Ground transportation for Army Aviation Mission Solutions Summit travel, Nashville, TN	Uber	Luxivair-SBD	11.94
235	Lodging for attending ISC West Conference (M. Datillo)	Venetian Resort Las Vegas	Security	2,342.90
236	ONT Airport Parking while at CX Symposium	Ontario International Airport	Terminals	175.00
				87,614.31
	VISA Statement Balance			87,614.31
	Date Prepared: 5/18/2026			

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 4</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR APRIL 30, 2026 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for April 30, 2026 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	N/A
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Attached is the Treasurer's Report for April 30, 2026, for the San Bernardino International Airport Authority. The total book value of cash accounts is \$8,165,065.23 on April 30, 2026. Bank statements reflect \$8,250,147.46. The difference between the two numbers is related to the outstanding checks, the deposits in transit, and other items April 30, 2026.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for April 30, 2026

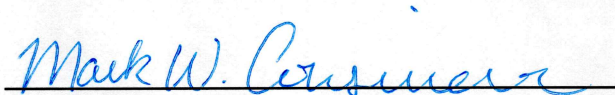
SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY


Treasurer Report

April 30, 2026

<u>Cash</u>	Balance 03/31/26	Activities	Balance 04/30/26
<i>Checking Account - Wells Fargo Bank</i>	\$ 5,086,982.65	\$ 331,263.42	\$ 5,418,246.07
Deposits In Transit:			
Beginning	710.00	(710.00)	-
Ending		1,235.13	1,235.13
Outstanding Checks:			
Beginning	(133,675.96)	133,675.96	-
Ending		(86,317.36)	(86,317.36)
<i>Premium Money Market Account - Wells Fargo Bank</i>	801,268.84	316.18	801,585.02
Deposits In Transit:			
Beginning			
Ending			
<i>Payroll Account - Wells Fargo Bank</i>	-	-	-
Outstanding Checks:			
Beginning	-	-	-
Ending	-	-	-
Subtotal	<u>5,755,285.53</u>	<u>379,463.33</u>	<u>6,134,748.86</u>
<u>Investments</u>			
<i>Local Agency Investment Funds</i>	364,430.40	3,571.27	368,001.67
Deposits In Transit:			
Beginning			
Ending			
Subtotal	<u>364,430.40</u>	<u>3,571.27</u>	<u>368,001.67</u>
<u>Investments Held With Fiscal Agent</u>			
Debt Service Fund-US Bank-2021A series	793,780.63	141,971.29	935,751.92
Reserve Fund- US Bank 2021A series	545,838.41	1,520.04	547,358.45
Debt Service Fund-US Bank-2021B series	93,392.88	16,581.49	109,974.37
Reserve Fund -US Bank-2021B series	69,037.70	192.26	69,229.96
Subtotal	<u>1,502,049.62</u>	<u>160,265.08</u>	<u>1,662,314.70</u>
Total Cash and Investments	<u><u>\$ 7,621,765.55</u></u>	<u><u>543,299.68</u></u>	<u><u>\$ 8,165,065.23</u></u>

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet it's expenditure requirement for next six month, anticipating operational fund receipts from IVDA.


 Mark Cousineau, Treasurer

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 5</p> <p>PRESENTER: Jonathan Galvan, Airport Manager</p>
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SUBJECT: APPROVE AWARD OF CONTRACT WITH CHRISP CO. FOR THE DOMESTIC TERMINAL RAMP RESTRIPIING PROJECT IN AN AMOUNT NOT TO EXCEED \$78,080

SUMMARY

The Federal Aviation Administration (FAA) requires specific striping and markings to be installed and maintained on the airfield and aircraft ramps. San Bernardino International Airport Authority (SBIAA) annually contracts for painting services to meet these requirements. Chrisp, Co. provided the most competitive proposal to complete the scope of work for the domestic terminal ramp.

RECOMMENDED ACTION(S)

Approve the agreement with Chrisp Co. for the Domestic Terminal Ramp Restriping Project in an amount not to exceed \$78,080; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. In the event that the proposed San Bernardino International Airport Authority (SBIAA) Fiscal Year Budget is approved on today’s agenda, funding for these services will be included in the Terminals Department, Budget Class 55 – Maintenance and Repairs for \$78,080.

PREPARED BY:	Jonathan Galvan
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

San Bernardino International Airport continually maintains all airfield striping and markings in accordance with FAA Regulation, Part 139 on an as-needed and/or rotating-phased approach to ensure compliance with FAA requirements. These regulations require that faded, worn, or damaged markings must be immediately repaired or replaced to enhance safety and ensure standardization throughout the nation's airport system.

Due to recent FAA Advisory Circular changes, it was identified that the terminal ramp markings are no longer utilizing the ramp space most efficiently and relocation of the parking positions is the most effective way to correct this. Furthermore, it was also identified that by relocating the aircraft parking positions, we can reduce the wear and tear on the terminal jetways for a safer and more cost-effective operation, preventing hundreds of thousands of dollars in jetway repairs over the course of their useful life.

Staff solicited proposals from three contractors to survey, layout and stripe the markings on the terminal ramp. Two (2) contractors submitted proposals, and one declined to bid: Cal Stripe, Inc.; Chrisp Co.; and PCI. of which Chrisp Co. provided the most competitive proposal. Chrisp Co. is the apparent lowest cost bidder to complete the scope of work in the amount of \$78,080.

Staff recommends the SBIAA Commission approve the above recommended action.

Attachments:

1. Bid Tabulation
2. Chrisp Co. Quote

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397



CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To:	San Bernardino International Airport	Contact:	
Address:	1601 E. Third Street San Bernardino, CA 92408	Phone:	(909) 382-4100
Project Name:	SBD Terminal Gates - Restripe	Email:	
Project Location:	San Bernardino, San Bernardino, CA	Bid Number:	74251
		Bid Date:	5/29/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	COMPLETE REMOVAL OF EXISTING MARKINGS	6,640.00	SF	\$3.40	\$22,576.00
2	INSTALL PAINT MARKINGS - RED, YELLOW, WHITE (1 COAT AT 115 SF/GAL)	3,395.00	SF	\$3.60	\$12,222.00
3	INSTALL BLACK BORDERS, AND BLACK NUMBERS (1 COAT AT 115 SF/GAL)	2,575.00	SF	\$3.60	\$9,270.00

Total Bid Price: \$44,068.00

OPTIONAL

B	BLACK CONTRAST ON RED ENGINE PROTECTION & TAXI LANE CENTERLINES (1 COAT 115 SF/GAL)	3,245.00	SF	\$3.60	\$11,682.00
B	TYPE III BEADS TO YELLOW & WHITE - THAT WAS NOT CALLED FOR ON PLANS	1.00	LS	\$700.00	\$700.00
C	TYPE I BEADS ON RED	1.00	LS	\$175.00	\$175.00
D	PROVIDE SURVEY (CL Surveying & Mapping \$28,900.00, Plus 5% For Escalation After July1 2026 \$1445.00, Plus 10% Chrisp Co. Markup On Subcontractor \$3034.50)	1.00	LS	\$33,379.50	\$33,379.50
E	PROVIDE SURVEY (SB&O \$9,700.00, Plus 10% Chrisp Co. Markup On Subcontractor \$970.00)	1.00	LS	\$10,670.00	\$10,670.00
F	PROVIDE SURVEY FOR 2 EXTRA SETS PER ENVELOPE (SB&O \$5,300.00 X 2 = \$10,600.00, PLUS 10% Chrisp Co Markup On Subcontractor \$1,060.00)	1.00	LS	\$11,660.00	\$11,660.00

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397



CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To:	San Bernardino International Airport	Contact:	
Address:	1601 E. Third Street San Bernardino, CA 92408	Phone:	(909) 382-4100
Project Name:	SBD Terminal Gates - Restripe	Email:	
Project Location:	San Bernardino, San Bernardino, CA	Bid Number:	74251
		Bid Date:	5/29/2026

Notes:

- ESCORTS TO BE PROVIDED AT NO CHARGE
 EXCLUDES PROVIDING THE REQUIRED SURVEY FOR LAYOUT - SEE OPTION TO PROVIDE SURVEYING
- NO RETENTION TO BE TAKEN ON CONTRACTS LESS THAN \$5,000.00
- **1 Move- In(s) included. Additional Move- Ins \$3,000.00**
- Chrisp Company reserves the right to withdraw proposal if written acceptance is not received within 30 days of bid date
- Clean, clear and unobstructed access required for Chrisp Co. work
- Final PAY QTYs presented by owner MUST be agreed by Chrisp Co.
- After receiving contract 10 working days written notice required prior to scheduling of work
- EXCLUDE: Special Insurance Requirements, (i.e. Railroad Insurance, _____)
- This quotation excludes Primary Liability Insurance greater than \$2,000,000.
- This quotation excludes all work associated with the project SWPP and WPCP.
- ALL Bid items shall NOT be adjusted or removed without written / or verbal permission.
- Retainage percentage on monthly progress payments to be no greater than the percentage retained by the Owner on its payment to the Contractor. If Owner reduces the retainage percentages on payments to the Contractor, the Contractor shall likewise reduce the retainage percentage on payment to Chrisp Company. Full retention to be released no later than thirty, (30) Days after completion of Chrisp Companies work. Excessive or delinquent retainage will be subject to the highest interest rate allowed by law.
- Chrisp Company shall be reimbursed the full amount for bonds upon submission to General Contractor. Retention shall not be held from bond reimbursement.
- THIS QUOTATION IS BASED ON A STANDARD MONDAY THROUGH FRIDAY WORK WEEK. ADDITIONAL COSTS WILL OCCUR FOR WORK PERFORMED ON WEEKENDS
- CHRISP COMPANY WILL USE EXISTING EMPLOYEE POOL TO PERFORM ALL WORK ON THIS PROJECT. IF THERE ARE ANY HIRING GOALS FOR THIS PROJECT THIS WILL BE EXCLUDED
- EXCLUDE: ALL Safety Training, Badging, Drug Testing and Orientation (To be paid at time and material Cal-Trans
- EXCLUDE: REMOVAL OF USA MARKINGS
- EXCLUDE Automated Flagger Assistance Device. General Contractor to provide automated flagger assistance device (if required) at no cost.
- General Contractor Shall Disclose and Update Chrisp Company on all project Milestone bonuses, Chrisp Company shall be awarded a percentage of Milestone bonus in proportion to Chrisp Company percentage of contract work to meet Milestone Deadlines.
- EXCLUDE: Advanced posting of "No Parking" signs
- All work not specifically described in bid items is excluded
- EXCLUDE: Removal of Concrete Curing Material and or Surface Prep prior to PAINT / THERMOPLASTIC / PAVEMENT MARKER Striping on Concrete Surfaces. Typical Surface Prep Methods on Concrete (Water Blasting, Sand Blasting, Shot Blasting, Bead Blasting)
- All night lights required are to be supplied by general contractor
- This quotation excludes installing permanent striping while other operations are in progress on jobsite.
- Chrisp Co. will remove contractors short term temporary markers (Floppies) placed for lanelines and centerlines only (no edgelines or shoulders). No Tape removal. Short Term Temporary markers are to be placed so that striping may be placed before removal of temporary markers.
- This quotation Excludes furnishing or placing ALL signage for advance posting of ramp closures / detours for our operations.
- This quotation Excludes furnishing or placing ALL detour signage for our operations.
- EXCLUDE: Encroachment Permit (If required to be provided at No Cost to Chrisp Company)
- EXCLUDE: ALL Etching, Inscribing on curb,
- Mobilization & Traffic Control Items shall not be adjusted for decreases in the work.
- Mobilization & Traffic Control Items shall be adjusted for increases in the work
- Access / and or Accessibility by 1 Ton Vehicle required for Chrisp Company work
- EXCLUDE: Maintenance of temporary delineation ie. temporary paint, temporary tape, channelizers, etc...
- EXCLUDE: Red-Lined As-Built Drawings
- EXCLUDE: Truncated Domes
- EXCLUDE: Construction Area Signs
- EXCLUDES: Decorative Pavement/Concrete Overlay, Decorative Stamped Asphalt/Concrete and Preform Thermo Stripe and Legends

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397



CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To: San Bernardino International Airport	Contact:
Address: 1601 E. Third Street San Bernardino, CA 92408	Phone: (909) 382-4100 Email:
Project Name: SBD Terminal Gates - Restripe	Bid Number: 74251
Project Location: San Bernardino, San Bernardino, CA	Bid Date: 5/29/2026

- - EXCLUDE: Removal of Temporary Delineation
 - EXCLUDE: Installation of Temporary Delineaton After Paving/Resurfacing/Road Grinding or Plaining
 - INCLUDED: Temporary Delineation After Stripe Removal
 - EXCLUDE: Seal Coat
 - Contractor is to Provide Stockpile Location for Striping Removal Debris.
 - This quotation excludes performing removal work while other operations are in progress on jobsite.
 - This quotation excludes the removal & disposal of hazardous grindings & spoils from jobsite.
 - Prime contractor to provide disposal area & dispose of all Non-hazardous stripe & marker debris. Disposal area to be on jobsite.
 - General Contractor to Provide Clean Water Source At No Cost to Chrisp Company. Must be Located On Jobsite.
 - EXCLUDE: Lead Compliance Plan
 - This quotation EXCLUDES removal of Yellow stripe and markings treated as hazardous.
- - All Flight Line Training & Badging Procedures are to be paid on a Time & Material Basis
 - EXCLUDE: Runway and Taxiway closures
 - Temporary Runway closure marking are excluded to be done by others
 - **Vacuum Sweeper to be provided before and after striping operation.**
- - **General Contractor to Provide Clean Water Source At No Cost to Chrisp Company. Must be Located On Jobsite.**
 - **General Contractor to Furnish a Dump Site for Water Waste from Water blaster. Disposal of the Same Is General's Responsibility.**
 - **Chrisp Company Will Dispose Solid Waste**
 - **Excludes Protecting Joint Seals**

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Fremont</p> <p>Authorized Signature: _____</p> <p>Estimator: John Marek (951) 232-3608 jmarek@chrispco.com</p>
--	--



QUOTATION

22525

DIR# **1000813536**

AGENCY : SAN BERNARDINO INTERNATIONAL AIRPORT

PROJECT: TERMINAL GATE RESTRIPE - GATE 1,2 & 3

DATE: 5/27/2026

ITEM NO.	ITEM DESCRIPTION	QUANT.	UNIT PRICE	EXTENDED PRICE
GATE 1				
	REMOVAL OF EXISTING STRIPING AND MARKINGS	1	LS	\$ 10,500.00
	INSTALLATION OF APRON GATE MARKINGS	1	LS	\$ 15,000.00
	SURVEY FOR CONTROL AND STRIPING POINTS	1	LS	\$ 3,500.00
GATE 2:				
	REMOVAL OF EXISTING STRIPING AND MARKINGS	1	LS	\$ 10,500.00
	INSTALLATION OF APRON GATE MARKINGS	1	LS	\$ 15,000.00
	SURVEY FOR CONTROL AND STRIPING POINTS	1	LS	\$ 3,500.00
GATE 3:				
	REMOVAL OF EXISTING STRIPING AND MARKINGS	1	LS	\$ 10,500.00
	INSTALLATION OF APRON GATE MARKINGS	1	LS	\$ 15,000.00
	SURVEY FOR CONTROL AND STRIPING POINTS	1	LS	\$ 3,500.00
TOTAL BID:				\$ 87,000.00

Union Contractor.

Inclusions:

Based on (1) move-in(s). Per gate

Includes Monday through Friday day work only. Work performed outside those days and hours may be subject to premium time rates.

Includes joint protection for removals.

Exclusions:

Excludes taxiway closures. General Contractor to provide.

Excludes repair of joint seal if damaged from removal, joint protection does not protect 100%

Excludes Retro-Reflectance testing or Friction testing.

Excludes fog seal or concrete seal if required after removals.

Excludes disposal, storage, or testing of liquid. Agency to provide disposal area.

Excludes removal & disposal of lead contaminated materials. Removal & disposal of hazardous materials will be considered extra work.

General Conditions:

Work area must be dry and clean of dirt and debris prior to PCI's arrival

Per agencies plans and specifications unless otherwise noted.

We require acceptance in writing of this proposal with-in ninety (90) calendar days. Proposals not accepted with-in thirty (30) days are subject to pricing review by PCI.

If bonding is required, add 3% to PCI's bid

Compensation will be charged for jobs that require special safety training requirements and security clearance.

Addenda no.(s) none are noted.

All retention monies due to PCI will be paid in full with-in ninety (90) calendar days of completion of PCI's contract work.

All terms and conditions stated herein become a binding part of any contract or agreement between buyer and seller.

Requires fifteen (15) working day notice prior to each move-in.

Submitted By,

Frank Villegas

villegas@lineuppci.com

P C I 562) 218- 0504 # 15

Accepted by:

_____ Print

_____ Sign

Customer:

Date:

Gloria Castellon

From: Jonathan Galvan
Sent: Wednesday, May 6, 2026 4:44 PM
To: Adam Lippa; Adel Alsibai
Cc: Andres Zapata
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Adam,
I completely understand. I appreciate Cal-Stripe's integrity.
Thank you,



Jonathan (Jon) Galvan, MA, ASC
Airport Manager
San Bernardino International Airport Authority
Cell (909)486-1925
Office(909)382-0011

From: Adam Lippa <alippa@calstripe.com>
Sent: Wednesday, May 6, 2026 4:41 PM
To: Jonathan Galvan <jgalvan@sbdairport.com>; Adel Alsibai <aalsibai@sbdairport.com>
Cc: Andres Zapata <azapata@sbdairport.com>
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Hi Jonathan,
Our biggest concern is trying to coordinate the surveying needed. Right now, we just don't have the time this will take to do correctly.

I sincerely appreciate it, but we still have to pass.

Thanks again,
Adam

Adam Lippa - Estimator
Office - (909) 884-7170
Fax - (909) 884-7106
Cell Phone - (909) 206-7206



Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

From: Jonathan Galvan <jgalvan@sbdairport.com>
Sent: Wednesday, May 06, 2026 9:15 AM
To: Adam Lippa <alippa@calstripe.com>; Adel Alsibai <aalsibai@sbdairport.com>
Cc: Andres Zapata <azapata@sbdairport.com>
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Hi Adam,
Thank you for the feedback. For your consideration, please note that this project does not have a tight timeline and there's a bit more flexibility than some of the other projects we've had on the airfield. If you would still like to pass on this, we completely understand.
Thank you,



Jonathan (Jon) Galvan, MA, ASC
Airport Manager
San Bernardino International Airport Authority
Cell (909)486-1925
Office(909)382-0011

From: Adam Lippa <alippa@calstripe.com>
Sent: Wednesday, May 6, 2026 7:59 AM
To: Adel Alsibai <aalsibai@sbdairport.com>
Cc: Andres Zapata <azapata@sbdairport.com>; Jonathan Galvan <jgalvan@sbdairport.com>
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Morning Adel,
After taking a look at this and trying to figure out the survey, we're unfortunately going to have to pass on this one. We don't have the availability to complete this project at this time.

Sorry for any inconvenience,
Adam

Adam Lippa - Estimator
Office - (909) 884-7170
Fax - (909) 884-7106
Cell Phone - (909) 206-7206



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From: Adel Alsibai <aalsibai@sbdairport.com>
Sent: Friday, May 01, 2026 11:14 AM
To: Adam Lippa <alippa@calstripe.com>
Cc: Andres Zapata <azapata@sbdairport.com>; Jonathan Galvan <jgalvan@sbdairport.com>
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Sounds good, thank you.



