

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 27, 2025

5:00 PM

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Frank J. Navarro, President

Mayor, City of Colton

Penny Lilburn, Vice President

Mayor, City of Highland

Rhodes Rigsby, Secretary

Councilmember, City of Loma Linda

COMMISSION MEMBERS:

Joe Baca, Jr.

Supervisor, County of San Bernardino

Kim Knaus

Councilmember, City of San Bernardino

Theodore Sanchez

Councilmember, City of San Bernardino

ALTERNATE COMMISSION MEMBERS:

Dawn Rowe

Supervisor, County of San Bernardino

Phillip Dupper

Mayor, City of Loma Linda

John Echevarria

Councilmember, City of Colton

Larry McCallon

Councilmember, City of Highland

Fred Shorett

Councilmember, City of San Bernardino

- Full agenda packets are available at the SBIAA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Public Meetings/Agenda section of our website at www.sbiaa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday–Friday.
- Recordings of the SBIAA Commission meetings are available in the Public Meetings/Agenda section of our website at www.sbiaa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBIAA office at (909) 382–4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be turned in to the Clerk of the Board.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Commissions of the San Bernardino International Airport Authority will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

A. CALL TO ORDER / ROLL CALL

B. CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the San Bernardino International Airport Authority Commission meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. CLOSED SESSION

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Liu, Transportation Security Administration (TSA)
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 275 N. Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Mike Allen, Executive Vice President, Bulk Fuel Sales, Titan Aviation Fuels

D. REPORT ON CLOSED SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the San Bernardino International Airport Authority Commission subsequent to the posting of the agenda.

F. CONFLICT OF INTEREST DISCLOSURE

1. POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF AUGUST 27, 2025
[**PRESENTER:** Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 007**]

G. INFORMATIONAL ITEMS

It is intended that the following subject matters and their attachments are submitted to the Board members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. Informational Items

- a. CHIEF EXECUTIVE OFFICER'S REPORT
[**PRESENTER:** Michael Burrows, Chief Executive Officer **PAGE#: 015**]
- b. SBIAA WEBSITE UPDATE
[**PRESENTER:** Amber Casarez, Marketing Manager **PAGE#: 016**]
- c. UPDATE ON FAA GRANT PROJECTS
[**PRESENTER:** Mark Gibbs, Director of Aviation **PAGE#: 017**]

H. COMMISSION CONSENT ITEMS

The following consent items are expected to be routine and non-controversial and will be acted upon by the Committee at one time unless the Board directs that an item be held for further discussion.

3. REGISTER OF DEMANDS FOR JUNE 2025
[**PRESENTER:** Mark Cousineau, Director of Finance **PAGE#: 018**]

4. REGISTER OF DEMANDS FOR JULY 2025
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 026**]
5. RECEIVE AND FILE TREASURER'S REPORT FOR MAY 31, 2025 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 034**]
6. RECEIVE AND FILE TREASURER'S REPORT FOR JUNE 30, 2025 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)
[PRESENTER: Mark Cousineau, Director of Finance **PAGE#: 037**]
7. APPROVE CHANGE ORDER NO. 1 WITH LEONIDA BUILDERS, INC. FOR \$4,108 FOR ADDITIONAL WORK RELATED TO THE BADGING OFFICE REMODEL PROJECT; APPROVE THE FILING OF A NOTICE OF COMPLETION FOR THIS CONTRACT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 040**]
8. AUTHORIZE STAFF TO ADVERTISE FOR THE BUILDING 759: RESTROOMS IMPROVEMENTS PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 044**]
9. APPROVE MEETING MINUTES: JUNE 25, 2025
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 048**]

I. COMMISSION ACTION ITEMS

10. CONDUCT ELECTIONS OF PRESIDENT, VICE-PRESIDENT, AND SECRETARY FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) FOR THE TERM COMMENCING RETROACTIVELY JULY 1, 2025, THROUGH JUNE 30, 2026
[PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission **PAGE#: 055**]
11. APPROVE AN INCREASE OF \$200,500 FOR NUCKLES OIL COMPANY, INC, DBA MERIT OIL COMPANY PURCHASE ORDER FOR A TOTAL AMOUNT NOT TO EXCEED \$250,000
[PRESENTER: Wendy McConaughy, FBO Manager **PAGE#: 063**]
12. APPROVE AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH CINTAS CORPORATION IN AN AMOUNT NOT TO EXCEED \$75,000, FOR A REVISED TOTAL CONTRACT AMOUNT NOT TO EXCEED \$220,000 TO INCLUDE LUXIVAIR SBD FOR A VARIETY OF UNIFORM AND LINEN SERVICES
[PRESENTER: Wendy McConaughy, FBO Manager **PAGE#: 071**]
13. APPROVE CHANGE ORDER NO. 1 WITH ESTATE DESIGN AND CONSTRUCTION, INC. FOR \$3,432.71 FOR ADDITIONAL WORK RELATED TO THE LUXIVAIR SBD KITCHEN AND SNACK BAR UPGRADE PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 075**]

14. AWARD A CONSTRUCTION CONTRACT TO ALL AMERICAN BUILDING SERVICES IN AN AMOUNT NOT TO EXCEED \$144,050 FOR THE TERMINAL LACTATION AND PET RELIEF AREA PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 085**]
15. AWARD A CONSTRUCTION CONTRACT TO MATICH CORPORATION IN AN AMOUNT NOT TO EXCEED \$90,892 FOR THE 5TH STREET ROADWAY IMPROVEMENTS PROJECT
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 151**]
16. APPROVE THE FORM OF AN AMENDED REIMBURSEMENT AGREEMENT WITH YUHA AVIATION OF SAN MANUEL NATION FOR TRAFFIC SIGNAL IMPROVEMENTS AT THE INTERSECTION OF VICTORIA AVENUE AND "W" STREET
[PRESENTER: Jeff Barrow, Director of Development **PAGE#: 158**]
17. APPROVE THE PURCHASE AND INSTALLATION OF A PLANAR FINE PIXEL PITCH LED VIDEO WALL FROM SOLUTIONZ, INC. IN AN AMOUNT NOT TO EXCEED \$178,022
[PRESENTER: Mark Dennis, IT Manager **PAGE#: 172**]
18. APPROVE THE PURCHASE OF TWO (2) FORD EXPLORER POLICE INTERCEPTORS IN AN AMOUNT NOT TO EXCEED \$106,588.16
[PRESENTER: Mitch Dattilo, Airport Security Manager **PAGE#: 183**]
19. APPROVE AMENDMENT NO. 1 TO THE SERVICE AGREEMENT WITH CITY OF SAN BERNARDINO POLICE DEPARTMENT FOR LAW ENFORCEMENT SERVICES AT SAN BERNARDINO INTERNATIONAL AIRPORT
[PRESENTER: Mitch Dattilo, Airport Security Manager **PAGE#: 186**]
20. CONSIDER AND DISCUSS THE SBD GOOD NEIGHBOR PROGRAM SECOND QUARTER 2025 REPORT
[PRESENTER: Mark Gibbs, Director of Aviation **PAGE#: 191**]
21. REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH DECEMBER 31, 2025
[PRESENTER: Michael Burrows, Chief Executive Officer **PAGE#: 219**]

J. ADDED AND DEFERRED ITEMS

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

K. OPEN SESSION PUBLIC COMMENT


Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. COMMISSION MEMBER COMMENT

Commission members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. ADJOURNMENT

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the San Bernardino International Airport Authority Commission, Wednesday, September 24, 2025.

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|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 1</p> <p>PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission</p> |
|---|---|

SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) COMMISSION MEETING OF AUGUST 27, 2025

SUMMARY

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Commission member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

RECOMMENDED ACTION(S)

Receive for information and consideration in accordance with applicable conflict of interest laws.

FISCAL IMPACT

None.

| | |
|--|-------------------|
| PREPARED BY: | Yajaira Maldonado |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

The potential conflicts information provided in this report is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit San Bernardino International Airport Authority (SBIAA) Commission members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual SBIAA Commission members from participating in any Commission proceeding involving a license, permit, or other entitlement for use pending before the Commission, if the individual member has received a contribution of more than two hundred fifty dollars (\$250.00) within the preceding twelve (12) months or for three (3) months following any such Commission proceeding, from any person, company or entity who is the subject of the proceeding, including parent-subsidary and certain otherwise related business entities as defined in the California Code of Regulations, Title 2, Division 6, Section 18438.5, or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time they know, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to SBIAA staff by the Principals):

| <u>Agenda Item No.</u> | <u>Contractors/Tenants</u> | <u>Subcontractors/Subtenants</u> |
|-----------------------------------|---|---|
| 7. | <u>Leonida Builders, Inc</u> Panagiotis Leonida, CEO/CFO/Secretary | None. |
| 11. | <u>Nuckles Oil Company, Inc, DBA Merit Oil Company</u> Ronald Owen Nuckles, CEO, Secretary Edward Rodriguez, CFO | None. |
| 12. | <u>Cintas Corporation</u> Todd Schneider, CEO Scott Garula, CFO D Brock Denton, Secretary Jared Mattingley, Treasurer Sowmya Aggarwal, Assistant Secretary | None. |
| 13. | <u>Estate Design and Construction, Inc.</u> Sagi Tvizer, CEO/CFO/Secretary | None. |

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|-----|---|-------|
| 14. | <u>All American Building Services</u> Anthony Innabi, CEO/CFO/Secretary | None. |
| 15. | <u>Matich Corporaton</u> Robert M. Matich, CEO Randal S. Valadez, CFO/Secretary | None. |
| 16. | <u>Yuhaaviatam of San Manuel Nation</u> | None. |
| 17. | <u>Solutionz, Inc</u> Heidi Chew, CEO/CFO/Secretary | None. |
| 18. | <u>Fairview Ford</u> Nickolas Depasquale, CEO Ronald Pearce, CFO/Secretary | None. |
| 19. | <u>City of San Bernardino</u> | None. |

Attachments:

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 84308

84308. (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 87103

87103. A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars (\$2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars (\$2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18438.5. Aggregated Contributions Under Section 84308.

For purposes of Section 84308:

(a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a contribution of more than \$250 has been made by any party to a proceeding, contributions made by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are defined in subdivision (b) below), shall be aggregated and treated as if received from the party for purposes of the limitations and disclosure provisions of Section 84308.

(b) Parent, Subsidiary, Otherwise Related Business entity, defined.

(1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

(2) Otherwise related business entity. Business entities, including corporations, partnerships, joint ventures and any other organizations and enterprises operated for profit, which do not have a parent-subsidiary relationship are otherwise related if any one of the following three tests is met:

(A) One business entity has a controlling ownership interest in the other business entity.

(B) There is shared management and control between the entities. In determining whether there is shared management and control, consideration should be given to the following factors:

(i) The same person or substantially the same person owns and manages the two entities;

(ii) There are common or commingled funds or assets;

(iii) The business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis;

1 (iv) There is otherwise a regular and close working relationship between the entities; or

2 (C) A controlling owner (50% or greater interest as a shareholder or as a general partner)

3 in one entity also is a controlling owner in the other entity.

4 Note: Authority cited: Section 83112, Government Code. Reference: Section 84308,

5 Government Code.

6 HISTORY

7 1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to

8 *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924,

9 California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992

10 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements

11 and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior

12 history of section 18438.5, see Register 85, No. 8.

13 2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of


14 the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair*

15 *Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California

16 Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC

17 regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not

18 subject to procedural or substantive review by OAL) (Register 2014, No. 33).

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|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 2a</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p> |
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SUBJECT: INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER'S REPORT

SUMMARY

An oral report will be provided at the time of the meeting.


| | |
|--|-----------------|
| PREPARED BY: | Michelle Casey |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

None.

Attachments:

1. None

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|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 2b</p> <p>PRESENTER: Amber Casarez, Marketing Manager</p> |
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SUBJECT: INFORMATIONAL ITEMS – SBIAA WEBSITE UPDATE

SUMMARY

An oral report will be provided at the time of the meeting.


| | |
|--|-----------------|
| PREPARED BY: | Michelle Casey |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

An oral report and presentation will be provided at the time of the meeting.

Attachments:

1. None

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|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 2c</p> <p>PRESENTER: Mark Gibbs, Director of Aviation</p> |
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SUBJECT: INFORMATIONAL ITEMS – UPDATE ON FAA GRANT PROJECTS

SUMMARY

An oral report will be provided at the time of the meeting.

| | |
|--|-----------------|
| PREPARED BY: | Michelle Casey |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

None.

Attachments:

1. None



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 3

PRESENTER: Mark Cousineau, Director of Finance

SUBJECT: REGISTER OF DEMANDS FOR JUNE 2025

SUMMARY

SBIAA's Register of Demands for June 2025.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

| | |
|--|-----------------|
| PREPARED BY: | Mark Cousineau |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | N/A |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of June 2025. The total of the register is \$6,757,035.03.

Fuel: Titan Aviation Fuels were paid \$5,699,770.35 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. were paid \$19,307.93 for fuel to operate SBIAA vehicles and for resale at Luxivair-SBD.

Benefits: Kaiser Foundation Health Plan, Inc., was paid a total of \$56,194.24.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications Corporation, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless where paid a total of \$192,868.50.

Capital Projects: Bogh Engineering Inc., was paid \$36,688.25.

Professional Services: Allawos & Company; Aviatrix Communications LLC; Boston Fox Tigie International LLC; Coffman Engineers Inc.; Cole Huber LLC; David Turch and Associates; Imagine Systems Inc.; Innovative Federal Strategies LLC; J.R. Miller & Associates Inc.; Mead & Hunt Inc.; Mirau, Edwards, Cannon, Lewin, & Tooke LLP; Right Energy Group, LLC.; and Tom Dodson & Associates where paid a total of \$180,812.61.

Attachments:

1. Register of Demands for June 2025 for the August 27, 2025 Commission Meeting
2. VISA breakdown - June 2025

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/23/2025

| Line | Company Name | Description | AP Register |
|------|--|--|-------------|
| 1 | A.O. Reed & Co., LLC | HVAC unplanned repairs and maintenance | 24,568.98 |
| 2 | Airwave Communications | Avtec system access and support | 6,351.73 |
| 3 | All Traffic Solutions Inc. | Traffic Suite App for Large Message Speed Sign at Terminal | 1,500.00 |
| 4 | Allawos & Company | Consulting fees for Green Energy Services | 5,625.00 |
| 5 | Alyssa Valencia | Reimbursement for CSR uniform footwear | 173.78 |
| 6 | Am-Tec Total Security Inc. | Unplanned alarm monitoring service /repairs-professional alarm monitoring | 3,910.00 |
| 7 | Amazon Capital Services Inc. | Purchases of supplies and goods | 8,345.52 |
| 8 | American Association of Airport Executives | U.S. Contract Tower Assoc. membership | 3,000.00 |
| 9 | American Rental Inc. | Bobcat & skid steer breaker / floor grinder & grinding disc. | 1,711.39 |
| 10 | Audacy Operations Inc. | KFROG radio and streaming advertising | 79,341.26 |
| 11 | Aviatrix Communications LLC | Professional services passenger service marketing-advertising and "Good Neighbor Program" | 73,305.13 |
| 12 | Babcock Laboratories Inc. | Stormwater analysis | 1,857.36 |
| 13 | Belico Details LLC | Vehicle fleet car washes | 2,400.00 |
| 14 | Bogh Engineering Inc. | Terminal baggage door project | 36,688.25 |
| 15 | Boston Fox Tigue International LLC | Marketing services | 44,816.69 |
| 16 | BrightView Landscape Services, Inc. | Landscaping maintenance-FBO | 1,390.50 |
| 17 | Burrtec Waste Industries Inc. | Trash removal services | 5,959.22 |
| 18 | C & A Janitorial Services | Janitorial services | 17,987.00 |
| 19 | California Airports Council-CAC | Annual membership dues-M. Burrows | 1,000.00 |
| 20 | CDW Government LLC | Purchase IT equipment and supplies | 1,030.82 |
| 21 | CED-Consolidated Electrical Distributors | Light bulbs & electrical supplies | 71.25 |
| 22 | Christopher Michael Lukesh | Security and Fleet car washes | 225.00 |
| 23 | Cintas Uniforms | Uniform and rug services | 2,579.52 |
| 24 | City of San Bernardino Police Department | Law enforcement services Jan-Mar 2024 | 118,331.25 |
| 25 | City of San Bernardino Water Department | Water and sewer services | 30,185.68 |
| 26 | Climatec LLC | Security maintenance and installation of electrified door hardware, materials and programming badge reader | 15,884.80 |
| 27 | Coffman Engineers, Inc. | Engineering and technical support services for potential clean energy facilities | 1,327.50 |
| 28 | Cole Huber LLP | Professional Legal services | 15,833.50 |
| 29 | Commerce Truck & Equipment Sales LLC | Air tubing, bucket liner and hydraulic hoses and service repair | 3,049.33 |
| 30 | David Turch and Associates | Professional lobbying services | 5,000.00 |
| 31 | DBT Transportation Services LLC | ILS/AWOS tower equipment service | 3,688.00 |
| 32 | Dekal Load Banks USA LLC | Cable tester unit | 1,654.40 |
| 33 | DoorTech | Service call repairs and labor-terminal | 1,688.93 |
| 34 | Doubletree By Hilton Ontario Airport | 2025 Leaders in Energy summit venue | 14,801.42 |
| 35 | DSP Electrical Contractors, Inc. | New lighting control panel cover | 950.00 |
| 36 | Eagle Graphics LLC | Eagle account credit, employee gift boxes and special event credit | 276.48 |
| 37 | East Valley Water District | Water services | 86.85 |
| 38 | FedEx | Courier services | 86.31 |
| 39 | Felix Huaman | BSIS reimbursement | 340.00 |
| 40 | Fire Master | Semi-annual inspections | 750.00 |

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/23/2025

| Line | Company Name | Description | AP Register |
|------|---|---|-------------|
| 41 | Ford Credit Company | Lease for Luxivair-SBD courtesy vehicle | 1,645.45 |
| 42 | Frontier Communications Corporation | Telephone services | 3,692.05 |
| 43 | Gabriel Lopez | BSIS reimbursement | 123.00 |
| 44 | GCAP Services, Inc. | Disadvantage Business Enterprise Evaluation of FAA | 91.25 |
| 45 | GMSTEK LLC | Parts and supplies for building repairs | 8,508.47 |
| 46 | Granite Telecommunications | Telephone services | 7,427.36 |
| 47 | HSG, Inc. DBA Control Concepts, Inc. | Field service hrs.-Jet Bridge AC unit issues | 2,306.70 |
| 48 | ID Supply | Badging supplies | 723.42 |
| 49 | Imagine Systems Inc. | Professional information technology consulting services | 3,118.56 |
| 50 | Inland Empire Broadcasting Corp DBA KOLA-FM Radio | Marketing services | 2,560.00 |
| 51 | Inland Empire Economic Partnership | Annual investment membership | 7,500.00 |
| 52 | Inland Overhead Door | Terminal baggage roll-up project-parts | 221.42 |
| 53 | Innovative Emergency Equipment Inc. | 2025 Ford Hybrid police interceptor SUV light bars, radios and siren installation | 14,060.82 |
| 54 | Innovative Federal Strategies LLC | Professional federal legislative advocacy services | 3,000.00 |
| 55 | J.R. Miller & Associates, Inc. | Professional services-Conceptual sketches | 10,773.75 |
| 56 | Jackhammer Movement Inc. | Redlands Bicycle Classic 2025 | 9,500.00 |
| 57 | Kaiser Foundation Health Plan, Inc. | Employee medical benefits | 56,194.24 |
| 58 | Loma Linda Chamber of Commerce | Annual membership dues | 275.00 |
| 59 | Mackinac Software LLC | Planned monthly service fees for AWOS weather system | 89.00 |
| 60 | Mead & Hunt Inc. | Professional consulting services for air services and airport development | 6,490.00 |
| 61 | Merit Oil Company | Fuel inventory for fleet operations | 19,307.93 |
| 62 | Mirau Edwards Cannon Lewin & Tooke LLP | Professional legal services | 2,567.15 |
| 63 | National Business Aviation Assoc Inc. | Annual membership dues | 499.00 |
| 64 | Omar Avalos | Digicast training | 79.35 |
| 65 | Parts Authority Metro LLC | Vehicle parts and service supplies-equipment, parts, service and batteries | 2,842.03 |
| 66 | Petty Cash - Reshma Rajan | Petty cash custodian reimbursement for miscellaneous supplies and employee reimbursements | 750.99 |
| 67 | PlaneNoise Inc. | Noise complaint program | 1,316.13 |
| 68 | Presidio Networked Solutions Grp LLC | Networking equipment and services | 1,575.00 |
| 69 | Right Energy Group LLC | Professional services for Green Energy Programs | 8,055.33 |
| 70 | San Bernardino Area Chamber of Commerce | Annual membership dues | 250.00 |
| 71 | SBR Broadcasting Corp DBA KCAL-FM Radio | KCAL-General SBD Marketing | 1,040.00 |
| 72 | Secure-A-Door | Repairs of the airside doors-IAF | 2,401.18 |
| 73 | SITA Information Networking Computing USA, Inc. | Monthly maintenance and support | 1,448.56 |
| 74 | Skidata, Inc. | Service and support | 297.00 |
| 75 | Southern California Edison | Electric power | 136,133.28 |
| 76 | Staples, Inc. DBA Staples Contract & Commercial LLC | Office supplies | 1,886.10 |
| 77 | Sunwest Printing Inc. | Custom printing to support the agency | 225.12 |
| 78 | Sysco Riverside Inc. | Hospitality bar supplies - Luxivair SBD | 5,989.74 |
| 79 | Tammie Headley | Professional services for Leland's Coffee | 791.88 |
| 80 | Tetra Tech AMT | SMS planning and development services | 610.46 |
| 81 | The Gas Company | Natural gas service | 2,175.06 |

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
7/23/2025

| Line | Company Name | Description | AP Register |
|-------------|---|--|--------------------|
| 82 | The Pitney Bowes Reserve Account | Postage and related services | 329.41 |
| 83 | Titan Aviation Fuels | Jet A and Avgas fuel inventory purchases | 5,699,770.35 |
| 84 | Tom Dodson & Associates | Professional services - environmental consulting | 900.00 |
| 85 | Tri-Valley Industries Inc. | Roof repairs | 2,245.00 |
| 86 | Underground Service Alert Of Southern Cal | Monthly fee and ticket charges | 39.60 |
| 87 | Universal Corrosion Services, LLC | Cathodic protection system & rectifier testing | 5,932.50 |
| 88 | US Custom & Border Protection | Customs contract and inspection fees | 1,613.18 |
| 89 | US Customs & Border Protection | IT services | 7,159.65 |
| 90 | Utility Telecom Group LLC | Data Ethernet & phone service-bandwidth & telephone services | 4,436.86 |
| 91 | Verdant Energy Services, LLC | 20 Ports-Rebate | 104,014.00 |
| 92 | Verizon Wireless | Wireless phone services | 2,772.14 |
| 93 | VISA | Office supplies, airport supplies and services, and Luxivair SBD supplies, services, and incidentals | 40,964.33 |
| 94 | VFS Fire & Security Services | Recurring / unplanned maintenance, repairs & inspections-pump house | 19,980.00 |
| 95 | Western Exterminator Company | Pest control services | 563.38 |
| | Total | | \$ 6,757,035.03 |

Visa Breakdown
June 2025
SBIAA


| Line | Description | Vendor | Dept. | Amount |
|------|--|--|-------------|----------|
| 1 | Office supplies-Inland Empire World Trade Week | Lowe's | Admin. | 162.90 |
| 2 | Building permit fees for airfield canopies and service pit. | AllPaid (San Bernardino City Community Development Department) | Development | 5,000.21 |
| 3 | GSA uniforms | Cintas | Fuel | 166.35 |
| 4 | Repair avgas seal self serve | Oring and Things | Fuel | 49.74 |
| 5 | Replenish soda fountain | Airgas | Fuel | 119.81 |
| 6 | Replace hose on lav cart | Alternative Hose | Fuel | 107.96 |
| 7 | 2025-2026 Membership fees-A. Zapata | American Association Airport Executives | OPS | 325.00 |
| 8 | Control tower phone line | Frontier Communication | OPS | 220.94 |
| 9 | Annual Meeting Wildlife Training IAF-beverages | Costco | OPS | 71.52 |
| 10 | Appliances for employee lactation room | Lowe's | OPS | 262.89 |
| 11 | Annual Meeting Wildlife Training IAF-beverages-food | Chick-fil-a | OPS | 830.52 |
| 12 | Staff Budget meeting food | McDonald's Restaurant | Maint. | 97.60 |
| 13 | Staff Terminal PBB Repair Planning meeting lunch | Café Rio Mexican Grill | Maint. | 109.49 |
| 14 | PCL Lithium batteries for baggage handling system | Control Concepts | Terminal | 456.37 |
| 15 | Past due invoices for Security Uniforms | Pristine Uniforms | Security | 1,070.39 |
| 16 | Donuts for the photoshoot crew | Donut Factory | Mktg. | 17.70 |
| 17 | Badging office photoshoot-lunch | Domino's Pizza | Mktg. | 32.29 |
| 18 | Additional donuts for the photoshoot | Christy's Donuts | Mktg. | 40.00 |
| 19 | Round 2x2 logo for Leland's Coffee cups | StickerApp | Mktg. | 178.35 |
| 20 | Balance due for room accommodations for IEWTC conference | Bear Spring Hotel | Mktg. | 468.96 |
| 21 | Mental Health Month | SP Pressed Juicy Catering | HR | 707.00 |
| 22 | Travel 05/2025 SHRM Conference Anaheim Ca. N. Rivera-lodging | Hilton Anaheim | HR | 642.22 |
| 23 | Fit for Duty Exam | SCEM Urgent Care | HR | 51.50 |
| 24 | Background screening-recruitment | Checkr Inc. | HR | 541.92 |
| 25 | Supplies for ceiling repair | Home Depot | Maint. | 250.68 |
| 26 | Cleaning supplies | Lowe's | Maint. | 160.73 |
| 27 | Light bulbs for outside | Lowe's | Maint. | 32.30 |
| 28 | Sprinkler test and repair | Redstar Fire Protection | Maint. | 740.68 |
| 29 | Roof sealing | Lowe's | Maint. | 138.91 |
| 30 | Box levels -tools | Lowe's | Maint. | 159.41 |
| 31 | Spray paint for stencil | Home Depot | Maint. | 97.57 |
| 32 | Pressure release valve | Boilerwarehouse | Maint. | 334.42 |
| 33 | Quartz Socket with bracket | Flight Light | Maint. | 314.35 |
| 34 | Tools for the new hire | Lowe's | Maint. | 138.87 |
| 35 | Credit for return of deadbolt assembly | Home Depot | Maint. | (13.56) |
| 36 | Tools for the new hire | Home Depot | Maint. | 616.49 |
| 37 | Keys for office | Home Depot | Maint. | 28.72 |
| 38 | Putty knife and 2 magnetic sweepers | Harbor Freight | Maint. | 60.82 |
| 39 | Dry cleaning for N8228N | Family Dry Cleaners | FBO | 411.50 |
| 40 | Point of sale device repair | GMS Tek | FBO | 183.50 |
| 41 | Maintenance for break room ice machine | Refrigeration Control RCC | FBO | 535.84 |
| 42 | Breakfast rolls executive meeting | Panera Bread | FBO | 48.49 |
| 43 | Golf cart repair | Prestige Golf Carts | FBO | 428.68 |
| 44 | Fuel for crew cars | Chevron | FBO | 64.32 |
| 45 | Drive through car wash for crew car | Fast 5 | FBO | 16.00 |
| 46 | Employee birthday | Stater Brothers | FBO | 29.48 |
| 47 | Lunch for executive meeting | Panera Bread | FBO | 280.11 |
| 48 | Fuel for crew cars | Chevron | FBO | 79.49 |
| 49 | Porta Potty cleaning - IVDA 57322 / D61000 / E122 | United Site Services | Maint. | 104.01 |
| 50 | Propane fill for maintenance use | American Rentals | Maint. | 38.79 |
| 51 | REIMB. Accidentally used CALCard for personal use fees | Southwest Airlines | Admin. | 22.40 |
| 52 | Certified mailing fees | USPS | Admin. | 9.68 |
| 53 | AWOS Line past due amount | Frontier | IT | 658.55 |
| 54 | Fees for automated paid parking lot transactions | Windcave | IT | 305.00 |
| 55 | Agencies' website usage charges, split between servers for each agency \$176.74 IVDA (57331 D54000 E110) | DigitalOcean | IT | 88.37 |