Adel Alsibai, C.M., ACE
Lead Airport Operations Officer
San Bernardino International Airport
909-382-2382

From: Adam Lippa <alippa@calstripe.com>
Sent: Friday, May 1, 2026 7:32 AM
To: Adel Alsibai <aalsibai@sbdairport.com>
Cc: Andres Zapata <azapata@sbdairport.com>; Jonathan Galvan <jgalvan@sbdairport.com>
Subject: RE: Cal Stripe Quote - SBD Terminal Gates - Restripe

Morning Adel,
I'll work on this and send it over as soon as I can.

I'll let you know if I have any questions.

Thanks,
Adam

Adam Lippa - Estimator
Office - (909) 884-7170
Fax - (909) 884-7106
Cell Phone - (909) 206-7206



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From: Adel Alsibai <aalsibai@sbdairport.com>
Sent: Thursday, April 30, 2026 3:17 PM
To: Adam Lippa <alippa@calstripe.com>
Cc: Andres Zapata <azapata@sbdairport.com>; Jonathan Galvan <jgalvan@sbdairport.com>
Subject: Cal Stripe Quote - SBD Terminal Gates - Restripe

Hello Adam,

I would like to request a new quote for a new paint project. This paint project includes the removal of existing markings and the precise layout and application of new lines on the terminal apron. Please see attached documents.

The scope of work should include:

Removal: Complete removal of existing paint/markings in the aircraft parking envelopes

Surveying & Layout: Measuring and marking the ground to ensure all lines are laid out correctly.

Application: Full application of new paint.

- Escorts will be provided
- Liquids can be dumped into our oil-water separator, solids will need to be taken offsite.
- Day time work

Please let me know if you have any questions.



Adel Alsibai, C.M., ACE
Lead Airport Operations Officer
San Bernardino International Airport
909-382-2382

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397



CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To:	San Bernardino International Airport	Contact:	
Address:	1601 E. Third Street San Bernardino, CA 92408	Phone:	(909) 382-4100
Project Name:	SBD Terminal Gates - Restripe	Email:	
Project Location:	San Bernardino, San Bernardino, CA	Bid Number:	74251
		Bid Date:	5/29/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	COMPLETE REMOVAL OF EXISTING MARKINGS	6,640.00	SF	\$3.40	\$22,576.00
2	INSTALL PAINT MARKINGS - RED, YELLOW, WHITE (1 COAT AT 115 SF/GAL)	3,395.00	SF	\$3.60	\$12,222.00
3	INSTALL BLACK BORDERS, AND BLACK NUMBERS (1 COAT AT 115 SF/GAL)	2,575.00	SF	\$3.60	\$9,270.00

Total Bid Price: \$44,068.00

OPTIONAL

B	BLACK CONTRAST ON RED ENGINE PROTECTION & TAXI LANE CENTERLINES (1 COAT 115 SF/GAL)	3,245.00	SF	\$3.60	\$11,682.00
B	TYPE III BEADS TO YELLOW & WHITE - THAT WAS NOT CALLED FOR ON PLANS	1.00	LS	\$700.00	\$700.00
C	TYPE I BEADS ON RED	1.00	LS	\$175.00	\$175.00
D	PROVIDE SURVEY (CL Surveying & Mapping \$28,900.00, Plus 5% For Escalation After July 1 2026 \$1445.00, Plus 10% Crisp Co. Markup On Subcontractor \$3034.50)	1.00	LS	\$33,379.50	\$33,379.50
E	PROVIDE SURVEY (SB&O \$9,700.00, Plus 10% Crisp Co. Markup On Subcontractor \$970.00)	1.00	LS	\$10,670.00	\$10,670.00
F	PROVIDE SURVEY FOR 2 EXTRA SETS PER ENVELOPE (SB&O \$5,300.00 X 2 = \$10,600.00, PLUS 10% Crisp Co Markup On Subcontractor \$1,060.00)	1.00	LS	\$11,660.00	\$11,660.00

NEW TOTAL CALCULATIONS

\$44,068.00
 \$11,682.00
 \$10,670.00
 + \$11,660.00

\$78,080.00

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397



CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To:	San Bernardino International Airport	Contact:	
Address:	1601 E. Third Street San Bernardino, CA 92408	Phone:	(909) 382-4100
Project Name:	SBD Terminal Gates - Restripe	Email:	
Project Location:	San Bernardino, San Bernardino, CA	Bid Number:	74251
		Bid Date:	5/29/2026

Notes:

- ESCORTS TO BE PROVIDED AT NO CHARGE
 EXCLUDES PROVIDING THE REQUIRED SURVEY FOR LAYOUT - SEE OPTION TO PROVIDE SURVEYING
- NO RETENTION TO BE TAKEN ON CONTRACTS LESS THAN \$5,000.00
- **1 Move- In(s) included. Additional Move- Ins \$3,000.00**
- Chrisp Company reserves the right to withdraw proposal if written acceptance is not received within 30 days of bid date
- Clean, clear and unobstructed access required for Chrisp Co. work
- Final PAY QTYs presented by owner MUST be agreed by Chrisp Co.
- After receiving contract 10 working days written notice required prior to scheduling of work
- EXCLUDE: Special Insurance Requirements, (i.e. Railroad Insurance, _____)
- This quotation excludes Primary Liability Insurance greater than \$2,000,000.
- This quotation excludes all work associated with the project SWPP and WPCP.
- ALL Bid items shall NOT be adjusted or removed without written / or verbal permission.
- Retainage percentage on monthly progress payments to be no greater than the percentage retained by the Owner on its payment to the Contractor. If Owner reduces the retainage percentages on payments to the Contractor, the Contractor shall likewise reduce the retainage percentage on payment to Chrisp Company. Full retention to be released no later than thirty, (30) Days after completion of Chrisp Companies work. Excessive or delinquent retainage will be subject to the highest interest rate allowed by law.
- Chrisp Company shall be reimbursed the full amount for bonds upon submission to General Contractor. Retention shall not be held from bond reimbursement.
- THIS QUOTATION IS BASED ON A STANDARD MONDAY THROUGH FRIDAY WORK WEEK. ADDITIONAL COSTS WILL OCCUR FOR WORK PERFORMED ON WEEKENDS
- CHRISP COMPANY WILL USE EXISTING EMPLOYEE POOL TO PERFORM ALL WORK ON THIS PROJECT. IF THERE ARE ANY HIRING GOALS FOR THIS PROJECT THIS WILL BE EXCLUDED
- EXCLUDE: ALL Safety Training, Badging, Drug Testing and Orientation (To be paid at time and material Cal-Trans
- EXCLUDE: REMOVAL OF USA MARKINGS
- EXCLUDE Automated Flagger Assistance Device. General Contractor to provide automated flagger assistance device (if required) at no cost.
- General Contractor Shall Disclose and Update Chrisp Company on all project Milestone bonuses, Chrisp Company shall be awarded a percentage of Milestone bonus in proportion to Chrisp Company percentage of contract work to meet Milestone Deadlines.
- EXCLUDE: Advanced posting of "No Parking" signs
- All work not specifically described in bid items is excluded
- EXCLUDE: Removal of Concrete Curing Material and or Surface Prep prior to PAINT / THERMOPLASTIC / PAVEMENT MARKER Striping on Concrete Surfaces. Typical Surface Prep Methods on Concrete (Water Blasting, Sand Blasting, Shot Blasting, Bead Blasting)
- All night lights required are to be supplied by general contractor
- This quotation excludes installing permanent striping while other operations are in progress on jobsite.
- Chrisp Co. will remove contractors short term temporary markers (Floppies) placed for lanelines and centerlines only (no edgelines or shoulders). No Tape removal. Short Term Temporary markers are to be placed so that striping may be placed before removal of temporary markers.
- This quotation Excludes furnishing or placing ALL signage for advance posting of ramp closures / detours for our operations.
- This quotation Excludes furnishing or placing ALL detour signage for our operations.
- EXCLUDE: Encroachment Permit (If required to be provided at No Cost to Chrisp Company)
- EXCLUDE: ALL Etching, Inscribing on curb,
- Mobilization & Traffic Control Items shall not be adjusted for decreases in the work.
- Mobilization & Traffic Control Items shall be adjusted for increases in the work
- Access / and or Accessibility by 1 Ton Vehicle required for Chrisp Company work
- EXCLUDE: Maintenance of temporary delineation ie. temporary paint, temporary tape, channelizers, etc...
- EXCLUDE: Red-Lined As-Built Drawings
- EXCLUDE: Truncated Domes
- EXCLUDE: Construction Area Signs
- EXCLUDES: Decorative Pavement/Concrete Overlay, Decorative Stamped Asphalt/Concrete and Preform Thermo Stripe and Legends

Fremont Office
 43650 Osgood Road
 Fremont, CA. 94539
 Phone: (510) 656-2840
 Fax: (510) 656-2397




CL No. 374600
 DIR No. 100000306
 A General Engineering
 C-13 Fence, Wire, Wood
 C-32 Highway Improvement
 Union Contractor / No Minority Status
 Bond Rate 1.2%

To: San Bernardino International Airport	Contact:
Address: 1601 E. Third Street San Bernardino, CA 92408	Phone: (909) 382-4100 Email:
Project Name: SBD Terminal Gates - Restripe	Bid Number: 74251
Project Location: San Bernardino, San Bernardino, CA	Bid Date: 5/29/2026

- - EXCLUDE: Removal of Temporary Delineation
 - EXCLUDE: Installation of Temporary Delineaton After Paving/Resurfacing/Road Grinding or Plaining
 - INCLUDED: Temporary Delineation After Stripe Removal
 - EXCLUDE: Seal Coat
 - Contractor is to Provide Stockpile Location for Striping Removal Debris.
 - This quotation excludes performing removal work while other operations are in progress on jobsite.
 - This quotation excludes the removal & disposal of hazardous grindings & spoils from jobsite.
 - Prime contractor to provide disposal area & dispose of all Non-hazardous stripe & marker debris. Disposal area to be on jobsite.
 - General Contractor to Provide Clean Water Source At No Cost to Chrisp Company. Must be Located On Jobsite.
 - EXCLUDE: Lead Compliance Plan
 - This quotation EXCLUDES removal of Yellow stripe and markings treated as hazardous.
- - All Flight Line Training & Badging Procedures are to be paid on a Time & Material Basis
 - EXCLUDE: Runway and Taxiway closures
 - Temporary Runway closure marking are excluded to be done by others
 - **Vacuum Sweeper to be provided before and after striping operation.**
- - **General Contractor to Provide Clean Water Source At No Cost to Chrisp Company. Must be Located On Jobsite.**
 - **General Contractor to Furnish a Dump Site for Water Waste from Water blaster. Disposal of the Same Is General's Responsibility.**
 - **Chrisp Company Will Dispose Solid Waste**
 - **Excludes Protecting Joint Seals**

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Fremont</p> <p>Authorized Signature: _____</p> <p>Estimator: John Marek (951) 232-3608 jmarek@chrispco.com</p>
--	--

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 6</p> <p>PRESENTER: Jeff Barrow, Director of Development</p>
---	--

SUBJECT: APPROVE THE FILING OF A NOTICE OF COMPLETION WITH GEO PAVING AND SEAL COATING, INC. FOR THE GENERAL AVIATION RAMP (PHASE II) PROJECT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS

SUMMARY

The General Aviation Ramp (Phase II) Project is complete in accordance with the plans and specifications.

RECOMMENDED ACTION(S)

Approve the filing of a Notice of Completion with Geo Paving and Seal Coating, Inc. for the General Aviation Ramp (Phase II) Project; authorize the release of retained funds; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget, Budget Class 55, Repairs and Maintenance, Infrastructure, Project Number - 25s053-01 – GA Ramp Repair Phase II in the amount \$150,000 of which \$133,501 was allocated to this contract.

PREPARED BY:	Issa Massou
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On April 22, 2026, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with Geo Paving and Seal Coating, Inc. for the General Aviation Ramp (Phase II) Project.

This project successfully rehabilitated approximately 89,150 square feet of severely deteriorated asphalt pavement along the general aviation hangar area. The existing pavement surface was cleaned and prepped, followed by the application of fog seal and Type II slurry seal treatments, to restore and protect the asphalt surface.


These improvements significantly enhanced facility conditions for tenants and airport personnel. Ramp safety, operational efficiency, and long-term pavement performance were all improved. The successful completion of this project demonstrates SBIAA's ongoing commitment to maintaining safe, efficient, and high-quality facilities that support airport operations and serve the needs of tenants, staff, and visitors.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Photos



	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 7</p> <p>PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission</p>
---	---

SUBJECT: APPROVE MEETING MINUTES: MAY 27, 2026

SUMMARY

Submitted for consideration and approval by the San Bernardino International Airport Authority (SBIAA) Commission: Meeting minutes of the regular meeting held Wednesday, May 27, 2026.

RECOMMENDED ACTION(S)

Approve meeting minutes of the regular meeting held May 27, 2026.

FISCAL IMPACT

None.

PREPARED BY:	Yajaira Maldonado
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. May 27, 2026 regular meeting minutes

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
REGULAR MEETING COMMISSION ACTIONS
WEDNESDAY, MAY 27, 2026
5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Commission Members

City of Colton

Mayor Frank J. Navarro	Present
Councilmember John Echevarria (alt)	Present (In Audience)

City of Loma Linda

Councilmember Rhodes Rigsby	Present
Mayor Phillip Dupper (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr., Vice President	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Councilmember Kim Knaus	Present
Councilmember Theodore Sanchez, Secretary	Present
Councilmember Fred Shorett (alt)	Present (In Audience)

City of Highland

Mayor Penny Lilburn, President	Present
Mayor Pro Tem Jimmy Saldana (alt)	Present (In Audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Assistant Secretary of the Commission
Jeff Barrow, Director of Development	Jonathan Galvan, Airport Manager
Mark Cousineau, Director of Finance	Scott Huber, Legal Counsel, Cole Huber LLP

The Regular Meeting of the San Bernardino International Airport Authority was called to order by President Penny Lilburn at approximately 5:03 p.m. on Wednesday, May 27, 2026.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined President Penny Lilburn in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comment.

C. CLOSED SESSION

President Penny Lilburn recessed to closed session at 5:06 p.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Lui, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 2235 East Perimeter Road, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Kevin Horan, SBRETC
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 275 N. Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Mike Allen, Executive Vice President, Bulk Fuel Sales, Titan Aviation Fuels
- d. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) – significant exposure to litigation: two cases
- e. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The SBIAA Commission will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for SBIAA: President Penny Lilburn
Position Title: Chief Executive Officer

D. **REPORT ON CLOSED SESSION**

President Penny Lilburn reconvened the meeting at 5:46 p.m. President Penny Lilburn asked Mr. Scott Huber, legal Counsel, Cole Huber, LLP, if there were any reportable items Mr. Huber reported that there were none.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted. Let the record reflect that Agenda Item No. 13 was deferred.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. President Penny Lilburn stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items:

2. Informational Items
 - a. Chief Executive Officer's Report
 - b. Luxivair World Cup Watch Party
- 2a. Mr. Michael Burrows, Chief Executive Officer, thanked Mayor Penny Lilburn for pointing out an oversight in stipend payments during the implementation of the new payroll system. Staff are now working to reconcile the payments.
- 2b. Mr. Michael Burrows, Chief Executive Officer, invited Commission members to attend the Luxivair World Cup Watch Party on June 12.

H. **COMMISSION CONSENT ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

3. Register of Demands for April 2026
4. Receive and file Treasurer's Report for March 31, 2026, for the San Bernardino International Airport Authority (SBIAA)
5. Authorize staff to advertise a Request for Qualifications for Design Build Services for the Phase II - General Aviation Hangar Development Project
6. Authorize staff to advertise the IRP 2 Landfill Surface Repair (Phase II) Project

May 27, 2026

- 7. Approve Change Order No. 1 with R&R B Inc. DBA Servpro of Chino/Chino Hills for \$6,578.80 for a total contract amount of \$187,020.45 for additional work related to the Building 759: Restrooms Improvements Project; approve the filing of a Notice of Completion for this contract and authorize the release of retained funds
- 8. Approve the filing of a Notice of Completion with Leonida Builders, Inc. for the Re-Bid Airfield Canopies & Underground Service Pit Project and authorize the release of retained funds
- 9. Approve an agreement with Cal-Stripe, Inc. in the amount of \$63,430 with a 10% contingency budget for a total not to exceed amount of \$69,773 for airfield markings and striping paint services
- 10. Approve declaration of certain airport vehicles and equipment as surplus
- 11. Approve Meeting Minutes: April 22, 2026

ACTION: Approve Agenda Item Nos. 3–11

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Navarro / Baca
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

I. <u>COMMISSION ACTION ITEMS</u>
--

Let the record reflect that all votes were done by roll call with each Commissioners’ name and vote stated by voice.

- 12. Conduct a Fiscal Year 2026/27 Budget Workshop

Mr. Mark Cousineau, Director of Finance, shared a report on Agenda Item No. 12.

Amber Casarez, Marketing Manager, presented a marketing overview using a PowerPoint presentation entitled "Marketing Update."

Supervisor Joe Baca Jr. inquired whether the marketing budget was funded through IVDA funds.

Mr. Michael Burrows, Chief Executive Officer, informed the Commission that the funds were paid exclusively through SBIAA, as the two funding sources cannot be mixed. He further noted that this approach is permissible under FAA regulations and consistent with the agency's regulatory requirements.

Supervisor Baca Jr. expressed support for the Airport's marketing and promotional efforts but inquired about the criteria used to evaluate return on investment. He noted that the Airport currently offers limited commercial service and questioned at what point marketing efforts should be reassessed or scaled back. Additionally, he observed that the Airport's level of activity is significantly lower than that of larger regional airports and asked whether current marketing efforts should continue at the same level or be adjusted over time.

Mr. Michael Burrows, Chief Executive Officer, thanked Supervisor Baca for the feedback and noted that the comments would be considered during finalization of the draft budget, including discussions regarding concentration recommendations. He stated that the Airport’s route development is on a maturity curve, noting that the San Francisco route is a mature and performing well, while the Provo route, which began

May 27, 2026

service in February, is still in the awareness phase. He added that this perspective will be incorporated into the upcoming budget presentation. He also noted that cargo services are promoted through business-to-business channels, industry associations, and trade engagement, and that the Airport ranks among the top 25 cargo airports, reflecting strong growth.

He stated that cargo operations are at a mature stage, with the Airport serving as a Southern California hub for Amazon, while also accommodating intermittent charter cargo activity. He added that staff is receiving increased inquiries for additional cargo activity in anticipation of major upcoming events, including the World Cup and Olympics.

Mr. Burrows further reported that staff continues to participate in industry events to promote the Airport, noting that Los Angeles area partner facilities face capacity constraints and that SBD offers competitive efficiency and cost advantages.

President Penny Lilburn requested that staff provide Commission members with a pie chart depicting the breakdown of advertising expenditures.

Councilmember Kim Knaus inquired whether the agency participates in joint marketing efforts with partners, including Breeze Airways.

Mr. Burrows noted that marketing campaigns are conducted collaboratively with airline partners, as each partner retains control of its own brand. He stated that staff maintains regular coordination meetings with Breeze Airways and collaborates on sports and charter related activities, including the use of digital content provided by Breeze Airways.

This item was for discussion purposes only; no formal action was taken.

13. Proposed Amendment to Commissioner Stipends for regional alignment

Mr. Michael Burrows, Chief Executive Officer, noted that the Commission may wish to defer the item to allow staff additional time to conduct further review and return with recommendations, as it has not been reviewed in some time. He added that, following discussions with staff and the Executive Committee, a more formal and updated report will be brought back, incorporating comparisons with other agencies.

It was the consensus of the Commission to defer Agenda Item No. 13 to a future SBIAA Commission meeting.

ACTION: Defer Agenda Item No. 13 to a future SBIAA Commission Meeting.

14. Approve award of a construction contract with CT&T Concrete Paving Inc. in an amount not to exceed \$2,031,042 for the Reconstruct North Aircraft Ramp Project; subject to final grant award by the U.S. Department of Transportation, Federal Aviation Administration (FAA)

Mr. Mark Gibbs, Director of Aviation, shared a brief report on Agenda Item No. 14.

ACTION: Approve the award of a construction contract with CT&T Concrete Paving Inc. in an amount not to exceed \$2,031,042 subject to final grant award from the FAA; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED**
MOTION/SECOND: Baca / Navarro
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None

May 27, 2026

ABSTENTIONS: None
ABSENT: None

- 15. Approve award of a Professional Services Agreement with AECOM Technical Services, Inc. in an amount not to exceed \$525,089 for the Reconstruct North Aircraft Ramp Project; subject to final grant award by the U.S. Department of Transportation, Federal Aviation Administration (FAA)

Mr. Mark Gibbs, Director of Aviation, presented a brief report on Agenda Item No. 15.

ACTION: Approve the award of a Professional Services Agreement with AECOM Technical Services, Inc. for construction management services for the Reconstruct North Aircraft Ramp Project in an amount not to exceed \$525,089 subject to final grant award from the FAA; and authorize the Chief Executive Officer to execute all related documents subject to technical and conforming changes as approved by legal counsel.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Sanchez
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

- 16. Approve procurement of a new striker 6x6 3,000-gallon Aircraft Rescue and Fire Fighting (ARFF) vehicle from Oshkosh Airport Products, a Division of Pierce Manufacturing, Inc. (Oshkosh) in an amount not to exceed \$1,395,335

Mr. Mark Gibbs, Director of Aviation, presented a brief report on Agenda Item No. 16.

President Penny Lilburn inquired about equipment turnaround time.

Mr. Gibbs reported that the equipment turnaround time exceeded expectations, noting that Oshkosh had indicated delivery within one year.

ACTION: Approve the procurement of a new Striker 6x6 3,000-gallon ARFF vehicle from Oshkosh Airport Products, a Division of Pierce Manufacturing, Inc. (Oshkosh) in an amount not to exceed \$1,395,335 subject to a final grant award from the FAA; and authorize the Chief Executive Officer to execute all related documents subject to technical and conforming changes as approved by legal counsel.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Navarro
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

- 17. Award a design build construction contract to Bogh Engineering in an amount not to exceed \$200,000 for the Phase I – SBD Above and Beyond Project

Mr. Jeff Barrow, Director of Development, presented a brief report on Agenda Item No. 17.

May 27, 2026

ACTION: Award a design-build construction contract to Bogh Engineering, LLC in an amount not to exceed \$200,000 for the Phase I – SBD Above and Beyond Project; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Sanchez
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

18. Approve the form of a Lease Agreement with Total Hydrogen Development

Mr. Michael Burrows, Chief Executive Officer, shared a brief report on Agenda Item No. 18.

President Penny Lilburn inquired whether the company already has an established client base.

Mr. Burrows reported that the company already has an established operation in Santa Fe Springs and has existing relationships with other providers. He added that, as the company expands into San Bernardino, there is interest in supporting local partners who are eager to work with Total Hydrogen Development.

ACTION: Approve the form of a lease agreement with Total Hydrogen Development; and authorize the Chief Executive Officer to execute all related documents, subject to technical and conforming changes as approved by legal counsel.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Rigsby
AYES: Lilburn, Baca, Sanchez, Navarro, Rigsby, and Knaus
NAYS: None
ABSTENTIONS: None
ABSENT: None

Let the record reflect, Supervisor Joe Baca Jr. left the meeting at this time.

19. Consider and discuss the SBD Good Neighbor Program First Quarter 2026 Report

Mr. Mark Gibbs, Director of Aviation, introduced Ms. Rosemary Barnes, Aviatrix Communications, who gave a brief overview of the presentation found on pages 369-394 of the agenda packet.

President Penny Lilburn noted that she recently attended a conference where Councilmembers from the City of Grand Terrace raised concerns received from their constituents. She stated that she informed them of the Good Neighbor Program and noted that flight patterns are regulated by the FAA. She requested that, when new comments are received from Grand Terrace, staff reach out to City of Grand Terrace Councilmembers to provide additional information about the program and available assistance.

Mr. Michael Burrows, Chief Executive Officer, agreed and noted that the agency is in communication with the City Manager and will continue to reach out to assist.

This item was for discussion purposes only; no formal action was taken.

May 27, 2026

- 20. Consider and adopt a Business Plan Update (2026-2031)

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “San Bernardino International Airport – Business Plan Update – 2026-2031” (as contained on pages 397-422 in the agenda packet). Mr. Burrows reported that a draft final business plan update was provided and thanked Commission members for their patience and assistance.

ACTION: Conduct a San Bernardino International Airport Authority (SBIAA) Business Plan workshop and provided feedback and direction to Staff as appropriate, in reference to the prior workshops held on October 22, and December 18, 2025, and January 28, February 25, March 25, and April 22, 2026. The draft final Business Plan update is attached for consideration, review and adoption.

RESULT: **ADOPTED [UNANIMOUSLY]**
 MOTION/SECOND: Knaus / Navarro
 AYES: Lilburn, Sanchez, Navarro, Rigsby, and Knaus
 NAYS: None
 ABSTENTIONS: None
 ABSENT: Baca

- 21. Review Status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2026

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “June 30, 2026 – Airport Focal Areas” (as contained on pages 425-427 in the agenda packet). Mr. Burrows reported that staff is currently in budget development. He thanked the Executive Committee, Commission, and staff for their hard work and noted that a proposed budget is expected to be presented at the next regular Commission meeting.

This item was for discussion purposes only; no formal action was taken.

J. ADDED AND DEFERRED ITEMS

There were no items to be added or deferred.

K. OPEN SESSION PUBLIC COMMENT

There were no public comments.

L. COMMISSION MEMBER COMMENT

Mayor Frank Navarro thanked Mr. Michael Burrows for the Business Plan update, noting that it reflects the positive work being accomplished by staff.

President Penny Lilburn noted that at a previous Commission meeting, feedback was received from members of the public requesting that the closed session portion be moved to after the regular meeting. She suggested that the Commission may wish to consider bringing this item back for discussion at a future meeting.


Mr. Michael Burrows, Chief Executive Officer, responded in the affirmative, stating that staff can accommodate the request

M. ADJOURNMENT

There being no further business before the Commission, President Penny Lilburn declared the meeting adjourned at 6:34 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, June 24, 2026.

Jillian Ubaldo
Assistant Secretary of the Commission

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 8</p> <p>PRESENTER: Jeff Barrow, Director of Development</p>
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SUBJECT: APPROVE CHANGE ORDER NO. 1 WITH C.R. CONTRACTING, LLC FOR \$163,695.45 FOR A TOTAL CONTRACT AMOUNT OF \$2,590,754.45 FOR ADDITIONAL WORK RELATED TO THE SLURRY SEAL AND AIRFIELD PAINTING PROJECT; APPROVE THE FILING OF A NOTICE OF COMPLETION FOR THIS CONTRACT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS

SUMMARY

This Change Order directs the contractor to perform additional work items. Pending approval and completion of Change Order No. 1 items, the construction contract with C.R. Contracting LLC will be complete.

RECOMMENDED ACTION(S)

Approve Change Order No. 1 with C.R. Contracting LLC for an amount not to exceed \$163,695.45 for a total contract amount of \$2,590,754.45 for additional work related to the Slurry Seal and Airfield Painting Project; approve the filing of a Notice of Completion and authorize the release of retained funds for this contract; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. In the event that Change Order No. 1 is approved, the new contract amount would be \$2,590,754.45, which does not require an adjustment to the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026, Development Department, Budget Class 63 as a Capital Improvement Project, Project Number- FAAs2502 – Airfield Slurry Seal & Stripe for \$3,345,649 of which \$399,748 is available to fund Change Order No. 1 for \$163,695.45.

PREPARED BY:	Griselda Lizarraga
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

On May 28, 2025, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with C.R. Contracting LLC for the Slurry Seal and Airfield Painting Project. Due to the unit-price nature of the contract, actual field quantities exceeded the original bid-estimated quantities for line items associated with filling wider cracks and joints. In addition, revisions to the proposed pavement markings and additional removals of existing markings were necessary to improve the overall airfield layout.

The completion of this project represents a significant milestone in the ongoing rehabilitation of the airfield under the objectives of the FAA Airport Improvement Program (AIP) Grant. Improvements, per this project, included extensive pavement crack repairs, the application of slurry seal to runway and taxiway shoulder areas, and the installation of new pavement markings in accordance with current FAA design standards. These improvements enhanced airfield safety, operational efficiency, and pavement longevity.

C.R. Contracting LLC contract and proposed Change Order No. 1:

Original Contract	\$2,427,059.00
<u>Change Order No. 1</u>	<u>\$163,695.45</u>
New Contract Amount	\$2,590,754.45

Pending approval of Change Order No. 1, the construction contract will be complete. Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Change Order No. 1
2. Photos

CHANGE ORDER		(Date Prepared)	(Change Order No.)										
(Sponsor Public Agency) San Bernardino International Airport Authority		06/05/2026	01										
		(FAA Project Number) 3-06-0358-038-2025 (Shoulder Slurry Seal and Airfield Painting Project)											
		(FAA Contract Number) 3-06-0358-038-2025											
(Name and Location of Airport) San Bernardino International Airport, San Bernardino, CA		(State) CA	(Docket No.)										
(Name and Address of Contractor) C.R. Contracting LLC 64425 Strickler Ave, Ste 104, Bend, OR 97703		(Date Accepted)	(Total Maximum Grant)										
(Description of Work Included in Contract) The scope of work included removal of existing pavement markings, asphalt pavement joint and crack repairs of taxiway and runway shoulder pavements, application of emulsified asphalt slurry seal surface treatment to shoulder pavements, and repainting existing and painting new airfield pavement markings.		(Original Contract Cost)											
		\$2,427,059.00											
		(Change Order Cost)											
		\$163,695.45											
		(Revised Contract Cost)											
		\$2,590,754.45											
(Sponsor's Contract No.)													
(Contract Time)		(New Contract Time)											
120 Calendar Days		120 Calendar Days											
(Changes Ordered)													
<ol style="list-style-type: none"> 1. Additional crack fills for wider cracks and joints than what was identified in survey used for bid estimate. 2. Revised paint markings and removals layout for areas in West Ramp, North Ramp, and East Ramp through Plan Revisions 2 and 3 for improved and more efficient airfield layout. 3. Revised specification to remove first layer glass beads for new pavement markings painted with two coats. 4. Supplied additional paint materials for touch ups by Airport Maintenance. 													
(Reason for Change Order)													
Change Order based on the following:													
1.1 Final Installed quantities reconciliation based on quantities differing from estimate (fewer small cracks/joints, more wide cracks/joints; Revisions 2 and 3 updates to airfield layout): +\$149,397.74													
1.2 Markings revisions necessitated the need for additional survey efforts for changes and additions from plan revisions including additional field layout efforts and recalculation and upload of survey files for new layouts: +\$33,622.55													
1.3 Revision to unit cost for bid item 2-coat Permanent Pavement Markings and Striping due to revised specification to remove first layer glass beads: -\$20,089.84,													
1.4 Touch-up paint supplied by contractor for Airport Maintenance: +\$765.00													
<table border="1"> <tbody> <tr> <td>CO 1.1</td> <td>\$149,397.74</td> </tr> <tr> <td>CO 1.2</td> <td>\$33,622.55</td> </tr> <tr> <td>CO 1.3</td> <td>-\$20,089.94</td> </tr> <tr> <td>CO 1.4</td> <td>\$765.00</td> </tr> <tr> <td>Change Order 1 Total:</td> <td>\$163,695.45</td> </tr> </tbody> </table>				CO 1.1	\$149,397.74	CO 1.2	\$33,622.55	CO 1.3	-\$20,089.94	CO 1.4	\$765.00	Change Order 1 Total:	\$163,695.45
CO 1.1	\$149,397.74												
CO 1.2	\$33,622.55												
CO 1.3	-\$20,089.94												
CO 1.4	\$765.00												
Change Order 1 Total:	\$163,695.45												

SUBJECT TO CONDITIONS SET FORTH BELOW, AN EQUITABLE ADJUSTMENT IS ESTABLISHED AS FOLLOWS:

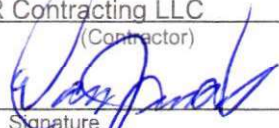
(Contract Price)	(Contract Time)
<input type="checkbox"/> Not changed	<input checked="" type="checkbox"/> Not Changed
<input checked="" type="checkbox"/> Increased by <u>\$163,695.45</u> Dollars	<input type="checkbox"/> Increased by _____ Days
<input type="checkbox"/> Decreased by _ Dollars	<input type="checkbox"/> Decreased by _____ Days

THE FOREGOING IS IN ACCORDANCE WITH YOUR CONTRACT DATED August 28, 2025 AS LISTED BELOW:

- A. The aforementioned change, and work affected thereby, is subject to all contract stipulations and covenants;
- B. The rights of the Public are not prejudiced; and
- C. All claims against the Public Agency which are incidental to or as a consequence of all aforementioned change are satisfied.

We are sending you the original and 1 signed copies of this change order for your acceptance. Please return to us the original and 1 signed copies, all bearing your dated signature. The original and one copy will be returned to you after approval by the FAA.

ACCEPTED

<u>San Bernardino International Airport Authority</u> (Public Agency)	<u>CR Contracting LLC</u> (Contractor)
By: _____ Signature	By:  Signature
_____ Title	<u>VP operations & finance</u> Title
_____ Date	<u>6-10-26</u> Date

FAA APPROVAL

- This approval is subject to the availability of Federal funds and limitations of the Grant Agreement.
- This approval is subject to the availability of Federal funds and limitations of the Grant Agreement and comments in our letter dated _____.
- This approval is for record purposes only, with no Federal participation.


By: _____ Date _____
Program Manager,

SLURRY SEAL & AIRFIELD PAINTING PROJECT
PHOTOS



SLURRY SEAL & AIRFIELD PAINTING PROJECT
PHOTOS



	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 9</p> <p>PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission</p>
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SUBJECT: DISCUSSION AND POSSIBLE DIRECTION REGARDING THE ORDER OF CLOSED SESSION ON REGULAR MEETING AGENDAS

SUMMARY

At the May 27, 2026, SBIAA Commission meeting, the Commission Chair requested a formal discussion regarding the scheduling order of Closed Session on the regular meeting agenda. This request stems from feedback received from members of the public noting that when Closed Session is held at the beginning of the meeting, members of the public need to wait an extended period for the remaining Open Session business and public comment portions to resume.

RECOMMENDED ACTION(S)

Discuss the order of regular meeting agendas and provide direction to staff on whether to maintain the current meeting structure or amend the standard agenda order to place Closed Session at the end of the regular agenda.

FISCAL IMPACT

None.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION


The SBIAA Commission regular meeting agendas traditionally place Closed Session early in the proceedings, typically following initial administrative items and preceding the bulk of Open Session discussion items and general public comment. At the regular meeting on May 27, 2026, the Commission Chair noted that members of the public have commented on the length of some of these closed sessions. Members of the public interested in the subsequent Open Session items must wait in the Board Room for while the Commission leaves to the separate closed session room.

Adjusting the agenda order presents several operational considerations. The Ralph M. Brown Act does not dictate a strict, mandatory agenda order. However, the Act does impose strict procedural timing rules relative to Closed Session that must be maintained regardless of where the items sit on the agenda. Specifically, Government Code Section 54954.3(a) requires that the public be given an opportunity to directly address the legislative body on any agenda item before or during the body's consideration of that item. Therefore, if Closed Session is moved to the end of the meeting, the Commission must still ensure public comment on those specific items is taken earlier in the meeting or immediately prior to entering closed doors.

The Commission must still convene in an open, public meeting to make an oral announcement disclosing the specific items to be discussed before stepping into Closed Session. Following the conclusion of Closed Session, the Brown Act explicitly mandates that the body reconvene in open session before officially adjourning the meeting to publicly report any official actions taken. This legal framework means a quorum must be maintained until the very end of the proceedings. Adjusting the agenda order remains entirely within the discretion of the Commission, and staff will implement any desired organizational changes beginning with the next regularly scheduled meeting agenda.

Attachments:

1. None

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 10</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: CONDUCT AN SBD CARES PRESENTATION

SUMMARY

SBD Cares is a d.b.a. of SBIA, Inc. a California non-profit corporation has helped produce the Leaders in Energy Summit which was most recently held on June 4, 2026. Proceeds from sponsorship and attendance revenues benefit SBD Cares for the purpose of providing student scholarships for students pursuing aviation and energy related careers. SBD Cares is also a beneficiary of the Cruising at Altitude concert series.

RECOMMENDED ACTION(S)

Conduct an SBD Cares presentation.

FISCAL IMPACT

None at this time.


PREPARED BY:	Mark Gibbs
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

SBD Cares is a d.b.a. of SBIAA, Inc. a California non-profit corporation has helped produce the Leaders in Energy Summit which was most recently held on June 4, 2026. Proceeds from sponsorship and attendance revenues benefit SBD Cares for the purpose of providing student scholarships for students pursuing aviation and energy related careers. SBD Cares is also a beneficiary of the Cruising at Altitude concert series.

Attachments:

1. None

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 11</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: CONSIDER AND ADOPT THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) BUDGET AND RELATED AIRPORT FEE SCHEDULE, AND LUXIVAIR SBD PRICING POLICY FOR FISCAL YEAR 2026-2027

SUMMARY

This proposed budget for Fiscal Year 2026-2027 is being presented to the San Bernardino International Airport Authority (SBIAA) Commission for review and approval. An oral presentation describing SBIAA’s budget structure proposed Fiscal Year 2026-2027 Budget with Fiscal Year 2025-2026 Budget to Actual through June 18, 2026, will be presented at the time of the meeting.

RECOMMENDED ACTION(S)

Approve the (a) proposed San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2026; (b) Airport Fee Schedule; and (c) Luxivair SBD Pricing Policy.

FISCAL IMPACT

In addition to the attached materials, an oral presentation will be presented at the time of the meeting.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

This proposed budget for Fiscal Year 2026-2027 is being presented to the San Bernardino International Airport Authority (SBIAA) Commission for approval. SBIAA is an enterprise activity that presents a single fund in accordance with generally accepted accounting principles for financial reporting purposes. The budget format is presented by Budget Class for SBIAA's general fund and its departments and capital improvement and outlay programs.

SBIAA continually focuses on generating new revenues from lease activities and airport operations. This proposed budget reflects recent progress in those areas. As with previous years, this budget also includes the continued involvement of and coordination with the Inland Valley Development Agency (IVDA) under its military base reuse obligations in support of on-going development, operations, and services.

For reference, the San Bernardino International Airport is a Federally regulated U.S. Department of Transportation, Federal Aviation Administration (FAA) certificated commercial public use airport serving and supporting the National Airspace System (NAS).

Staff recommends that the Commission approve the aforementioned action.