Visa Breakdown
June 2025
SBIAA

| Line | Description | Vendor | Dept. | Amount |
|------|--|-------------------------|-------|----------|
| 56 | Agencies' website usage charges, split between servers for each agency \$176.74 IVDA (57331 D54000 E110) | DigitalOcean | IT | 88.37 |
| 57 | Website management software, split between servers for each agency. \$103.38 IVDA (57331 D54000 E110) | CPANEL | IT | 51.69 |
| 58 | Website management software, split between servers for each agency. \$103.38 IVDA (57331 D54000 E110) | CPANEL | IT | 51.69 |
| 59 | CBP TV content | Dish Network | IT | 114.71 |
| 60 | Monthly subscription | Microsoft | IT | 642.00 |
| 61 | DNS service for .gov domains | Amazon Web Services | IT | 1.03 |
| 62 | Online storage | Apple.com | IT | 0.99 |
| 63 | TV content for Concourse | Sling | IT | 66.79 |
| 64 | Monthly subscription | Microsoft | IT | 81.90 |
| 65 | Website monitoring service | Oh Dear Lier | IT | 28.52 |
| 66 | Hosted IT collaboration | Slack | IT | 43.75 |
| 67 | Terminal background music | Soundtrack Your Brand | IT | 54.00 |
| 68 | Domain Name Renewals | Network Solutions | IT | 40.17 |
| 69 | Monthly subscription | Microsoft | IT | 2.68 |
| 70 | Movie Streaming for the FBO Theater | Netflix | FBO | 24.99 |
| 71 | Lunch for Executive meeting on 04/25/25 | Panera | FBO | 137.01 |
| 72 | Fuel for FBO crew car | Chevron | FBO | 52.04 |
| 73 | Car wash for crew car | Fast 5 Xpress | FBO | 10.00 |
| 74 | Car wash for crew car | Fast 5 Xpress | FBO | 20.00 |
| 75 | Car wash for crew car | Fast 5 Xpress | FBO | 20.00 |
| 76 | Arrangement for photoshoot at FBO | Bouquet Florist | FBO | 291.88 |
| 77 | Safety vests restock | Triple Crown Products | FBO | 842.39 |
| 78 | Cable for FBO lobby/theater | Dish Network | FBO | 155.35 |
| 79 | Promotional Mother's Day giveaway | Ava's Flowers | FBO | 107.58 |
| 80 | Leland's Coffee Inventory | Smart & Final | FBO | 140.35 |
| 81 | Leland's Coffee Inventory | Sam's Club | FBO | 159.70 |
| 82 | Refrigerator for cookie room | Lowe's | FBO | 1,732.92 |
| 83 | Car wash for crew car | Fast 5 Xpress | FBO | 16.00 |
| 84 | Fuel tickets | Im-Press Printing | FBO | 625.31 |
| 85 | Lunch for business development meeting - 05/21/25 | Panera | FBO | 83.82 |
| 86 | | Panera | FBO | 82.86 |
| 87 | | Panera | FBO | 22.00 |
| 88 | Dry cleaning for N60GG | Family Dry Cleaners | FBO | 56.75 |
| 89 | For photoshoot costumes | Walmart | Mktg. | 75.24 |
| 90 | For photoshoot costumes | Amazon | Mktg. | 28.00 |
| 91 | For photoshoot crew | Thai Spoon | Mktg. | 95.19 |
| 92 | For photoshoot crew and participants | Domino's Pizza | Mktg. | 148.71 |
| 93 | For photoshoot crew and participants | Domino's Pizza | Mktg. | 43.08 |
| 94 | For photoshoot costumes (refund) | Amazon | Mktg. | (73.24) |
| 95 | For photoshoot costumes (refund) | Amazon | Mktg. | (68.83) |
| 96 | For photoshoot costumes (refund) | Amazon | Mktg. | (21.54) |
| 97 | For photoshoot costumes (refund) | Amazon | Mktg. | (145.72) |
| 98 | For photoshoot costumes (refund) | Amazon | Mktg. | (28.00) |
| 99 | To be used at World Trade Week - decorations | Amazon | Mktg. | 161.55 |
| 100 | For photoshoot crews and participants | Domino's Pizza | Mktg. | 60.30 |
| 101 | Refund - Too small. Not used (refund) | Amazon | Mktg. | (161.55) |
| 102 | Stock imagery | Adobe | Mktg. | 49.99 |
| 103 | For photo shoot costumes | Amazon | Mktg. | (118.48) |
| 104 | Binoculars | Amazon | Mktg. | 45.24 |
| 105 | Tire inflator Fleet tools | Parts Authority | Fleet | 184.88 |
| 106 | Cat-Convertor Security | Ken Grody Ford | Fleet | 1,199.58 |
| 107 | Fleet shop tools welder cover | California Tool Welding | Fleet | 470.00 |
| 108 | Hose repairs for mower deck | Bernell Hydraulics | Fleet | 297.10 |
| 109 | Training and registration fee for G. Chavez | ASE | Fleet | 93.00 |

**Visa Breakdown
June 2025
SBIAA**

| Line | Description | Vendor | Dept. | Amount |
|------|---|---|--------|-----------|
| 110 | Side mirror Security vehicle 309 | Ken Grody Ford | Fleet | 358.08 |
| 111 | ARFF Truck R9 oil change | Parts Authority | Fleet | 317.77 |
| 112 | Grounds Ford Lightning branding | XGRAPHICS | Fleet | 493.81 |
| 113 | FBO Thor GPU-tires | Pete's Road Service | Fleet | 385.45 |
| 114 | Used tire disposal | Pete's Road Service | Fleet | 508.00 |
| 115 | Tie down straps shop tools | Lowe's | Fleet | 104.02 |
| 116 | Staff lunch - Burbank Airport ARFF truck pickup | McDonalds | Fleet | 34.32 |
| 117 | Fleet ICOM radios for vehicle installs | Mypilotstore.com | Fleet | 3,202.50 |
| 118 | FBO VW CC headliner repairs | Ernie's Auto Interiors | Fleet | 676.00 |
| 119 | ARFF truck R10 seat repair | Ernie's Auto Interiors | Fleet | 228.80 |
| 120 | FBO Thor GPU-parts terminal solenoids | PYN Fab heavy parts | Fleet | 172.99 |
| 121 | Security 303 windshield replacement | Sotos Auto Glass | Fleet | 275.00 |
| 122 | Oil and fuel filters 10k-15k fuel trucks | Colton Truck Terminal | Fleet | 605.70 |
| 123 | Facilities Ford F250 #36 tires | Pete's Road Service | Fleet | 999.89 |
| 124 | Handwashing station rental | National Construction Rental | OPS | 332.64 |
| 125 | REIMB. SBIAA: Replace signs at DFAS I IVDA (Bldg. 951) | SmartSign | Maint. | 257.07 |
| 126 | REIMB. SBIAA: Repair IVDA Del Rosa 6" backflow (Bldg. 58) | Backflow Parts USA | Maint. | 583.98 |
| 127 | Bits for new hammer drill | Home Depot | Maint. | 212.48 |
| 128 | Backflow inspection at jet fuel farm | Arrowhead Group Inc. DBA Basic backflow | Maint. | 45.00 |
| 129 | Small animal traps | Amazon | Maint. | 86.98 |
| 130 | New tips for paint sprayer | Spray Equipment & Service | Maint. | 164.15 |
| 131 | Signs for maintenance department | Amazon | Maint. | 40.17 |
| 132 | Repairing backflow at the jet fuel farm | Backflow Parts USA | Maint. | 560.45 |
| 133 | Returned: wrong size drill bit | Home Depot | Maint. | (83.70) |
| 134 | Repair on the FBO ramp | Alpha Materials, Inc | Maint. | 1,381.11 |
| 135 | New tips for paint sprayer | Amazon | Maint. | 93.50 |
| 136 | Repairs on Taxiway D | Home Depot | Maint. | 13.97 |
| 137 | Signs for GA hangers | SmartSign | Maint. | 160.91 |
| 138 | Glue for delineators | Home Depot | Maint. | 66.26 |
| 139 | Travel 04/2025 Inland Action Advocacy trip Sacramento Ca.-M Burrows lodging | Residence Inn | Admin. | 326.54 |
| 140 | Travel 06/2025 Airport Council International Cargo Conference-M. Burrows-flight | United Airlines | Admin. | 719.36 |
| 141 | Travel 07/2025 AAAE Symposium in Denver CO.-A Zapata-flight | Southwest Airlines | Admin. | 294.95 |
| 142 | Travel 07/2025 AAAE Symposium in Denver CO.-D. Spargo-flight | Southwest Airlines | Admin. | 294.95 |
| 143 | Travel 07/2025 AAAE Symposium in Denver CO.-B. Knight-flight | Southwest Airlines | Admin. | 294.95 |
| 144 | Travel 06/2025 Jumpstart conference Indianapolis-M. Gibbs-flight | Southwest Airlines | Admin. | 476.31 |
| | | | | 40,964.33 |
| | VISA Statement Balance | | | |
| | Date Prepared: 06/24/2025 | | | |

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 4</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p> |
|---|---|

SUBJECT: REGISTER OF DEMANDS FOR JULY 2025

SUMMARY

SBIAA's Register of Demands for July 2025.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Various accounts as shown.

| | |
|--|-----------------|
| PREPARED BY: | Mark Cousineau |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | N/A |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

The attached Register of Demands corresponds to checks issued in the month of July 2025. The total of the register is \$7,406,601.33.

Fuel: Titan Aviation Fuels was paid \$5,371,188.33 for aviation fuel to resell at Luxivair-SBD. Merit Oil Co. was paid \$36,893.93 for fuel to operate SBIAA vehicles and for resale at Luxivair-SBD.

Benefits: Kaiser Foundation Health Plan, Inc., and LegalShield were paid a total of \$58,453.05.

Utilities: Burrtec Waste Industries Inc., City of San Bernardino Water Department, East Valley Water District, Frontier Communications Corporation, Granite Telecommunications, Southern California Edison, The Gas Company, Utility Telecom Group LLC, and Verizon Wireless were paid a total of \$188,653.37.

Capital Projects: CJMC Holdings LLC, and Telemetry and Process Controls Inc. were paid \$48,484.83.

Professional Services: Aecom Technical Services Inc.; Allawos & Company; Aviatrix Communications LLC; Boston Fox Tigue International LLC; Coffman Engineers Inc.; Cole Huber LLC; David Turch and Associates; Hernandez, Kroone & Associates Inc.; Imagine Systems Inc.; Innovative Federal Strategies LLC; Mead & Hunt Inc.; Mirau, Edwards, Cannon, Lewin, & Tooke LLP; Right Energy Group, LLC.; Tom Dodson & Associates, and Wilson & Company Inc. were paid a total of \$128,194.29.

Attachments:

1. Register of Demands for the August 27, 2025 Commission Meeting
2. VISA breakdown - July 2025

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/27/25

| Line | Company Name | Description | AP Register |
|------|--|---|-------------|
| 1 | A.O. Reed & Co. LLC | HVAC unplanned repairs and maintenance | 24,451.28 |
| 2 | AAAE Federal Affairs | Employee membership dues 07/2025-06/2026 | 5,200.00 |
| 3 | Aecom Technical Services Inc. | Airfield engineering services | 3,227.50 |
| 4 | Allawos & Company | Consulting fees for Green Energy Services | 5,750.00 |
| 5 | Am-Tec Total Security Inc. | Unplanned alarm monitoring service /repairs-professional alarm monitoring | 3,192.50 |
| 6 | Amazon Capital Services Inc. | Purchases of supplies and goods | 7,751.21 |
| 7 | Amtech Elevator Services | Unplanned maintenance and repairs for elevators/escalators-Customs | 10,400.00 |
| 8 | Andres Zapata | Travel 07/2025 Denver Co. Per diem | 240.00 |
| 9 | Audacy Operations Inc. | KFROG radio and streaming advertising | 5,494.00 |
| 10 | Aviation Laboratories Inc. | Additional Prist | 4,035.00 |
| 11 | Aviatrix Communications LLC | Professional services passenger service marketing-advertising and "Good Neighbor Program" | 21,565.15 |
| 12 | B&H Photo & Electronics Corp | IT supplies | 3,178.13 |
| 13 | Belico Details LLC | Vehicle fleet car washes | 2,680.00 |
| 14 | Boston Fox Tigie International LLC | Marketing services | 16,808.75 |
| 15 | Brandon Knight | Travel 07/2025 Denver Co. Per diem | 240.00 |
| 16 | BrightView Landscape Services Inc. | Landscaping maintenance-FBO | 1,390.50 |
| 17 | Burrtec Waste Industries Inc. | Trash removal services | 5,949.25 |
| 18 | C & A Janitorial Services | Janitorial services | 89,266.65 |
| 19 | Cal Stripe Inc. | Rubber removal on runway and restriping | 26,807.75 |
| 20 | Carole Beswick | TAC meeting 6/12/2025 | 100.00 |
| 21 | CED-Consolidated Electrical Distributors | Light bulbs & electrical supplies | 747.46 |
| 22 | Christian Felix | Annual boot reimbursement | 200.00 |
| 23 | Christopher Hardisty | Annual boot reimbursement | 190.30 |
| 24 | Christopher Michael Lukesh | Security fleet car washes | 2,040.00 |
| 25 | Cintas Uniforms | Uniform and rug services | 10,701.66 |
| 26 | City of San Bernardino Police Department | Law enforcement services April-June 2025 | 117,398.97 |
| 27 | City of San Bernardino Water Department | Water and sewer services | 16,135.67 |
| 28 | CJMC Holdings LLC | Professional services - project management services | 5,600.00 |
| 29 | Coffman Engineers Inc. | Engineering and technical support services for potential clean energy facilities | 1,475.00 |
| 30 | Cole Huber LLP | Professional Legal services | 21,322.00 |
| 31 | Cummins Inc. | Parts and service | 2,016.62 |
| 32 | Damion Casarez | Annual boot reimbursement | 174.00 |
| 33 | Dans Lawnmower Center | Small equipment repairs and landscape supplies | 613.08 |
| 34 | David Spargo | Travel 07/2025 Denver Co. Per diem | 240.00 |
| 35 | David Turch and Associates | Professional lobbying services | 5,000.00 |
| 36 | Eagle Graphics LLC | Eagle account credit, employee gift boxes and special event credit | 6,402.30 |
| 37 | East Valley Water District | Water services | 86.85 |
| 38 | Eaton Corporation | Support services for repairs of domestic terminal UPS battery unit | 7,283.25 |
| 39 | Environmental Management Technologies | Waste transportation & disposal | 4,094.00 |
| 40 | Ewing Irrigation Products Inc. | Commercial irrigation supplies and repairs parts | 745.39 |
| 41 | FedEx | Courier services | 184.36 |
| 42 | Ferguson Enterprises LLC | Parts for restroom repairs-FBO | 531.28 |
| 43 | Fire Master | Semi-annual inspections | 750.00 |
| 44 | Flipnode LLC | Additional licenses to current subscription | 922.95 |
| 45 | Ford Credit Company | Lease for Luxivair-SBD courtesy vehicle | 1,745.45 |
| 46 | Frontier Communications Corporation | Telephone services | 6,088.92 |

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/27/25

| Line | Company Name | Description | AP Register |
|------|--|---|-------------|
| 47 | GMSTEK LLC | Parts and supplies for building repairs | 2,005.02 |
| 48 | Granite Telecommunications | Telephone services | 7,552.40 |
| 49 | Hernandez, Kroone & Associates Inc. | Professional engineering services | 400.20 |
| 50 | Highland Area Chamber of Commerce | Bronze sponsorship | 1,600.00 |
| 51 | Hughes Aerospace Corporation | Instrument flight procedure maintenance program | 31,750.00 |
| 52 | Imagine Systems Inc. | Professional information technology consulting services | 2,818.56 |
| 53 | Inland Empire Broadcasting Corp DBA KOLA-FM Radio | Marketing services | 3,200.00 |
| 54 | Inland Overhead Door | Preventative maintenance services | 7,840.00 |
| 55 | Inland Valley Development Agency | Due to From activity 01/2025-03/2025 | 642,701.05 |
| 56 | Innovative Federal Strategies LLC | Professional federal legislative advocacy services | 3,000.00 |
| 57 | James D Lites II | TAC meeting 6/12/2025 | 100.00 |
| 58 | JCB Southern California LLC DBA | Front loader diagnostic repairs | 17,185.76 |
| 59 | Jonathan Galvan | Travel 06/2025 Denver Co. Per diem | 234.82 |
| 60 | K&L Hardware and Plumbing Supply Inc | Maintenance tools and supplies | 892.98 |
| 61 | Kaiser Foundation Health Plan Inc. | Employee medical benefits | 57,734.30 |
| 62 | Kenneth Pruitt | Annual boot reimbursement | 200.00 |
| 63 | Kevin B Flynn DBA Flynn Aviation | Independent fee estimate-reconstruct Keel section of taxiway C project | 2,500.00 |
| 64 | Kevin Kelly | Annual boot reimbursement | 179.38 |
| 65 | Larry Jacinto Construction Inc. | Transport of new ARFF rig from Burbank airport | 1,450.00 |
| 66 | LegalShield | Employee legal group benefits | 718.75 |
| 67 | Luis Garcia | Annual boot reimbursement | 152.24 |
| 68 | Luis Moroyoqui | Annual boot reimbursement | 200.00 |
| 69 | Lumacurve | Sign panel replacement | 5,298.97 |
| 70 | Mackinac Software LLC | Monthly service fees for AWOS weather system | 89.00 |
| 71 | Mead & Hunt Inc. | Professional consulting services for air services and airport development | 7,555.83 |
| 72 | Merit Oil Company | Fuel inventory for fleet operations | 36,893.93 |
| 73 | Mirau Edwards Cannon Lewin & Tooke LLP | Professional legal services | 1,933.76 |
| 74 | Misael Lopez Arvizu | Travel 05/2025 Redlands Ca. reimbursement | 127.88 |
| 75 | MNG Partnership Holdings, LLC DBA California Newspapers Partnership/Southern California News Group | SB County Best Airport 2025 advertising | 2,600.00 |
| 76 | Nathanael Garcia | Annual boot reimbursement | 200.00 |
| 77 | Parts Authority Metro LLC | Vehicle parts and service supplies-equipment, parts, service and batteries | 6,837.16 |
| 78 | Petty Cash - Reshma Rajan | Petty cash custodian reimbursement for miscellaneous supplies and employee reimbursements | 734.12 |
| 79 | ProDIGIQ Inc. | Maintenance and service | 4,590.00 |
| 80 | Right Energy Group LLC | Professional services for Green Energy Programs | 6,500.00 |
| 81 | SBR Broadcasting Corp DBA KCAL-FM Radio | General SBD marketing advertising | 1,300.00 |
| 82 | SDRMA | Workers Comp 2025-2026 insurance | 391,656.66 |
| 83 | SITA Information Networking Computing USA Inc. | Monthly maintenance and support | 1,448.56 |
| 84 | Skidata Inc. | Service and support | 297.00 |
| 85 | Southern California Edison | Electric power | 144,738.81 |
| 86 | Staples Inc. DBA Staples Contract & Commercial LLC | Office supplies | 488.31 |
| 87 | Sunwest Printing Inc. | Custom printing to support the agency | 257.74 |
| 88 | Superior Transportation Associates Inc. DBA STAjets Inc. | Clean aircraft linens | 2,235.82 |
| 89 | Sysco Riverside Inc. | Hospitality bar supplies - Luxivair SBD | 5,607.10 |
| 90 | T&G Construction Services Inc. | Exterior metal doors replacement-Bldg. 56 | 463.05 |
| 91 | Tammie Headley | Professional services for Leland's Coffee | 1,487.86 |

San Bernardino International Airport Authority
Register of Demands for Commission Meeting
8/27/25

| Line | Company Name | Description | AP Register |
|------|---|--|-----------------|
| 92 | Telemetry and Process Controls Inc. | Master Panel PLC Upgrade | 42,884.83 |
| 93 | TELOS Identity Management Solutions, LLC. | Airport security backgrounding services | 826.25 |
| 94 | Tetra Tech AMT | SMS planning and development services | 222.98 |
| 95 | The Gas Company | Natural gas service | 856.74 |
| 96 | The Pitney Bowes Reserve Account | Postage and related services | 48.73 |
| 97 | Titan Aviation Fuels | Jet A and Avgas fuel inventory purchases | 5,371,188.33 |
| 98 | Tom Dodson & Associates | Professional services - environmental consulting | 17,050.00 |
| 99 | Trilogy Medwaste West LLC | Waste disposal service for international flights | 4,239.21 |
| 100 | US Custom & Border Protection | Customs contract and inspection fees | 4,852.50 |
| 101 | US Customs & Border Protection | US Customs IT fees | 1,501.50 |
| 102 | USDA | Wild Hazard Management services | 18,208.77 |
| 103 | Utility Telecom Group LLC | Data Ethernet & phone service-bandwidth & telephone services | 4,460.89 |
| 104 | Verizon Wireless | Wireless phone services | 2,783.84 |
| 105 | VFS Fire & Security Services | Recurring / unplanned maintenance, repairs & inspections-pump house | 25,661.45 |
| 106 | VISA | Office supplies, airport supplies and services, and Luxivair SBD supplies, services, and incidentals | 33,748.32 |
| 107 | Western Exterminator Company | Pest control services | 563.38 |
| 108 | Williams Fire & Hazard LLC DBA Williams Fire & Hazard Control | Snozzle Nozzle for ARFF truck | 3,174.99 |
| 109 | Wilson & Company Inc. | Landfill surface repairs | 13,787.54 |
| 110 | XGraphix LLC | ARFF truck branding | 2,366.88 |
| | Total | | \$ 7,406,601.33 |

**Visa Breakdown
July 2025
SBIAA**

| Line | Description | Vendor | Dept. | Amount |
|------|--|---|----------|----------|
| 1 | Office supplies-Inland Empire World Trade Week seminar | Lowes | Admin. | 106.95 |
| 2 | Breeze meeting-SNAP Summit | Seriously Nice Air | Admin. | 250.00 |
| 3 | Office supplies-Leaders in Energy summit | Lowes | Admin. | 106.95 |
| 4 | Safety supplies cable protector- FBO | Grainger | Fuel | 122.57 |
| 5 | Supplies-bottled water-FBO | Sams Club | Fuel | 574.08 |
| 6 | Fuel truck dust caps connector | Grainger | Fuel | 20.37 |
| 7 | Safety box opener | Grainger | Fuel | 37.71 |
| 8 | Safety vests-OPS | SP KwikSafety LLC | OPS | 319.05 |
| 9 | Wildlife Equipment-Optical gel ProPak | Bird Barrier | OPS | 143.85 |
| 10 | TimeValue Software expenses Due from IVDA - 23101, D30000, E100. Invoice No. 149413 | TimeValue Software | Admin. | 105.00 |
| 11 | Lunch for Budget Finalization Mtg. with Jen, Mac, Kevin M. | Café Rio Mexican Grill | Maint. | 53.96 |
| 12 | Going away cake for Amanda | Costco | Maint. | 31.97 |
| 13 | Payment for DIR Invoice # E2163427SB | California Department of Industrial Relations | Maint. | 225.00 |
| 14 | Credit card processing fee for online invoice payment | OPC California Department of Industrial Relations | Maint. | 5.18 |
| 15 | Annual emissions report for the airport | SC AQMD | Maint. | 167.47 |
| 16 | Annual emissions report for the airport | Service Fee | Maint. | 3.72 |
| 17 | Annual emissions report for the airport | SC AQMD | Maint. | 167.47 |
| 18 | Annual emissions report for the airport | Service Fee | Maint. | 3.72 |
| 19 | Hazardous waste disposal | MediWaste | Maint. | 83.00 |
| 20 | Handwashing station rental | National Construction Rental | Maint. | 110.88 |
| 21 | Payment for DIR Invoice # E2163464SB | California Department of Industrial Relations | Maint. | 225.00 |
| 22 | Payment for DIR Invoice # E2163426SB | California Department of Industrial Relations | Maint. | 225.00 |
| 23 | Payment for DIR Invoice # E2163447SB | California Department of Industrial Relations | Maint. | 225.00 |
| 24 | Payment for DIR Invoice # E2163363SB | California Department of Industrial Relations | Maint. | 225.00 |
| 25 | Payment for DIR Invoice # E2163422SB | California Department of Industrial Relations | Maint. | 350.00 |
| 26 | Payment for DIR Invoice # E2163424SB | California Department of Industrial Relations | Maint. | 225.00 |
| 27 | Payment for DIR Invoice # E2163382SB | California Department of Industrial Relations | Maint. | 225.00 |
| 28 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 29 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 30 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 31 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 32 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 8.05 |
| 33 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 34 | Credit card processing fee for online invoice payment | California Department of Industrial Relations | Maint. | 5.18 |
| 35 | Chain for baggage carousel | Grainger | Terminal | 269.14 |
| 36 | Transformer for Jet Bridge #2 A/C | Grainger | Terminal | 144.38 |
| 37 | Mandatory CPR/AED training class | National CPR/AED Certification | Security | 12.95 |
| 38 | Signage for parking's for new parking laws | Twisted Images | Security | 326.25 |
| 39 | Secure Key locking system for TSA keys | Taylor Security | Security | 66.19 |
| 40 | Branded notepads for SBD Cares | Anypromo | Mktg. | 328.13 |
| 41 | Sales tax balance due for branded cups- FBO | Eagle Graphic | Mktg. | 175.00 |
| 42 | Webinar sponsorship | National Association of District Export Councils | Mktg. | 250.00 |
| 43 | Room accommodations for Leaders in Energy Speakers/Sponsors charged incorrectly. Should reflect \$2,465.54 | DoubleTree | Mktg. | 2,640.46 |
| 44 | Credit correction for overcharge-room accommodations | DoubleTree | Mktg. | (1.78) |
| 45 | Credit correction for overcharge-room accommodations | DoubleTree | Mktg. | (173.13) |
| 46 | Managers training meeting-donuts | Yum Yum Donuts | HR | 19.99 |
| 47 | Wellness Training/Risk Management | Balancing Life's Issues | HR | 325.00 |
| 48 | Appreciation/Mental Health Awareness Week | IE Gourmet Food Truck | HR | 817.61 |
| 49 | Pre-Employment Drug Screening | In Exam | HR | 100.00 |
| 50 | Accidental purchase - reimbursed | Juan Pollo | HR | 113.09 |
| 51 | Pre-Employment Drug Screening | In Exam | HR | 100.00 |
| 52 | Electrical outlet for mothers room IVDA 11301 / D52310 /E100 | The Home Depot | Maint. | 88.10 |
| 53 | Cleaning supplies for vaults | The Home Depot | Maint. | 152.63 |
| 54 | Batteries for Gate 1B | S&R Mini Mart (Liberty) | Maint. | 6.51 |
| 55 | Capacitors for AC#9 terminal | Allied Refrigeration | Maint. | 33.97 |
| 56 | Control board for gate motor gate #1B | Elite Gates | Maint. | 518.60 |
| 57 | Batteries, spray adhesive | Lowes | Maint. | 197.31 |
| 58 | Keys for badging | Dibs Safe and Lock | Maint. | 17.40 |
| 59 | Airfield lighting light bulbs | BulbAmerica | Maint. | 83.81 |
| 60 | Outlets for IT office testing station | Lowes | Maint. | 37.15 |
| 61 | Outlets for IT office testing station | The Home Depot | Maint. | 76.16 |
| 62 | Binders for information folders-office supplies | Office Depot | Maint. | 110.08 |