Attachments:

1. Budget Structure Slide Deck
2. SBIAA Transitional Document for Information Purposes, (2025-2026 Budget to Actual with 2026-2027 Proposed Budget)
3. SBIAA 2026-2027 Proposed Budget
4. Airport Fee Schedule
5. Luxivair SBD Pricing Policy



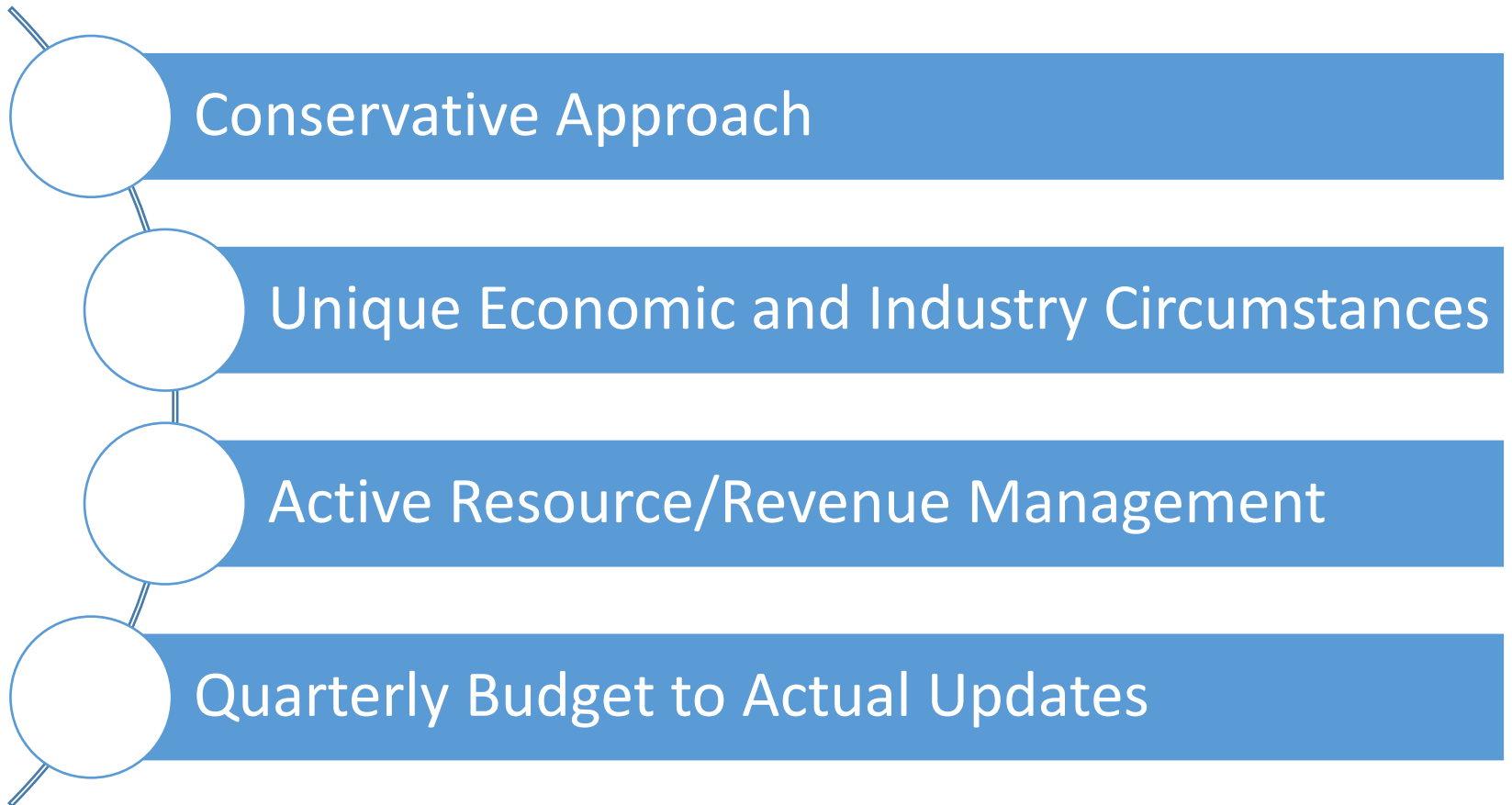
Proposed FY 2026-27 Annual Budget Overview

June 24, 2026

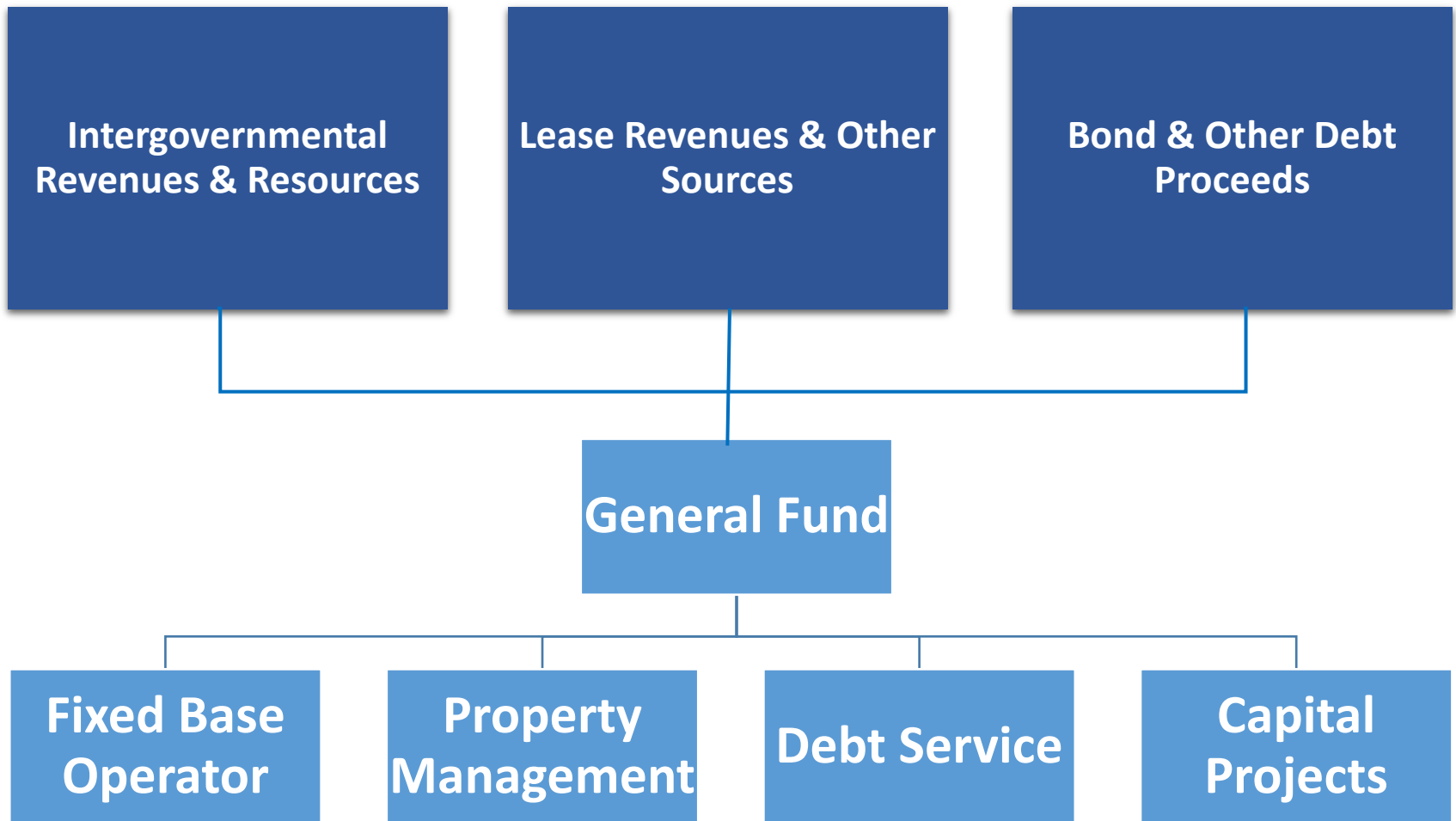
San Bernardino International Airport Authority

FY 2026-27 Annual Budget Structure

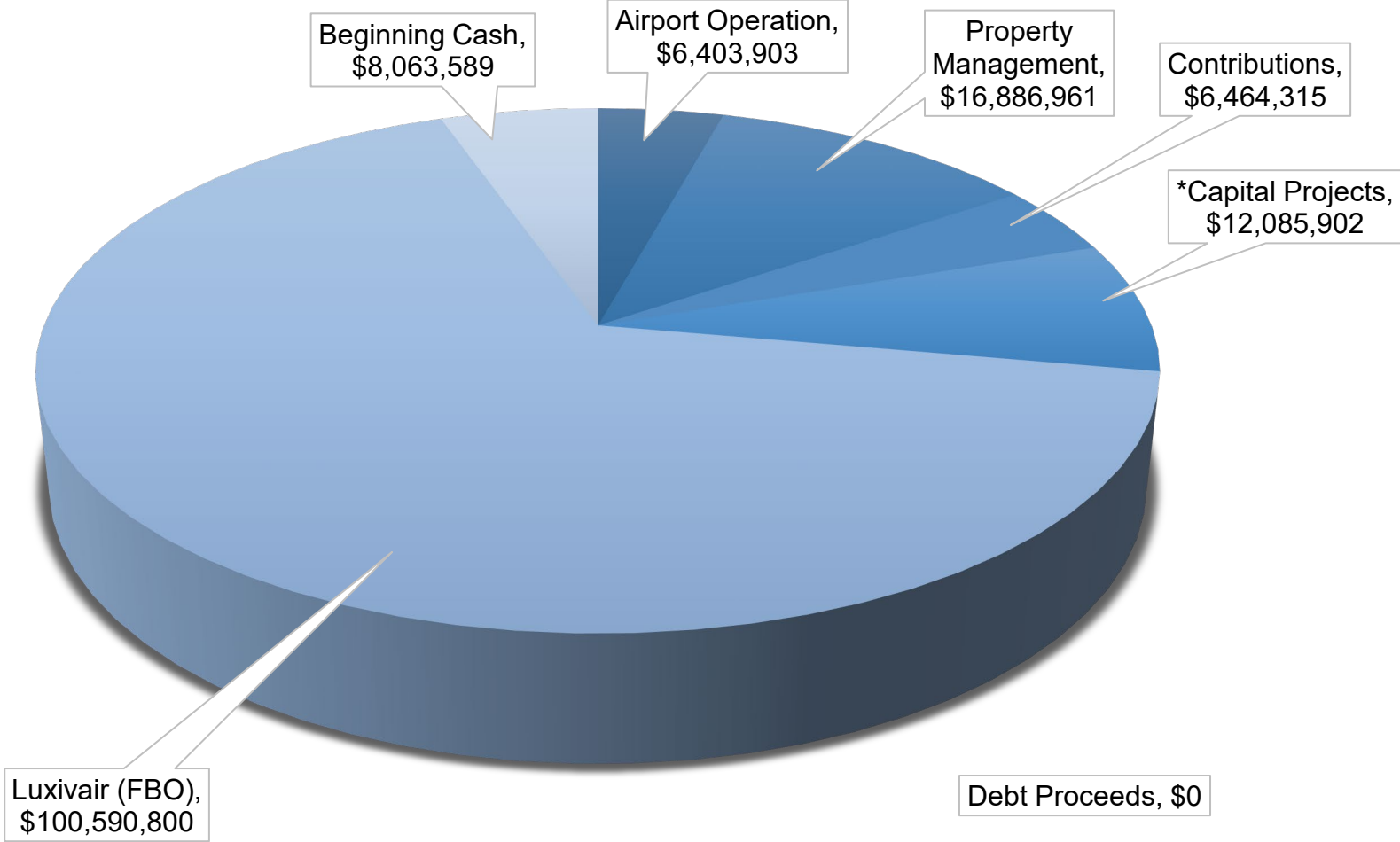
Overview



**San Bernardino International Airport Authority
FY 2026-27 Annual Budget Structure
BUDGET STRUCTURE**



San Bernardino International Airport Authority FY 2026-27 Annual Budget Structure Sources



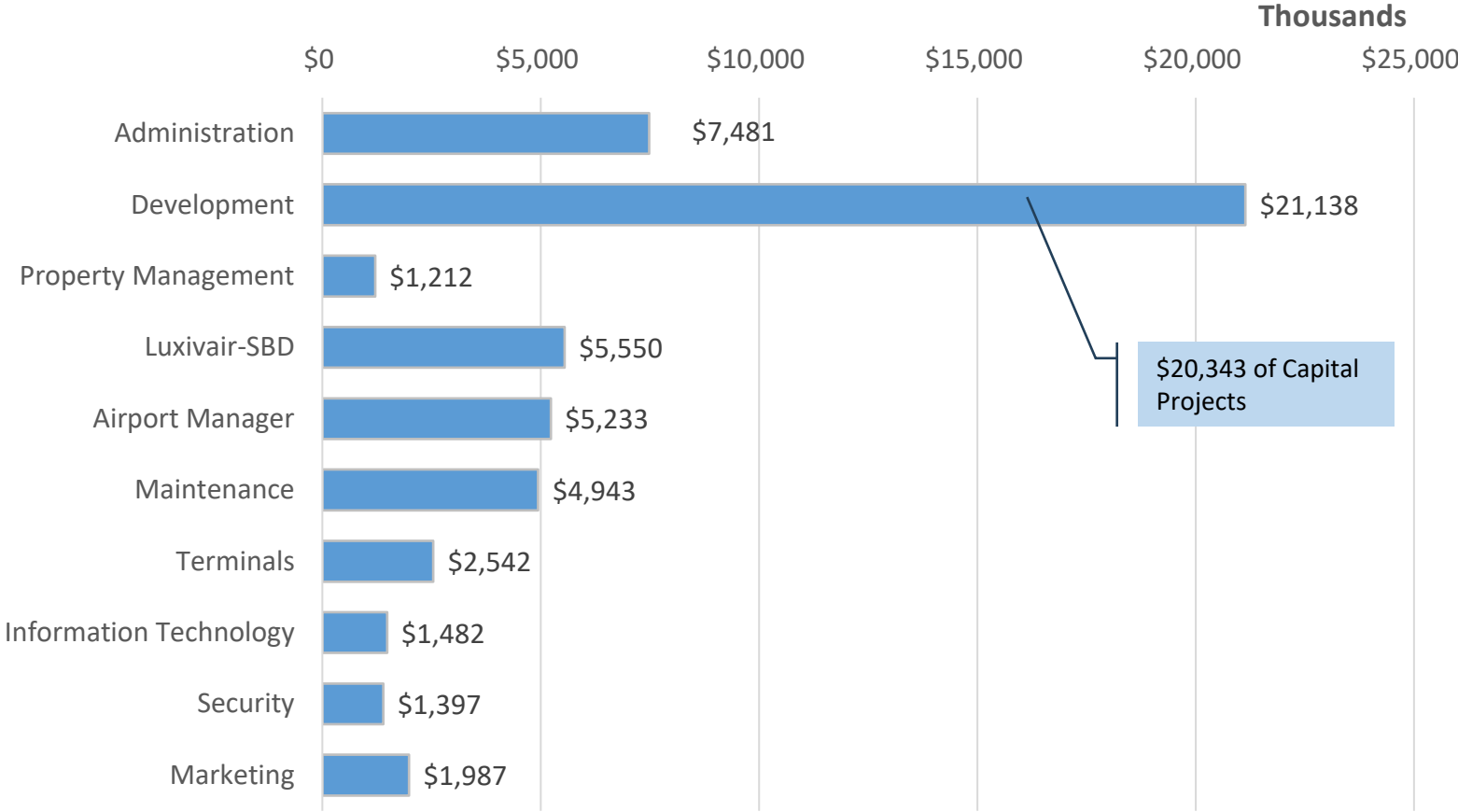
Total Sources - \$150,495,470

*includes active and planned projects

San Bernardino International Airport Authority

FY 2026-27 Annual Budget Structure

General Fund - Uses by Department



San Bernardino International Airport Authority

FY 2026-27 Annual Budget Structure

Conclusion



San Bernardino International Airport Authority
2025-26 Budget to Actual Report with 2026-27 Proposed Budget

General Fund - Detail
(in dollars)

Description	FY 2025-26 Budget	FY 2025-26 Actual As of 06/17/2026	FY 2026-27 Proposed Budget
Revenues & Expenses			
Revenues			
Operating Revenues			
Aeronautical Airline Revenue			
42110 - Landing Fees	1,700,000	1,245,167	1,700,000
42201 - Airport Aircraft Parking	152,000	353,007	446,017
FBO Revenue			
Gross Profit - Aviation Fuel Sales			
42310 - Jet A Fuel Sales	91,200,000	56,175,069	94,310,000
42320 - AVGas Fuel Sales	520,000	375,202	444,800
Total Aviation Fuel Sales	91,720,000	56,550,271	94,754,800
COGS - Fuel			
42391 - COGS - Jet A	(90,300,000)	(56,056,810)	(94,100,000)
42392 - COGS - AvGas	(320,000)	(235,188)	(330,000)
Total COGS - Fuel	(90,620,000)	(56,291,998)	(94,430,000)
Gross Profit - Aviation Fuel Sales			
42330 - FBO Third Party Into-Plane Fees	5,300,000	3,665,718	5,300,000
Other FBO Services			
42340 - Other FBO Services	536,000	555,895	536,000
42341 - GSE Fuel and Services	1,000	-	-
42342 - Equipment Rental	5,000	-	-
Other FBO Services	542,000	555,895	536,000
Total FBO Revenue	6,942,000	4,479,886	6,160,800
Total Aeronautical Airline Revenue	8,794,000	6,078,061	8,306,817
Non-Aeronautical Revenues			
Other Airport Revenue			
42701 - Fuel Flowage Fees	3,100,000	2,260,625	3,358,000
43101 - Terminal Food and Beverage	18,200	12,740	24,200
43103 - Terminal Services and Other	50,000	-	50,000
43104 - Advertising Revenue	50,000	-	10,692
43105 - Marketing Reimbursement	50,000	-	50,000
43106 - Rental Car Revenue	20,000	16,730	16,000
43107 - Ground Transportation Revenue	8,000	6,159	9,000
43108 - Parking Revenue	150,000	125,229	87,620
43109 - NOV Revenue	5,000	-	5,000
43110 - Filming Revenue	150,000	25,188	50,000
43111 - Special Events Revenue	150,000	158,200	154,000
43112 - Badging Revenue	30,000	38,296	35,000
43201 - COGS - Terminal Food and Beverage	(15,000)	(8,577)	(12,000)
Total Other Airport Revenue	3,766,200	2,634,590	3,837,512
Land and Non-Terminal Facility Leases and Licenses			
44101 - Lease/License Revenue	14,820,909	14,010,218	15,865,671
44102 - Electric Usage Charges	256,000	264,052	237,130
44103 - Network Services	95,000	80,130	89,460
44104 - Security Services	160,000	11,795	67,200
44105 - Permit and Plan Check fees	445,000	342,932	609,000
44106 - Tenant Utility Usage and Other Charges	41,050	-	18,500
Total Land and Non-Terminal Facility Leases and Licenses	15,817,959	14,709,127	16,886,961
Other Services			
45106 - License Fee Revenue	-	5,000	5,000
45109 - Assessment Fees	250,000	-	300,000
Total Other Services	250,000	5,000	305,000
Other Income			
48100 - Other Income	910,383	151,031	35,374
Total Other Income	910,383	151,031	35,374
Total Non-Aeronautical Revenues	20,744,542	17,499,748	21,064,847
Total Operating Revenues	29,538,542	23,577,809	29,371,664

San Bernardino International Airport Authority
 2025-26 Budget to Actual Report with 2026-27 Proposed Budget

General Fund - Detail
 (in dollars)