**Visa Breakdown
July 2025
SBIAA**

| Line | Description | Vendor | Dept. | Amount |
|------|--|-----------------------------|--------|--------|
| 63 | Door repairs FBO rear door | Doortech | Maint. | 572.84 |
| 64 | Airfield lighting light bulbs | Flight Light Inc. | Maint. | 966.51 |
| 65 | Padlocks for lockers, label maker paper | K&L Hardware | Maint. | 154.00 |
| 66 | FBO Cleaning Supplies | Sams Club | FBO | 576.34 |
| 67 | Wall art for office | Elephant Stock | FBO | 271.82 |
| 68 | Glide slope lock | CED | Maint. | 12.06 |
| 69 | Safety gloves for team members | Uline | Maint. | 627.42 |
| 70 | Quarterly. supervisor luncheon meeting | Two Guys Pasta & Pizza | Maint. | 79.08 |
| 71 | Quarterly. MX all Hands meeting luncheon | Costco | Maint. | 221.49 |
| 72 | Breeze meeting (SNAP Summit) | Seriously Nice Air (Breeze) | Admin. | 250.00 |
| 73 | Technical Advisory Committee lunch | Stater Bros. | Admin. | 122.91 |
| 74 | Monthly subscription-business basic | Microsoft | IT | 674.10 |
| 75 | Processes parking lot transactions | Windcave | IT | 305.00 |
| 76 | Agencies' website usage charges, split between servers for each agency \$203..90 IVDA (57331 D54000 E110) | DigitalOcean | IT | 101.95 |
| 77 | Agencies' website usage charges, split between servers for each agency \$203..90 IVDA (57331 D54000 E110) | DigitalOcean | IT | 101.95 |
| 78 | Website management software, split between servers for each agency. \$103.38 IVDA (57331 D54000 E110) | CPANEL | IT | 51.69 |
| 79 | Agencies' website usage charges, split between servers for each agency \$203..90 IVDA (57331 D54000 E110) | CPANEL | IT | 51.69 |
| 80 | Plenum CAT6 for ongoing jobs and inventory | Cable & Wireless | IT | 858.39 |
| 81 | CBP TV Content | Dish Network | IT | 114.71 |
| 82 | DNS service for .gov domains | Amazon Web Services | IT | 1.02 |
| 83 | TV content for concourse | Sling | IT | 66.79 |
| 84 | Online storage | Apple.com | IT | 0.99 |
| 85 | Tower Line past due amount | Frontier | IT | 463.50 |
| 86 | Monthly subscription - audio conferencing credit | Microsoft | IT | (1.35) |
| 87 | Monthly subscription | Microsoft | IT | 81.90 |
| 88 | Website monitoring service | OH DEAR LIER | IT | 28.89 |
| 89 | Hosted IT collaboration | Slack | IT | 43.75 |
| 90 | Domain name renewals | GoDaddy | IT | 268.80 |
| 91 | Terminal background music | Soundtrack Your Brand | IT | 54.00 |
| 92 | Monthly subscription | Microsoft | IT | 2.68 |
| 93 | Movie streaming for the FBO theater | Netflix | FBO | 24.99 |
| 94 | Leland's Coffee inventory | Stater Bros. | FBO | 35.56 |
| 95 | Car wash for crew car-FBO | Fast 5 Xpress | FBO | 20.00 |
| 96 | Leland's Coffee inventory | Sam's Club | FBO | 88.39 |
| 97 | Supplies for fuel farm | Aviation Laboratories | FBO | 532.46 |
| 98 | Disposable gloves | Cintas | FBO | 342.24 |
| 99 | Outdoor summer hydration stations for staff-coolers | RTIC Coolers and Drinkware | FBO | 606.83 |
| 100 | Car wash for crew car-FBO | ARCO | FBO | 68.50 |
| 101 | Leland's Coffee inventory | Sam's Club | FBO | 43.00 |
| 102 | Cable for FBO lobby | Dish Network | FBO | 155.35 |
| 103 | Uniform for Leland's Coffee | Ink'd Promo & Apparel | FBO | 198.71 |
| 104 | Uniform for CSR's | Ink'd Promo & Apparel | FBO | 95.62 |
| 105 | Hospitality for executive meeting on 06/03/25 | Sam's Club | FBO | 43.19 |
| 106 | Car wash for crew car-FBO | Fast 5 Xpress | FBO | 20.00 |
| 107 | Storage subscription for social media device | Apple | FBO | 0.99 |
| 108 | Car wash for crew car-FBO | Chevron | FBO | 68.38 |
| 109 | Father's Day promo giveaway | Brocrates USA Hazelton's | FBO | 150.00 |
| 110 | Leland's Coffee inventory | Sam's Club | FBO | 69.04 |
| 111 | Cleaning supplies | Smart & Final | FBO | 52.98 |
| 112 | Supplies for international waste room | Grainger | FBO | 236.06 |
| 113 | Supplies for spill kit | Grainger | FBO | 157.52 |
| 114 | Cleaning supplies | The Home Depot | FBO | 16.29 |
| 115 | Leland's Coffee inventory | Smart & Final | FBO | 256.90 |
| 116 | Leland's Coffee inventory | Smart & Final | FBO | 38.47 |
| 117 | Fuel for crew car-FBO | ARCO | FBO | 70.84 |
| 118 | Car wash for crew car-FBO | Fast 5 Xpress | FBO | 20.00 |
| 119 | Fuel for crew car-FBO | ARCO | FBO | 57.51 |
| 120 | Leland's Coffee inventory | Costco | FBO | 60.11 |
| 121 | Leland's Coffee inventory | Sam's Club | FBO | 105.48 |
| 122 | Food Handler's card for A. Valencia | State Food Safety | FBO | 22.00 |
| 123 | Food Handler's card for Dominic | State Food Safety | FBO | 22.00 |

**Visa Breakdown
July 2025
SBIAA**

| Line | Description | Vendor | Dept. | Amount |
|------|--|--------------------------|--------|-----------|
| 124 | Food props for photo shoot | Lunchman Catering | Mktg. | 54.62 |
| 125 | For use in various marketing communications-stock photography | Adobe.com | Mktg. | 49.99 |
| 126 | New John Deere tractor-vehicle radio | Airwave Radio | Fleet | 1,385.54 |
| 127 | ARFF rig R14 detail services to remove old logos in paint-ARFF | Belico Details | Fleet | 950.00 |
| 128 | Vehicle car washes | Belico Details | Fleet | 2,560.00 |
| 129 | Mower deck hydraulic hose repair | Bernell Hydraulics | Fleet | 367.41 |
| 130 | JLG boom lift repair / rebuild of alternator | Quality power | Fleet | 97.85 |
| 131 | Spare key made for 5k fuel truck | K&L hardware | Fleet | 5.38 |
| 132 | Dump truck passenger window service | Ken Grody Ford | Fleet | 246.28 |
| 133 | Parts needed to no foam flow R14 ARFF | K&L hardware | Fleet | 7.74 |
| 134 | AVGAS truck front tires | Pete's road service | Fleet | 375.43 |
| 135 | FBO VW cc tire replacement | Pete's road service | Fleet | 181.19 |
| 136 | Security 309 inspection of parking brake service | Ken Grody Ford | Fleet | 135.99 |
| 137 | Fleet used oil pickup/disposal-hazmat | Environmental Management | Fleet | 950.82 |
| 138 | Oil sample shipment for pump 3 at 763-shipping fees | The UPS store | Fleet | 116.45 |
| 139 | ARFF truck R9 window switches | Grainger | Fleet | 32.31 |
| 140 | Food for OPS interview panel | Waba Grill | OPS | 35.94 |
| 141 | Repaired backflow at bonded cargo | Backflow Parts USA | Maint. | 150.51 |
| 142 | Repaired backflow for hanger 4 | Backflow Parts USA | Maint. | 569.88 |
| 143 | Irrigation repairs | Home Depot | Maint. | 172.91 |
| 144 | Tools for irrigation truck | Home Depot | Maint. | 297.49 |
| 145 | Backflow inspection at bonded cargo | Basic Backflow | Maint. | 45.00 |
| 146 | Herbicide for spray rig | Ewing | Maint. | 355.64 |
| 147 | Stencils for parking lots "EV Charging" | Stencil's Online | Maint. | 34.77 |
| 148 | Parts for pesticide spray rig. | Pro Spray | Maint. | 92.75 |
| 149 | Parts for spray gun on spray rig. | Pro Spray | Maint. | 156.51 |
| 150 | Specific Pesticide | Ewing | Maint. | 461.52 |
| 151 | Travel 06/2025 AAAE conference J. Galvan-lodging | Omni Hotels Atlanta | OPS | 755.82 |
| 152 | Travel 06/2025 Indianapolis Air Service Development conference-M. Gibbs - transportation | Lyft | Admin. | 21.92 |
| 153 | Travel 06/2025 Indianapolis Air Service Development conference-M. Gibbs - parking fees | Ontario Airport | Admin. | 90.00 |
| 154 | Travel 06/2025 Indianapolis Air Service Development conference-M. Gibbs - transportation | Lyft | Admin. | 21.91 |
| 155 | Travel 06/2025 Air Service Development conference Indianapolis-M. Burrows-transportation | Ambassador Taxi | Admin. | 40.74 |
| 156 | Travel 06/2025 Air Service Development conference Indianapolis-M. | Green Cab | Admin. | 36.66 |
| 157 | Travel 06/2025 Air Service Development conference Indianapolis-M. Burrows-lodging | JW Marriott | Admin. | 873.99 |
| | | | | 33,748.32 |
| | VISA Statement Balance | | | 33,748.32 |
| | Date Prepared: 08/12/2025 | | | |



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 5

PRESENTER: Mark Cousineau, Director of Finance

SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR MAY 31, 2025 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for May 31, 2025 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

| | |
|--|-----------------|
| PREPARED BY: | Mark Cousineau |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | N/A |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Attached is the Treasurer's Report for May 31, 2025, for the San Bernardino International Airport Authority. The total book value of cash accounts is \$9,264,037.34 on May 31, 2025. Bank statements reflect \$10,325,313.05. The difference between the two numbers is related to the outstanding checks, the deposits in transit, and other items at May 31, 2025.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for May 31, 2025

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

Treasurer Report

May 31, 2025

| <u>Cash</u> | Balance 04/30/25 | Activities | Balance 05/31/25 |
|--|---------------------|-----------------|---------------------|
| <i>Checking Account - Wells Fargo Bank</i> | \$ 4,445,551.39 | \$ 1,519,523.49 | \$ 5,965,074.88 |
| Deposits In Transit: | | | |
| Beginning | 97,442.22 | (97,442.22) | - |
| Ending | | 137.40 | 137.40 |
| Outstanding Checks: | | | |
| Beginning | (500,241.83) | 500,241.83 | - |
| Ending | | (1,059,058.55) | (1,059,058.55) |
| <i>Premium Money Market Account - Wells Fargo Bank</i> | 2,247,936.55 | 1,298.62 | 2,249,235.17 |
| Deposits In Transit: | | | |
| Beginning | | | |
| Ending | | | |
| <i>Payroll Account - Wells Fargo Bank</i> | 4,009.13 | 2,354.56 | 6,363.69 |
| Deposits In Transit: | | | |
| Beginning | - | - | - |
| Ending | - | - | - |
| Outstanding Checks: | | | |
| Beginning | - | - | - |
| Ending | | (2,354.56) | (2,354.56) |
| Subtotal | 6,294,697.46 | 864,700.57 | 7,159,398.03 |
| <u>Investments</u> | | | |
| <i>Local Agency Investment Funds</i> | 352,854.72 | - | 352,854.72 |
| Deposits In Transit: | | | |
| Beginning | | | |
| Ending | | | |
| Subtotal | 352,854.72 | - | 352,854.72 |
| <u>Investments Held With Fiscal Agent</u> | | | |
| Debt Service Fund-US Bank-2021A series | 969,495.27 | 77,960.83 | 1,047,456.10 |
| Reserve Fund- US Bank 2021A series | 527,637.35 | 1,713.01 | 529,350.36 |
| Debt Service Fund-US Bank-2021B series | 107,676.27 | 349.58 | 108,025.85 |
| Reserve Fund -US Bank-2021B series | 66,735.62 | 216.66 | 66,952.28 |
| Subtotal | 1,671,544.51 | 80,240.08 | 1,751,784.59 |
| Total Cash and Investments | \$ 8,319,096.69 | 944,940.65 | \$ 9,264,037.34 |

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet it's expenditure requirement for next six month, anticipating operational fund receipts from IVDA.


 Mark Cousineau, Treasurer



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 6

PRESENTER: Mark Cousineau, Director of Finance

SUBJECT: RECEIVE AND FILE TREASURER'S REPORT FOR JUNE 30, 2025 FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)

SUMMARY

SBIAA's monthly Treasurer's Report that reconciles cash.

RECOMMENDED ACTION(S)

Receive and file Treasurer's Report for June 30, 2025 for the San Bernardino International Airport Authority (SBIAA).

FISCAL IMPACT

None.

| | |
|--|-----------------|
| PREPARED BY: | Mark Cousineau |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | N/A |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Attached is the Treasurer's Report for June 30, 2025, for the San Bernardino International Airport Authority. The total book value of cash accounts is \$8,482,123.66 on June 30, 2025. Bank statements reflect \$11,037,310.74. The difference between the two amounts is related to outstanding checks, deposits in transit, and other items on June 30, 2025.

If you have any questions about this report, please contact me at (909) 382-4100 x141.

Attachments:

1. Treasurer's Report for June 30, 2025

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY


Treasurer Report

June 30, 2025

| <u>Cash</u> | Balance 05/31/25 | Activities | Balance 06/30/25 |
|--|------------------------|---------------------|------------------------|
| <i>Checking Account - Wells Fargo Bank</i> | \$ 5,965,074.88 | \$ 1,700,619.71 | \$ 7,665,694.59 |
| Deposits In Transit: | | | |
| Beginning | 137.40 | (137.40) | - |
| Ending | | - | - |
| Outstanding Checks: | | | |
| Beginning | (1,059,058.55) | 1,059,058.55 | - |
| Ending | | (2,555,187.08) | (2,555,187.08) |
| <i>Premium Money Market Account - Wells Fargo Bank</i> | 2,249,235.17 | 1,257.45 | 2,250,492.62 |
| Deposits In Transit: | | | |
| Beginning | | | |
| Ending | | | |
| <i>Payroll Account - Wells Fargo Bank</i> | 6,363.69 | (2,354.56) | 4,009.13 |
| Outstanding Checks: | | | |
| Beginning | (2,354.56) | 2,354.56 | - |
| Ending | | - | - |
| Subtotal | 7,159,398.03 | 205,611.23 | 7,365,009.26 |
| <u>Investments</u> | | | |
| <i>Local Agency Investment Funds</i> | 352,854.72 | - | 352,854.72 |
| Deposits In Transit: | | | |
| Beginning | | | |
| Ending | | | |
| Subtotal | 352,854.72 | - | 352,854.72 |
| <u>Investments Held With Fiscal Agent</u> | | | |
| Debt Service Fund-US Bank-2021A series | 1,047,456.10 | (908,135.74) | 139,320.36 |
| Reserve Fund- US Bank 2021A series | 529,350.36 | 1,760.81 | 531,111.17 |
| Debt Service Fund-US Bank-2021B series | 108,025.85 | (81,372.69) | 26,653.16 |
| Reserve Fund -US Bank-2021B series | 66,952.28 | 222.71 | 67,174.99 |
| Subtotal | 1,751,784.59 | (987,524.91) | 764,259.68 |
| Total Cash and Investments | <u>\$ 9,264,037.34</u> | <u>(781,913.68)</u> | <u>\$ 8,482,123.66</u> |

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with San Bernardino International Airport Authority's Investment policy. San Bernardino International Airport Authority shall be able to meet it's expenditure requirment for next six month, anticipating operational fund receipts from IVDA.


 Mark Cousineau, Treasurer

| | |
|---|--|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 7</p> <p>PRESENTER: Jeff Barrow, Director of Development</p> |
|---|--|

SUBJECT: APPROVE CHANGE ORDER NO. 1 WITH LEONIDA BUILDERS, INC. FOR \$4,108 FOR ADDITIONAL WORK RELATED TO THE BADGING OFFICE REMODEL PROJECT; APPROVE THE FILING OF A NOTICE OF COMPLETION FOR THIS CONTRACT AND AUTHORIZE THE RELEASE OF RETAINED FUNDS

SUMMARY

This Change Order directs the contractor to install type R30 insulation above the T-bar ceiling in the badging office. Pending approval and completion of Change Order No. 1 items, the construction contract with Leonida Builders, Inc. will be complete.

RECOMMENDED ACTION(S)

Approve Change Order No. 1 with Leonida Builders, Inc. for an amount not to exceed \$4,108 for additional work related to the Badging Office Remodel Project; approve the filing of a Notice of Completion and authorize the release of retained funds for this contract; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget as a Capital Improvement Project, Project Number 25s074-1 - Badging Office Remodel Project for \$175,000 of which \$4,108 is allocated for this Change Order.

| | |
|--|--------------------|
| PREPARED BY: | Griselda Lizarraga |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

On May 28, 2025, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with Leonida Builders, Inc. for the Badging Office Remodel Project. This project provided for the interior remodel of the badging office, including new smooth drywall finishes throughout, a new T-bar ceiling system, updated lighting, flooring, and fresh paint.

The successful completion of this remodel marks a significant step towards creating supportive and efficient building amenities for the San Bernardino International Airport Authority. The renovated badging office offers a clean modern space, that will enhance visitors' experience and improve working conditions for our badging office staff.

During construction, it was discovered the building had no insulation and installation of insulation was necessary. Type R30 insulation was added above the T-bar ceiling, resulting in improved indoor temperature regulation. This additional work ensures compliance with building codes and will result in long-term energy cost savings.

Leonida Builders, Inc. contract and proposed Change Order No. 1:

| | |
|--------------------------|-----------------|
| Original Contract Amount | \$91,000.00 |
| Change Order No. 1 | <u>4,108.00</u> |
| New Contract Amount | \$95,108.00 |

Pending approval of Change Order No. 1, the construction contract will be complete. Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Change Order No. 1
2. Photos

LEONIDA BUILDERS INC.

CHANGE ORDER

32023 Crown Valley Road
Acton, CA 93510

TEL: (951)532-7717

FAX: (951)566-4022

LICENSE NO. 896772
Classifications: A, B, & C-8
DIR No. 1001081351

Licensed & Insured

JOB

San Bernardino International Airport Authority
Griselda Lizarraga
1601 East Third Street, Suite 100
San Bernardino, CA 92408

CHANGE ORDER NUMBER | 1
CHANGE ORDER DATE | June 30, 2025

| ITEM | DESCRIPTION | AMOUNT |
|---|---|-------------------|
| 1 | <u>San Bernardino International Airport Authority-Badging Office Remodel</u> Location: 165 S. Leland Norton Way, San Bernardino, CA 92408 Install Insulation Type R30 over the T-Bar ceiling in Badging Office (Only in our scope of work area) | |
| CHANGE ORDER IS LIMITED TO THE SCOPE OF WORK LISTED ABOVE. CHANGE ORDER IS ONLY VALID FOR 30 DAYS FROM THE ABOVE-CAPTIONED DATE. | | |
| Exclusions: Limited to the scope of work listed above. | | |
| Notes: | | |
| TOTAL | | \$4,108.00 |

DIRECT ALL INQUIRIES TO:

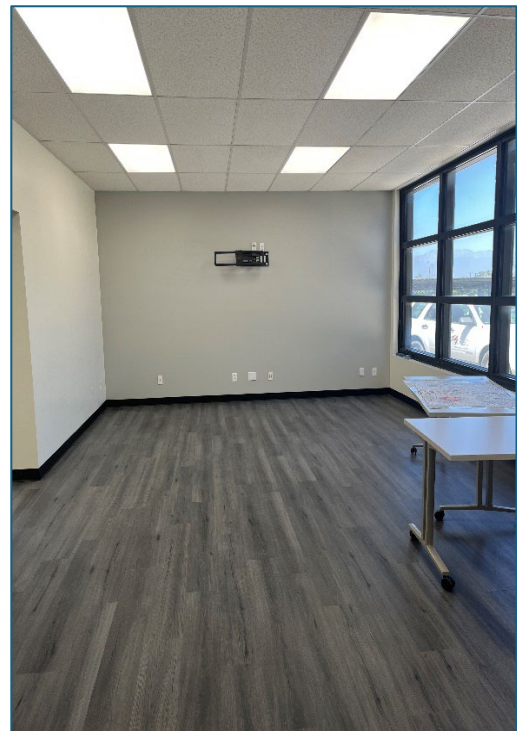
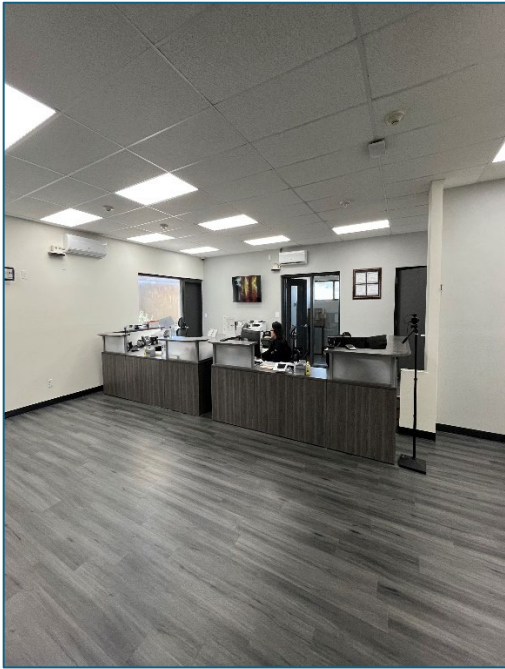
PANIKOS LEONIDA
LEONIDA BUILDERS INC.
(951)532-7717
panikos@leonidabuilders.com


Accepted by: _____

Date of Acceptance: _____

THANK YOU FOR YOUR BUSINESS!

PHOTOS



| | |
|---|--|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 8</p> <p>PRESENTER: Jeff Barrow, Director of Development</p> |
|---|--|

SUBJECT: AUTHORIZE STAFF TO ADVERTISE FOR THE BUILDING 759: RESTROOMS IMPROVEMENTS PROJECT

SUMMARY

Approval of this item will allow staff to advertise a notice inviting bids for the Building 759: Restrooms Improvements Project. The authorized scope of work for this project provides for the remodel of the women's and men's restrooms at Building 759. The construction budget for this project is \$200,000. This project will be procured in accordance with the agency's policies and procedures.

RECOMMENDED ACTION(S)

Authorize staff to advertise for the Building 759: Restrooms Improvements Project in accordance with the agency's policies and procedures.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget as a Capital Improvement Project, Project Number - 25s076 - Building 759 Improvements in the amount \$200,000.

| | |
|--|--------------------|
| PREPARED BY: | Griselda Lizarraga |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Building 759 which houses important tenants, such as the UAS Center, needs restroom improvements. The restrooms at the building are outdated and do not meet current ADA code compliance standards. The existing restroom layouts for both men and women do not provide necessary accessibility features resulting in facilities that are not inclusive for all users. Deficiencies include inadequate stall dimensions, improper placement of grab bars, non-compliant sink and fixture heights, and insufficient wheelchair clearances. Additionally, the existing finishes are deteriorated and outdated, lacking in durability and functionality for the building's current use.

SBIAA wishes to remediate these issues with the construction of restroom improvements. The scope of work will include complete demolition of existing restroom facilities, followed by the construction of new restroom layouts designed to meet current ADA accessibility standards. All new code-compliant plumbing fixtures, partitions, grab bars, ceiling systems, lighting, floor tiles, and wall finishes will be installed. These upgrades will ensure that the new restrooms are fully accessible and aligned with current building code requirements.

Approval of the above recommended action will provide the necessary authorization to allow staff to advertise for bids for the work described. Upon receipt of proposed bids, the lowest, responsive bid will be recommended to the SBIAA Commission for review and approval.

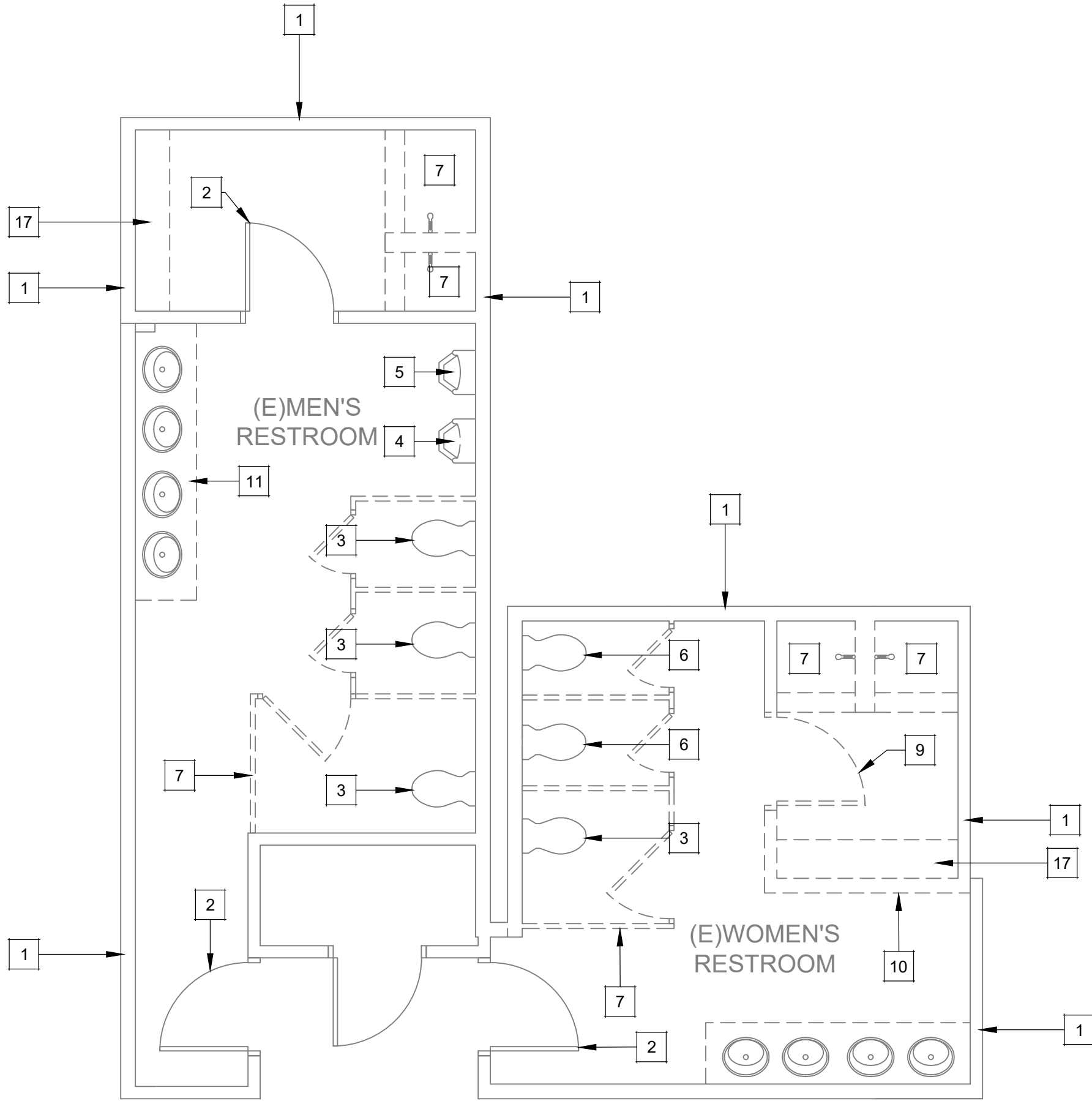
Staff recommends the Commission approve the above recommended action.

Attachments:

1. Site Map
2. Floor Plan

SITE MAP





EXISTING MEN'S & WOMEN'S RESTROOM

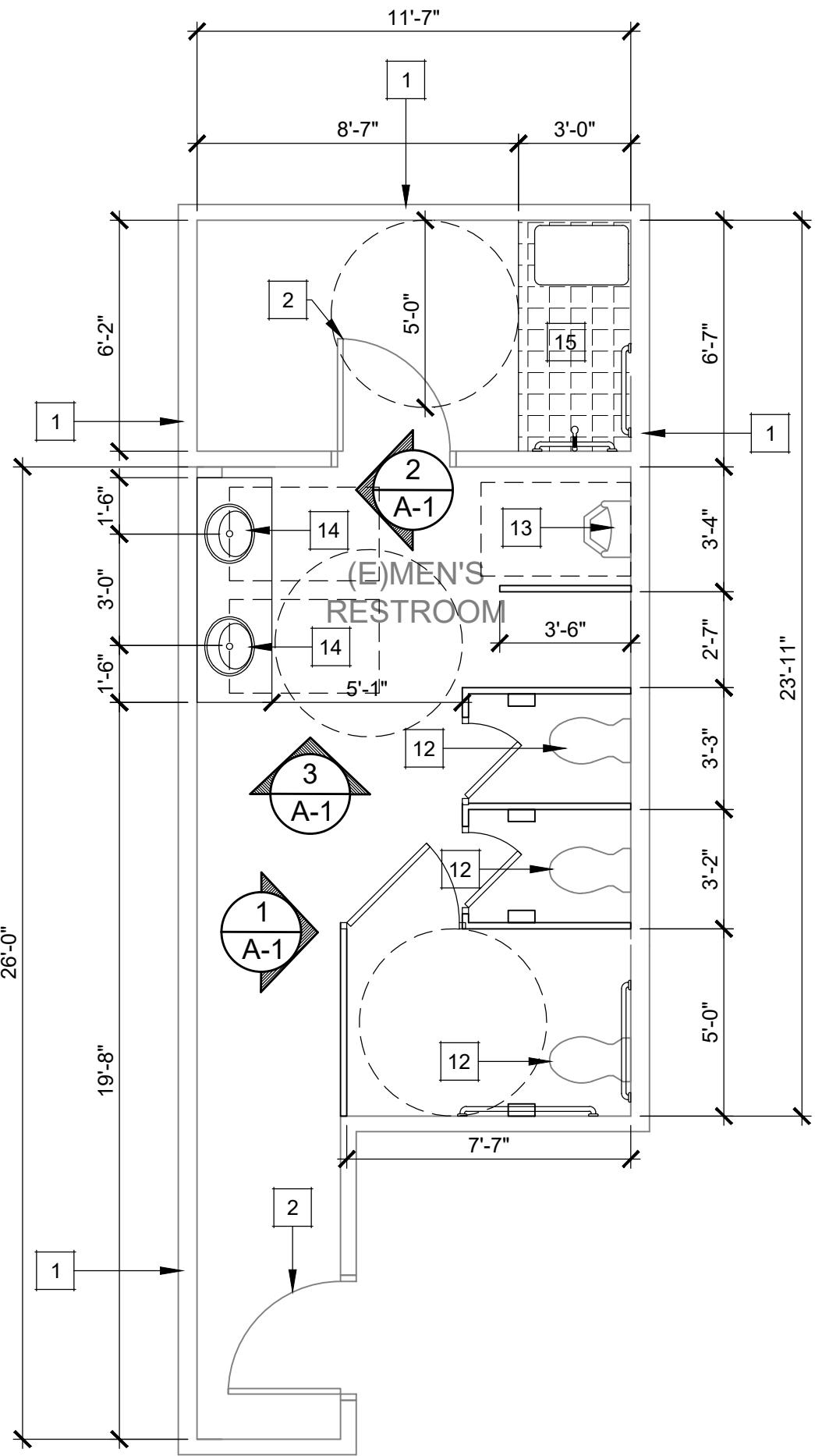
SCALE: 1/4" = 1'-0"

NUMBERED KEY NOTES

- 1 EXISTING WALL TO PROTECT IN PLACE
- 2 EXISTING DOOR TO PROTECT IN PLACE
- 3 EXISTING WATER CLOSET TO BE REPLACED
- 4 EXISTING URINAL TO BE REMOVED
- 5 EXISTING URINAL TO BE REPLACED
- 6 EXISTING WATER CLOSET TO BE REMOVED
- 7 EXISTING COMPARTMENTS TO BE REMOVED
- 8 EXISTING SHOWER COMPARTMENT TO BE REMOVED
- 9 EXISTING DOOR TO BE RELOCATED
- 10 EXISTING WALL TO BE DEMOLISHED
- 11 EXISTING LAVATORY TO BE REMOVED
- 12 NEW WATER CLOSET SHALL BE 1.28 GALLONS PER FLUSH MAXIMUM
- 13 NEW URINAL
- 14 NEW LAVATORY
- 15 NEW ADA SHOWER PER 2022 CALIFORNIA BUILDING CODE .
- 16 NEW WALL PER WALL SCHEDULE
- 17 EXISTING BENCH TO BE REMOVED

WALL SCHEDULE

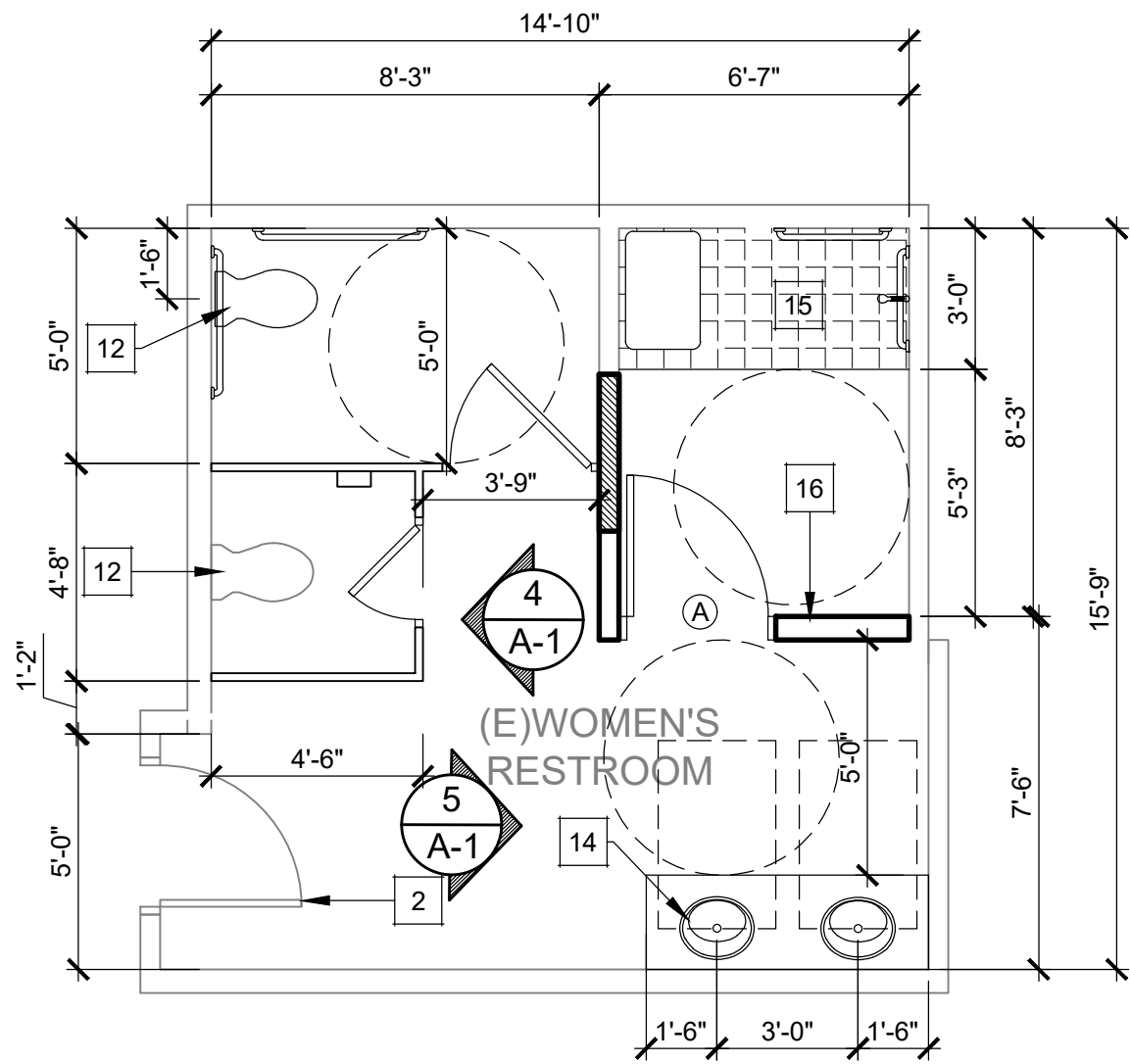
- NEW WALL 400S200-33 X20 GAUGE METAL "C" STUDS @ 24" O.C. W/ 5/8" TYPE "X" GYPSUM BOARD EACH SIDE.
- EXISTING WALL TO REMAIN
- EXISTING WALL TO BE DEMOLISHED
- CLOSE EXISTING OPENING



PROPOSED MEN'S RESTROOM

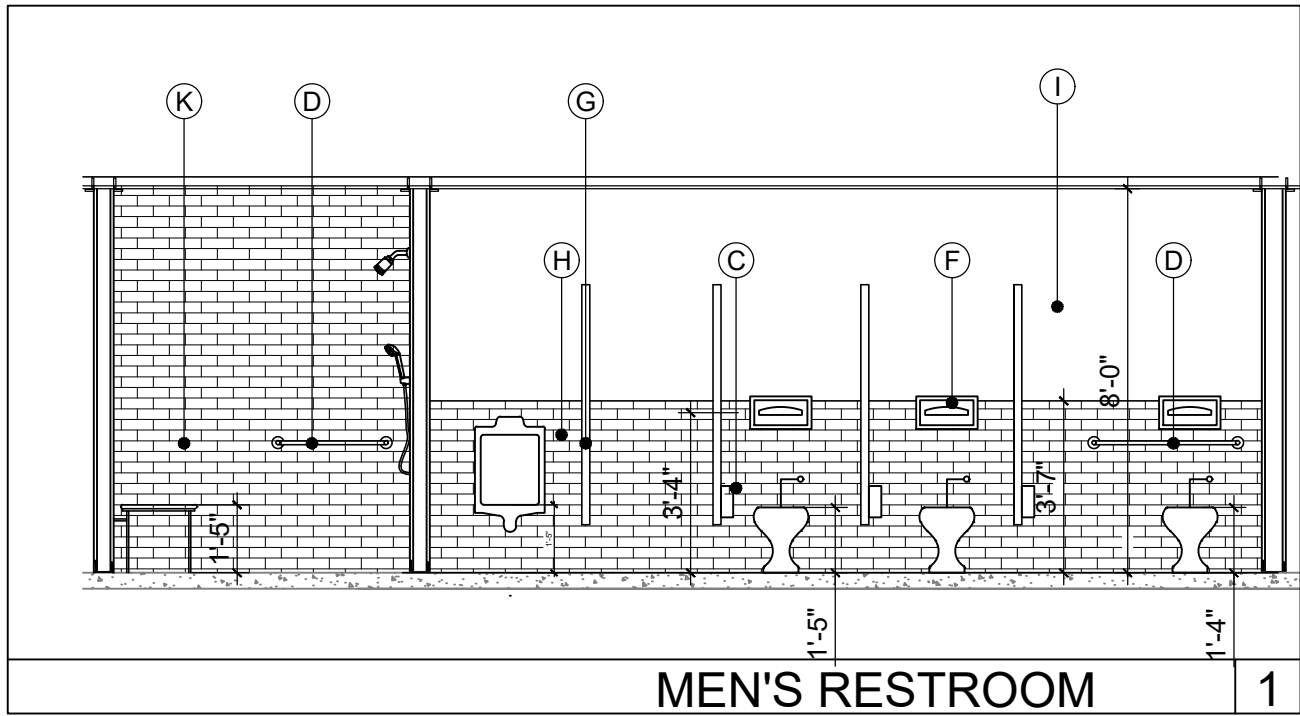
SCALE: 1/4" = 1'-0"

| DOOR SCHEDULE | | | |
|---------------|---------------|-----------------|---------|
| DOOR | SIZE | TYPE. | REMARKS |
| (A) | 3'-0" x 6'-8" | SOLID CORE DOOR | SWING |



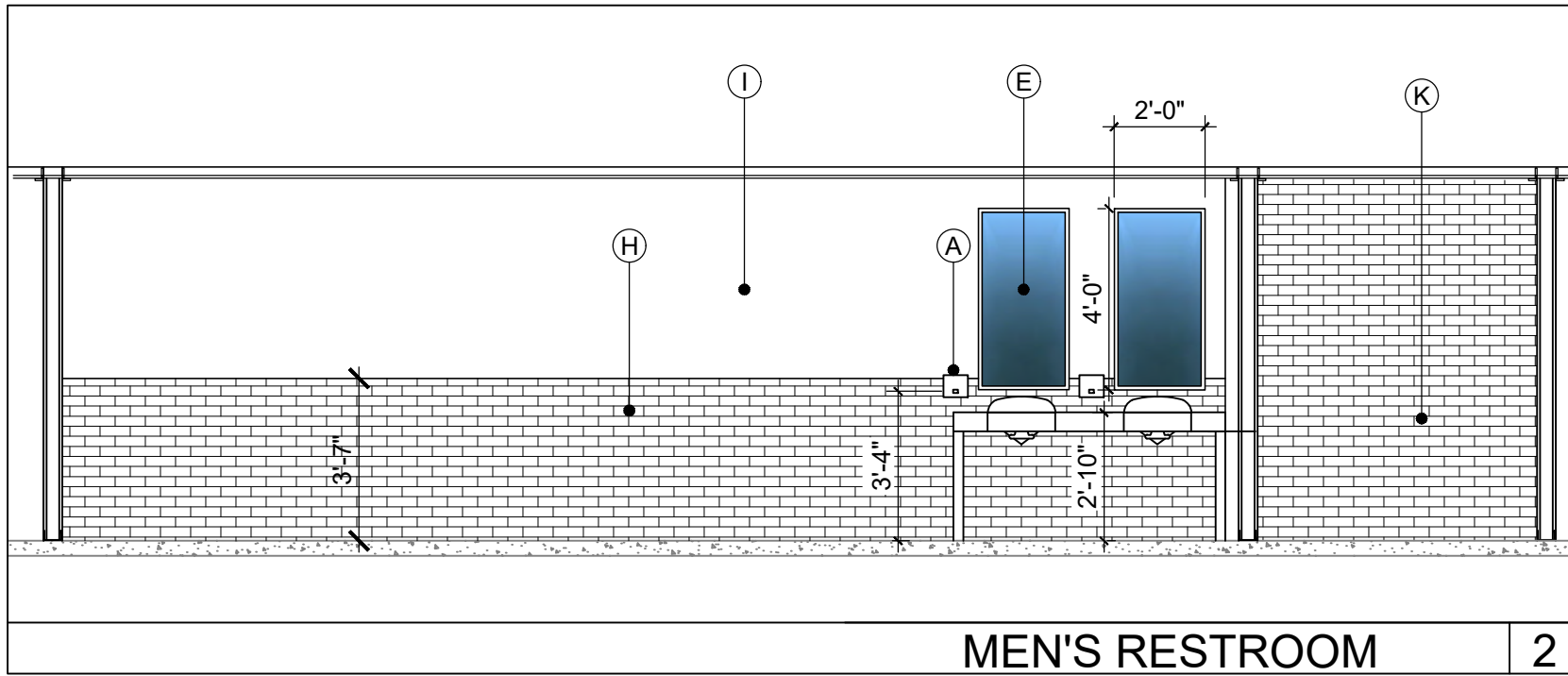
PROPOSED WOMEN'S RESTROOM

SCALE: 1/4" = 1'-0"



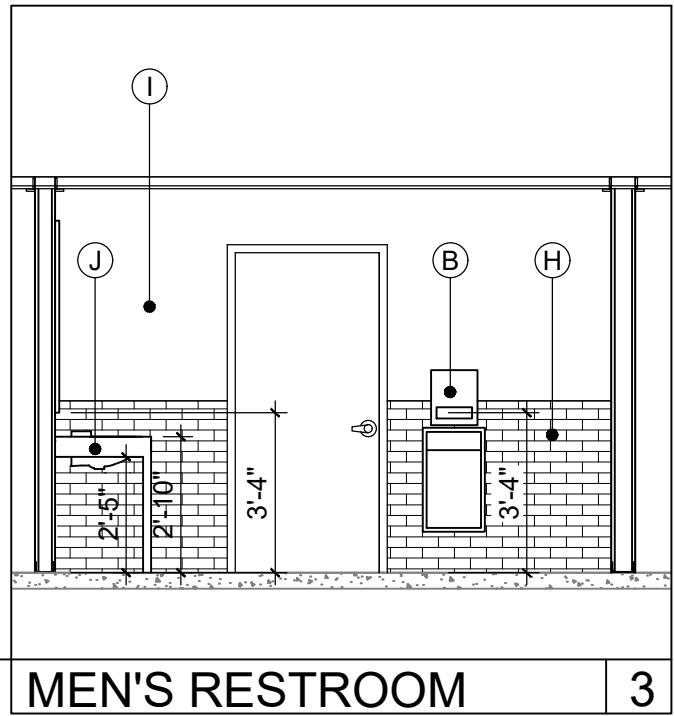
MEN'S RESTROOM

1



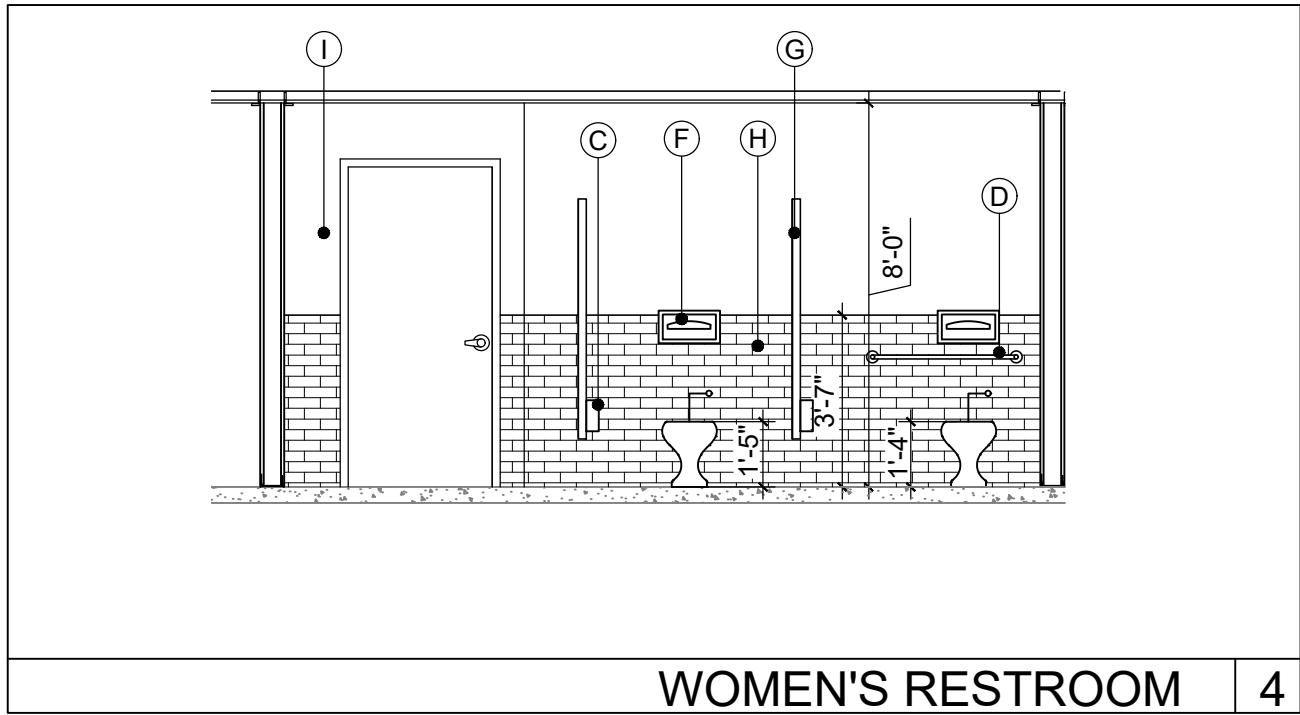
MEN'S RESTROOM

2



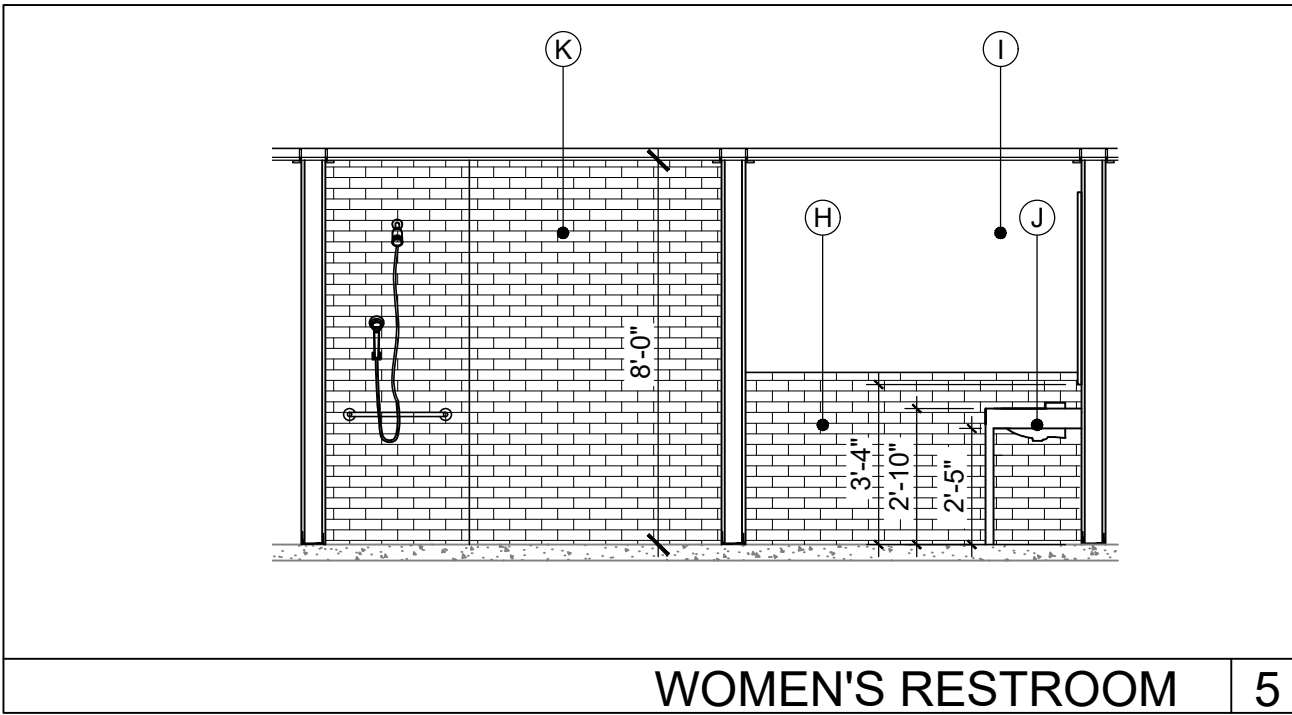
MEN'S RESTROOM

3



WOMEN'S RESTROOM


4



WOMEN'S RESTROOM

5

| FINISH SCHEDULE | | | |
|-----------------|---|------------------|--|
| SYMBOL | ITEM | MFR | MODEL NO. |
| (A) | SOAP DISPENSER: WALL SURFACE MOUNTED | BOBRICK OR EQUAL | B-4112 |
| (B) | PAPER TOWEL DISPOSER: SEMI RECESSED | BOBRICK OR EQUAL | B-3644 |
| (C) | TOILET TISSUE DISPENSER: DOUBLE ROLL | BOBRICK OR EQUAL | B-2888 |
| (D) | GRAB BARS | BOBRICK OR EQUAL | B5806.99X36" B58616.99X48" B58616.99 24X36" B-290 |
| (E) | MIRROR SEE ELEVATIONS FOR SIZES (CONTRACTOR TO FIELD VERIFY DIMENSIONS) | BOBRICK OR EQUAL | |
| (F) | WALL MOUNTED TOILET SEAT DISPENSER | BOBRICK OR EQUAL | B-221 |
| (G) | TOILET PARTITIONS | BRADLEY OR EQUAL | SERIES 500 FLOOR BRACED |
| (H) | WALLS SHALL BE FINISHED 12 IN. X12 IN. X 6 MM CERAMIC MOSAIC TILE MOSAIC HEIGHT OF 43" ABOVE THE FLOOR. | | SIZE 12-INX12-IN. X6 MM. |
| (I) | WALLS SHALL BE FINISHED WITH BEHR PAINT POLAR BEAR COLOR 75. | BEHR OR EQUAL | |
| (J) | LAVATORY: KOHLER K-2356 ARCHER DROP IN VITREOUS CHINA BATHROOM SINK IN WHITE WITH OVERFLOW DRAIN | BRADLEY OR EQUAL | S93-634 |
| (K) | WALLS SHALL BE FINISHED 12 IN. X12 IN. X 6 MM CERAMIC MOSAIC TILE MOSAIC HEIGHT OF 96" ABOVE THE FLOOR. | | SIZE 12-INX12-IN. X6 MM. |

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 9</p> <p>PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission</p> |
|---|---|

SUBJECT: APPROVE MEETING MINUTES: JUNE 25, 2025

SUMMARY

Submitted for consideration and approval by the San Bernardino International Airport Authority (SBIAA) Commission: Meeting minutes of the regular meeting held Wednesday, June 25, 2025.

RECOMMENDED ACTION(S)

Approve meeting minutes of the regular meeting held June 25, 2025.

FISCAL IMPACT

None.

| | |
|--|-------------------|
| PREPARED BY: | Yajaira Maldonado |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

None.

Attachments:

1. June 25, 2025 meeting minutes

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
REGULAR MEETING COMMISSION ACTIONS
WEDNESDAY, JUNE 25, 2025
5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Commission Members

City of Colton

| | |
|-------------------------------------|---------|
| Mayor Frank J. Navarro, President | Absent |
| Councilmember John Echevarria (alt) | Present |

City of Loma Linda

| | |
|--|---------|
| Councilmember Rhodes Rigsby, Secretary | Present |
| Mayor Phillip Dupper (alt) | Absent |

County of San Bernardino

| | |
|----------------------------|---------|
| Supervisor Joe Baca, Jr. | Present |
| Supervisor Dawn Rowe (alt) | Absent |

City of San Bernardino

| | |
|----------------------------------|---------|
| Councilmember Kim Knaus | Absent |
| Councilmember Theodore Sanchez | Present |
| Councilmember Fred Shorett (alt) | Present |

City of Highland

| | |
|-------------------------------------|---------|
| Mayor Penny Lilburn, Vice President | Present |
| Mayor Pro Tem Larry McCallon (alt) | Absent |

Staff Members and Others Present

| | |
|---|--|
| Michael Burrows, Chief Executive Officer | Jonathan Galvan, Airport Manager |
| Mark Gibbs, Director of Aviation | Amber Casarez, Marketing Manager |
| Jeff Barrow, Director of Development | Jillian Ubald, Assistant Secretary of the Commission |
| Mark Cousineau, Director of Finance | Scott Huber, Legal Counsel, Cole Huber LLP |
| Catherine Pritchett, Director of Administration | |

The Regular Meeting of the San Bernardino International Airport Authority was called to order by Vice President Penny Lilburn at approximately 5:00 p.m. on Wednesday, June 25, 2025.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined Councilmember Fred Shorett in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comment.