Description	FY 2025-26 Budget	FY 2025-26 Actual As of 06/17/2026	FY 2026-27 Proposed Budget
Non-Operating Revenues			
Interest Income			
49101 - Interest Income	80,000	48,290	80,000
Total Investment Income	80,000	48,290	80,000
Contributions			
49205 - Contribution from Other Government	650,000	-	650,000
49280 - Contribution from Partners	6,000,000	185,685	5,814,315
Total Contributions	6,650,000	185,685	6,464,315
Grant Revenues			
49202 - Grants: Federal	13,128,030	1,509,202	10,335,303
49203 - Grants: State	-	(185,415)	-
49204 - Grants: Local	250,000	250,000	1,750,599
Total Grant Revenues	13,378,030	1,573,787	12,085,902
Total Non-Operating Revenues	20,108,030	1,807,761	18,630,217
Total Revenues	49,646,572	25,385,570	48,001,881
Expenses			
Operating Expenses			
Salary, Wages and Benefits			
51100 - Temporary Employment Agencies	5,000	-	5,000
51101 - Salaries, Wages and Benefits	11,693,554	9,496,420	12,378,244
51301 - Allocation of Personnel Cost - IVDA to SBIAA	2,244,900	1,874,049	2,364,576
51302 - Allocation of Personnel Cost - SBIAA to IVDA	(200,000)	(68,186)	(198,197)
51901 - Compensation for Board Members/Commissioners	20,000	11,400	25,000
Total Salary, Wages and Benefits	13,763,454	11,313,684	14,574,623
Insurance			
52101 - Insurance Premiums and Deductibles	802,000	801,763	880,000
Total Insurance	802,000	801,763	880,000
Professional Services			
52103 - Consulting Services - Information Technology (Computer)	-	33,003	40,000
52106 - Educational/Training Services	40,518	10,411	14,600
52107 - Financial and Accounting Services	5,000	158	2,000
52108 - Auditing	60,000	55,798	60,000
52110 - Information Technology Services	188,900	91,580	78,000
52112 - Marketing, Advertising, and Promotions	-	9,219	850
52113 - Airport Navigation and Approaches	58,200	-	250,000
52114 - Environmental	100,000	50,473	102,000
52115 - Lobbyist	65,000	55,000	65,000
52116 - Air Service Development	90,000	79,282	90,000
52118 - Engineering	50,000	138,836	130,158
52122 - Real Property Professional Services	35,000	15,300	35,000
52124 - Wildlife Management	50,000	56,373	52,000
52199 - Other Professional Services	265,000	275,800	225,000
52802 - Consultant Services - Other	12,500	47,700	52,500
52803 - Legal Services	240,000	199,735	250,000
52804 - Litigation Services	100,000	38,945	100,000
52808 - Marketing, Advertising, and Promotions (Ad-hoc) Services	-	1,500	1,500
52810 - Environmental	60,000	-	60,000
Total Professional Services	1,420,118	1,159,114	1,608,608
Utilities			
53101 - Electricity	1,376,286	972,184	1,132,000
53102 - Water	235,205	143,412	289,000
53104 - Natural and Liquefied Petroleum Gas	48,559	26,073	36,400
53105 - Waste Disposal	93,027	76,550	103,600
53109 - Other Utilities	5,000	1,031	5,000
Total Utilities	1,758,077	1,219,249	1,566,000

San Bernardino International Airport Authority
 2025-26 Budget to Actual Report with 2026-27 Proposed Budget

General Fund - Detail
 (in dollars)

Description	FY 2025-26 Budget	FY 2025-26 Actual As of 06/17/2026	FY 2026-27 Proposed Budget
Telecommunication			
54002 - Telecommunications - Monthly Charge	228,000	225,018	113,500
54005 - Personal Property - Telecommunications Equipment - Expensed	10,000	1,276	9,202
54006 - Telecommunications - Parts and Supplies	1,000	161	1,560
54008 - Communication Services	3,000	4,751	12,477
54009 - Real Property - Infrastructure - Telecommunications - Expensed	-	2,034	1,560
Total Telecommunication	242,000	233,241	138,299
Repairs and Maintenance			
55001 - Real Property - Infrastructure - Maintenance and Repair - Expensed	621,619	143,620	325,911
55002 - Real Property - Buildings - Maintenance and Repair - Expensed	446,500	488,987	499,489
55003 - Real Property - Facilities and Other Improv. - Maintenance & Repair - Expensed	396,724	11,157	110,555
55005 - Real Property - Land - Maintenance and Repair - Expensed	38,000	30,693	37,823
55006 - Personal Property - Maintenance and Repair - Motor Vehicles - Expensed	211,101	66,993	109,178
55007 - Real Property - Infrastructure - Telecomm - Maintenance and Repair - Expensed	15,000	26	17,547
55009 - Personal Property - Maintenance and Repair - Expensed	457,300	298,808	390,151
55010 - Personal Property - Maintenance and Repair - Computer Software - Expensed	137,200	77,442	72,135
55012 - Personal Property - Maintenance and Repair - Computer Equipment - Expensed	8,000	5,964	7,798
Total Repairs and Maintenance	2,331,444	1,123,690	1,570,587
Parts and Supplies			
56001 - Parts - Furnishings and Equipment	158,000	63,468	79,466
56002 - Fuels and Lubricants - Other	450,000	373,957	430,079
56003 - Chemicals and Gases	33,000	2,855	16,454
56004 - Supplies/Materials - Landscaping, Construction and Hardware	82,000	68,844	103,097
56008 - Plants	10,000	953	12,477
56601 - Subscriptions, Periodicals, and Information Services	12,500	559	4,055
56602 - Office Supplies	37,500	24,708	24,018
56603 - Hospitality	113,000	70,334	75,819
56604 - Medical Supplies	-	762	702
56606 - Fabrics and Linens	250	353	390
56607 - Décor	1,000	13,947	7,799
56608 - Postal and Courier Services	12,500	3,253	4,562
56609 - Safety	22,000	11,216	47,961
56610 - Employee Engagement and Retention	27,000	4,151	17,937
56999 - Consumables - Non Office Supplies	150,000	82,103	90,189
Total Parts and Supplies	1,108,750	721,465	915,005
Other Expenses			
57101 - Advertising Services	1,000	15,310	5,000
57102 - Awards/Sponsorships	-	5,000	3,899
57103 - Cleaning Services	475,000	357,648	323,318
57108 - Fees for Receiving Electronic Payments	3,500	2,819	2,729
57110 - Freight/Delivery Service	3,000	1,473	3,510
57111 - Hazardous Waste Disposal Services	37,500	10,253	31,193
57113 - Membership Dues	75,650	57,276	62,152
57114 - Promotional Items	50,000	14,000	27,625
57116 - Registration Fees - Employee Attendance at Seminars and Conferences	45,300	19,935	32,599
57118 - Reproduction and Printing Services	7,750	2,437	4,585
57121 - Board Meeting Expense	22,000	11,550	14,037
57122 - Employee Training and Development (Non Higher Education)	50,500	46,236	57,708
57130 - Fees and Other Charges	240,600	115,068	104,303
57131 - License and Permit Fees for Compliance	96,000	27,522	42,501
57132 - Special Events Expense	130,000	112,195	113,310
57133 - International Trade Expense	30,000	5,037	23,395
57191 - Miscellaneous Expense	77,000	3,237	13,453
57201 - Interest Expense	386,307	193,153	355,838
57311 - Real Property and Improvements - Expensed	15,000	351	2,339
57312 - Intangible Assets - Land Use Rights - Term - Expensed	-	122	-
57320 - Personal Property - Furnishings, Equipment and Other - Expensed	92,500	78,278	153,081
57322 - Personal Property - Furnishings, Equipment and Other - Expensed	125,000	24,643	16,493

San Bernardino International Airport Authority
 2025-26 Budget to Actual Report with 2026-27 Proposed Budget

General Fund - Detail
 (in dollars)

Description	FY 2025-26 Budget	FY 2025-26 Actual As of 06/17/2026	FY 2026-27 Proposed Budget
57323 - Personal Property - Computer Equipment - Expensed	247,850	141,214	137,565
57331 - Intangible Property - Computer Software - Expensed	391,153	428,811	342,738
57391 - Personal Property - Furnishings and Equipment - Controlled	60,087	1,716	42,891
57401 - Contracted Service Expenses & Expenditures	-	15,840	19,496
57402 - Airport Law Enforcement	575,000	372,947	471,799
57403 - U.S. Customs Contract	390,000	296,181	390,000
57404 - ARFF Services	1,398,455	1,281,917	1,470,000
57405 - ILS Services	90,000	41,680	46,790
57603 - Rental of Computer Software (Non Subscription)	-	750	-
57604 - Rental of Furnishings and Equipment	81,200	77,791	63,400
57606 - Rental of Motor Vehicles	-	1,416	3,899
57800 - Travel Expenses & Expenditures	89,500	95,479	119,547
57901 - Airport Noise Communications	32,500	27,228	36,000
57910 - Marketing Services and Supplies	408,500	337,392	323,241
57911 - Marketing Services	-	50	-
57912 - Marketing Supplies	-	74,420	-
57920 - Advertising Services, Media Buys, and Supplies	1,119,500	820,742	1,131,378
57930 - Promotions: Events, Services, and Supplies	100,000	10,944	70,185
57933 - Promotions: Supplies	-	573	-
57940 - Meetings and Conferences	96,400	52,383	70,500
57990 - Other Marketing Expenses	-	43	3,899
Total Other Expenses	7,043,752	5,183,063	6,136,396
Total Operating Expenses	28,469,595	21,755,269	27,389,518
Capital Expenditures			
63100 - Roadway Construction Capital Outlay	785,000	131,222	300,000
63101 - Road Expense - Preliminary Engineering	1,767,437	-	-
63201 - Real Property - Infrastructure - Capitalized	8,422,320	704,852	7,222,980
63204 - NAVAIDS/ATCT/RADAR	80,000	12,850	80,000
63212 - Real Property - Land Improvements - Capitalized	2,760,000	885,995	2,264,000
63221 - Real Property - Buildings - Capitalized	-	1,862	-
63222 - Real Property - Building Improvements - Capitalized	6,869,681	1,002,857	8,858,618
63223 - Real Property - Facilities and Other Improvements - Capitalized	978,000	482,173	1,830,202
63310 - Personal Property - Capitalized	1,100,000	58,581	1,425,493
63321 - Personal Property - Computer Equipment - Capitalized	-	115,659	47,500
63322 - Personal Property - Telecommunications Equipment - Capitalized	-	-	113,000
63331 - Personal Property - Passenger Cars - Capitalized	64,000	-	60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized	148,300	108,801	470,063
63341 - Personal Property - Furnishings and Equipment - Capitalized	158,413	213,112	652,704
63342 - Personal Property - Drones - Capitalized	-	7,617	10,000
63420 - Capital Outlay - Right to Use Leases	470,000	362,405	395,000
Total Capital Expenditures	23,603,151	4,087,985	23,729,560
Other Sources and Uses			
64101 - Principal On Agency Bonds	814,675	-	845,144
71101 - OFU - Transfer To IVDA JPA	1,000,000	-	1,000,000
Total Other Sources and Uses	1,814,675	-	1,845,144
Total Expenses	53,887,421	25,843,254	52,964,222
Total Revenues Over (Under) Expenses	(4,240,848)	(457,684)	(4,962,341)
Cash on Hand, Beginning	6,408,076	6,408,076	8,063,589
Cash on Hand, Ending	2,167,228	5,950,392	3,101,248

San Bernardino International Airport Authority

2026-27 Proposed Budget

Capital Project Detail

(in dollars)

Description	Project ID(Description)	FY 2026-27 Proposed Budget
Revenues & Expenditures		
Revenues		
49202 - Federal	FAAs2501--Taxiway A Reconstruction	4,046,268
49202 - Federal	FAAs2502--Airfield Slurry Seal & Stripe	1,842,836
49202 - Federal	FAAs2503--Pavement Management Plan	201,522
49202 - Federal	FAAs2601--North Ramp Reconstruction	2,548,317
49202 - Federal	FAAs2602--ARFF Vehicle	1,321,360
49202 - Federal	Control Tower and AWOS	375,000
49204 - Local		250,000
49204 - Local	AQMD Grant Project	1,095,501
49204 - Local	IREN	356,627
49204 - Local	IREN	48,471
49205 - Contribution from Other Governments		650,000
49280 - Contribution from Partners	26s072-1--IAF 3rd Floor - Restaurant	5,814,315
Total Revenues		18,550,217
Expenditures		
Capital Expenditures		
63100 - Roadway Construction Capital Outlay	25s090--Road Improvements	100,000
63100 - Roadway Construction Capital Outlay	25s091--Channel Repairs	200,000
63201 - Real Property - Infrastructure - Capitalized	26s051--Signage	150,000
63101 - Preliminary Engineering, Capitalized	25s094--Airport Solar Design and Improvements	150,000
63201 - Real Property - Infrastructure - Capitalized	25s095--Airport Green Energy Element	100,000
63201 - Real Property - Infrastructure - Capitalized	FAAs2501--Taxiway A Reconstruction	3,800,000
63201 - Real Property - Infrastructure - Capitalized	FAAs2601--North Ramp Reconstruction	2,810,850
63201 - Real Property - Infrastructure - Capitalized	FAAs2503--Pavement Management Plan	212,130
63204 - NAVAIIDS/ATCT/RADAR		80,000
63212 - Real Property - Land Improvements - Capitalized	25s060--Land Improvements	135,000
63212 - Real Property - Land Improvements - Capitalized	25s063--Landfill Pavement Repairs	150,000
63212 - Real Property - Land Improvements - Capitalized	FAAs2502--Airfield Slurry Seal & Stripe	1,859,000
63212 - Real Property - Land Improvements - Capitalized	Dump Ramp	120,000
63222 - Real Property - Building Improvements - Capitalized	26s071-01--Terminal Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	25s071-1--Operations Office	70,000
63222 - Real Property - Building Improvements - Capitalized	25s072--IAF Improvements	100,000
63222 - Real Property - Building Improvements - Capitalized	25s073--Bldg 56 Improvements	75,000
63222 - Real Property - Building Improvements - Capitalized	26s074--Bldg 680 Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	26s075--Bldg 730 Improvements	125,000
63222 - Real Property - Building Improvements - Capitalized	25s076--Bldg 759 Improvements	188,000
63222 - Real Property - Building Improvements - Capitalized	26s080--FBO Building Improvements	320,000
63222 - Real Property - Building Improvements - Capitalized	26s072-1--IAF 3rd Floor - Restaurant	5,706,018
63222 - Real Property - Building Improvements - Capitalized	26s072--IAF Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	26s072--IAF Improvements	273,000
63222 - Real Property - Building Improvements - Capitalized	26s072-1--IAF Improvements	150,000
63222 - Real Property - Building Improvements - Capitalized	26s076-1--Bldg 759 Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	IREN	550,600
63222 - Real Property - Building Improvements - Capitalized	IREN	61,000
63222 - Real Property - Building Improvements - Capitalized	Building Management Information System	300,000
63222 - Real Property - Building Improvements - Capitalized	B730 Exterior	80,000
63222 - Real Property - Building Improvements - Capitalized	ARFF Rig Exhaust	60,000
63223 - Real Property - Facilities and Other Improvements - Capitalized	25s050-01--Airfield Canopy & Service PIT	26,378
63223 - Real Property - Facilities and Other Improvements - Capitalized	AQMD Grant Project	1,288,825
63223 - Real Property - Facilities and Other Improvements - Capitalized	26s050-01--Airfield Canopy & Service PIT	360,000
63223 - Real Property - Facilities and Other Improvements - Capitalized	25s060-01--Inter-Terminal Walkway	150,000
63223 - Real Property - Facilities and Other Improvements - Capitalized		5,000
63310 - Personal Property - Capitalized	FAAs2602--ARFF Vehicle	1,425,493
63321 - Personal Property - Computer Equipment - Capitalized		47,500
63322 - Personal Property - Telecommunications Equipment - Capitalized		113,000
63331 - Personal Property - Passenger Cars - Capitalized		60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		30,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		200,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		80,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		100,063
63341 - Personal Property - Furnishings and Equipment - Capitalized		630,000

San Bernardino International Airport Authority

2026-27 Proposed Budget

Capital Project Detail

(in dollars)

Description	Project ID(Description)	FY 2026-27 Proposed Budget
63341 - Personal Property - Furnishings and Equipment - Capitalized		1,000
63341 - Personal Property - Furnishings and Equipment - Capitalized		21,704
63341 - Personal Property - Furnishings and Equipment - Capitalized		10,000
63420 - Capital Outlay - Right to Use Leases		395,000
Total Capital Expenditures		23,729,560

San Bernardino International Airport Authority

2026-27 Proposed Budget

General Fund - Detail

(in dollars)

Description	FY 2026-27 Proposed Budget
Revenues & Expenses	
Revenues	
Operating Revenues	
Aeronautical Airline Revenue	
42110 - Landing Fees	1,700,000
42201 - Airport Aircraft Parking	446,017
FBO Revenue	
Gross Profit - Aviation Fuel Sales	
42310 - Jet A Fuel Sales	94,310,000
42320 - AVGas Fuel Sales	444,800
Total Aviation Fuel Sales	<u>94,754,800</u>
COGS - Fuel	
42391 - COGS - Jet A	(94,100,000)
42392 - COGS - AvGas	(330,000)
Total COGS - Fuel	<u>(94,430,000)</u>
Gross Profit - Aviation Fuel Sales	<u>324,800</u>
42330 - FBO Third Party Into-Plane Fees	5,300,000
Other FBO Services	
42340 - Other FBO Services	536,000
42341 - GSE Fuel and Services	-
42342 - Equipment Rental	-
Other FBO Services	<u>536,000</u>
Total FBO Revenue	<u>6,160,800</u>
Total Aeronautical Airline Revenue	<u>8,306,817</u>
Non-Aeronautical Revenues	
Other Airport Revenue	
42701 - Fuel Flowage Fees	3,358,000
43101 - Terminal Food and Beverage	24,200
43103 - Terminal Services and Other	50,000
43104 - Advertising Revenue	10,692
43105 - Marketing Reimbursement	50,000
43106 - Rental Car Revenue	16,000
43107 - Ground Transportation Revenue	9,000
43108 - Parking Revenue	87,620
43109 - NOV Revenue	5,000
43110 - Filming Revenue	50,000
43111 - Special Events Revenue	154,000
43112 - Badging Revenue	35,000
43201 - COGS - Terminal Food and Beverage	(12,000)
Total Other Airport Revenue	<u>3,837,512</u>
Land and Non-Terminal Facility Leases and Licenses	
44101 - Lease/License Revenue	15,865,671
44102 - Electric Usage Charges	237,130
44103 - Network Services	89,460
44104 - Security Services	67,200
44105 - Permit and Plan Check fees	609,000
44106 - Tenant Utility Usage and Other Charges	18,500
Total Land and Non-Terminal Facility Leases and Licenses	<u>16,886,961</u>
Other Services	
45106 - License Fee Revenue	5,000
45109 - Assessment Fees	300,000
Total Other Services	<u>305,000</u>
Other Income	
48100 - Other Income	35,374
Total Other Income	<u>35,374</u>
Total Non-Aeronautical Revenues	<u>21,064,847</u>
Total Operating Revenues	<u>29,371,664</u>

San Bernardino International Airport Authority

2026-27 Proposed Budget

General Fund - Detail

(in dollars)

Description	FY 2026-27 Proposed Budget
Non-Operating Revenues	
Interest Income	
49101 - Interest Income	80,000
Total Investment Income	80,000
Contributions	
49205 - Contribution from Other Government	650,000
49280 - Contribution from Partners	5,814,315
Total Contributions	6,464,315
Grant Revenues	
49202 - Grants: Federal	10,335,303
49203 - Grants: State	-
49204 - Grants: Local	1,750,599
Total Grant Revenues	12,085,902
Total Non-Operating Revenues	18,630,217
Total Revenues	48,001,881
Expenses	
Operating Expenses	
Salary, Wages and Benefits	
51100 - Temporary Employment Agencies	5,000
51101 - Salaries, Wages and Benefits	12,378,244
51301 - Allocation of Personnel Cost - IVDA to SBIAA	2,364,576
51302 - Allocation of Personnel Cost - SBIAA to IVDA	(198,197)
51901 - Compensation for Board Members/Commissioners	25,000
Total Salary, Wages and Benefits	14,574,623
Insurance	
52101 - Insurance Premiums and Deductibles	880,000
Total Insurance	880,000
Professional Services	
52103 - Consulting Services - Information Technology (Computer)	40,000
52106 - Educational/Training Services	14,600
52107 - Financial and Accounting Services	2,000
52108 - Auditing	60,000
52110 - Information Technology Services	78,000
52112 - Marketing, Advertising, and Promotions	850
52113 - Airport Navigation and Approaches	250,000
52114 - Environmental	102,000
52115 - Lobbyist	65,000
52116 - Air Service Development	90,000
52118 - Engineering	130,158
52122 - Real Property Professional Services	35,000
52124 - Wildlife Management	52,000
52199 - Other Professional Services	225,000
52802 - Consultant Services - Other	52,500
52803 - Legal Services	250,000
52804 - Litigation Services	100,000
52808 - Marketing, Advertising, and Promotions (Ad-hoc) Services	1,500
52810 - Environmental	60,000
Total Professional Services	1,608,608
Utilities	
53101 - Electricity	1,132,000
53102 - Water	289,000
53104 - Natural and Liquefied Petroleum Gas	36,400
53105 - Waste Disposal	103,600
53109 - Other Utilities	5,000
Total Utilities	1,566,000

San Bernardino International Airport Authority

2026-27 Proposed Budget

General Fund - Detail

(in dollars)

Description	FY 2026-27 Proposed Budget
Telecommunication	
54002 - Telecommunications - Monthly Charge	113,500
54005 - Personal Property - Telecommunications Equipment - Expensed	9,202
54006 - Telecommunications - Parts and Supplies	1,560
54008 - Communication Services	12,477
54009 - Real Property - Infrastructure - Telecommunications - Expensed	1,560
Total Telecommunication	138,299
Repairs and Maintenance	
55001 - Real Property - Infrastructure - Maintenance and Repair - Expensed	325,911
55002 - Real Property - Buildings - Maintenance and Repair - Expensed	499,489
55003 - Real Property - Facilities and Other Improv. - Maintenance & Repair - Expensed	110,555
55005 - Real Property - Land - Maintenance and Repair - Expensed	37,823
55006 - Personal Property - Maintenance and Repair - Motor Vehicles - Expensed	109,178
55007 - Real Property - Infrastructure - Telecomm - Maintenance and Repair - Expensed	17,547
55009 - Personal Property - Maintenance and Repair - Expensed	390,151
55010 - Personal Property - Maintenance and Repair - Computer Software - Expensed	72,135
55012 - Personal Property - Maintenance and Repair - Computer Equipment - Expensed	7,798
Total Repairs and Maintenance	1,570,587
Parts and Supplies	
56001 - Parts - Furnishings and Equipment	79,466
56002 - Fuels and Lubricants - Other	430,079
56003 - Chemicals and Gases	16,454
56004 - Supplies/Materials - Landscaping, Construction and Hardware	103,097
56008 - Plants	12,477
56601 - Subscriptions, Periodicals, and Information Services	4,055
56602 - Office Supplies	24,018
56603 - Hospitality	75,819
56604 - Medical Supplies	702
56606 - Fabrics and Linens	390
56607 - Décor	7,799
56608 - Postal and Courier Services	4,562
56609 - Safety	47,961
56610 - Employee Engagement and Retention	17,937
56999 - Consumables - Non Office Supplies	90,189
Total Parts and Supplies	915,005
Other Expenses	
57101 - Advertising Services	5,000
57102 - Awards/Sponsorships	3,899
57103 - Cleaning Services	323,318
57108 - Fees for Receiving Electronic Payments	2,729
57110 - Freight/Delivery Service	3,510
57111 - Hazardous Waste Disposal Services	31,193
57113 - Membership Dues	62,152
57114 - Promotional Items	27,625
57116 - Registration Fees - Employee Attendance at Seminars and Conferences	32,599
57118 - Reproduction and Printing Services	4,585
57121 - Board Meeting Expense	14,037
57122 - Employee Training and Development (Non Higher Education)	57,708
57130 - Fees and Other Charges	104,303
57131 - License and Permit Fees for Compliance	42,501
57132 - Special Events Expense	113,310
57133 - International Trade Expense	23,395
57191 - Miscellaneous Expense	13,453
57201 - Interest Expense	355,838
57311 - Real Property and Improvements - Expensed	2,339
57312 - Intangible Assets - Land Use Rights - Term - Expensed	-
57320 - Personal Property - Furnishings, Equipment and Other - Expensed	153,081
57322 - Personal Property - Furnishings, Equipment and Other - Expensed	16,493

San Bernardino International Airport Authority

2026-27 Proposed Budget

General Fund - Detail

(in dollars)

Description	FY 2026-27 Proposed Budget
57323 - Personal Property - Computer Equipment - Expensed	137,565
57331 - Intangible Property - Computer Software - Expensed	342,738
57391 - Personal Property - Furnishings and Equipment - Controlled	42,891
57401 - Contracted Service Expenses & Expenditures	19,496
57402 - Airport Law Enforcement	471,799
57403 - U.S. Customs Contract	390,000
57404 - ARFF Services	1,470,000
57405 - ILS Services	46,790
57603 - Rental of Computer Software (Non Subscription)	-
57604 - Rental of Furnishings and Equipment	63,400
57606 - Rental of Motor Vehicles	3,899
57800 - Travel Expenses & Expenditures	119,547
57901 - Airport Noise Communications	36,000
57910 - Marketing Services and Supplies	323,241
57911 - Marketing Services	-
57912 - Marketing Supplies	-
57920 - Advertising Services, Media Buys, and Supplies	1,131,378
57930 - Promotions: Events, Services, and Supplies	70,185
57933 - Promotions: Supplies	-
57940 - Meetings and Conferences	70,500
57990 - Other Marketing Expenses	3,899
Total Other Expenses	6,136,396
Total Operating Expenses	27,389,518
Capital Expenditures	
63100 - Roadway Construction Capital Outlay	300,000
63101 - Road Expense - Preliminary Engineering	-
63201 - Real Property - Infrastructure - Capitalized	7,222,980
63204 - NAVAIDS/ATCT/RADAR	80,000
63212 - Real Property - Land Improvements - Capitalized	2,264,000
63221 - Real Property - Buildings - Capitalized	-
63222 - Real Property - Building Improvements - Capitalized	8,858,618
63223 - Real Property - Facilities and Other Improvements - Capitalized	1,830,202
63310 - Personal Property - Capitalized	1,425,493
63321 - Personal Property - Computer Equipment - Capitalized	47,500
63322 - Personal Property - Telecommunications Equipment - Capitalized	113,000
63331 - Personal Property - Passenger Cars - Capitalized	60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized	470,063
63341 - Personal Property - Furnishings and Equipment - Capitalized	652,704
63342 - Personal Property - Drones - Capitalized	10,000
63420 - Capital Outlay - Right to Use Leases	395,000
Total Capital Expenditures	23,729,560
Other Sources and Uses	
64101 - Principal On Agency Bonds	845,144
71101 - OFU - Transfer To IVDA JPA	1,000,000
Total Other Sources and Uses	1,845,144
Total Expenses	52,964,222
Total Revenues Over (Under) Expenses	(4,962,341)
Cash on Hand, Beginning	8,063,589
Cash on Hand, Ending	3,101,248

San Bernardino International Airport Authority

2026-27 Proposed Budget

Capital Project Detail

(in dollars)

Description	Project ID(Description)	FY 2026-27 Proposed Budget
Revenues & Expenditures		
Revenues		
49202 - Federal	FAAs2501--Taxiway A Reconstruction	4,046,268
49202 - Federal	FAAs2502--Airfield Slurry Seal & Stripe	1,842,836
49202 - Federal	FAAs2503--Pavement Management Plan	201,522
49202 - Federal	FAAs2601--North Ramp Reconstruction	2,548,317
49202 - Federal	FAAs2602--ARFF Vehicle	1,321,360
49202 - Federal	Control Tower and AWOS	375,000
49204 - Local		250,000
49204 - Local	AQMD Grant Project	1,095,501
49204 - Local	IREN	356,627
49204 - Local	IREN	48,471
49205 - Contribution from Other Governments		650,000
49280 - Contribution from Partners	26s072-1--IAF 3rd Floor - Restaurant	5,814,315
Total Revenues		18,550,217
Expenditures		
Capital Expenditures		
63100 - Roadway Construction Capital Outlay	25s090--Road Improvements	100,000
63100 - Roadway Construction Capital Outlay	25s091--Channel Repairs	200,000
63201 - Real Property - Infrastructure - Capitalized	26s051--Signage	150,000
63101 - Preliminary Engineering, Capitalized	25s094--Airport Solar Design and Improvements	150,000
63201 - Real Property - Infrastructure - Capitalized	25s095--Airport Green Energy Element	100,000
63201 - Real Property - Infrastructure - Capitalized	FAAs2501--Taxiway A Reconstruction	3,800,000
63201 - Real Property - Infrastructure - Capitalized	FAAs2601--North Ramp Reconstruction	2,810,850
63201 - Real Property - Infrastructure - Capitalized	FAAs2503--Pavement Management Plan	212,130
63204 - NAVAIIDS/ATCT/RADAR		80,000
63212 - Real Property - Land Improvements - Capitalized	25s060--Land Improvements	135,000
63212 - Real Property - Land Improvements - Capitalized	25s063--Landfill Pavement Repairs	150,000
63212 - Real Property - Land Improvements - Capitalized	FAAs2502--Airfield Slurry Seal & Stripe	1,859,000
63212 - Real Property - Land Improvements - Capitalized	Dump Ramp	120,000
63222 - Real Property - Building Improvements - Capitalized	26s071-01--Terminal Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	25s071-1--Operations Office	70,000
63222 - Real Property - Building Improvements - Capitalized	25s072--IAF Improvements	100,000
63222 - Real Property - Building Improvements - Capitalized	25s073--Bldg 56 Improvements	75,000
63222 - Real Property - Building Improvements - Capitalized	26s074--Bldg 680 Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	26s075--Bldg 730 Improvements	125,000
63222 - Real Property - Building Improvements - Capitalized	25s076--Bldg 759 Improvements	188,000
63222 - Real Property - Building Improvements - Capitalized	26s080--FBO Building Improvements	320,000
63222 - Real Property - Building Improvements - Capitalized	26s072-1--IAF 3rd Floor - Restaurant	5,706,018
63222 - Real Property - Building Improvements - Capitalized	26s072--IAF Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	26s072--IAF Improvements	273,000
63222 - Real Property - Building Improvements - Capitalized	26s072-1--IAF Improvements	150,000
63222 - Real Property - Building Improvements - Capitalized	26s076-1--Bldg 759 Improvements	200,000
63222 - Real Property - Building Improvements - Capitalized	IREN	550,600
63222 - Real Property - Building Improvements - Capitalized	IREN	61,000
63222 - Real Property - Building Improvements - Capitalized	Building Management Information System	300,000
63222 - Real Property - Building Improvements - Capitalized	B730 Exterior	80,000
63222 - Real Property - Building Improvements - Capitalized	ARFF Rig Exhaust	60,000
63223 - Real Property - Facilities and Other Improvements - Capitalized	25s050-01--Airfield Canopy & Service PIT	26,378
63223 - Real Property - Facilities and Other Improvements - Capitalized	AQMD Grant Project	1,288,825
63223 - Real Property - Facilities and Other Improvements - Capitalized	26s050-01--Airfield Canopy & Service PIT	360,000
63223 - Real Property - Facilities and Other Improvements - Capitalized	25s060-01--Inter-Terminal Walkway	150,000
63223 - Real Property - Facilities and Other Improvements - Capitalized		5,000
63310 - Personal Property - Capitalized	FAAs2602--ARFF Vehicle	1,425,493
63321 - Personal Property - Computer Equipment - Capitalized		47,500
63322 - Personal Property - Telecommunications Equipment - Capitalized		113,000
63331 - Personal Property - Passenger Cars - Capitalized		60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		30,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		200,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		80,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		60,000
63332 - Personal Property - Other Motor Vehicles - Capitalized		100,063
63341 - Personal Property - Furnishings and Equipment - Capitalized		630,000

San Bernardino International Airport Authority

2026-27 Proposed Budget

Capital Project Detail

(in dollars)

Description	Project ID(Description)	FY 2026-27 Proposed Budget
63341 - Personal Property - Furnishings and Equipment - Capitalized		1,000
63341 - Personal Property - Furnishings and Equipment - Capitalized		21,704
63341 - Personal Property - Furnishings and Equipment - Capitalized		10,000
63420 - Capital Outlay - Right to Use Leases		395,000
Total Capital Expenditures		23,729,560



SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
FISCAL YEAR 2026-27
AIRPORT FEE SCHEDULE

Except when a valid agreement or lease provides otherwise, the following Fee Schedule shall apply to all airlines, both passenger and cargo carriers, and all other Airport users of SBIAA services as applicable. This Fee Schedule is subject to annual revisions.

1. Fees are due and payable on the first day of each month. Fees will be considered delinquent fifteen (15) days after due date. Ten percent (10%) of gross invoice administrative charge will be imposed to cover Airport costs incurred in processing delinquent fees.
2. A thirty-five dollar (\$35) administrative charge will be imposed to cover Airport costs incurred in processing Non-Sufficient Funds (NSF) checks.
3. No person or for-profit business entity shall sell merchandise, or conduct a business or service for hire or compensation on Airport property unless a Commercial Activity permit is first obtained from the Chief Executive Officer or designee. The Commercial Activity permit holder will perform permitted activities only in those areas designated on the permit.
4. Aircraft with Maximum Landing Weight (MLW) over 12,500 pounds will be assessed a landing fee of \$1.00 per 1,000 pounds MLW.
5. Commercial Activity Permits:

a. Annual Permit Fee	\$1,000 (or \$100 per month)
b. Opportunity Fee	In addition to Annual Permit Fee, a Monthly Opportunity Fee of 7% of all gross revenues arising from the permittee's commercial activities on the Airport
c. Common Infrastructure Assessment	0.75% of base rent/license fee amount
6. Airport Self-Fueler Permit: *

a. Yearly Permit	\$700/year
b. Six Month Permit	\$400

*FAA and City Fire Department regulatory requirements must be satisfied prior to issuance of Permit. Permit does not exempt fuel flowage fees. Self-Fueler Permit requirements and/or fees cannot be waived.



7. Airport Use:

a. Outdoor still photography	\$5,000/day
b. Outdoor filming	\$7,000/day
c. Outdoor set-up or strike	\$2,500 to 3,500/day
d. Still photography, or events in passenger terminals	\$10,000/day
e. Filming, in passenger terminals	\$12,500/day
f. Passenger terminals set-up or strike	\$5,000 to 6,250/day

8. Parking rates for aircraft less than 12,500 MLW:

	Daily (more than 2-hours)	Monthly
a. Single engine	\$7	\$55
b. Multi engine	\$10	\$90
c. Small jet engine aircraft	\$20	\$165

9. Daily parking rates (more than 2-hours) for **Non-Permitted** and **Permitted** aircraft greater than 12,500 MLW, based on aircraft length:

	Non-Permitted	Permitted
Group Ia Less than 50 feet	\$70 65	\$25
Group Ib: 51 to 90 feet	\$8 59	\$35
Group II: 91 to 125 feet	\$10 59	\$50 45
Group III: 126 to 158 feet	\$13 59	\$65 55
Group IV: 159 to 199 feet	\$17 59	\$75 65
Group V: 200 feet and larger	\$22 599	\$98 5

10. Commercial Cargo Flights:

Per air cargo operation on non-leasehold ramp: \$0.37 per 1,000 lbs MLW

Cargo ground support equipment (GSE) staging pre/post aircraft arrival/departure: \$150 per hour; no charge staging GSE 30-minutes pre/post aircraft arrival/departure.

11. Airship Tie Down:

\$200.00 (more than 4 hours, not to exceed 24 hours – airship operator to provide mast)

12. Bonded Warehouse Fees:

Fees per unit, per day

Pallet:	\$4
ULD:	\$10

Fees per unit, per month

Pallet:	\$30
ULD:	\$75



13. Fuel Fees:

A **\$.123 per gallon** Fuel Flowage Fee will be assessed on all Jet-A Fuel and AvGas Fuel received through the Fuel Farms by Airport Fueling Agents. Entities storing, or passing fuel through the Fuel Farms shall pay a Fuel Flowage Fee prior to receiving Jet-A Fuel or AvGas from the Fuel Farms.

14. U.S. Customs Service User Fees* per Arrival or Departure:

Fees Based on Aircraft Weight (MLW)	
500 – 5,000 lbs	\$50
5,001 – 12,500 lbs	\$150
12,500 – 35,000 lbs	\$300
35,001 – 100,000 lbs	\$450
100,001 – 255,000 lbs	\$550
Over 255,000 lbs	\$700

Regular service hours are Monday – Friday, 0830 – 1630 PST.

An after hour fee of \$75 per hour will be applied in addition to the standard User Fee specified above.

15. Automobile Parking Rates - Terminal Parking Lots:

Short Term Parking Lot (adjacent to Terminal Building)	
0-4 Hours	\$1 per hour
Daily Rate	\$5 per day

16. Airport Badge Fees:

New badge (Initial or change in access)	\$60
Replacement for damaged badge	\$25
Badge renewal, before expiration	\$15
Badge renewal for expired badge	\$45
Replacement for lost or stolen badge	\$45
Unreturned badge: 1 st time	\$250
Unreturned badge: 2 nd time	\$350
Unreturned badge: 3 rd time	\$500



17. AOA Vehicle Permit Fee:

All personal operating vehicles (POV) within the AOA require an AOA Vehicle Permit. The fee for an AOA Vehicle Permit shall be \$100 annually (or \$10 per month).

18. Transportation Network Company (TNC) Fees:*

Per Trip Fee	\$3.00
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*TNC's must enter into an agreement with SBIAA prior to conducting commercial activity on SBIAA property.



FBO Pricing Policy

Updated 7/01/2026

FUEL DISCOUNTS – Discounts will be granted for volume purchases according to the following schedule:

Fuel Purchase Volume Discounts (Single Purchase):

400 gallons	\$.20 discount per gallon
1,000 gallons	\$.30 discount per gallon
2,500 gallons	\$.40 discount per gallon
5,000 gallons	\$.60 discount per gallon
10,000 gallons	\$1.00 discount per gallon

Aircraft owners/operators may enter into bulk fuel purchase agreements with SBIAA for additional fuel price discounts.