C. CLOSED SESSION

Vice President Penny Lilburn recessed to closed session at 5:02 p.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

- a. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Commission will meet with the Chief Executive Officer and General Counsel related to pending litigation: Franco v. San Bernardino International Airport Authority, et al., San Bernardino County Superior Court, Case No. CIVSB2322130
- b. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Commission will meet with the Chief Executive Officer and General Counsel related to pending litigation: Lee v. San Bernardino International Airport Authority, et al., San Bernardino County Superior Court, Case No. CIVSB2417207
- c. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Commission will meet with the Chief Executive Officer and General Counsel related to pending litigation: In re Thunder International Group, Inc., U.S. Bankruptcy Court for the District of New Jersey, Case No. 25-15229 (JKS)
- d. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, SBIAA Chief Executive Officer and Betty Liu, Transportation Security Administration (TSA)
- e. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The SBIAA Commission will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for SBIAA: President Frank Navarro
Position Title: Chief Executive Officer

D. REPORT ON CLOSED SESSION

Vice President Penny Lilburn reconvened the meeting at 5:38 p.m. Vice President Penny Lilburn asked Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, if there were any reportable items. Mr. Huber stated that there were no reportable items for Closed Session Items B through E. He further reported that Item A had been dismissed, and the Authority prevailed in the matter.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Vice President Penny Lilburn stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items:

2. Informational Items
 - a. Chief Executive Officer's Report
 - b. Report on Technical Advisory Committee
 - c. Update on FAA Grant Projects
- 2a. Ms. Amber Casarez, Marketing Manager, provided an update on the new beta San Bernardino International Airport Authority (SBIAA) website, highlighting its modern design and enhanced user friendly interface.

Supervisor Joe Baca, Jr. inquired whether the website complies with ADA (Americans with Disabilities Act) requirements.

Ms. Casarez confirmed that the website will be ADA-compliant prior to the upcoming deadline.
- 2b. Mr. Michael Burrows, Chief Executive Officer, reported that the Technical Advisory Committee convened and provided feedback, with the newest Mission Support Canine Program being featured.
- 2c. Mr. Mark Gibbs, Director of Aviation, reported that as the airport continues to grow, grant funding from the Federal Aviation Administration (FAA) through the Airport Improvement Program is supporting major infrastructure projects. Several upcoming projects were included in the capital budget for review.

H. **COMMISSION CONSENT ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

3. Register of Demands for May 2025
4. Receive and file Treasurer's Report for April 31, 2025, for the San Bernardino International Airport Authority (SBIAA)
5. Approve minor revision to the San Bernardino International Airport Authority Commission Policy
6. Approve award of a Professional Services Agreement with AECOM Technical Services, Inc. in an amount not to exceed \$79, 141 for design services for procurement of an Aircraft Rescue and Fire Fighting (ARFF) vehicle
7. Approve Meeting Minutes: May 28, 2025

ACTION: Approve Agenda Item Nos. 3–7

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Shorett / Baca
AYES: Lilburn, Rigsby, Baca, Echevarria, Sanchez, and Shorett
NAYS: None
ABSTENTIONS: None
ABSENT: Navarro

I. **COMMISSION ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioners' name and vote stated by voice.

8. Consider and Adopt the San Bernardino International Airport Authority (SBIAA) Budget and related Airport Fee Schedule, and Luxivair SBD Pricing Policy for Fiscal Year 2025-2026

Mr. Mark Cousineau, Director of Finance, referenced an overhead entitled "San Bernardino International Airport Authority FY 2025/26 Annual Budget Structure Overview" (found on pages 086-106 of the Agenda Packet) and provided a detailed report on Agenda Item No. 8

Supervisor Joe Baca, Jr. inquired whether the Authority could undertake off site improvements unrelated to the airport to enhance its appeal, and also asked if a social media page was utilized for marketing purposes.

Mr. Michael Burrows, Chief Executive Officer, explained that under the key provision known as revenue diversion, all funds generated by the airport must be used solely for airport related purposes and property. He also noted that the airport maintains active social media profiles, which are regularly updated and accessible via links on the flysbd.com website

ACTION: Approve the San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2025-2026 consisting of: (a) Fiscal Year 2024-2025 Budget to Actual with Fiscal Year 2025-

June 25, 2025

2026 Proposed Budget; (b) Fiscal Year 2025-2026 SBIAA Proposed Budget; (c) Airport Fee Schedule; and (d) Luxivair SBD Pricing Policy.

RESULT: **ADOPTED [UNANIMOUSLY]**
 MOTION/SECOND: Baca / Shorett
 AYES: Lilburn, Rigsby, Baca, Echevarria, Sanchez, and Shorett
 NAYS: None
 ABSTENTIONS: None
 ABSENT: Navarro

9. Approve certain Professional Services Agreements for Fiscal Year 2025-2026

Mr. Mark Cousineau, Director of Finance, provided an overview of various Professional Services Agreements for Fiscal Year 2024-2025.

ACTION: Approve certain Professional Services Agreements for Fiscal Year 2025-2026; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**
 MOTION/SECOND: Baca / Rigsby
 AYES: Lilburn, Rigsby, Baca, Echevarria, Sanchez, and Shorett
 NAYS: None
 ABSTENTIONS: None
 ABSENT: Navarro

10. Review Status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2025

ACTION Review the Action Plan for the San Bernardino International Airport Authority through June 30, 2025.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “June 2025 – Airport Focal Areas” (as contained on pages 131-133 in the agenda packet). Mr. Burrows expressed his continued appreciation to staff for their adaptability to the new Sage system. He noted that the five year business plan is due for an update and that workshops with the Authority will be scheduled to facilitate this process.

This item was for discussion purposes only; no formal action was taken.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

L. **COMMISSION MEMBER COMMENT**

Supervisor Joe Baca, Jr. noted that the County has invested in San Bernardino International Airport through ongoing advocacy efforts. He affirmed that, throughout his continued terms with the Authority, he remains committed to advocating for further County investments to support the airport in any way possible.

Vice President Penny Lilburn thanked staff for facilitating the tour of the Amazon Air Hub and remarked that it was an excellent and informative experience.

Councilmember John Echevarria commented that the website is visually appealing and engaging. He also noted that, as a frequent visitor of the airport's social media pages, he finds the content to be consistently engaging.

M. **ADJOURNMENT**

There being no further business before the Commission, Vice President Penny Lilburn declared the meeting adjourned at 6:07 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, August 27, 2025.

Jillian Ubaldo
Assistant Secretary of the Commission



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 10

PRESENTER: Jillian Ubaldo, Assistant Secretary of the Commission

SUBJECT: CONDUCT ELECTIONS OF PRESIDENT, VICE-PRESIDENT, AND SECRETARY FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) FOR THE TERM COMMENCING RETROACTIVELY JULY 1, 2025, THROUGH JUNE 30, 2026

SUMMARY

Conduct elections of President, Vice-President, and Secretary for the San Bernardino International Airport Authority (SBIAA) for the term commencing retroactively July 1, 2025, through June 30, 2026.

RECOMMENDED ACTION(S)

Conduct election of President, Vice-President, and Secretary for the San Bernardino International Airport Authority (SBIAA) for the term commencing retroactively July 1, 2025, through June 30, 2026.

FISCAL IMPACT

None.

| | |
|--|-----------------|
| PREPARED BY: | Jillian Ubaldo |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Pursuant to the requirements of the election procedures set forth in Resolution No. 2-92 adopted May 20, 1992, the offices of the President, Vice-President, and Secretary shall expire after a one-year term. A copy of Resolution No. 2-92 is attached for reference.

It is appropriate and at the pleasure of the Commission to call for nominations and elect from the membership of the Commission to fill the offices set forth above.

Resolution No. 2-92, Section 3, specifies the procedures to be followed separately for each office.

1. The President opens nominations for each office separately.
2. If there are no nominations, the existing officers remain in place.
3. A nomination may be made by a Commission member and seconded by another as long as neither is the candidate.
4. If there is only one nomination, the President closes the nominations, and that person is deemed elected.
5. If there are two nominations, the successful candidate must receive four affirmative votes.

Attachments:

1. Resolution No. 2-92

RESOLUTION NO. 2-92

RESOLUTION OF THE COMMISSION OF THE SAN
BERNARDINO REGIONAL AIRPORT AUTHORITY
APPROVING PROCEDURES FOR ELECTION AND REMOVAL
OF OFFICERS

WHEREAS, the San Bernardino Regional Airport Authority (the "Authority") has been created by the legislative bodies of its members (the "Member Jurisdictions") pursuant to a certain agreement entitled "Joint Exercise Of Powers Agreement Creating An Agency To Be Known As The San Bernardino Regional Airport Authority" (the "Agreement") in accordance with Section 6500, et seq., of the California Government Code; and

WHEREAS, the Authority was created primarily for the purposes of acquiring, operating, repairing, maintaining and administering the aviation related portions of the Norton Air Force Base as a public airport; and

WHEREAS, the Commission, as the governing body of the San Bernardino Regional Airport Authority (the "Commission"), at this time deems it appropriate to adopt procedures in connection with the election of the President, Vice-President and Secretary of the Commission from the Members who comprise the Commission (the "Commission Members"); and

WHEREAS, the Commission further deems it desirable to adopt certain procedures for the vacation of office or the removal

from office of the President, Vice-President or Secretary of the Commission.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE COMMISSION OF THE SAN BERNARDINO REGIONAL AIRPORT AUTHORITY, AS FOLLOWS:

Section 1. The Commission hereby approves the procedures as set forth herein concerning the election of the President, Vice-President and Secretary and the removal of such officers from said positions on the Commission and agrees to be bound by said procedures.

Section 2. The Commission shall elect from the Members a President, Vice-President and Secretary, and thereafter at the first meeting held in July, 1993, and annually thereafter, the Commission shall elect or re-elect its President, Vice-President and Secretary.

Section 3. Candidates for each office shall be nominated by a Commission Member together with a second as to such nomination by another Commission Member neither of whom shall be the candidate for such office. In the event only one (1) candidate is nominated for any office and such nomination is duly seconded, no vote of the Members need be taken after the then presiding President or Vice-President has declared the nominations closed. If two (2) or more candidates are duly nominated for an office and

such nominations are seconded, a vote of the Commission Members shall then be held in open public session. A Commission Member shall only be considered to have been elected to an office upon having received four (4) affirmative votes. Upon the nomination of three (3) or more candidates for any office, if upon the initial casting of votes no candidate has received four (4) affirmative votes, the two (2) candidates receiving the most votes shall then be voted upon again to determine which of said two (2) candidates, if either, has received four (4) affirmative votes. After a vote has been held for two (2) candidates for an office and neither candidate has received four (4) affirmative votes, the matter shall be placed on the next succeeding Authority regular agenda unless the matter is appropriately reconsidered at the same meeting. Until such time as a candidate has received four (4) affirmative votes at any special election pursuant to this Resolution or the annual election, as applicable, the Commission Member previously elected to such office shall remain in office.

Section 4. In the event no candidate for an office is nominated at an annual election, the previously elected officer shall automatically be deemed re-elected and remain in office until (i) the next succeeding annual election at which time a new officer is elected, or (ii) the officer is no longer a Commission Member by reason of Section 5 below, or (iii) the officer is removed from office by reason of Section 7 below.

Section 5. If at any time during the elected term of an officer, such person either (i) voluntarily resigns from such office or from the position of a Commission Member on the Authority, (ii) is unable to serve as an elected officer by reason of death, (iii) is removed from the Commission Membership by action of the appropriate Member Jurisdiction, or (iv) is no longer an elected official of a Member Jurisdiction, the office shall be considered vacated as of the date when such event occurs. The Commission shall at the next regularly scheduled Authority meeting conduct an election for a successor to such office for the unexpired term.

Section 6. In the event the position of President is vacated as set forth in Section 5 above, or as set forth in Section 7 below, the Vice-President shall preside at all meetings and exercise all powers granted or delegated to the position of President until the office of President has been filled in accordance with the procedures prescribed herein.

Section 7. The Commission shall have the power at any regular or adjourned regular meeting of the Authority to remove an elected officer from such elected office for any reason and either with or without cause. Any Commission Member shall be entitled to place an item on any Authority agenda consistent with the requirements of the Brown Act (Government Code Section 54950, et seq.), for the removal of an officer prior to the expiration of the elected term of any such officer. Such removal shall only be

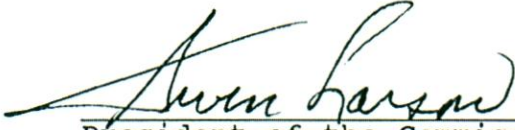
effective upon the casting of four (4) affirmative votes by Commission Members. Immediately upon such removal, the Authority shall accept nominations for candidates to fill such position and the same procedures shall be followed as with annual elections as specified in Section 3 above.

Section 8. In the event a vacancy occurs pursuant to Section 5 or Section 7 above and either (i) no candidate is nominated or (ii) if nominated such nomination is not duly seconded as set forth in Section 3 above, or (iii) no candidate receives four (4) affirmative votes from among Commission Members, the office shall remain vacant until filled at the next Authority regular meeting or at any succeeding Authority regular meeting.

Section 9. In the event the offices of President and Vice-President are vacant concurrently, the Commission Members shall select from the membership of Commission Members one (1) Commission Member to serve as the Acting President solely for the purpose of presiding over Authority meetings until a successor President or Vice-President, has been duly elected by the Authority Commission Members.


Section 10. This Resolution shall take effect upon its adoption.

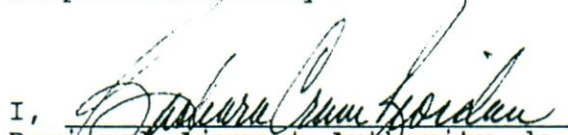
PASSED, APPROVED AND ADOPTED this 20th day of May, 1992.

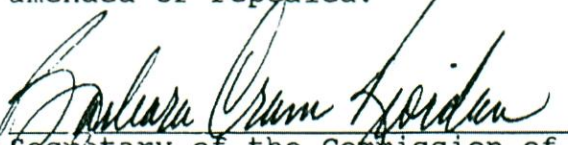

President of the Commission of
the San Bernardino Regional
Airport Authority

(SEAL)


ATTEST:


Secretary of the Commission of
the San Bernardino Regional
Airport Authority

I, , Secretary of the San Bernardino Regional Airport Authority do hereby certify that the foregoing Resolution No. 2-92 was duly and regularly passed and adopted by the Commission at a Regular meeting thereof held on the 20th day of May, 1992, and that the foregoing is a full, true, and correct copy of said Resolution, and has not been amended or repealed.


Secretary of the Commission of
the San Bernardino Regional
Airport Authority

(SEAL)

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 11</p> <p>PRESENTER: Wendy McConaughey, FBO Manager</p> |
|---|---|

SUBJECT: APPROVE AN INCREASE OF \$200,500 FOR NUCKLES OIL COMPANY, INC, DBA MERIT OIL COMPANY PURCHASE ORDER FOR A TOTAL AMOUNT NOT TO EXCEED \$250,000

SUMMARY

Approval of this item would authorize the ongoing purchase of gasoline and red dye diesel fuels for Fiscal Year (FY) 2025-2026 from Merit Oil Company to support the operation of airport vehicles and ground support equipment.

RECOMMENDED ACTION(S)

Approve an increase to Nuckles Oil Company, Inc, dba Merit Oil Company purchase order in an amount not to exceed \$250,000; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for non-aviation fuel purchase was included in the San Bernardino International Airport Authority (SBIAA) FY 2025-2026 Budget, Luxivair SBD, Budget Class 56 - Supplies, Materials, and Consumables.

| | |
|--|-----------------|
| PREPARED BY: | Susie Garcia |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Gasoline and red-dyed diesel are utilized to support the daily operations of Luxivair SBD. These non-aviation fuels are used for fuel trucks, Aircraft Rescue and Fire Fighting trucks, and ground support equipment. Merit Oil Company, Inc also provides gasoline and red-dye diesel to other departments in the San Bernardino International Airport, as well as fuel storage tanks at no additional costs.

Staff solicited quotes from three (3) fuel providers:

1. Merit Oil

| | |
|------------------|-------------------|
| Gasoline: | (\$3.11) |
| Red Dyed Diesel: | (\$3.17) |
| Total : | (\$6.28); pre-tax |

2. Pacific States Petroleum

| | |
|------------------|---------------------|
| Gasoline: | (\$3.35) |
| Red Dyed Diesel: | (\$3.15) |
| Delivery Fee: | (\$95.00) |
| Total: | (\$101.50); pre-tax |

3. SC Fuels

| | |
|------------------|-------------------|
| Gasoline: | (\$3.70) |
| Red Dyed Diesel: | (\$3.92) |
| Total: | (\$7.62); pre-tax |

Based on the competitive pricing offered for both red-dyed diesel and gasoline, Staff has determined Merit Oil Company, Inc to be the most cost-efficient option. Staff recommends that the Commission approve the above recommended action.

Attachments:

1. Quote Summary



QUOTE SUMMARY SHEET



Agency: SBIAA
Requester Name: Susie Garcia
Date: 7/1/2025
Requesting Division: FBO
Attachments (List): Merit Oil, Pac State Petroleum, SC Fuels
Description of project/reason for PR: Gasoline and dyed diesel deliveries

| | | | | Merit Oil Company | | | | Pacific States Petroleum | | | | SC Fuels | | | |
|---------------|--------------------------------|-----|-----|-------------------|-----------|-----------|--------|--------------------------|-----------|-----------|----------|----------|-----------|-----------|--------|
| DESCRIPTION | BRAND/ITEM SPECS OR EQUIVALENT | QTY | UOM | PRICE | SUB-TOTAL | SALES TAX | S&H | PRICE | SUB-TOTAL | SALES TAX | S&H | PRICE | SUB-TOTAL | SALES TAX | S&H |
| | Red Dye | 1 | gal | \$3.17 | | | | \$3.15 | | | | \$3.92 | | | |
| | Gasoline | 1 | gal | \$3.11 | | | | \$3.35 | | | | \$3.70 | | | |
| | delivery fee | 1 | ea | \$0.00 | | | | \$95.00 | | | | \$0.00 | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| GRAND TOTALS: | | | | | | | \$6.28 | | | | \$101.50 | | | | \$7.62 |

SELECTED VENDOR: VENDOR 1

| JUSTIFICATION FOR SELECTED VENDOR: | VENDOR INFORMATION: | |
|---|------------------------|--|
| <input checked="" type="checkbox"/> Lowest overall price | Vendor 1 Company Name: | Merit Oil Company |
| <input type="checkbox"/> Only vendor that can meet deadline | Address: | 1020 Bloomington Ave, Bloomington, Ca 92316 |
| <input type="checkbox"/> Only responsive vendor | Contact information: | pbitney@meritoil.com |
| <input type="checkbox"/> Only vendor that carries item(s) needed or equivalent of | Vendor 2 Company Name: | Pacific States Petroleum |
| Form of communication used to obtain quotes/pricing: email/ website | Address: | 205 S Arrowhead Ave, San Bernardino, Ca 92408 |
| | Contact information: | mgreene@pacstatespetro.com |
| | Vendor 3 Company Name: | SC Fuels |
| | Address: | 2125 S Riverside Ave, Bloominton, CA 92316 |
| | Contact information: | noriegama@scfuels.com |

**MERIT OIL COMPANY
P.O.BOX 341
BLOOMINGTON CA 92316**

June 3, 2025

Luxivair SBD
Attn: Susie Garcia & Michael
295 N. Leland Norton Way
San Bernardino Ca
(909) 382-6068 ext 412
Susie Garcia <sgarcia@luxivairsbd.com>

Thank you for the opportunity to be of service to Luxivair SBD Per our conversation, Merit Oil is proposing service and pricing to the following location.

87 Oct Base Price is \$ 3.1083 per gal plus all taxes is 4.0481 per gal.

Clear Diesel Base Price is \$ 3.0927 per gal plus all taxes is \$ 4.2938 per gal.

Red Dye Base price is \$ 3.1712 per gal plus all taxes is \$ 3.4523 per gal.

Sincerely, **(Prices change daily)**

Perry Bitney
Marketing Representative (909)877-4126 cell# (909)633-1014

4

Proposal Overview

Proposed Service: Tank Fueling
Scope: Diesel & UL delivery
City: San Bernardino

| Fuel and Equipment | Rate |
|----------------------|-----------------------|
| Red Dye Diesel #2 | \$3.15/ gallon |
| UL87 | \$3.35/ gallon |
| Delivery | Rate |
| Monday - Friday | \$95.00 |
| Weekends | \$130.00 |
| Fuel Surcharge (FSC) | \$10.95 (per invoice) |
| Regulatory Fee | \$14.95 (per invoice) |

The price quoted is based on today's initial cost per gallon delivered directly to your location. Actual daily delivery rate may fluctuate based on volumes, market fluctuations and refinery conditions. The daily price per gallon is subject to increases and decreases based on these multiple factors. Each invoice will include a \$12.95 regulatory fee to help cover state compliance costs.

We appreciate you reaching out to us for your service needs.

Thank you,

Michael S. Greene
Account Manager
Cell: (562)419-4974
mgreene@pacstatespetro.com

Susie Garcia

From: Mike Greene <MGreene@pacstatespetro.com>
Sent: Thursday, June 12, 2025 5:33 PM
To: Susie Garcia
Subject: RE: Service Quote

Follow Up Flag: Follow up
Flag Status: Flagged

This would be base price (pre-tax). Thank You 😊



Mike Greene | Account Manager

Pacific States Petroleum, Inc.
13804 Shoemaker Ave., Norwalk, CA 90650
O (800) 679-1700
C (562) 419-4974
F (925) 938-7774
[Website](#) | [Facebook](#) | [Email](#)



From: Susie Garcia <sgarcia@luxivairsbd.com>
Sent: Thursday, June 12, 2025 10:48 AM
To: Mike Greene <MGreene@pacstatespetro.com>
Subject: RE: Service Quote

You don't often get email from sgarcia@luxivairsbd.com. [Learn why this is important](#)

Hi Mike,

I am reviewing the proposal you sent over. Do the fuel rates include tax or is it the base price only?

Thank you,



Susie Garcia
Business Services Specialist
Sgarcia@luxivairsbd.com
Luxivair SBD
295. N Leland Norton Way
San Bernardino CA 92408
info@luxivairsbd.com
(909) 382-6068 ext 412
(909) 382-7309 Fax

From: Mike Greene <MGreene@pacstatespetro.com>
Sent: Tuesday, June 3, 2025 3:48 PM

Susie Garcia

From: Mary Noriega. <noriegama@scfuels.com>
Sent: Tuesday, June 17, 2025 1:04 PM
To: Susie Garcia
Subject: RE: Luxivair SBD quote from SC fuels

Good afternoon Susie,
I'm sorry I missed your email.
Thank you for reaching out.
Below is a quote for the requested products and gallons.

200 gallons red dyed diesel

| | |
|--------------------|----------|
| Price before taxes | 3.9200 |
| Fed Lust | 0.001 |
| Fed Environ | 0.002143 |
| Fed Superfund Fee | 0.004048 |
| CA AB32 | 0.011 |
| Sales Tax* | 8.7500% |
| Total with Taxes | \$4.2828 |

| | |
|-----------------------|-----------|
| Number of gallons | 200.00 |
| Regulatory Compliance | \$ 12.95 |
| Fuel Surcharge | \$ 9.92 |
| Total for delivery | \$ 882.74 |

200 gallons 87 gasoline

| | | |
|------------------------------|----|-----------------|
| Price before taxes | | 3.7000 |
| Fed Ex | | 0.183 |
| Fed Lust | | 0.001 |
| State Ex | | 0.596 |
| Child Lead | | 0.003274 |
| Fed. Environmental Fee | | 0.00193 |
| Fed Superfund Fee | | 0.003643 |
| CA AB32 | | 0.0092 |
| Sales Tax* | | 3.750% |
| Price with taxes | | \$4.6667 |
| | | |
| Number of gallons | | 200.00 |
| Regulatory Compliance | \$ | 12.95 |
| Fuel Surcharge | \$ | 9.92 |
| Total for delivery | \$ | 959.53 |

Please let me know if I can assist with any questions.

Thank you,

Mary Noriega

SC Fuels | Business Development Manager

(714)453-7453

noriegama@scfuels.com



From: Susie Garcia <sgarcia@luxivairsbd.com>

Sent: Tuesday, June 17, 2025 9:46 AM

To: Mary Noriega. <noriegama@scfuels.com>

Subject: RE: Luxivair SBD quote from SC fuels



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 12

PRESENTER: Wendy McConaughey, FBO Manager

SUBJECT: APPROVE AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH CINTAS CORPORATION IN AN AMOUNT NOT TO EXCEED \$75,000, FOR A REVISED TOTAL CONTRACT AMOUNT NOT TO EXCEED \$220,000 TO INCLUDE LUXIVAIR SBD FOR A VARIETY OF UNIFORM AND LINEN SERVICES

SUMMARY

On November 8, 2023, the San Bernardino International Airport Authority (SBIAA) entered into a services agreement with Cintas Corporation to provide uniforms, floor mats, and linen services for the Maintenance Department in an amount not to exceed \$145,000. The proposed Amendment No. 1 would add Luxivair SBD to the agreement, providing access to beneficial OMNIA Partners pricing and direct pickup from Luxivair SBD. This would increase the contract amount by \$75,000, resulting in a revised total contract amount not to exceed \$220,000.

RECOMMENDED ACTION(S)

Approve Amendment No. 1 to the Services Agreement with Cintas Corporation to provide personnel uniform rentals, floor mat rentals and other related services, increasing the contract by \$75,000, for a revised total contract amount not to exceed \$220,000; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for uniform and floor mat rental services is included in the San Bernardino International Airport Authority (SBIAA) FY 2025-2025, Luxivair SBD, Budget Class 57 - Other Expenses and Expenditures.

| | |
|--|-----------------|
| PREPARED BY: | Susie Garcia |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

On November 8, 2023, the San Bernardino International Airport Authority (SBIAA) entered into a services agreement with Cintas Corporation to provide uniforms, floor mats, and linen services for the Maintenance Department in an amount not to exceed \$145,000. Luxivair SBD was not included in the initial Request for Proposals, as it had a separate, active agreement in place at that time.

Amendment No. 1 to the agreement proposes to extend the benefits of OMNIA Partners pricing to Luxivair SBD. This Amendment would allow Luxivair SBD access to advantageous government sector pricing and introduce direct pickup services from the Fixed-Base Operator (FBO), thereby streamlining operations.

The addition of Luxivair SBD to the agreement will increase the contract amount by \$75,000, resulting in a revised total contract amount not to exceed \$220,000.

Staff recommends the Commission approve the above recommended action.

Attachments:

1. Form of Amendment No. 1

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

**AMENDMENT NO. 1 TO
AGREEMENT FOR SERVICES**

[CINTAS CORPORATION]

This Amendment No. 1 to the Agreement for Services is entered into and shall be effective as of the 27th day of August 2025, by and between the SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY, a joint powers authority created pursuant to Government Code Sections 6500, et seq. ("SBIAA"), and CINTAS CORPORATION (Service Provider).