PARKING – Airport parking fees shall be waived with minimum fuel purchases according to the following schedule:

Parking fees for aircraft NOT exceeding 12,500 lbs. certified gross landing weight (more than two (2) hours, not exceeding 24 hours) parked on the Luxivair SBD ramp:

	<u>Parking Fee</u>	<u>Fuel Purchase Required to Waive Parking Fees</u>
Single Engine	\$15.00	15 gallons
Multi-Engine/Piston Helicopter	\$20.00	25 gallons
Jet/Turbine Helicopter	\$30.00	40 gallons

Parking fees for aircraft exceeding 12,500 lbs. certified gross landing weight (more than two (2) hours, not exceeding 24 hours) parked on the Luxivair SBD ramp:

	<u>Aircraft Length</u>	<u>Parking Fee</u>	<u>Fuel Purchase Required to Waive Parking Fees</u>
Group IA	Less than 50 feet	\$75.00 \$80	100 gallons
Group IB	51 to 90 feet	\$90.00 \$95	300 gallons
Group II	91 to 125 feet	\$110.00 \$115	500 gallons



GROUND SUPPORT EQUIPMENT – The following fees shall apply for use of ground handling equipment:

<u>Equipment</u>	<u>Per Hour</u>	<u>Daily</u>
Main Deck Cargo Loader	\$275.00	\$1100.00
Lower Deck Cargo Loader	\$275.00	\$1100.00
Ground Power Unit	\$135.00	\$540.00
Air Conditioning Unit	\$135.00	\$540.00
Air Start	\$165.00	\$660.00
Large Tug	\$80.00	\$320.00
Large Forklift (26k or 45k lbs capacity)	\$80.00	\$320.00
Cargo Scissor Lift	\$65.00	\$260.00
Belt Loader	\$55.00	\$220.00
Small Tug	\$35.00	\$140.00
Small Forklift	\$35.00	\$140.00
Tow bar (aircraft over 12,500)		\$25.00
Cargo Dolly		\$10.00

GROUND SUPPORT SERVICES – The following fees shall apply to FBO ground support services:

GPU use for Aircraft Start-up (waived with fuel purchase of 50+ gallons)	\$35.00 \$40 per start
Air Start (waived with fuel purchase of 50+ gallons)	\$45.00 \$50 per start

Stair Truck Use (more than (4) hours, not exceeding 24 hours) \$200.00 per day

Stair Truck Service* \$100.00 per operation

*Includes Airport Staff to block aircraft and operate stair truck, overtime charges not included (one operation is defined as one use to load OR unload personnel from aircraft).

	<u>Under 12,500 CGLW</u>	<u>Over 12,500 CGLW</u>	<u>100,000 – 250,000 CGLW</u>
Potable Water	N/A	\$75.00 per service	\$150.00 per service
Aircraft Positioning	\$15.00 per service	\$25.00 per service	\$100.00 per service
Aircraft Towing	\$30.00 one way	\$50.00 one way	\$200.00 one way
Lavatory Service	N/A	\$75.00 per service	\$150.00 per service



AVIATION FUEL – The following policy shall be used to establish aviation fuel prices:

- Retail Jet-A price will be based on wholesale purchase cost, tax, + \$1.75 markup with +/- 15% price discretion based on local market conditions.
- Retail AvGas 100LL price will be based on wholesale purchase cost, tax, + \$1.00 markup with +/- 15% price discretion based on local market conditions. Self-Serve AvGas will be discounted \$.70 per gallon below retail pricing. Price basis for pre-existing fuel contracts will be based on wholesale purchase cost, tax, + \$1.50 markup.

AVIATION FUEL PRODUCTS – The following policy shall be used to establish prices for aviation lubricants and additives:

- Aircraft engine oil quart prices will be based on wholesale cost, tax, + 80% markup with +/- 15% price discretion based on local market conditions.
- Fuel Anti-Icing inhibitor additive will be \$.05 per each Jet-A gallon dispensed.

FUELING SERVICES AFTER HOUR CALLOUT FEE – A fee shall be assessed for fueling staff called out during non-operating hours as follows:

- An after-hour callout fee of \$150.00 will be assessed during hours when fueling staff are not on routine scheduled working hours. The fee will include an attendant for a period not exceeding 4 hours.

FBO SERVICES – The following fees shall apply to the FBO services listed below:

	<u>Per Hour</u>	<u>Daily</u>
Conference Room (for aeronautical users only - first hour waived with 50+ gallon fuel purchase)	\$80.00	\$300.00
Conference Room Audio Visual Setup Fee	\$50.00	
Third Party Services	25% markup	
Linen Laundering (Third Party Services fee shall <i>also</i> apply for dry cleaning service)	\$40.00 per service	
Dish Washing	\$40.00 per service	
Monthly Parking of Approved Vehicles (waived with fuel purchase of 50+ gallons per month)	\$50.00	
Disposal of Regulated Garbage - International Aircraft (applicable to aircraft carrying less than 31 passengers)	\$200.00 \$350 per service + \$4.50 \$5.50 per pound of garbage	
Cargo Loading Services	\$75.00 /hour per person	




PERMITS - The following permits are required to conduct non-aviation commercial activity:

Off-Airport rental cars

\$2,500.00 annual permit

CHIEF EXECUTIVE OFFICER DISCRETION – the Chief Executive Officer of SBIAA shall have the discretion to modify fees, to the extent that is necessary to meet market conditions or to match verified contract fueling pricing for commercial or military operators with the understanding that any such modification of fees be disclosed to SBIAA Commissioners in a subsequent report. In no instance shall a fee be established that fails to yield a positive return.

 <p>The logo of the San Bernardino International Airport Authority, featuring a red airplane flying over a blue runway with white lines, all enclosed in a circular border with the text 'SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY' and the year '1992' at the bottom.</p>	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 12</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: APPROVE CERTAIN PROFESSIONAL SERVICES AGREEMENTS FOR FISCAL YEAR 2026-2027

SUMMARY

The proposed Professional Services Agreements are billed on a time and charges basis with an established amount not to exceed the annual threshold.

RECOMMENDED ACTION(S)

Approve certain Professional Services Agreements for Fiscal Year 2026-2027; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

These proposed agreement amounts are included in the proposed San Bernardino International Airport Authority (SBIAA) Fiscal Year Budget for 2026-2027. These agreements are billed on a time and charges, amount not to exceed basis. Services are rendered only when requested.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

By separate motion for each agreement, approve the following agreements with various consultants for Fiscal Year 2026-2027 for the amounts specified, are presented. If approved, the Chief Executive Officer would execute the agreements. In all cases, services are performed and paid for on a time and charge basis for only those services requested and received.

<u>Consultant</u>	<u>Not-to-Exceed Amount</u>
A. Cole Huber, LLP	\$ 225,000.00
B. Mirau, Edwards, Lewin & Tooke, LLP	\$ 75,000.00
C. Climatec, LLC	\$ 50,000.00
D. Mead and Hunt, Inc.	\$ 90,000.00
E. David Turch and Associates	\$ 60,000.00
F. Boston Fox Tighe International – FBO Marketing	\$ 172,500.00
G. Boston Fox Tighe International – Airport Marketing	\$ 165,000.00
H. Tom Dodson & Associates	\$ 60,000.00
I. Three-2-One, Inc. DBA Imagine Systems	\$ 67,000.00
J. Aviatrix Communications, LLC. – Airline Marketing	\$ 700,600.00
K. CJMC Holdings, LLC	\$ 55,000.00
L. Eide Bailly, LLP	\$ 60,000.00
M. Coffman Associates	\$ 50,000.00
N. Allawos & Company	\$ 75,000.00
O. Joseph E. Bonadiman & Associates, Inc.	\$ 100,000.00
P. Hughes Aerospace	\$ 58,200.00
Q. AECOM Technical Services, Inc.	\$ 50,000.00
R. Right Energy Group, LLC	\$ 82,000.00
S. Jackhammer Movement	\$ 150,000.00
T. DBT Transportation Services, LLC	\$ 90,000.00

With the proposed adoption of the Fiscal Year 2026-2027 Budget, staff is recommending that the San Bernardino International Airport Authority (SBIAA) Commission enter into annual agreements with the various consultants for the aforementioned period. These consulting contracts include the continuation of existing agreements with consultants that have been serving the Airport in prior years. Each possesses tacit knowledge, expertise, and/or render specific services that the SBIAA needs on certain projects. Historically, the SBIAA has found it to be more economical to hire a specialist when needed, rather than employ full-time staff members for each specialty.

As with the previous year, these agreements will expire at the end of the Fiscal Year 2026-2027 and any amendments to these agreements in excess of the approved amounts or the CEO's purchasing authority, as appropriate, will be brought back to the Commission for approval.

A summary of the services provided by each consultant is as follows:

<u>Consultant</u>	<u>Type of Service</u>
A. Cole Huber, LLP.	General Counsel for the general matters related to the Authority, litigation, and other matters.
B. Mirau, Edwards, Lewin, and Tooke, LLP	Special counsel related to employment real property transactions, litigation, and construction issues.
C. Climatec, LLC	Specialized security access control system consultant.
D. Mead and Hunt, Inc.	Specialized consultant providing air services development and technical data.
E. David Turch and Associates	Federal legislative advocacy services.
F. & G. Boston Fox Tighe International	Airport and FBO Marketing and Advertising Services.
H. Tom Dodson & Associates	Work on environmental issues/projects related to the SBIAA properties.
I. Three-2-One, Inc. DBA Imagine Systems, Inc.	Provide preventative maintenance and consulting services for IT and AV systems.
J. Aviatrix Communications, LLC	Air service advertising campaign and community relations outreach programs.
K. CJMC Holdings, LLC	Provide professional construction and project management services for certain capital projects.
L. Eide Bailly, LLP	Independent Auditing Services. Preparation of Annual Audit and Single Audit reports.
M. Coffman Associates	Airport planning and Environmental Assessment services.
N. Allawos & Company	Solar and Green Energy projects.

O. Joseph E. Bonadiman & Associates, Inc.	On-Call General Professional Engineering & Surveying Services.
P. Hughes Aerospace	Conduct FAR Part 97 public instrument flight procedure inspections and maintenance.
Q. AECOM Technical Services, Inc.	On-Call Specialized Airport Engineering Services.
R. Right Energy Group	Technical and advisory services for airport green energy programs.
S. Jackhammer Movement	Event marketing and creative services.
T. DBT Transportation Services, LLC	Specialized technical services for the Airport's Instrument Landing System (ILS) and Automated Weather Observation System (AWOS).

These amounts do not include grant-funded projects, which may require a separate consultant agreement, which would then be brought to the Commission for approval, and of which fees would be eligible as grant-funded expenditures and therefore reimbursable.

SBIAA's standard form professional services agreement will be used.

Staff recommends the Commission approve the recommended action as set forth above.

Attachments:

1. Standard Form of Agreement

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

CONSULTANT SERVICES AGREEMENT

[_____]

This AGREEMENT FOR CONSULTANT SERVICES (the “Agreement”) is made and entered into effective **July 1, 2025** by and between the SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY, a joint powers authority created pursuant to Government Code Sections 6500, et seq., (the “SBIAA”), and _____ (the “Consultant”).

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN AND FOR SUCH OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. **SUPERVISION OF CONSULTANT.** The SBIAA staff designated in **Exhibit B** shall be responsible for the direction of any services to be performed by the Consultant and any Subcontractor to the Consultant under this Agreement. The Consultant shall not undertake any services under the terms of this Agreement unless instructed to do so by one of the staff members designated in Exhibit B. No other staff member is authorized by the SBIAA to request services from the Consultant.

2. **TERM OF AGREEMENT.** The term of this Agreement shall commence on the date first appearing in this Agreement and shall automatically terminate _____, **2026** (the “Term”). The SBIAA reserves the right through the actions of the Chief Executive Officer of the SBIAA to terminate this Agreement at any time either with or without cause and at the sole convenience of the SBIAA upon delivery of notice of termination to the Consultant in accordance with Section 12; provided, however, that upon the effective date of any such termination, the SBIAA shall be responsible to pay and/or reimburse the Consultant for all services, materials and supplies as may have been furnished to the SBIAA through such termination date in accordance with the Scope of Services as referenced in Section 3.

3. **CONSULTANT SCOPE OF SERVICES.** The SBIAA hereby retains the Consultant to provide the consulting services set forth in the Scope of Services attached hereto as **Exhibit A** and incorporated herein by this reference. The Consultant hereby agrees to perform the services set forth in the Scope of Services in accordance with the terms of this Agreement. The Consultant shall perform the services as set forth in said Scope of Services within the time periods to be identified by the appropriate SBIAA representative.

4. PAYMENT BY SBIAA FOR WORK PERFORMED BY CONSULTANT.

A. The SBIAA shall compensate the Consultant in an aggregate amount not to exceed **Fifty-Five Thousand Dollars (\$55,000)** for the Term of this Agreement.

B. The compensation designated in subsection 4. A shall be the Total Fee for the performance of the services and the delivery of the final work product materials, if any, as set forth in the Scope of Services. The Total Fee shall include, but not be limited to, the salaries of all Subcontractors retained by the Consultant and all employees of the Consultant to perform services pursuant to this Agreement and shall be inclusive of all costs and expenses incurred for mileage, travel, graphics, telephone, printing, fax transmission, postage, copies and such other expenses related to providing the services set forth in Exhibit A.

C. The Consultant shall invoice the SBIAA for services performed by the Consultant under this Agreement each calendar month during the Term of this Agreement.

D. The Consultant shall submit invoices under this Agreement to:

San Bernardino International Airport Authority
Attention: Chief Executive Officer
1601 E. Third Street, Suite 100
San Bernardino, CA 92408

E. Each invoice of the Consultant shall set forth the time and expenses of the Consultant incurred in performance of the Scope of Services, during the period of time for which the invoice is issued. Each invoice of the Consultant shall clearly set forth the names of the individual personnel of the Consultant and any individual subconsultants utilized by the Consultant, during the time period covered by the invoice, a description of the consultant services rendered on a daily basis by each named individual during such time period, the respective hourly rates of each named individual and the actual time expended by each named individual. Each invoice of the Consultant shall be accompanied by copies of all third party invoices for other direct costs incurred and paid by the Consultant during such time period. SBIAA shall pay all amounts set forth on the invoices of the Consultant and approved by the authorized SBIAA staff personnel who requested the services, within thirty (30) days of such approval.

5. RECORDS RETENTION. Records, maps, field notes and supporting documents and all other records pertaining to the use of funds paid to the Consultant hereunder shall be retained by the Consultant and available to the SBIAA for examination and for purposes of performing an audit for a period of five (5) years from the date of expiration or termination of this Agreement or for a longer period, as required by law. Such records shall be available to the SBIAA and to appropriate county, state or federal agencies and officials for inspection during the regular business hours of the Consultant. If the Consultant does not maintain regular

business hours, then such records shall be available for inspection between the hours of 9 a.m. and 5 p.m. Monday through Friday, excluding federal and state government holidays. In the event of litigation or an audit relating to this Agreement or funds paid to the Consultant by the SBIAA under this Agreement, such records shall be retained by the Consultant until all such litigation or audit has been resolved.

6. INDEMNIFICATION. The Consultant shall defend, indemnify and hold harmless the SBIAA, its officers, employees, representatives, and agents from and against any and all actions, suits, proceedings, claims, demands, losses, costs and expenses, including legal costs and attorney fees, for injury or damage of any type claimed as a result of the acts or omissions of the Consultant, its officers, employees, subcontractors and agents, arising from or related to performance by the Consultant of the services required under this Agreement.

7. INSURANCE. The Consultant shall maintain insurance as set forth in this Section 7 throughout the Term of this Agreement. The Consultant shall remain liable to the SBIAA pursuant to Section 6 above to the extent the Consultant is not covered by applicable insurance for all losses and damages incurred by the SBIAA that are caused directly or indirectly through the actions or inactions, willful misconduct or negligence of the Consultant in the performance of the services by the Consultant pursuant to this Agreement. These insurance policies must be issued by an insurance company or companies authorized to do business in the State of California and maintain an AM Best rating of A (V) or better. Such insurance coverages shall be as follows:

(1) Worker's Compensation Insurance. The Consultant and each of its subcontractors shall maintain worker's compensation coverage in accordance with California workers' compensation laws for all workers under the Consultant's and/or subcontractor's employment performing work under this Agreement.

(2) Automobile Insurance. The Consultant and each of its subcontractors shall maintain comprehensive automobile liability insurance for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million dollars (\$1,000,000).

(3) Commercial General Liability Insurance. The Consultant shall maintain general liability insurance with no exclusions or limitations relating to SBIAA Premises or Operations, written on an "Occurrence" policy form. "Claims Made" coverage will not be acceptable to the SBIAA unless such coverages have been fully disclosed by the Operator, and reviewed by the SBIAA prior to the execution of this Agreement. The SBIAA reserves the right to refuse any "Claims Made" policy form. All Commercial General Liability Insurance policies shall provide coverage for bodily injury and property damage, including death, arising out of or relating to the products and/or services provided by the Consultant under this agreement. Limits of insurance shall not be less than \$1,000,000 per occurrence, \$2,000,000 aggregate.

(4) Additional Insured Endorsement. The “San Bernardino International Airport Authority” shall be named by endorsement as an “Additional Insured” under the Consultant’s Commercial General Liability Insurance Coverage. The Additional Insured Endorsement must be on ISO Form CG 20 10 07 04 or an available equivalent acceptable to the SBIAA, with such modifications as the SBIAA may require. The Consultant’s general liability coverage shall be primary.

(5) Prior to the commencement of any work by the Consultant, the Consultant shall deliver to the SBIAA all “Certificates of Insurance” evidencing the existence of the insurance coverage required herein. All coverages shall remain in full force and effect continuously throughout the Term of this Agreement. Each policy of insurance that Consultant purchases in satisfaction of the insurance requirements of this Agreement shall provide that the policy may NOT be cancelled, terminated or modified in scope of coverage as it applies to the services to be provided by the Consultant under this agreement, except upon thirty (30) days prior written notice to the SBIAA.

(6) Certificate Holder. The Certificate Holder shall read as follows:

San Bernardino International Airport Authority
Attention: Chief Executive Officer
1601 E. Third Street, Suite 100
San Bernardino, CA 92408

8. OWNERSHIP AND REUSE OF DOCUMENTS AND OTHER MATERIALS AND INFORMATION. All maps, photographs, data, information, reports, drawings, specifications, computations, notes, renderings, designs, inventions, photographs, modifications, adoptions, utilizations, correspondence or other documents generated by or on behalf of the Consultant for performance of the work set forth in the Scope of Services shall be the sole property of the SBIAA, as of the time of their preparation and payment therefore by the SBIAA, and shall be delivered to the SBIAA upon written request to the Consultant. The Consultant shall not make use of any maps, photographs, data, information, reports, drawings, specifications, computations, notes, renderings, designs, inventions, photographs, modifications, adoptions, utilizations, correspondence or other documents and other materials whether for marketing purposes or for use with other clients when such have become the property of the SBIAA without the prior express written consent of the SBIAA except to the extent that such maps, photographs, data, information, reports, drawings, specifications, computations, notes, renderings, designs, inventions, photographs, modifications, adoptions, utilizations, correspondence or other documents are readily available to the general public as public records pursuant to State law.

Consultant shall execute, acknowledge and perform any and all acts which shall reasonably be required in order for SBIAA to establish unequivocal ownership of the maps,

photographs, data, information, reports, drawings, specifications, computations, notes, renderings, designs, inventions, photographs, modifications, adoptions, utilizations, correspondence or other documents and record, register and procure an issuance in or to SBIAA's rights, title and/or interest.

9. PRESS RELEASES/PUBLICITY. Press or news releases, including photographs or public announcements, or confirmation of the same related to the services to be provided by the Consultant under this Agreement shall only be made by the Consultant with the prior written consent of the Chief Executive Officer of the SBIAA. Consultant shall not advertise, market or use other promotional efforts that include any data, pictures, or other representations of the SBIAA without the prior written consent of the Chief Executive Officer of the SBIAA.

10. CONFIDENTIALITY OF MATERIALS AND INFORMATION. The Consultant shall keep confidential all reports, survey notes and observations, information, and data acquired or generated in performance of the services set forth in the Scope of Services, which the SBIAA designates confidential. None of such designated confidential materials or information may be made available to any person or entity, public or private, without the prior written consent of the SBIAA. Consultant shall safeguard and not disclose confidential information of the SBIAA including any of the following: (a) patient, trademark or copyright information; (b) personnel information; (c) matters of a technical nature; (d) matters of a business nature; and, (e) other information of a similar nature which is not generally disclosed by the SBIAA, referred to collectively hereafter as "Confidential Information." Consultant further agrees not to use Confidential Information except as may be necessary to perform the services identified in this Agreement for the SBIAA. Upon termination or expiration of this Agreement, or otherwise as requested by the SBIAA, Consultant shall promptly deliver all Confidential Information to the SBIAA, if any, in whatever form, that may be in Consultant's possession or control.