I. RECITALS

A. The SBIAA and Service Provider entered into that certain Agreement for Services, as of November 8, 2023, in an amount not to exceed \$145,000 ("Agreement");

B. The SBIAA and Service Provider desire to amend the terms of the Agreement as described herein and considered as Amendment No. 1 effective August 27, 2025.

II. AGREEMENTS

NOW, THEREFORE, in consideration of the mutual covenants, premises, and agreements and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the SBIAA and Service Provider agree as follows:

1. The total amount not to exceed for the contract extension with Cintas Corporation is \$75,000; for a total revised contract amount as provided in Section 4A of \$220,000 for Fiscal Year 2025-26.

III. MISCELLANEOUS PROVISIONS

1. Unless otherwise provided herein, all capitalized and/or defined terms herein shall have the same meaning given to such capitalized and/or defined terms in the Agreement.

2. Except as amended hereby, all of the terms and provisions of the Agreement are hereby reaffirmed and remain in full force and effect. In the event there is a conflict between the terms and provisions of the Agreement the terms and provisions of this Amendment No. 1, the terms and provisions of this Amendment No. 1 shall control.

///

[SIGNATURES ON FOLLOWING PAGE]

///

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed by the authorized signatures of the officers of each of them as of the date first referenced above.

SBIAA

San Bernardino International Airport Authority,
a joint powers authority

By: _____
Michael Burrows, Chief Executive Officer

ATTEST:

Jillian Ubaldo, Assistant Secretary of the Commission


Approved as to form and legal content:

Scott Huber, Legal Counsel

SERVICE PROVIDER

Cintas Corporation

By: _____
Name:
Title:

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 13</p> <p>PRESENTER: Jeff Barrow, Director of Development</p> |
|---|---|

SUBJECT: APPROVE CHANGE ORDER NO. 1 WITH ESTATE DESIGN AND CONSTRUCTION, INC. FOR \$3,432.71 FOR ADDITIONAL WORK RELATED TO THE LUXIVAIR SBD KITCHEN AND SNACK BAR UPGRADE PROJECT

SUMMARY

This proposed Change Order No. 1 directs the Contractor to install new door deadbolt systems and perform drywall repairs at damaged hallway ceiling.

RECOMMENDED ACTION(S)

Approve Change Order No. 1 with Estate Design and Construction, Inc. for an amount not to exceed \$3,432.71 for additional work related to the SBD Luxivair Kitchen and Snack Bar Upgrade Project; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget as a Capital Improvement Project, Project Number - 25s080-1 - FBO Kitchen and Snack Bar Upgrade, for \$150,000.

| | |
|--|--------------------|
| PREPARED BY: | Griselda Lizarraga |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

On May 28, 2025, the San Bernardino International Airport Authority (SBIAA) Commission authorized the award of contract with Estate Design and Construction, Inc. for the Luxivair SBD Kitchen and Snack Bar Upgrade Project. Construction activities are currently underway, during which it was determined that the installation of two new door deadbolt systems is required to improve security and drywall repairs are needed to address water damage at the ceiling of rear kitchen hallway.

Estate Design and Construction, Inc. contract and proposed Change Order No. 1:

| | |
|--------------------------|-------------------|
| Original Contract Amount | \$111,870.00 |
| Change Order No. 1 | <u>\$3,432.71</u> |
| New Contract Amount | \$115,302.71 |

SBIAA's standard Change Order form will be used for this project.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Change Order No. 1



San Bernardino International Airport Authority

1601 E 3rd Street

San Bernardino, CA 92408

Phone: (909) 382-4100 Fax: (909) 382-4106

Change Order 1 to Contract: SBD Luxivair Kitchen and Snack Bar Upgrade Project, dated May 29, 2025, by and between: San Bernardino International Airport Authority (Agency), and Estate Design and Construction, Inc. (Contractor), the Contractor is hereby directed to make the following change in contract work:

| ITEM | DESCRIPTION OF CHANGES | TYPE | AMOUNT |
|--------|---------------------------------------|------------|-------------------|
| 19 | New Stone Top at Snack Bar | Credit | \$4,000.00 |
| 20 | New Sink at Snack Bar | Credit | \$600.00 |
| 12 | Supply 2-Mini Fridges | Add | \$3,069.60 |
| COR001 | Deadbolts | Add | \$2,823.36 |
| COR002 | Ceiling Finish Repairs | Add | \$2,139.75 |
| | Total Cost for Change Order 1: | Add | \$3,432.71 |

Original Contract Amount: \$111,870.00

Executed Change Order 1: \$3,432.71

New Contract Amount: \$115,302.71

ACCEPTANCE:

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order and acknowledges that the compensation (time and cost) set forth in the Change Order comprises the total compensation due for the work or change defined in the Change Order, including all impact on any unchanged work. By signing the Change Order, the Contractor acknowledges and agrees that the stipulated compensation includes payment for all Work contained in the Change Order, plus all payment for the interruption of schedules, extended overhead costs, delay, and all impact, ripple effect or cumulative impact on all other Work under this Contract. The signing of the Change Order acknowledges full mutual accord and satisfaction for the change, and that the time and/or cost under the Change Order constitute the total equitable adjustment owed the Contractor as a result of the change. The Contractor agrees to waive all rights, without exception or reservation of any kind whatsoever, to file any further claim or request for equitable adjustment of any type, for any reasonably foreseeable cause that shall arise out of or as a result of this Change Order or the impact of this Change Order on the remainder of the Work under this contract. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable Sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

Accepted by Contractor: _____

Date: _____

Approved by Agency: _____

Date: _____



Receipt for:

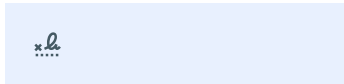
Summit 24"W Built-In Commercial Beverage Center, ADA Compliant (2)

Price Per Appliance - \$1,534.80

Quantity - 2 Appliances x \$1,534.80

Total Cost for the 2 - \$3,069.60

Total Cost for Summit 24"W Built-In Commercial Beverage Center, ADA Compliant (2) ordered by Estate Design and Construction amounts to \$3,069.60 dollars.



ESTATE DESIGN & CONSTRUCTION

ESTATE DESIGN & CONSTRUCTION

5601 W Slauson Ave Ste 186 • Culver City, CA 90230-6538 • Phone: 424-800-2020

Griselda Lizarraga
Phone: 909) 382-4100 Ext: 811

Job Address:
295 N LELAND NORTON WAY
San Bernardino, CA 92408

Print Date: 8-8-2025

COR001 - Deadbolts

Change Order ID: 001

| Items | Description | Cost Type | Qty/Unit | Unit Price | Price |
|---------------------------------|---|-----------|----------|------------|------------|
| Deadbolts 12 Doors & Trim | Product: Heavy-Duty Commercial Mortise Lockset with Lever Handle Model Type: Cylindrical Lever Lock with integrated deadbolt Finish: Satin Chrome Function: Combination latch and deadbolt with key access | Material | 2 pcs | \$788.76 | \$1,577.52 |

| Items | Description | Cost Type | Qty/Unit | Unit Price | Price |
|---|--------------------|-----------|----------|------------|----------|
| Installation 12 Doors & Trim | Installation/Labor | Labor | 12 | \$82.34 | \$988.08 |
| Fringe Benefits & Payroll Taxes 12 Doors & Trim | | Other | 1 | \$257.76 | \$257.76 |

Total Price: \$2,823.36

Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. By approving, you acknowledge the adjustment to the construction schedule and will be invoiced upon approval or in a subsequent draw. Prompt payment is appreciated, so we can continue to move forward with the project in a timely manner.

I confirm that my action here represents my electronic signature and is binding.

Signature: _____

Date: _____

Print Name: _____

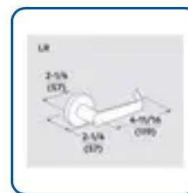
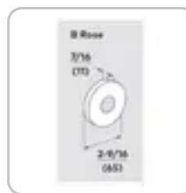
What Can We Help To Fix



AI SEARCH

Product
OverviewRelated
VideosProduct
ReviewsQuestions &
Answers**\$685.88** /each

SAVE UP TO 68.59

[Buying in Bulk](#)

Special Order* Usually ships in 1-2 weeks

QTY



Custom Quote



Net Terms



Chat

ESTATE

DESIGN & CONSTRUCTION

ESTATE DESIGN & CONSTRUCTION

5601 W Slauson Ave Ste 186 • Culver City, CA 90230-6538 • Phone: 424-800-2020

Griselda Lizarraga

Phone: 909) 382-4100 Ext: 811

Job Address:

295 N LELAND NORTON WAY

San Bernardino, CA 92408

Print Date: 8-8-2025

COR002 - Ceiling Finish Repair

Change Order ID: **002**

| Items | Description | Cost Type | Qty/Unit | Unit Price | Price |
|---|--|-----------|----------|------------|----------|
| Site Protection and Set-up FINISHES | Materials: - Cover floors and nearby equipment with plastic sheeting/tarps. - Painter's tape / masking tape (for securing coverings and masking edges) - Mask lighting fixtures and walls adjacent to the repair area. - Set up ladder access for safe work at height. | Material | 1 | \$310.50 | \$310.50 |

| Items | Description | Cost Type | Qty/Unit | Unit Price | Price |
|---|--|-----------|----------|------------|----------|
| Surface Repair 23 Floor Coverings | <ul style="list-style-type: none"> - Sand down high spots, bubbled paint, or damaged texture. - Apply new joint compound in multiple coats with proper drying time. - Feather into surrounding ceiling for seamless blending. - Spot prime patched surfaces for even paint adhesion. | Material | 1 | \$833.75 | \$833.75 |
| Painting 24 Paint | <ul style="list-style-type: none"> - Apply ceiling-matched paint across a larger blending zone - Ensure minimal sheen difference and consistent texture. | Material | 1 | \$391.00 | \$391.00 |
| Cleanup 25 Cleanup | - Full debris cleanup, dust control, and waste disposal. | Labor | 1 | \$69.00 | \$69.00 |
| Project Management/ Supervision SERVICE FEE | Coordination, scheduling, and quality oversight for all work activities. | Labor | 1 | \$207.00 | \$207.00 |
| Sales Tax MISCELLANEO US | | Other | 1 | \$120.50 | \$120.50 |
| Overhead and Profit MISCELLANEO US | | Other | 1 | \$208.00 | \$208.00 |

Total Price: \$2,139.75

Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. By approving, you acknowledge the adjustment to the construction schedule and will be invoiced upon approval or in a subsequent draw. Prompt payment is appreciated, so we


can continue to move forward with the project in a timely manner.

I confirm that my action here represents my electronic signature and is binding.

Signature:

Date:

Print Name:

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 14</p> <p>PRESENTER: Jeff Barrow, Director of Development</p> |
|---|---|

SUBJECT: AWARD A CONSTRUCTION CONTRACT TO ALL AMERICAN BUILDING SERVICES IN AN AMOUNT NOT TO EXCEED \$144,050 FOR THE TERMINAL LACTATION AND PET RELIEF AREA PROJECT

SUMMARY

The award of this construction contract would authorize All American Building Services to construct improvements for the Terminal Building.

RECOMMENDED ACTION(S)

Award a construction contract to All American Building Services in an amount not to exceed \$144,050 for the Terminal Lactation and Pet Relief Area Project; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget as a Capital Improvement Project, Project Number - 25s071 - Terminal Improvements in the amount \$200,000.

| | |
|--|--------------------|
| PREPARED BY: | Griselda Lizarraga |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

On March 26, 2025, the San Bernardino International Airport Authority (SBIAA) Commission authorized Staff to advertise and solicit construction bids for new lactation rooms and a pet relief area at the second floor of the Domestic Terminal Building. Project plans and specifications were publicly advertised, in accordance with SBIAA Policies and Procedures.

The proposed improvements will enhance conditions for SBD customers, accommodating their needs and ensuring a safe and comfortable travel experience. This project aligns with SBIAA's commitment to providing a safe, efficient, and user-friendly experience.

Staff solicited proposals from qualified contractors via PlanetBids. (6) proposals were received, with the full project cost identified below:

| | |
|-------------------------------------|--------------|
| • All American Building Services | \$144,050.00 |
| • AEC Moreno Corporation | \$150,450.00 |
| • LM Rasmussen Construction, Inc. | \$291,000.00 |
| • Dalke & Sons Construction, Inc. | \$306,834.00 |
| • M. Brey, Inc dba MBE Construction | \$330,594.11 |
| • Caltec Corp. | \$398,000.00 |

SBIAA's standard form construction contract will be used for this project.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Contractor's Proposals

BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|--------------------------------|
| BIDDER/ CONTRACTOR: | All American Building Services |
|----------------------------|--------------------------------|

| | |
|--|-------------------------------|
| BIDDER TELEPHONE & CONTRACT PERSON: | (323) 422-6013 Anthony Innabi |
|--|-------------------------------|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
- ☒ Attachment No. 2: Site Visit Certification
- ☒ Attachment No. 3: Contractor Information Sheets
- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☒ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: All American Building Services

(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. **ADDENDA**: The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. **BID SCHEDULE ITEMS**: See next page.

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|-----------|---------|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION 5% MAXIMUM OF BASE BID) | 1 | LS | 5500 | 5500 |
| 2. DEMOLITION AND REMOVAL | 1 | LS | 4,200 | 4200 |
| 3. SITE PREPARATION | 1 | LS | 2,800 | 2800 |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | 4,700 | 4700 |
| 5. DRYWALL AND FRAMING | 1 | LS | 8350 | 8350 |
| 6. FRP PANELING | 1 | LS | 5400 | 5400 |
| 7. T-BAR GRID AND TILES | 1 | LS | 5400 | 5400 |
| 8. FLOORING (VINYL TILE) | 1 | LS | 8700 | 8700 |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | 3900 | 3900 |
| 10. COVE BASE AND TRIM WORK | 1 | LS | 2300 | 2300 |
| 11. DOORS | 1 | LS | 7400 | 7400 |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | 18500 | 18,500 |
| 13. PAINT | 1 | LS | 6900 | 6900 |
| 14. CONCRETE WORK | 1 | LS | 6700 | 6700 |
| 15. PLUMBING | 1 | LS | 11800 | 11800 |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | 13900 | 13900 |
| 17. MECHANICAL / HVAC | 1 | LS | 12500 | 12500 |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | 6800 | 6800 |
| 19. SIGNAGE | 1 | LS | 3700 | 3700 |
| 20. FIRE SPRINKLERS | 1 | LS | 4600 | 4600 |
| GRAND TOTAL: | | | | 144,050 |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

144,050

\$USD (TOTAL BID AMOUNT IN NUMBERS)

One Hundred forty four thousand and fifty dollars

(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION**: The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT**: It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY**: The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS**: The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT**: The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION**: The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS**: The required Contractor Information Sheets are attached hereto.

11. **CRIMINAL BACKGROUND CHECK CERTIFICATION:** The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. **FAITHFUL PERFORMANCE BOND:** It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance. The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. **PROPER ADDRESS:** Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

PO Box 802586 Santa Clarita, CA 91380

14. **NAME(S) OF PRINCIPALS:** Principals of the Bidder's company are:

Anthony Innabi President/CEO

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|--------------------|-----------------------|------------------------|
| 921499 | A,B,C10,C27,C33,C36 | 4/30/2026 |
| | | |
| | | |
| | | |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. **FORFEITURE OF SECURITY:** In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. **ASSIGNMENT OF RIGHTS, TITLE AND INTEREST IN CAUSES OF ACTION:** Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted, it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. **IRCA:** The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

All American Building Services

Name of Corporation, Partnership or Sole Proprietor

PO Box 802586 Santa Clarita, CA 91380

Address & Telephone

Anthony Innabi

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor


Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.

ATTACHMENT NO. 1 TO BID FORM

BIDDERS' NONCOLLUSION AFFIDAVIT

(Public Contract Code Section 7106)

State of California

County of

Anthony Innabi, being first duly sworn, deposes and says that he or she is the _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived or agreed with any bidder or anyone else to put in a sham bid or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the bidder or any other bidder or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract, that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

All American Building Services

CONTRACTOR



Signature of Officer

Anthony Innabi

Typed Name of Officer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF ~~SAN BERNARDINO~~ *Los Angeles*
R-2

Subscribed and sworn to (or affirmed) before me on this 4th day of Aug,
25, by Anthony Innabi, proved to me on the basis of satisfactory
evidence to be the person who appeared before me.

Signature Romita Sharma

(Seal)

My Commission Expires: 4-18-2029



ATTACHMENT NO. 2 TO BID FORM

SITE VISIT CERTIFICATION

I certify that I have visited the site of the proposed work and have fully acquainted myself with the conditions relating to construction, permitting requirements, environmental restrictions, mitigation measures required, and labor required to complete this project in accordance with the Contract Documents. I fully understand the facilities, difficulties and restrictions associated with the execution of the work under contract.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

I fully indemnify the **SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY** and all of its officers, agents, employees and consultants from any damage or omissions related to conditions that could have been identified during my visit to the site.



Signature of Bidder

Anthony Innabi

Typed Name of Bidder

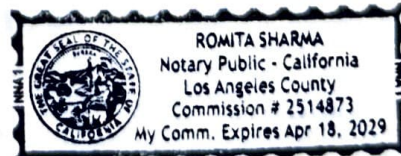
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BERNARDINO

Subscribed and sworn to (or affirmed) before me on this 4th day of Aug

2025, by Anthony Innabi, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature Romita Sharma



(Seal)

My Commission Expires: 4-18-2029

ATTACHMENT NO. 3 TO BID FORM

COMPANY INFORMATION SHEET
DECLARATION

I declare under penalty of perjury under the laws of the State of California I have completed this Company Information Sheet and that the information contained herein is factual and accurate as of the date completed.

Completed and executed this 4th day of August, 2025, in Santa Clarita, Ca
[Day] [Month] [City] [State]

By: All American Building Services
Print Name: Anthony Innabi
Print Title: President

LEGAL NAME OF COMPANY: All American Building Services
ADDRESS: PO Box 802586 Santa Clarita, CA 91380
TELEPHONE: 323-422-6013 FAX: _____

TYPE OF BUSINESS (Check One):

- ☒ Corporation [] Limited Liability Company
[] Partnership [] Joint Venture
[] Individual
[] Individual Doing Business Under a Firm Name
[] Other _____

STATE OF INCORPORATION OR FORMATION:

California

STATE OF CALIFORNIA CONTRACTOR'S LICENSE NUMBER: 921499

DEPARTMENT OF INDUSTRIAL RELATIONS REGISTRATION NUMBER: 100079048 / 00740148

PRINCIPALS/OFFICERS/PARTNERS/AGENCY OF COMPANY

(List All Principals/Officers/Partners [including Joint Venture Partners, Managing Partner], as well as investors/investment companies):

Name
Anthony Innabi

Title
President

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY – Execution of Legal Documents:

The Company has authorized and hereby designates the following individual(s) to execute legal documents on behalf of Company, including but not limited to contract documents, proposals and related documents:

| Name | Title |
|----------------|-----------|
| Anthony Innabi | President |
| | |
| | |
| | |
| | |

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY – Representative and/or Management Capacity:

The Company has authorized and hereby designates the following individual(s) to serve in a representative and/or management capacity on behalf of Company relating to the concerned project, contract document, lease document, development document, or any other legal document or agreement, including but not limited to manager, project manager, site manager, etc.

| Name | Title |
|----------------|-----------|
| Anthony Innabi | President |
| | |
| | |
| | |

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

ATTACHMENT NO. 4 TO BID FORM
PROPOSED SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code commencing at Section 4100) and any amendments thereof, each Bidder shall set forth below:

(a) The name, the location of the place of business, and California contractor license number of each subcontractor who will perform work or labor or render service to a prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California, who, under subcontract to a prime contractor, specially fabricates and installs a portion of the work or improvement according to the Contract Documents in an amount in excess of one-half of 1 percent of the prime contractor's total bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half of 1 percent of the prime contractor's total bid or ten thousand dollars (\$10,000), whichever is greater.

Any information requested by the officer, department, board or commission concerning any subcontractor who the prime contractor is required to list under this subdivision, other than the subcontractor's name, description of work, and location of business, may be submitted by the prime contractor up to 24 hours after the deadline established by the officer, department, board or commission for receipt of bids by prime contractors.

(b) The portion of the work which will be done by each subcontractor.

General Contractors bidding this work shall require, pursuant to Public Contract code article 4108, all subcontractors providing labor and materials in excess of \$100,000.00 to supply an original signature and fully executed 100% Faithful Performance and 100% Payment Bond. All general contractors bidding on this work must specify this requirement for subcontractor bonds in their written or published request for subcontractor bids. Failure to comply with this requirement shall not preclude contractor from complying with the subcontractor bonding requirements.

DESIGNATION OF SUBCONTRACTORS

[illegible]

All American Building Services

NAME OF BIDDER

Signature: 

Title: President

Proposed Subcontractors

ATTACHMENT NO. 6 TO BID FORM

BIDDER REFERENCES AND RESPONSIBILITY INFORMATION

GENERAL INFORMATION REQUIRED FROM BIDDER

The AGENCY expressly reserves the right to reject the bid of any bidder who, upon investigation, has been determined to fail to complete similar contracts in a timely fashion or in a satisfactory matter. Such rejection would, if applicable, be based upon the principal that the bidder is "non-responsible" and poses a substantial risk of being unable to complete the work in a cost-effective, professional and timely manner.

In performing the above-described responsibility determination, the AGENCY reserves the right to utilize, and bidder agrees to provide AGENCY with all possible sources of information in assisting AGENCY to make its determination, including, but not limited to: inquiries to regulatory state Boards and agencies; Dun and Bradstreet credit reports; bidder's most recent financial statements (unaudited and audited, as requested by AGENCY); inquiries to companies and public entities for which the bidder has previously performed work; reference checks and examination of all public records.

The bidder must also demonstrate knowledge of similar project experience and construction techniques and should possess a working ability to perform similarly sized construction work for a public agency. This knowledge and ability shall be shown by furnishing the names, current phone numbers, address, points of contact and scope of work of at least three (3) public agency customers served within the past three (3) years with requirements similar to the needs of the SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY.

FAILURE TO FURNISH THE REFERENCES AND OTHER INFORMATION AS REQUESTED (IN THE COMPLETE FORMAT REQUIRED) MAY CAUSE YOUR BID TO BE REJECTED AS NON-RESPONSIVE.

The Bidder shall furnish the following information. Failure to comply with this requirement will render the proposal non-responsive and may cause its rejection. Additional sheets may be attached if necessary. "You" or "your" as used herein refers to the bidder's firm and any of its officers, directors, shareholders, parties and principals.

Firm name and address:

All American Building Services

PO Box 802586 Santa Clarita, CA 91380

Telephone: (323) 422-6013

1. Type of firm: (Check one)

Individual _____ Partnership _____ Corporation X Joint Venture _____

Contractor's License: Primary class A,B, C10,C36

License No. 921499 Expiration Date: 4/30/26

Supplemental classifications held, if any, and license number(s) and expiration date(s):

Department of Industrial Relations Registration Number: 100079048 / 60070148

No payment shall be made for work or material under the contract unless and until the Registrar of Contractors verifies to the AGENCY that the CONTRACTOR was properly licensed at the time the contract was awarded and CONTRACTOR continues to be so licensed throughout the term of the Contract. Any CONTRACTOR not so licensed is subject to penalties under the law.

The AGENCY is required to verify license prior to awarding a bid. State law generally provides it is a misdemeanor to submit a bid to a public agency without having a license.

Have you ever been licensed under a different name or different license number? None
If Yes, give name and license number. _____

Names and titles of all officers of the firm:

Anthony Innabi President/CEO _____

Number of years as a contractor in construction work of this type: 6

Person who inspected site of the proposed work for your firm:

Name and Title: Anthony Innabi President/CEO
Date of Inspection: 7/16/2025

How many years' experience in similar type of construction and project size work has your organization had?

6
(a) as a general contractor? 2
(b) as a subcontractor? 4

Has your firm or any of its principals defaulted so as to cause a loss to a surety? None
If the answer is "Yes", give dates, name and address of surety and details.

Have you been assessed liquidated damages for any project in the past three years?
If Yes, explain: None

Have you been in litigation on a question relating to your performance on a contract during the past three years? None If Yes, explain, and provide case name and number:

Have you ever failed to complete a project in the last three years? None If so, give owner and details:

List the names, addresses and telephone numbers of three Architects or Engineers whose jobs you have worked on in the past three years.

| Name | Address | Telephone |
|--------------|---------|------------------|
| Gary Bardovi | | (310) 924-9921 |
| | | () |
| | | () |

Do you now or have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of the AGENCY or Architect/Engineer? None If so, please elaborate.

REFERENCE INFORMATION REQUIRED FROM BIDDER

The following information should contain persons or entities familiar with the Bidder's Work:

1. Name of Agency: Please see attached document
Agency Address and Telephone: _____
Contact Person: _____
Type of Construction Project: _____
Contract Amount: _____

2. Name of Agency: _____
Agency Address and Telephone: _____
Contact Person: _____
Type of Construction Project: _____
Contract Amount: _____

3. Name of Agency: _____
Agency Address and Telephone: _____
Contact Person: _____
Type of Construction Project: _____
Contract Amount: _____

I certify and declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 4th day of August, 20 25,
State of California, City of Santa Clarita,
County of Los Angeles.



Signature

President

Title

ATTACHMENT NO. 5 TO BID FORM

Bond No. 168

BID BOND FORM

KNOW ALL PERSONS BY THESE PRESENTS, that we All American Building Services
as CONTRACTOR/PRINCIPAL and The Ohio Casualty Insurance Company
as Surety, an admitted Surety insurer pursuant to Code of Civil Procedure, Section 995.120, legally doing
business in California at 790 The City Dr., South, #200, Orange, CA 92868, are
held and firmly bound unto the SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY, hereinafter
called the AGENCY, in the penal sum of TEN PERCENT (10%) OF THE TOTAL AMOUNT OF THE BID of the
CONTRACTOR/PRINCIPAL submitted to the said AGENCY for the work described below for the payment of
which sum is lawful money of the United States, well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the CONTRACTOR /PRINCIPAL has
submitted the accompanying bid dated August 5, 2025, for construction of the project
known as:

TERMINAL LACTATION AND PET RELIEF AREA PROJECT

NOW THEREFORE, the CONTRACTOR/PRINCIPAL shall not withdraw said bid within **one hundred twenty (120)** calendar days after said opening; and the CONTRACTOR/PRINCIPAL, when given Notice of Award, shall within ten (10) calendar days after the prescribed forms are presented to him for signature, return executed copies of the Agreement to the AGENCY, in accordance with the bid as accepted and give bond with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such contract and for the payment for labor and materials used for the performance of the contract or in the event of the withdrawal of said bid within the period specified or the failure to enter into such contract and give such bonds within the time specified, the CONTRACTOR/PRINCIPAL shall pay the AGENCY the difference between the amount specified in said bid and the amount for which the AGENCY may procure the required work and/or supplies of the latter amount be in excess of the former, together with all costs incurred by the AGENCY in again calling for bids, then the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract on the call for bids or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of said contract or the call for bids, or to the work, or the specifications.

In the event a suit is brought upon this bond by the AGENCY and judgment is recovered, CONTRACTOR/PRINCIPAL and Surety shall pay all costs incurred by the AGENCY in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF the above-bound parties have executed this instrument under their several seals this 4th day of August, 2025 the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Corporate Seal)

All American Building Services

CONTRACTOR/PRINCIPAL

By: 

Anthony Innabi - President

Print Name

(Corporate Seal)

The Ohio Casualty Insurance Company

SURETY

By: 

Les M. Mantle

Print Name

Attorney in Fact

Title

c/o Lesron Insurance Agency, Inc. - CA DOI License No. 0792430
1440 N. Harbor Blvd., #610, Fullerton, CA 92835

Address

714-441-2722

Telephone No.