11. DEFAULT AND REMEDIES.

A. Failure or delay by any party to this Agreement to perform any material term or provision of this Agreement shall constitute a default under this Agreement; provided however, that if the party who is otherwise claimed to be in default by the other party commences to cure, correct or remedy the alleged default within seven (7) calendar days after receipt of written notice specifying such default and shall diligently complete such cure, correction or remedy, such party shall not be deemed to be in default hereunder.

B. The party which may claim that a default has occurred shall give written notice of default to the party in default, specifying the alleged default. Delay in giving such notice shall not constitute a waiver of any default nor shall it change the time of default; provided, however, the injured party shall have no right to exercise any remedy for a default hereunder without delivering the written default notice as specified herein.

C. Any failure or delay by a party in asserting any of its rights or remedies as to any default shall not operate as a waiver of any default or of any rights or remedies associated with a default. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties under this Agreement are cumulative and the exercise by any party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

D. In the event that a default of any party to this Agreement may remain uncured for more than seven (7) calendar days following receipt of written notice, as provided above, a "breach" shall be deemed to have occurred. In the event of a breach, the injured party shall be entitled to terminate this Agreement upon written notice to the other party, which termination shall be effective immediately upon receipt of such notice, and whether or not this Agreement is terminated, seek any appropriate remedy or damages available under applicable law.

12. TERMINATION.

A. This Agreement may be terminated by either party for any reason by giving the other party fifteen (15) calendar days prior written notice. The SBIAA shall pay the Consultant for all work authorized by the SBIAA and completed, prior to the effective termination date.

B. In the event of a termination of this Agreement under this Section 12, the Consultant shall provide all documents, notes, maps, reports, data or other work product developed in performance of the Scope of Services of this Agreement to the SBIAA, within ten (10) calendar days of such termination and without additional charge to the SBIAA.

13. NOTICE. All notices given hereunder shall be in writing. Notices shall be presented in person or by certified or registered mail using the United States Postal Service, return receipt requested, postage prepaid or by overnight delivery by a nationally recognized delivery service to the addresses set forth below. Notice presented by United States Mail shall be deemed effective on the third (3rd) business day following the deposit of such Notice with the United States Postal Service. This Section 13 shall not prevent the parties hereto from giving notice by personal service, which shall be deemed effective upon actual receipt of such personal service. Either party may change their address for receipt of written notice by notifying the other party in writing of a new address for delivering notice to such party.

CONSULTANT: _____

ATTN: _____

SBIAA: San Bernardino International Airport Authority
Attention: Chief Executive Officer
1601 E. Third Street, Suite 100
San Bernardino, CA 92408

14. COMPLIANCE WITH LAW. The Consultant shall comply with all local, state, and federal laws, including, but not limited to, environmental acts, rules and regulations applicable to the services to be provided by the Consultant under this Agreement. The Consultant shall maintain all necessary licenses and registrations for the lawful performance of the services required of the Consultant under this Agreement.

15. NONDISCRIMINATION. The Consultant shall not discriminate against any person on the basis of race, color, creed, religion, natural origin, ancestry, sex, marital status or physical handicap in the performance of the Scope of Services of this Agreement. Without limitation, the Consultant hereby certifies that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status of national origin. Further, the Consultant shall promote affirmative action in its hiring practices and employee policies for minorities and other designated classes in accordance with federal, state and local laws. Such action shall include, but not be limited to, the following: recruitment and recruitment advertising, employment, upgrading and promotion. In addition, the Consultant shall not exclude from participation under this Agreement any employee or applicant for employment on the basis of age, handicap or religion in compliance with state and federal laws.

16. SUBCONTRACTORS AND/OR SUBCONSULTANTS. The Consultant recognizes and agrees that it has the affirmative duty to disclose the company name, company address, names and titles of principals, key management and supervisory personnel of all subcontractors and/or subconsultants, and other persons, entities, agents, representatives and intermediaries (collectively, "Subcontractors") who may be participating in any manner in the Scope of Services to be rendered by the Consultant pursuant to the terms of this Agreement. The definition of Subcontractors shall also include any and all others persons who may attempt to influence any decision intended to be made by the governing body of the SBIAA with regard to the funding, other discretionary actions or additional approvals associated with this Agreement and the Scope of Services whether or not such other parties are seeking compensation from the Consultant in furtherance of the Scope of Services pursuant to this Agreement. All such Subcontractors shall be disclosed in writing by the Consultant to the Assistant Secretary of the SBIAA Commission, immediately upon Consultant entering into any agreement or contract, either written or oral, with each such Subcontractor. It is the obligation of the Consultant to so disclose to the Assistant Secretary of the Commission any and all Subcontractors, as defined above, throughout the Term of this Agreement. Failure on behalf of the Consultant and/or its agents, representatives and intermediaries to comply with this Section 16 shall result in the inability of SBIAA staff to authorize and/or submit to the SBIAA governing body any amendments, change orders, extensions of time, etc., relative to this Agreement.

The Consultant acknowledges the obligations as set forth in this Section 16 by the initials of the agent signing on behalf of the Consultant appearing below:

(initial here)

17. CONSULTANT AND EACH SUBCONTRACTOR ARE INDEPENDENT CONTRACTORS. The Consultant shall at all times during the performance the services described in Exhibit A be deemed to be an independent contractor. Neither the Consultant nor any of its subcontractors shall at any time or in any manner represent that it or any of its employees are employees of the SBIAA or any member agency of the SBIAA. The SBIAA shall not be requested or ordered to assume any liability or expense for the direct payment of any salary, wage or benefit to any person employed by Consultant or its Subcontractors to perform the services described in Exhibit A. Consultant is entirely responsible for the immediate payment of all subcontractor liens.

18. CONFLICT OF INTEREST – SBIAA REPRESENTATIVES. Consultant acknowledges that the SBIAA uses ethical business practices in the selection of its Consultants and in its other contracting practices. Consultant certifies that neither it nor its employees or agents have, with an intent to establish or maintain a business relationship with the SBIAA or any department thereof, provided any gift or sponsorship having a value of more than a fifty and 00/100 dollar (\$50.00) value, in total or aggregated total, to: (i) any person working on behalf of the SBIAA involved in the negotiation of this Agreement; (ii) any member of any department of the SBIAA procuring items or services from the Consultant under this Agreement; and/or (iii) any person with authority to negotiate this or any other contract on behalf of the SBIAA. Further, Consultant certifies that neither it nor its employees or agents shall at any time in the future, with an intent to establish or maintain a business relationship with the SBIAA or any department thereof, provide any gift or sponsorship having more than a fifty and 00/100 dollar (\$50.00) value, in total or aggregated total, to: (i) any person working on behalf of the SBIAA involved in the negotiation of this Agreement; (ii) any member of any department of the SBIAA procuring items or services from the Consultant under this Agreement; and/or (iii) any person with authority to negotiate this or any other contract on behalf of the SBIAA.

The Consultant acknowledges the obligations as set forth in this Section 18 by the initials of the agent signing on behalf of the Consultant appearing below:

(initial here)

19. CONFLICT OF INTEREST – CAMPAIGN CONTRIBUTIONS. The Consultant represents and warrants that it has reviewed and is familiar with the governing provisions of the California Government Code and the regulations promulgated there under by the Fair Political Practices Commission (“FPPC”) regarding campaign contributions to appointed

members of the governing body of the SBIAA. The Consultant further represents and warrants that neither the Consultant, nor any number of individuals employed by the Consultant or other contractors and Subcontractors of the Consultant, or any others acting on behalf of or in concert with the Consultant, have contributed to: (i) any member of the governing body of the SBIAA, (ii) any election committee of any member of the governing body of the SBIAA, (iii) any “friends of” election committee of any member of the governing body of the SBIAA, or (iv) any political action committee (“PAC”) representing, acting with or on behalf of any member of the governing body of the SBIAA, an amount in the aggregate of more than Two Hundred Fifty and 00/100 Dollars (\$250.00) within the period commencing twelve (12) months prior to the date of the official action by the governing body of the SBIAA to approve this Agreement. The Consultant covenants and warrants that for the period of time commencing as of the date of the approval of this Agreement by the governing body of the SBIAA and for ninety (90) calendar days thereafter, similarly no such campaign and/or fund-raising contributions aggregating in excess of \$250.00 from the Consultant and other contractors and Subcontractors of the Consultant, or others action on behalf of or in concert with the Consultant, when aggregated with campaign contributions paid pursuant to the preceding sentence for the prior twelve (12) month period, shall be made to any member of the governing body who participated in the official action to approve this Agreement. Such \$250.00 limitation shall apply for the period of time commencing twelve (12) months prior to the date of the official action of the governing body of the SBIAA to approve this Agreement and for ninety (90) calendar days thereafter and all such campaign contributions within said fifteen (15) month period of time shall be aggregated for purposes of the FPPC rules and regulations. Any breach of this Section 19, whether intentional or unintentional, shall be deemed to be a material breach of this Agreement.

The Consultant acknowledges the obligations as set forth in this Section 19 by the initials of the agent signing on behalf of the Consultant appearing below:

(initial here)

20. FAIR POLITICAL PRACTICES COMMISSION FORMS AND FILINGS. The provisions of this Section 20 shall apply to the Consultant, its employees and/or agents providing or supervising the services to the SBIAA as set forth in this Agreement. The Consultant acknowledges and represents and warrants that the Consultant is aware of the requirements of the Fair Political Practices Commission (“FPPC”) of the State of California, including the statutory requirements and the rules and regulations promulgated pursuant thereto, and the obligations and duties of third party contractors such as the Consultant to complete and timely submit the required FPPC reporting forms.

By the execution and acceptance of this Agreement with the SBIAA, the Consultant hereby agrees that no later than the first day of April (April 1) of each calendar year, or any other date as designated by SBIAA legal counsel or the Assistant Secretary of the

Commission, the Consultant shall submit, and/or cause its employees and/or agents providing or supervising the services to the SBIAA as set forth in this Agreement to submit, to the Assistant Secretary of the Commission any reporting form or filing published and/or required by the FPPC which SBIAA legal counsel or the Assistant Secretary of the Commission should deem appropriate and so request of the Consultant, properly and fully completed in accordance with the instructions of the FPPC, which instructions shall be provided to Consultant by the Assistant Secretary of the Commission, identifying the appropriate and necessary economic disclosures of the Consultant, its employees and/or agents who perform services by, through or on behalf of the Consultant to the SBIAA pursuant to this Agreement.

Further, the Consultant recognizes that it is neither the duty nor the responsibility of the SBIAA, its staff and/or legal counsel to review or seek additional information from the Consultant as to any information submitted to the SBIAA in the required FPPC reporting forms. The Consultant further understands that the Consultant, its principals, shareholders, and certain employees and/or agents could be subjected to fines and civil penalties imposed by the FPPC in the event any documentation submitted by the Consultant is deemed to be inadequate either by the FPPC or any other State or local prosecutorial office. Under some circumstances, such inadequacies for failure to comply with the FPPC requirements may also involve criminal sanctions.

The Consultant shall further defend, indemnify and hold harmless the SBIAA, its officers, employees, representatives, and agents, for any and all violations by the Consultant regarding FPPC reporting compliance requirements that result in any liability or financial loss to the SBIAA, its officers, employees, representatives, and agents, by reason of the failure of the Consultant to comply with the provisions of this Section 20, including staff costs, attorney fees and any and all other costs as may be incurred by the SBIAA, its officers, employees, representatives, and agents due to any alleged violations of the FPPC reporting requirements by the Consultant.

The Consultant acknowledges the obligations as set forth in this Section 20 by the initials of the agent signing on behalf of the Consultant appearing below:

(initial here)

21. CONSULTANT INTERESTS ADVERSE TO THE SBIAA. Consultant hereby represents that it has no interests adverse to the SBIAA or its individual member entities, at the time of execution of this Agreement. Consultant hereby agrees that, during the Term of this Agreement, the Consultant shall not enter into any agreement or acquire any interests detrimental or adverse to the SBIAA or its individual member entities. Additionally, Consultant hereby represents and warrants to SBIAA that Consultant and any partnerships, individual persons or any other party or parties comprising Consultant, together with each subcontractor who may hereafter be designated to perform services pursuant to this Agreement, do not have

and, during the Term of this Agreement, shall not acquire any property ownership interest, business interests, professional employment relationships, contractual relationships of any nature or any other financial arrangements relating to the SBIAA, property over which the SBIAA has jurisdiction or any members or staff of the SBIAA that have not been previously disclosed in writing to SBIAA, and that any such property ownership interests, business interests, professional employment relationships, contractual relationships or any nature or any other financial arrangements will not adversely affect the ability of the Consultant to perform the services to the SBIAA as set forth in this Agreement.

22. TITLE VI – NONDISCRIMINATION PROVISIONS

A. GENERAL CIVIL RIGHTS PROVISIONS. In all its activities within the scope of its airport program, the Consultant agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

B. Title VI List of Pertinent Nondiscrimination Acts and Authorities. During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of

1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).

C. Compliance with Nondiscrimination Requirements. During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The Consultant (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Consultant of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the SBIAA or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to the SBIAA or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Consultant's noncompliance with the non-discrimination provisions of this contract, the SBIAA will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Consultant under the contract until the Consultant complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as the SBIAA or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Consultant may request the SBIAA to enter into any litigation to protect the interests of the SBIAA. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

23. **SEVERABILITY.** Each and every section of this Agreement shall be construed as a separate and independent covenant and agreement. If any term or provision of this Agreement or the application thereof to certain circumstances shall be declared invalid or unenforceable,

the remainder of this Agreement, or the application of such term or provision to circumstances other than those to which it is declared invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

24. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties. This Agreement supersedes all prior negotiation, discussions and agreements between the parties concerning the subject matters covered herein. The parties intend this Agreement to be the final expression of their agreement with respect to the subjects covered herein and a complete and exclusive statement of such terms.

25. AMENDMENT OR MODIFICATION. This Agreement may only be modified or amended by written instrument duly approved and executed by each of the parties hereto. Any such modification or amendment shall be valid, binding and legally enforceable only if in written form and executed by authorized representatives of each of the parties hereto, following all necessary approvals and authorizations for such execution.

26. GOVERNING LAW. This Agreement shall be governed by the laws of the State of California. Any legal action arising from or related to this Agreement shall be brought in the Superior Court of the State of California in and for the County of San Bernardino.

27. NON-WAIVER. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the same provision or any remaining provisions of this Agreement.

28. CAPTIONS. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.

29. ASSIGNMENT. This Agreement may not be assigned by the Consultant without the prior written consent of the SBIAA.

30. REPRESENTATIONS OF PERSONS EXECUTING AGREEMENT. The person(s) executing this Agreement warrant that he/she/they is/are duly authorized to execute this Agreement on behalf of and bind the parties each purports to represent.

31. EXECUTION IN COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which will constitute an original.

32. EFFECTIVENESS OF AGREEMENT AS TO THE SBIAA. This Agreement shall not be binding on the SBIAA until approved by the SBIAA Commission, approved as to form and legal content by SBIAA legal counsel, signed by the Chief Executive Officer and signed by an authorized representative of the Consultant.

33. NON-EXCLUSIVITY. This Agreement shall not create an exclusive relationship between the SBIAA and the Consultant for the services set forth in Exhibit A or any similar or related services. The SBIAA may, during the Term of this Agreement, contract with other consultants for the performance of the same, similar or related services as those that may be performed by the Consultant under this Agreement. The SBIAA reserves the discretion and the right to determine the amount of services to be performed by the Consultant for the SBIAA under this Agreement, including not requesting any services at all. This Agreement sets forth only the terms upon which any such services will be provided to the SBIAA by the Consultant, if such services are requested by the SBIAA, as set forth in this Agreement.

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[SIGNATURES ON FOLLOWING PAGE]

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Sample

IN WITNESS WHEREOF, two identical counterparts of this Agreement, each of which shall for all purposes be deemed an original thereof, have been duly executed by the authorized signatures of the officers of the parties hereinabove named, on the day and year first herein written.

SBIAA

Dated: _____

San Bernardino International Airport Authority,
a joint powers authority

By: _____
Michael Burrows, Chief Executive Officer

ATTEST:

Jillian Ubaldo,
Assistant Secretary of the Commission

Approved as to form and legal content:

Scott Huber: Legal Counsel

Consultant

Dated: _____

By: _____

EXHIBIT A

SCOPE OF SERVICES

{To Be Inserted}

Sample


EXHIBIT B
SUPERVISORY STAFF PERSONNEL

SBIAA Staff:

Chief Executive Officer

Assistant Secretary of the Commission (relating to records production, recordkeeping, political contributions, Form 700 compliance, etc., only)

Sample

	<p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: June 24, 2026</p> <p>ITEM NO: 13</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH JUNE 30, 2026

SUMMARY

On December 16, 2015, the SBIAA Commission adopted a Strategic Plan and in May 2026 updated its Business Plan and near-term outlook. These helped identify key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and Resources to increase organizational, operational efficiencies and results.

RECOMMENDED ACTION(S)

Review the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2026.

FISCAL IMPACT

None. The proposed plan identifies staff resources for which funding is included in the General Fund of the adopted San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2025-2026.

PREPARED BY:	Michael Burrows
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Scott Huber
FINAL APPROVAL:	SBIAA Commission

BACKGROUND INFORMATION

The Action Plan identifies key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and Resources to increase organizational and operational efficiencies.

This status is offered for consideration and review. Updates and adjustments should be made, as appropriate, at each monthly interval.

For review and discussion.

Attachments:

1. SBIAA Action Plan

June 30, 2026 – Airport Focal Areas



Ensure Operational & Financial Stability

Stabilize Revenue Streams & Sources

Good Neighbor Program

Airport Outreach:

Business Retention & Expansion

EV & Solar Projects

FAA Taxiway Project

Grant Programs & Initiatives

International Trade

Business Plan Update



San Bernardino International Airport Authority

Draft Action Plan for SBIAA (6/30/26)

Month	Key Initiative	Key Resources	Completion Date
January, 2026	Airport Operations Update; FAA Reporting; Good Neighbor Report	SBIAA Commission, CEO, Director of Aviation, Airport Manager, Director of Finance	January, 2026
February , 2026	Mid-Year Budget Adjustments; FAA Emergency Exercise	Director of Aviation, Airport Manager, Director of Finance, Director of Administration	February, 2026
March, 2026	Annual Audit; Legislative Updates; Operational Updates	CEO, Director of Administration, Director of Aviation, Director of Finance	March, 2026
April, 2026	Grant Program & Initiatives; Green Energy Element Update	Director of Finance, Director of Aviation, Project Manager	April, 2026
May, 2026	International Trade Initiatives; Draft Annual Budget Preparation and Review	SBIAA Commission & Committee, CEO, Director of Finance, Exec Staff	May, 2026
June, 2026	Adopt Annual Budget	SBIAA Commission & Committee, CEO., Aviation Director, Director of Finance, Exec Staff	June, 2026

- Critical Path for Commission Buy-In & Implementation; Aggressive Timeline May Impact Capital Plan

SBIAA Near-Term Action Plan – Implementation



Sub-Initiative Status:



Incomplete

In Process

Completed

Stabilize Tenants & Infrastructure



Review Operational Plans



FAA Taxiway Project



Implement New Operational Software



Complete 2025/26 Airport Marketing Efforts & Initiatives



Air Passenger Service



International Trade
Legislative Program