(Attach Attorney-in-Fact Certificate)

(Attach All-Purpose Notary Acknowledgment for Surety Signature)

Terminal Lactation and Pet Relief Area Project

Bid Bond
Page 2 of 2

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

On 8-4-2025 before me, Mary Martignoni - Notary Public

Date

Here Insert Name and Title of the Officer

personally appeared Les M. Mantle

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person ~~is~~ whose name ~~is~~ subscribed to the within instrument and acknowledged to me that he ~~she~~ ~~they~~ executed the same in his ~~her~~ ~~their~~ authorized capacity ~~ies~~, and that by his ~~her~~ ~~their~~ signature ~~s~~ on the instrument the person ~~is~~, or the entity upon behalf of which the person ~~is~~ acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Les M. Mantle

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual

☒ Attorney in Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other: _____

Signer is Representing:

The Ohio Casualty Insurance Company

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual

☐ Attorney in Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8206001-972012

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Les M. Mantle

all of the city of Fullerton state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of July, 2021.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 21st day of July, 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 4th day of August, 2025



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
TERMINAL LACTATION AND PET RELIEF AREA PROJECT

BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|-------------------------|
| BIDDER/ CONTRACTOR: | <i>AEC MORENO CORP.</i> |
|----------------------------|-------------------------|

| | |
|--|---|
| BIDDER TELEPHONE & CONTRACT PERSON: | <i>(909) 440-2855 HECTOR MORENO</i> |
|--|---|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
- ☒ Attachment No. 2: Site Visit Certification
- ☒ Attachment No. 3: Contractor Information Sheets
- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☒ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: AEC MORENO CORP. (HECTOR MORENO R770)
(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. ADDENDA: The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. BID SCHEDULE ITEMS: See next page.

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
TERMINAL LACTATION AND PET RELIEF AREA PROJECT

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|---------------------|-----|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION (5% MAXIMUM OF BASE BID) | 1 | LS | \$8,000.00 | |
| 2. DEMOLITION AND REMOVAL | 1 | LS | \$7,200.00 | |
| 3. SITE PREPARATION | 1 | LS | \$8,000.00 | |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | \$6,400.00 | |
| 5. DRYWALL AND FRAMING | 1 | LS | \$8,500.00 | |
| 6. FRP PANELING | 1 | LS | \$6,500.00 | |
| 7. T-BAR GRID AND TILES | 1 | LS | \$5,500.00 | |
| 8. FLOORING (VINYL TILE) | 1 | LS | \$6,500.00 | |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | \$9,500.00 | |
| 10. COVE BASE AND TRIM WORK | 1 | LS | \$4,500.00 | |
| 11. DOORS | 1 | LS | \$14,500.00 | |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | \$4,500.00 | |
| 13. PAINT | 1 | LS | \$6,500.00 | |
| 14. CONCRETE WORK | 1 | LS | \$5,500.00 | |
| 15. PLUMBING | 1 | LS | \$15,000.00 | |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | \$9,500.00 | |
| 17. MECHANICAL / HVAC | 1 | LS | \$12,500.00 | |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | \$6,500.00 | |
| 19. SIGNAGE | 1 | LS | \$1,850.00 | |
| 20. FIRE SPRINKLERS | 1 | LS | \$8,500.00 | |
| | | | \$155,450.00 | |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

\$155,450.00

\$USD (TOTAL BID AMOUNT IN NUMBERS)

one hundred fifty-five thousand four hundred and fifty (00/100)
(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION**: The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT**: It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY**: The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS**: The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT**: The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION**: The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS**: The required Contractor Information Sheets are attached hereto.

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
TERMINAL LACTATION AND PET RELIEF AREA PROJECT

11. **CRIMINAL BACKGROUND CHECK CERTIFICATION:** The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. **FAITHFUL PERFORMANCE BOND:** It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance . The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. **PROPER ADDRESS:** Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

236 IV. ORANGE SHOW ROAD UNIT 112
SAN BERNARDINO CA 92408

14. **NAME(S) OF PRINCIPALS:** Principals of the Bidder's company are:

HECTOR MORENO RMO

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
 TERMINAL LACTATION AND PET RELIEF AREA PROJECT

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|-----------------------------|-----------------------------|-----------------------------|
| <u>1002896</u> | <u>GENERAL A & B</u> | <u>04/30/2027</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. **FORFEITURE OF SECURITY:** In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. **ASSIGNMENT OF RIGHTS, TITLE AND INTEREST IN CAUSES OF ACTION:** Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted, it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. **IRCA:** The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
TERMINAL LACTATION AND PET RELIEF AREA PROJECT

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

AEC MORENO CORP.

Name of Corporation, Partnership or Sole Proprietor

SAN BERNARDINO,

236 W. ORANGE SHOW ROAD UNIT 112
Address & Telephone (909) 440-2855

CA 92408

HECTOR MORENO (RMO)

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor


Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.

BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|-------------------------------|
| BIDDER/ CONTRACTOR: | LM Rasmussen Construction Inc |
|----------------------------|-------------------------------|

| | |
|--|-----------------------------|
| BIDDER TELEPHONE & CONTRACT PERSON: | 858-335-5606 Lars Rasmussen |
|--|-----------------------------|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
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- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☒ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: LM Rasmussen Construction Inc

(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. **ADDENDA:** The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. **BID SCHEDULE ITEMS:** See next page.

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|-----------|------------------|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION (5% MAXIMUM OF BASE BID) | 1 | LS | \$14,500 | \$14,500 |
| 2. DEMOLITION AND REMOVAL | 1 | LS | \$10,966 | \$10,966 |
| 3. SITE PREPARATION | 1 | LS | \$14,856 | \$14,856 |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | \$8,450 | \$8,450 |
| 5. DRYWALL AND FRAMING | 1 | LS | \$51,045 | \$51,045 |
| 6. FRP PANELING | 1 | LS | \$2,650 | \$2,650 |
| 7. T-BAR GRID AND TILES | 1 | LS | \$6,260 | \$6,260 |
| 8. FLOORING (VINYL TILE) | 1 | LS | \$6,800 | \$6,800 |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | \$4,450 | \$4,450 |
| 10. COVE BASE AND TRIM WORK | 1 | LS | \$150 | \$150 |
| 11. DOORS | 1 | LS | \$18,900 | \$18,900 |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | \$5,580 | \$5,580 |
| 13. PAINT | 1 | LS | \$5,840 | \$5,840 |
| 14. CONCRETE WORK | 1 | LS | \$4,320 | \$4,320 |
| 15. PLUMBING | 1 | LS | \$61,045 | \$61,045 |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | \$18,825 | \$18,825 |
| 17. MECHANICAL / HVAC | 1 | LS | \$32,685 | \$32,685 |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | \$5,508 | \$5,508 |
| 19. SIGNAGE | 1 | LS | \$878 | \$878 |
| 20. FIRE SPRINKLERS | 1 | LS | \$16,852 | \$16,852 |
| GRAND TOTAL: | | | | \$291,000 |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

\$291,000.00

\$USD (TOTAL BID AMOUNT IN NUMBERS)

Two Hundred Ninety-One Thousand Dollars and Zero Cents

(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION:** The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT:** It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY:** The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS:** The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT:** The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION:** The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS:** The required Contractor Information Sheets are attached hereto.

11. **CRIMINAL BACKGROUND CHECK CERTIFICATION:** The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. **FAITHFUL PERFORMANCE BOND:** It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance. The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. **PROPER ADDRESS:** Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

1137 Alpine Heights Rd, Alpine CA 91901

14. **NAME(S) OF PRINCIPALS:** Principals of the Bidder's company are:

Lars Rasmussen, President

Lars Rasmussen Secretary/Treasurer

Blair Rasmussen General Manager

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|-----------------------------|---|---|
| <u>1045744</u> | <u>B, General Building</u> | <u>6/30/26</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. **FORFEITURE OF SECURITY:** In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. **ASSIGNMENT OF RIGHTS, TITLE AND INTEREST IN CAUSES OF ACTION:** Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted, it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. **IRCA:** The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

LM Rasmussen Construction Inc

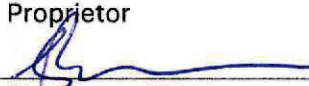
Name of Corporation, Partnership or Sole Proprietor

1137 Alpine Heights RD Alpine CA 91901 (858) 335-5606

Address & Telephone

Lars Rasmussen, President LM Rasmussen Construction Inc

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor


Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.

BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|--|
| BIDDER/ CONTRACTOR: | DALKE & SONS CONSTRUCTION, INC. |
|----------------------------|--|

| | |
|--|---|
| BIDDER TELEPHONE & CONTRACT PERSON: | Barry Dalke, Vice President (951) 274-9880 |
|--|---|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
- ☒ Attachment No. 2: Site Visit Certification
- ☒ Attachment No. 3: Contractor Information Sheets
- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☒ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: DALKE & SONS CONSTRUCTION, INC.

(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. ADDENDA: The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. BID SCHEDULE ITEMS: See next page.

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|----------------------------------|-----|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION (5% MAXIMUM OF BASE BID) | 1 | LS | 15,300. ⁰⁰ | |
| 2. DEMOLITION AND REMOVAL | 1 | LS | 26,234. ⁰⁰ | |
| 3. SITE PREPARATION | 1 | LS | 0 | |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | 2,000. ⁰⁰ | |
| 5. DRYWALL AND FRAMING | 1 | LS | 35,700. ⁰⁰ | |
| 6. FRP PANELING | 1 | LS | 8,500. ⁰⁰ | |
| 7. T-BAR GRID AND TILES | 1 | LS | 8,100. ⁰⁰ | |
| 8. FLOORING (VINYL TILE) | 1 | LS | 8,800. ⁰⁰ | |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | 5,300. ⁰⁰ | |
| 10. COVE BASE AND TRIM WORK | 1 | LS | 700. ⁰⁰ | |
| 11. DOORS | 1 | LS | 16,700. ⁰⁰ | |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | 8,500. ⁰⁰ | |
| 13. PAINT | 1 | LS | 9,000. ⁰⁰ | |
| 14. CONCRETE WORK | 1 | LS | 8,700. ⁰⁰ | |
| 15. PLUMBING | 1 | LS | 60,000. ⁰⁰ | |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | 20,000. ⁰⁰ | |
| 17. MECHANICAL / HVAC | 1 | LS | 48,100. ⁰⁰ | |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | 11,700. ⁰⁰ | |
| 19. SIGNAGE | 1 | LS | 2,500. ⁰⁰ | |
| 20. FIRE SPRINKLERS | 1 | LS | 11,000. ⁰⁰ | |
| GRAND TOTAL: | | | 306,834.⁰⁰ | |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

\$USD (TOTAL BID AMOUNT IN NUMBERS)

(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION**: The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT**: It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY**: The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS**: The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT**: The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION**: The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS**: The required Contractor Information Sheets are attached hereto.

11. CRIMINAL BACKGROUND CHECK CERTIFICATION: The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. FAITHFUL PERFORMANCE BOND: It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance . The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. PROPER ADDRESS: Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

4585 Allstate Drive

barry@dalkeandsons.com

Riverside, CA 92501

14. NAME(S) OF PRINCIPALS: Principals of the Bidder's company are:

DALKE & SONS CONSTRUCTION, INC.

Troy Dalke, President

Calvin Dalke Jr., Secretary/Treasurer/Vice President

Barry Dalke, Vice President

Todd Dalke, Vice President

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|-----------------------------|-----------------------------|-----------------------------|
| <u>612500</u> | <u>B, C10</u> | <u>2/28/2027</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. **FORFEITURE OF SECURITY:** In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. **ASSIGNMENT OF RIGHTS, TITLE AND NTEREST IN CAUSES OF ACTION:** Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted , it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. **IRCA:** The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions , proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DALKE & SONS CONSTRUCTION, INC.

Name of Corporation, Partnership or Sole Proprietor

4585 Allstate Drive, Riverside, CA 92501

(951) 274-9880

Address & Telephone

Troy Dalke, President

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor


Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.



DALKE & SONS CONSTRUCTION, INC.

Corporation Certificate

State of California)
)
County of Riverside)

I HEREBY CERTIFY that during a meeting of the Board of Directors of **DALKE & SONS CONSTRUCTION, INC.** a corporation existing under the Laws of the State of California, held on November 4, 2019, the following resolution was duly passed and adopted:

“Resolved, that **Troy Dalke, as President, Barry Dalke, Todd Dalke, Calvin Dalke Jr., as Vice President** of the corporation, be and is hereby authorized to execute all Bids, Contract Documents and Permits for this corporation and that his execution thereof and with the Corporation Seal affixed, shall be the official act and deed of this Corporation.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the corporation this 4th, day of November 2019.



Troy Dalke, President



Calvin Dalke, Jr., Secretary – Vice President



BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|------------------------------------|
| BIDDER/ CONTRACTOR: | M. Brey, Inc. dba MBE Construction |
|----------------------------|------------------------------------|

| | |
|--|------------------------------|
| BIDDER TELEPHONE & CONTRACT PERSON: | 951-845-5438 Matthew Brey |
|--|------------------------------|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
- ☒ Attachment No. 2: Site Visit Certification
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- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☒ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: M. Brey, Inc. dba MBE Construction

(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. ADDENDA: The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. BID SCHEDULE ITEMS: See next page.

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|-----------|------------|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION (5% MAXIMUM OF BASE BID) | 1 | LS | 16,150.0 | 16,150.0 |
| 2. DEMOLITION AND REMOVAL | 1 | LS | 11,386.42 | 11,386.42 |
| 3. SITE PREPARATION | 1 | LS | 43,870.16 | 43,870.16 |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | 13,600.44 | 13,600.44 |
| 5. DRYWALL AND FRAMING | 1 | LS | 27,177.38 | 27,177.38 |
| 6. FRP PANELING | 1 | LS | 3,753.31 | 3,753.31 |
| 7. T-BAR GRID AND TILES | 1 | LS | 2,530.32 | 2,530.32 |
| 8. FLOORING (VINYL TILE) | 1 | LS | 4,001.02 | 4,001.02 |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | 3,041.70 | 3,041.70 |
| 10. COVE BASE AND TRIM WORK | 1 | LS | 2,987.81 | 2,987.81 |
| 11. DOORS | 1 | LS | 29,288.56 | 29,288.56 |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | 5,218.73 | 5,218.73 |
| 13. PAINT | 1 | LS | 9,304.18 | 9,304.18 |
| 14. CONCRETE WORK | 1 | LS | 6,450.0 | 6,450.0 |
| 15. PLUMBING | 1 | LS | 60,909.20 | 60,909.20 |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | 24,535.01 | 24,535.01 |
| 17. MECHANICAL / HVAC | 1 | LS | 39,722.71 | 39,722.71 |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | 13,872.28 | 13,872.28 |
| 19. SIGNAGE | 1 | LS | 4,100.77 | 4,100.77 |
| 20. FIRE SPRINKLERS | 1 | LS | 8,694.11 | 8,694.11 |
| GRAND TOTAL: | | | | 330,594.11 |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

\$330,594.11

\$USD (TOTAL BID AMOUNT IN NUMBERS)

Three hundred thirty thousand five hundred ninety-four dollars and eleven cents.

(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION:** The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT:** It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY:** The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS:** The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT:** The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION:** The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS:** The required Contractor Information Sheets are attached hereto.

11. **CRIMINAL BACKGROUND CHECK CERTIFICATION:** The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. **FAITHFUL PERFORMANCE BOND:** It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance . The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. **PROPER ADDRESS:** Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

408 Elm Ave Beaumont, CA 92223

14. **NAME(S) OF PRINCIPALS:** Principals of the Bidder's company are:

Matthew Brey - President

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|--------------------|-----------------------|------------------------|
| 581224 | A-B-C10 | 12/31/2026 |
| | | |
| | | |
| | | |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. **FORFEITURE OF SECURITY:** In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. **ASSIGNMENT OF RIGHTS, TITLE AND NTEREST IN CAUSES OF ACTION:** Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted , it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. **IRCA:** The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions , proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

M. Brey, Inc. dba MBE Construction

Name of Corporation, Partnership or Sole Proprietor

408 Elm Ave Beaumont, CA 92223 951-845-5438

Address & Telephone

Matthew Brey - President

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor



Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.

BID COVER SHEET

| | |
|-----------------|------------------------|
| BID DUE: | August 05, at 10:00 am |
|-----------------|------------------------|

| | |
|----------------------|--|
| PROJECT NAME: | Terminal Lactation and Pet Relief Area Project |
|----------------------|--|

| | |
|---|--|
| THE WORK UNDER THIS BID IS A PROJECT OF: | San Bernardino International Airport Authority |
|---|--|

| | |
|----------------------------|--------------|
| BIDDER/ CONTRACTOR: | CALTEC Corp. |
|----------------------------|--------------|

| | |
|--|-------------------------------|
| BIDDER TELEPHONE & CONTRACT PERSON: | 714-717-1638 Hamid Abghari |
|--|-------------------------------|

CONTENTS MUST INCLUDE: (Please Check Each Box)

Attachments:

- ☒ Bid Cover Sheet
- ☒ Bid Form
- ☒ Attachment No. 1: Bidder's Noncollusion Affidavit
- ☒ Attachment No. 2: Site Visit Certification
- ☒ Attachment No. 3: Contractor Information Sheets
- ☒ Attachment No. 4: Proposed Subcontractors
- ☒ Attachment No. 5: Bid Bond Form
- ☒ Attachment No. 6: Bidder References & Responsibility Information
- ☐ Contractor's Insurance Certificate

Submit bids to: PlanetBids Portal

BID FORM

TO: San Bernardino International Airport Authority, acting by and through its Governing Board, herein called the "AGENCY."

FROM: CALTEC Corp.

(Proper Name of Bidder)

1. Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract and the Contract Documents, the environmental permit requirements, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the Work of the Contract, including all of its component parts, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work; the furnishing of tools, equipment, supplies, transportation, utilities, facilities, labor, superintendence and services required to perform and complete the work; bonds, insurance and submittals; and including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Contract, including its acceptance by the AGENCY.
2. ADDENDA: The Contractor shall acknowledge via the PlanetBids website the issuance of all Addenda.
3. BID SCHEDULE ITEMS: See next page.

BID SCHEDULE ITEMS

| SCOPE OF WORK | QTY | UNIT | UNIT COST | FEE |
|--|-----|------|-----------|---------|
| <i>All line items shall be performed in accordance with the Project Plans, Details, and Specifications</i> | | | | |
| 1. MOBILIZATION AND DEMOBILIZATION (5% MAXIMUM OF BASE BID) | 1 | LS | 18,000 | 18,000 |
| 2. DEMOLITION AND REMOVAL | 1 | LS | 29,600 | 29,600 |
| 3. SITE PREPARATION | 1 | LS | 7,000 | 7,000 |
| 4. DRYWALL PATCHING AND REPAIRS | 1 | LS | 6,000 | 6,000 |
| 5. DRYWALL AND FRAMING | 1 | LS | 98,000 | 98,000 |
| 6. FRP PANELING | 1 | LS | 12,400 | 12,400 |
| 7. T-BAR GRID AND TILES | 1 | LS | 8,400 | 8,400 |
| 8. FLOORING (VINYL TILE) | 1 | LS | 6,300 | 6,300 |
| 9. FLOORING (SEALED CONCRETE) | 1 | LS | 4,000 | 4,000 |
| 10. COVE BASE AND TRIM WORK | 1 | LS | 500 | 500 |
| 11. DOORS | 1 | LS | 30,000 | 30,000 |
| 12. MAMAVA VAROOM (SMART LOCK SYSTEM) | 1 | LS | 4,000 | 4,000 |
| 13. PAINT | 1 | LS | 6,800 | 6,800 |
| 14. CONCRETE WORK | 1 | LS | 4,500 | 4,500 |
| 15. PLUMBING | 1 | LS | 49,400 | 49,400 |
| 16. ELECTRICAL AND LIGHTING | 1 | LS | 38,600 | 38,600 |
| 17. MECHANICAL / HVAC | 1 | LS | 49,500 | 49,500 |
| 18. FURNISHINGS (BUILT-IN & OTHER) | 1 | LS | 4,000 | 4,000 |
| 19. SIGNAGE | 1 | LS | 1,000 | 1,000 |
| 20. FIRE SPRINKLERS | 1 | LS | 20,000 | 20,000 |
| GRAND TOTAL: | | | | 398,000 |

INCLUSIONS:

The following items are to be made part of the original scope of work, as well as any applicable bid alternates, and must be included in the Contractor's total bid cost.

- Contractor to supply and install the Mamava VaRoom (Smart Lock System), per "Exhibit 1" at the lactation room.
- Provide a dedicated staging area. It is critical to keep the site clean daily as the establishment operates continuously.

TOTAL AMOUNT OF BID

\$398,000

\$USD (TOTAL BID AMOUNT IN NUMBERS)

Three Hundred Ninety Eight Thousand

(TOTAL BID AMOUNT WRITTEN)

The total of all bid item values listed above must equal the total base bid listed above on Bid Form (written in numbers and words). In the case of a discrepancy between mathematical calculations listed in the bid items and the actual total, the amount shown in Bid Amounts shall govern for the basis of determining low bidder.

The undersigned Bidder agrees to achieve Final Completion of the Work and all Major Milestones within the Contract Time set forth in the Contract Documents.

4. **TIME FOR COMPLETION**: The entire Project shall be completed within **90 consecutive calendar days**. Bidder acknowledges liability for liquidated damages in the amount as stipulated herein for each calendar day of delay.
5. **AGENCY'S RIGHT TO REJECT**: It is understood that the AGENCY reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of **one hundred and twenty (120) days**.
6. **BID SECURITY**: The required bid security in the amount of not less than ten percent (10%) of the bid is attached hereto.
7. **PROPOSED SUBCONTRACTORS**: The required list of proposed subcontractors is attached hereto. Bidder understands and acknowledges that all subcontractors providing goods and services in excess of \$100,000.00 must be bonded in accordance with the Subletting and Subcontracting Fair Practices Act.
8. **NONCOLLUSION AFFIDAVIT**: The required notarized Bidder's Noncollusion Affidavit is attached hereto.
9. **SITE VISIT CERTIFICATION**: The required Site Visit Certification is attached hereto.
10. **CONTRACTOR INFORMATION SHEETS**: The required Contractor Information Sheets are attached hereto.

11. **CRIMINAL BACKGROUND CHECK CERTIFICATION:** The required Criminal Background Check Certification will be submitted prior to Contractor commencing work on the project (only if requested) in accordance with the Notice Inviting Bids.
12. **FAITHFUL PERFORMANCE BOND:** It is understood and agreed that if Bidder is providing goods and services in excess of \$25,000.00 and written notice of the acceptance of this bid is mailed or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the AGENCY a fully executed Form of Agreement (Contract) in the form attached hereto in accordance with the bid as accepted, and that it will also furnish and deliver to the AGENCY three (3) executed copies of a Faithful Performance Bond and a separate Payment Bond as specified, and certificates of insurance, all within ten (10) calendar days after receipt of notification of the acceptance . The bid bond, performance bond, and payment bond must be obtained from sureties listed on the Department of the Treasury's Circular 570 approved list.

Bidder further agrees that the work under the Contract will be commenced by the Bidder, if awarded the Contract, on the date to be stated in the AGENCY's "Notice to Proceed" and will be completed within the time specified in the Contract documents.

13. **PROPER ADDRESS:** Notice of Award of Contract or other correspondence should be addressed to the undersigned at the address stated below.

9980 Irvine Center Dr., Suite 100 Irvine CA 92618

14. **NAME(S) OF PRINCIPALS:** Principals of the Bidder's company are:

Hamid Abghari, President

Hamid Abghari, Secretary

(IMPORTANT NOTICE: If Bidder is a corporation, state legal name of corporation, as well as names of the president, secretary treasurer, and general manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if an individual, state names in full.)

15. The undersigned bidder declares that the bidder is licensed in the State of California as required by the Business and Professional Code in accordance with the act providing for registration of Contractors and the documentation of licensure is as follows:

| <u>License No.</u> | <u>Classification</u> | <u>Expiration Date</u> |
|--------------------|-----------------------|------------------------|
| 852623 | A&B | 01/31/2027 |
| | | |
| | | |
| | | |

If the bidder is a joint venture, each member of the joint venture must include the above information

Bidder certifies that the above-mentioned license(s) entitle(s) Bidder to provide the work required by the Contract, that such license will be in full force and effect throughout the duration of work under this Contract, and that any and all subcontractors to be employed for the work will have appropriate licenses.

16. FORFEITURE OF SECURITY: In the event the Bidder to whom the Notice of Award of Contract is given fails or refuses to post the required bonds and return executed copies of the Form of Agreement with all required attachments within ten (10) calendar days from the date of the Notice of Award, the AGENCY may declare the Bidder's bid deposit or bond forfeited as liquidated damages.
17. ASSIGNMENT OF RIGHTS, TITLE AND INTEREST IN CAUSES OF ACTION: Pursuant to Section 4552 of the Government code, in submitting a bid to the AGENCY, the bidder offers and agrees that if the bid is accepted, it will assign to AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
18. IRCA: The bidder hereby certifies that it is, and at all times during the performance of work hereunder will be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees and the bidder shall indemnify, hold harmless and defend the AGENCY against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

19. **FINANCIAL STATEMENTS:** It is understood and agreed that if requested by the AGENCY, the Bidder will furnish a notarized financial statement, references and other information required by the AGENCY sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work of the Contract.
20. **LIQUIDATED DAMAGES:** The undersigned hereby warrants that all work shall be completed within **90 consecutive calendar days** from the date specified on the Notice to Proceed issued by the AGENCY. Time is of the essence. The undersigned agrees that failure to complete the work or any scheduled activity within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **\$500.00/calendar day**.
21. **CHANGE ORDER REQUESTS:** Bidder understands and agrees that all change order requests must be submitted in the form set forth in the Contract Documents. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed by the Conditions of the Contract. Indirect costs, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized by the Contract Conditions will not be allowed.
22. **NOTICE REQUIRED BY DEPARTMENT OF INDUSTRIAL RELATIONS:** As of January 1, 2015, the call for bids and contract documents for public improvement project must include the following information:

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The following documents must be submitted with this Bid Form.

1. Bidder's Noncollusion Affidavit
2. Site Visit Certification
3. Contractor Information Sheets
4. Proposed Subcontractors
5. Bid Bond
6. Bidder References and Responsibility Information

The undersigned declares and certifies under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CALTEC Corp.

Name of Corporation, Partnership or Sole Proprietor

9980 Irvine Center Dr., Suite 100 Irvine CA 92618 - (714) 717-1638


Address & Telephone

Hamid Abghari

Proper Name of Bidder Empowered to Sign on Behalf of the Corporation, Partnership or Sole Proprietor

Signature of Bidder

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her name and signature shall be placed above.

| | |
|---|---|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 15</p> <p>PRESENTER: Jeff Barrow, Director of Development</p> |
|---|---|

SUBJECT: AWARD A CONSTRUCTION CONTRACT TO MATICH CORPORATION IN AN AMOUNT NOT TO EXCEED \$90,892 FOR THE 5TH STREET ROADWAY IMPROVEMENTS PROJECT

SUMMARY

The award of this construction contract would authorize Match Corporation to construct certain roadway improvements along 5th Street.

RECOMMENDED ACTION(S)

Award a construction contract to Match Corporation in an amount not to exceed \$90,892 for the 5th Street Roadway Improvements Project; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this project is included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget as a Capital Improvement Project, Project Number - 25s090 – Road Improvements in the amount \$100,000.

| | |
|--|--------------------|
| PREPARED BY: | Griselda Lizarraga |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Hodgdon Management Construction (HMC) has completed the new Ashley parking lot and per City of San Bernardino requirements and the provisions of the lease agreement with Ashley, the Airport, as the owner of the property, is responsible for completing off-site improvements along the project frontage. The existing frontage pavement is in poor condition, with extensive potholes creating unsafe travel conditions and an unwelcome entry into the new parking lot. To address this, the Airport will undertake much-needed interim repairs of approximately 14,500 SF of asphalt concrete, while pursuing additional grant funding for a full reconstruction of 5th Street. Furthermore, completing these repairs will allow HMC to close out their building permit with the city and enable SBIAA to begin collecting lease revenue from the lot. The scope of work includes excavation, removals, subgrade preparation, and installation of new asphalt concrete pavement.

The proposed road work will improve safety, accessibility, and travel conditions for SBD tenants and visitors. This project aligns with SBIAA's commitment to providing a safe, efficient, and user-friendly experience.

Staff solicited proposals from qualified contractors. (3) proposals were received, with the full project cost identified below:

- Matich Corporation \$90,892.00
- Lee & Stires Inc. \$129,573.70
- T & G Construction, Inc. \$133,000.00

SBIAA's standard form construction contract will be used for this project.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Contractor's Proposals



PO Box 10, Highland, CA 92346

To: Mike Burrows
Inland Valley
Development Agency
1601 E Third St, Suite 100
San Bernardino CA 92408

Quote : 2844
Date : 8/15/2025
Phone: (909) 382-4100
Email: jbarrow@sbdairport.com

From: Jason Jones
Phone: (909) 382-7400
Fax: (909) 382-0113

CA License: 149783 A, B
DIR No: 1000004260
Email: jjones@matichcorp.com

We propose to furnish labor and material in accordance with the plans and specifications for:

**5TH ST. REPAIRS
SAN BERNARDINO, CA**

| Item No. | Description | Quantity | U/M | Unit Price | Total Price |
|-----------------------------------|-----------------------|----------|-----|-------------|--------------------|
| 5TH ST. REPAIRS | | | | | |
| 01 1 | EXCAVATION & REMOVALS | 1 | LS | \$24,700.00 | \$24,700.00 |
| 01 2 | PREPARE SUBGRADE | 14,500 | SF | \$0.44 | \$6,380.00 |
| 01 3 | 4" AC PG 64-10 | 14,500 | SF | \$3.40 | \$49,300.00 |
| 01 4 | 6" AC BERM | 584 | LF | \$18.00 | \$10,512.00 |
| Total for: 5TH ST. REPAIRS | | | | | \$90,892.00 |
| Total Proposal Price: | | | | | \$90,892.00 |

Date:

Accepted by:

LEE & STIRES INC.

SINCE 1967

CALIF. LIC. # 288402

OFFICE: (909) 983-9557 • FAX: (909) 983-1351

E-MAIL: info@lee-stires.com

SITE IMPROVEMENTS • EARTHWORK • CONCRETE • ASPHALT PAVING

MAILING ADDRESS: P.O. BOX 2124 • MONTCLAIR, CALIFORNIA 91763

OFFICE & YARD: 634 SOUTH PALMETTO AVE., ONTARIO, CALIFORNIA 91762

| | | | |
|--------------------------|---|--------------------|----------------|
| To: | San Bernardino Airport - Inland Valley Dev. Agency - Luxivair | Contact: | Jeff Barrow |
| Address: | 295 N. Leland Norton Way San Bernardino, CA 92408 | Phone: | (909) 382-6068 |
| | | Fax: | (909) 382-7309 |
| Project Name: | 5th Street Off Site Improvements | Bid Number: | 25137-P |
| Project Location: | E 5th Street At Sterling Ave, San Bernardino, CA | Bid Date: | 8/13/2025 |

THIS IS A ROM FOR ADDITIONAL ASPHALT PAVING SCOPES OF WORK LOCATED OFFSITE PER EXHIBIT RECEIVED 8/12/2025.

| Item # | Item Description | Estimated Quantity | Unit | Unit Price | Total Price |
|---|---|--------------------|------|-------------|--------------------|
| 1. Demolition Item - 5th Street. | | | | | |
| 1.01 | Remove 3" Thick Existing Asphalt (4,515 Sf). *This Area Is Labeled As Grind & Overlay On The Exhibit. Grind And Overlay Is Not A Viable Option Due To The Poor Condition Of The Existing Asphalt. Bid Assumes Removal Of Existing Asphalt. | 1.00 | LS | \$8,500.00 | \$8,500.00 |
| Total Price for above 1. Demolition Item - 5th Street. Items: | | | | | \$8,500.00 |
| 2. Earthwork Item - 5th Street. | | | | | |
| 2.01 | Excavate To Subgrade (255 CY). *Excess Dirt To Be Hauled To HMC Provided Disposal Site No Further Than 1/2 Mile From Project Site. | 1.00 | LS | \$16,550.00 | \$16,550.00 |
| Total Price for above 2. Earthwork Item - 5th Street. Items: | | | | | \$16,550.00 |
| 3. Asphalt Paving Items - 5th Street. | | | | | |
| 3.01 | Pave 4" Asphalt On Native For Taper On 5th St. (STA 51+76.44 To STA 56+46.89 And STA 57+66.89 To STA 61+77.01 Per Exhibit Provided By HMC On 8/12/25) *Excess Dirt To Be Hauled To HMC Provided Disposal Site No Further Than 1/2 Mile From Project Site. | 6,880.00 | SF | \$5.55 | \$38,184.00 |
| 3.02 | Full Course Pave 4" Asphalt On Existing Materials. *This Area Is Labeled As Grind & Overlay On The Exhibit. Grind And Overlay Is Not A Viable Option Due To The Poor Condition Of The Existing Asphalt. Bid Assumes Replacement Of The Existing Asphalt. Installation Of Aggregate Base Underneath The Asphalt Is Not Included. | 4,515.00 | SF | \$4.20 | \$18,963.00 |
| 3.03 | Furnish And Install 8" Asphalt Berm From STA 52+03.41 To STA 56+46.89 And STA 57+66.89 To STA 61+77.01. | 862.00 | LF | \$33.00 | \$28,446.00 |
| Total Price for above 3. Asphalt Paving Items - 5th Street. Items: | | | | | \$85,593.00 |
| 3A. Optional Additional Asphalt Paving Item - 5th Street. | | | | | |
| 3.04A | 2" Asphalt Grind & Overlay To Join Existing (W=2'), If Required. *Located At New Berm / Patch Back Locations. | 1,802.00 | SF | \$5.35 | \$9,640.70 |
| Total Price for above 3A. Optional Additional Asphalt Paving Item - 5th Street. Items: | | | | | \$9,640.70 |
| 4. Traffic Control Item. | | | | | |
| 4.01 | Traffic Control Devices For Lane / Shoulder Closure For This Scope Of Work. *Excludes Traffic Control Plans. | 1.00 | LS | \$7,970.00 | \$7,970.00 |
| Total Price for above 4. Traffic Control Item. Items: | | | | | \$7,970.00 |
| 4A. Optional Traffic Control Item. | | | | | |
| 4.02A | Traffic Control Plan, If Required. | 1.00 | LS | \$1,320.00 | \$1,320.00 |
| Total Price for above 4A. Optional Traffic Control Item. Items: | | | | | \$1,320.00 |

LEE & STIRES INC.

SINCE 1967

CALIF. LIC. # 288402

OFFICE: (909) 983-9557 • FAX: (909) 983-1351

E-MAIL: info@lee-stires.com

SITE IMPROVEMENTS • EARTHWORK • CONCRETE • ASPHALT PAVING

MAILING ADDRESS: P.O. BOX 2124 • MONTCLAIR, CALIFORNIA 91763

OFFICE & YARD: 634 SOUTH PALMETTO AVE., ONTARIO, CALIFORNIA 91762

| | | | |
|--------------------------|---|--------------------|----------------|
| To: | San Bernardino Airport - Inland Valley Dev. Agency - Luxivair | Contact: | Jeff Barrow |
| Address: | 295 N. Leland Norton Way San Bernardino, CA 92408 | Phone: | (909) 382-6068 |
| | | Fax: | (909) 382-7309 |
| Project Name: | 5th Street Off Site Improvements | Bid Number: | 25137-P |
| Project Location: | E 5th Street At Sterling Ave, San Bernardino, CA | Bid Date: | 8/13/2025 |

Total Bid Price: \$129,573.70

Notes:

- This proposal expires 30 days from date of issue.
- This proposal shall be part of any subsequent contract entered into between Lee & Stires, Inc. and the entity to whom this proposal is given for any of the work described in this proposal.
- If any legal action or arbitration is brought to enforce this proposal or for breach of this proposal or to enforce or for breach of any contract subsequently entered into between Lee & Stires, Inc. and the entity to whom this proposal is given the prevailing party shall be entitled to recover its actually attorney fees and costs incurred.
- Exclusions: Engineering, Staking, Soils testing, Permits, Construction water, Handling and disposal of buried or hazardous materials, Handling and disposal of rocks, Blasting of any kind, Rock breaking, Removal or relocation of utilities or irrigation, Replacement of landscaping, Backfill of curbs, Import or export, Overexcavation, ABC Slot Cutting, Grading Swales or Flowlines on Residential Lots / Pads, Home owner notification, Erosion Control, Dust Control and Dewatering. (unless noted in bid).
- Lee & Stires, Inc. bid is based on our review and acceptance of all "WRAP" OR "OCIP" policies. Our bid is based on a deductible of \$5,000.00 per occurrence and an insurance rate of 1 percent per \$1,000.00 of coverage based on our bid amount.
- All costs associated with the implementation, maintenance and inspection of the "Storm Water Pollution Prevention Plan" will be billed on a time and material plus 15% overhead basis, if required.
- All Costs and responsibilities for implementing and maintaining a Fugitive Dust "PM 10" mitigation plan and/or N.P.D.E.S. To be by others.
- Lee & Stires, Inc. will be responsible for dust control during all hours that we are working. We will shut down during windy conditions. All other dust control will be handled on a time and material plus 15% overhead basis.
- Bid is based on diesel fuel at \$4.50/gal. All Fuel increases will be passed on as a surcharge.
- All grades to be accepted +/- 0.20' to balance. Balancing of paving and concrete areas after utility installation or building construction will be done on equipment rental plus 15%, overhead, if required.
- All items will be field measured and billed at unit prices.
- All concrete items to be installed on native soil unless otherwise noted in bid.
- Shading of subgrade for asphalt paving and concrete items, due to soil conditions, will be additional cost, if required.
- Development of construction water source is not included. Cost of water and meter to be by others. Water source to be provided by others on the project site producing a minimum of 500 GPM.
- Due to the fluctuation of material availability and prices, item pricing will be held if possible.
- Prices are based on improvements being completed by 9/30/2025.
- Prices are based on move ins as follows: All work to be done concurrently while currently performing asphalt paving services for HMC Construction.
- Prevailing wages are included.
- Striping & signage of any kind is not included.
- Bid is based on exhibit provided by HMC Construction.
- Weekend work not included in bid.
- Erosion control of any kind is not included.
- Cut, cap, removal or relocation of existing utilities of any kind is not included.
- Adjusting of existing or proposed utilities is not included.
- Handling or hauling off subsurface debris generated during the grading operation is not included.
- Handling or hauling off spoils generated by other trades is not included.
- All survey & staking is to be provided by others.
- All temporary facilities to be provided by others.
- Lee & Stires, Inc. is not responsible for ponding if design grades are less than 2% on asphalt or concrete.
- TRUCKING LEGISLATION ISSUES: Additional costs due to change in trucking regulations will be added to contract value, when and if required.
- Bond, if required, will be at 1.0% of contract value. Minimum cost of \$175.00 will apply.
- Lee & Stires, Inc. DIR #1000007695.

Payment Terms:

Payment due within 30 days of date of invoice.

LEE & STIRES INC.

SINCE 1967

CALIF. LIC. # 288402

OFFICE: (909) 983-9557 • FAX: (909) 983-1351

E-MAIL: info@lee-stires.com

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| | | | |
|--------------------------|---|--------------------|----------------|
| To: | San Bernardino Airport - Inland Valley Dev. Agency - Luxivair | Contact: | Jeff Barrow |
| Address: | 295 N. Leland Norton Way San Bernardino, CA 92408 | Phone: | (909) 382-6068 |
| | | Fax: | (909) 382-7309 |
| Project Name: | 5th Street Off Site Improvements | Bid Number: | 25137-P |
| Project Location: | E 5th Street At Sterling Ave, San Bernardino, CA | Bid Date: | 8/13/2025 |

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Lee & Stires, Inc.

Authorized Signature: _____

Estimator: _____



T&G Construction Services, Inc.
4360 Cloud Nine Ave Mojave, CA 93501
Ph. 661-824-2038 Fax 661-824-3418
LIC#962580

Attention: Jeff Barrow
San Bernardino International Airport Authority
San Bernardino CA 92408

8/13/2025

Proposal #G81325
PROJECT
5th St

PROJECT LOCATION

All activities associated with the Asphalt located at 115 N. 5th st, Del Rosa Dr. San Bernardino Ca, 92408. Prevailing wage rates included.

SCOPE OF SERVICES:

- ~ 25,700 LS of excavation & removals
- ~14,500 SF of subgrade prep
- ~14,500 SF of 4" AC PG 64-10
- ~585 LF of 6" AC Berm

Total base bid; \$ 133,000.00



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 16

PRESENTER: Jeff Barrow, Director of Development

SUBJECT: APPROVE THE FORM OF AN AMENDED REIMBURSEMENT AGREEMENT WITH YUHAAVIATAM OF SAN MANUEL NATION FOR TRAFFIC SIGNAL IMPROVEMENTS AT THE INTERSECTION OF VICTORIA AVENUE AND "W" STREET

SUMMARY

This item was originally approved by the Commission on November 17, 2022. With the Phase I Landing project now complete, the cost reconciliation for the signal and intersection can be finalized. The proposed agreement provides for a cost sharing of one-half of the expense to design, install and construct a traffic signal at the intersection of Victoria Avenue and "W" Street at the Airport. Yuhaaviatam of San Manuel Nation's The Landing Project lies on the east side of the intersection. The Airport owns the west side of the intersection; therefore a 50% cost share is recommended. San Manuel has constructed the signal improvements at its sole cost and expense, subject to Airport construction permits. Upon completion of the improvements, the San Bernardino International Airport Authority (SBIAA) would reimburse one-half of the actual cost of the work.

RECOMMENDED ACTION(S)

Approve the form of an Amended Reimbursement Agreement with Yuhaaviatam of San Manuel Nation for traffic signal improvements at Victoria Avenue and "W" Street; and authorize the Chief Executive Officer to execute all related documents, subject to technical and conforming changes as approved by legal counsel.

FISCAL IMPACT

None. Funding for this project was included in the approved San Bernardino International Airport Authority Fiscal Year 2025-26 budget as a Capital Improvement Project, Capital Project Number 25s090-2 Road Improvements – Victoria Signals in the amount of \$485,000 of which up to \$460,000 is allocated to this project.

| | |
|--|-----------------|
| PREPARED BY: | Michael Burrows |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Michael Lewin |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

Since the closure of Norton Air Force Base in 1994, the San Bernardino International Airport Authority (SBIAA) has worked closely with Yuhaaviatam of San Manuel Nation (San Manuel) on a variety of regional infrastructure improvements including the advancement of the Airport for the economic benefit of the area. In 2016, SBIAA, San Manuel, and the Inland Valley Development Agency (IVDA) entered into a land exchange agreement to facilitate San Manuel's base reuse effort now known as The Landing located on the northeast portion of the Airport near the general aviation area. The majority of this property was transferred to San Manuel under the Base Realignment and Closure Commission (BRAC) process through a public benefit transfer from the United States Air Force to San Manuel. With the Federal Aviation Administration (FAA) approval and the land exchange completion, San Manuel has completed substantial infrastructure work including construction of a 1.1 million square foot industrial development on the site.

San Manuel's The Landing project lies on the east side of the intersection. The Airport owns the west side of the intersection; therefore a 50% cost share was recommended. The Victoria Avenue traffic signal and intersection at "W" Street has been completed and is operating (see attached site map). San Manuel constructed the signal improvements at its sole cost and expense, subject to Airport construction permits. Victoria Avenue is an airport-owned street south of 3rd Street, and Staff has worked to complete the permitting process with San Manuel. San Manuel will dedicate the improvements to San Bernardino International Airport Authority (SBIAA), and SBIAA will reimburse San Manuel for one-half of the actual cost of the work. Under the terms of the agreement, SBIAA's reimbursement would be made based on actual costs for completing such work, which has now been reviewed and inspected by SBIAA staff and consultants.

With the Phase I Landing Project now completed, the final cost reconciliation can be completed. This results in a final reimbursement payment of \$459,908.18 to San Manuel. Upon remittance of the final payment to San Manuel, SBIAA will receive a bill of sale for the improvements.

Staff recommends the Commission approve the above recommended action.

Attachments:

1. Site Map
2. Form of Amended Reimbursement Agreement

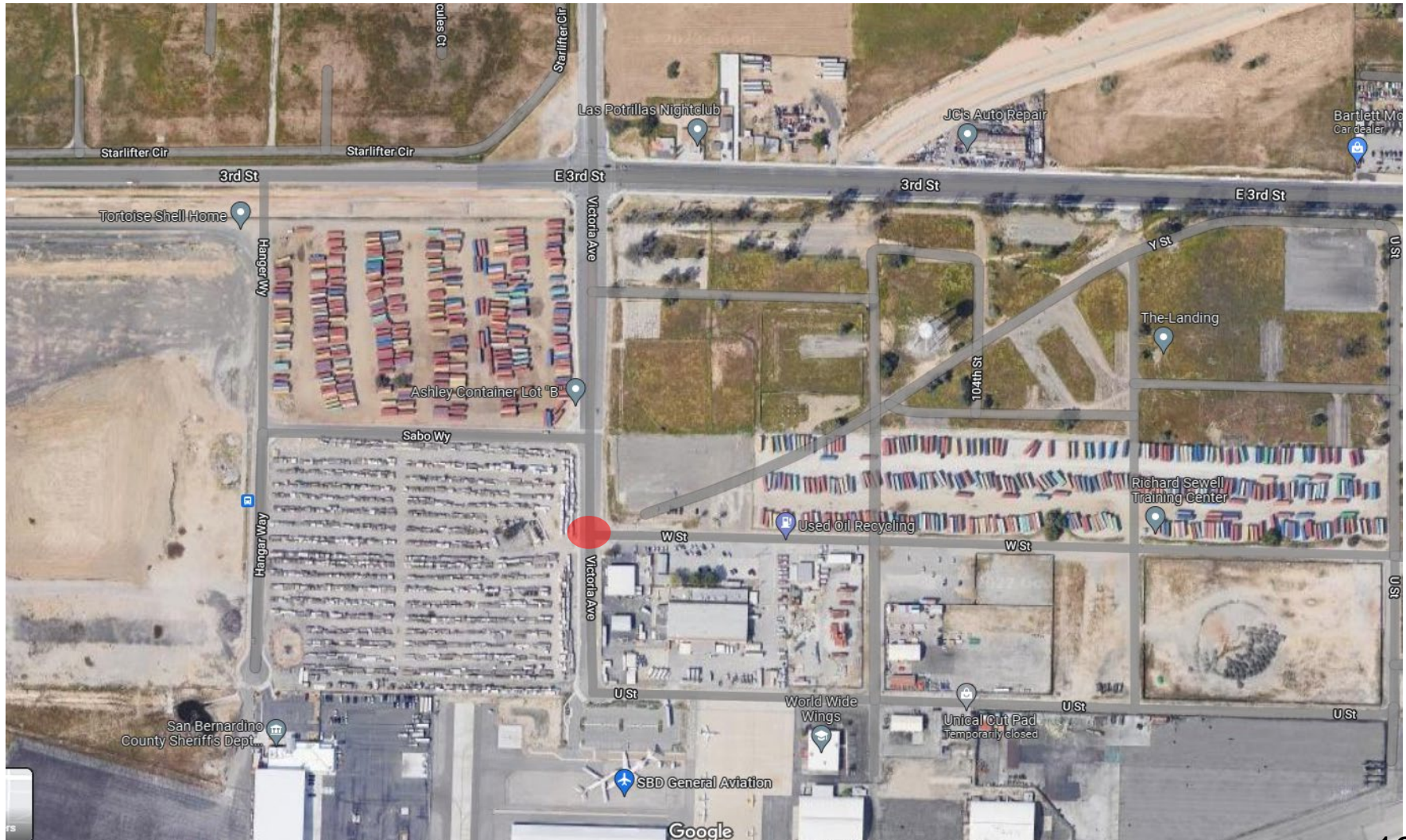


San Bernardino International Airport Authority

TRAFFIC SIGNAL IMPROVEMENTS AT THE INTERSECTION OF VICTORIA AVENUE AND "W" STREET

AERIAL EXHIBIT

LOCATION



AMENDED STREET IMPROVEMENT AND COST SHARING AGREEMENT

THIS AMENDED STREET IMPROVEMENT AND COST SHARING AGREEMENT (“**Agreement**”) is entered into this _____ day of _____ 2025 (“**Effective Date**”), by and between SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY, a joint powers authority (“**SBIAA**”), and YUHA AVIATAM OF SAN MANUEL NATION AND SBABP IV, LLC, a California limited liability company (“**SBABP**”). Hereinafter, SBIAA and SBABP may be referred to individually as a “**Party**,” or jointly as the “**Parties**.”

RECITALS

A. SBABP owns and/or has property rights to use certain real property in the City of San Bernardino, County of San Bernardino, State of California, with Assessor’s parcel number 0136-371-40-0000, more particularly described in Exhibit “A” attached hereto (the “**Intersection**”).

B. SBIAA owns and controls the San Bernardino International Airport and certain surrounding real property in the City of San Bernardino, County of San Bernardino, State of California, more particularly described in Exhibit “A” attached hereto (the “**Intersection**”).

C. In connection with the development of the Intersection, SBABP installed certain Infrastructure Improvements (defined in Section 1 below), which benefit both the Intersection and SBIAA Property, and SBIAA is willing to pay SBABP or any entity designated by SBABP for fifty percent (50%) of the costs incurred by SBABP or its affiliate to obtain and install the Traffic Light Improvements (as defined below), all upon the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing Recitals, which Recitals are incorporated herein by this reference, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and for the mutual covenants contained herein, the Parties hereby agree as follows:

AGREEMENT

1. **Infrastructure Improvements.** SBABP and the General Contractor (defined in Section 4 below) constructed certain infrastructure improvements upon and adjacent to the Intersection and the SMBMI Property (collectively, the “**Infrastructure Improvements**”), which Infrastructure Improvements are generally described as follows:

- Street improvements including but not limited to grading, pavement, curb and gutter, sidewalk, utility and **traffic signal improvements** as more specifically set forth in Exhibit “B” hereto.
- Traffic light improvements include any and all direct and indirect costs incurred by SBABP and its affiliates, for the traffic signal design, procurement, planning, construction and installation at the intersection of W Street and Victoria Avenue.

Customary direct and indirect costs include including consultants' fees, civil engineering fees, design fees, inspection and report costs, and permit fees, as applicable (collectively the "**Traffic Light Improvements**").

The Infrastructure Improvements have been completed in accordance with the Final Plans attached hereto as Exhibit "B".

2. **License to Enter.** SBIAA hereby agrees to provide a permit subject to Airport Rules and Regulations to SBABP, the General Contractor, Southern California Edison, and each of their respective agents, affiliates, employees, and contractors, a non-exclusive temporary license to enter and use the SBIAA Property as reasonably necessary to construct the Infrastructure Improvements and carry out the intent of this Agreement, all upon the same terms and conditions set forth in that certain Airport Permit to be entered into by and between SBIAA and SBABP, subject to final project review and approval by SBIAA. .

3. **General Contractor.** The Parties agree that SBABP shall cause all of the Infrastructure Improvements to be constructed by Oltmans Construction Co. (the "**General Contractor**"), and that SBABP has entered or shall enter into a contract for the construction of the Infrastructure Improvements with such General Contractor. All insurance coverage maintained by the General Contractor shall name SBIAA as an additional insured.

4. **Reserved.**

5. **Payment; Estimate.** In accordance with Section 7 of this Agreement, SBIAA agrees to pay fifty percent (50%) the total cost of the Traffic Light Improvements, subject to the terms of this Agreement. The Parties hereby acknowledge and agree that SBIAA's total cost for the Traffic Light Improvements shall be Four Hundred Fifty-Nine Thousand Nine Hundred Eight **U.S. dollars and 18/100 (\$459,908.18** (the "**Final Cost**").

6. **Manner of Construction; Acceptance.** SBABP has made reasonable efforts to cause the General Contractor to construct the Infrastructure Improvements in accordance with the Final Plans. Upon completion, SBABP shall have no further obligation to SBIAA with respect to the Infrastructure Improvements and SBABP expressly disclaims any representations or warranties of any kind relating to the Infrastructure Improvements. SBABP does not warrant the Infrastructure Improvements, and SBIAA agrees to waive and forever release SBABP and its affiliates from any claims, liabilities or expenses related to the Infrastructure Improvements. Notwithstanding the foregoing, SBABP shall transfer all warranties provided by the General Contractor for the Infrastructure Improvements to SBIAA upon the conveyance of such improvements to SBIAA as provided in Section 7 below.

7. **Dedication of Improvements.** SBABP shall, upon completion of construction of all Infrastructure Improvements to be constructed hereunder, dedicate said Infrastructure Improvements to SBIAA by an instrument mutually acceptable to SBIAA and SBABP, and SBIAA agrees to accept the dedication thereof by formal action of its Commission. Thereafter,

such dedicated Infrastructure Improvements shall be operated and maintained by, and be the sole responsibility of, SBIAA.

8. Indemnification; Hold Harmless.

- a. Excepting the sole or active negligence, recklessness or willful misconduct of SBIAA, SBABP shall defend (with counsel selected by SBIAA), indemnify and hold SBIAA, its officers, directors, agents, and employees harmless from any debts or third party claims that may arise from the operation of this Agreement, and for any damage claims for injury to persons or for property damage arising out of or in any way related to the construction or installation of the Infrastructure Improvements during the period before SBIAA accepts dedication of the Infrastructure Improvements as set forth in Section 7.
- b. SBIAA shall defend (with counsel selected by SBABP), indemnify, and hold SBABP, its affiliates and their officers, directors, agents, and employees harmless from and against all claims, losses, liabilities, damages, demands, actions, judgments, causes of action, assessments, penalties, costs and expenses for property damages or bodily injury asserted against SBABP, its affiliates or its officers, tribal members, employees, agents, contractors, and volunteers, which arise out of or are in any way related to, the Infrastructure Improvements on and after the date on which SBIAA accepts dedication of the Infrastructure Improvements as set forth in Section 7, except to the extent any such claim was directly caused by the negligence, recklessness, or willful misconduct of SBABP.

9. Payment Processing. SBIAA agrees to pay directly to SBABP, on a reimbursement basis, the Final Cost within 30 days after the execution of this Agreement by both Parties and SBIAA's receipt of adequate and reasonable documentation.

10. Notices. All notices and other communications required or permitted under this Agreement shall be in writing and shall be personally delivered or delivered by certified mail or overnight delivery, return receipt requested, to the following persons at the following addresses, and shall be deemed delivered upon receipt or rejection:

If to SBABP:

SBABP IV, LLC

With a copy to:

Yuhaaviatam of San Manuel Nation

26569 Community Center Drive
Highland, CA 92346

If to SBIAA:

With a copy to:

With electronic copies to:

Attn: Pete Mateo, Director of Tribal
Planning and Development; and

San Manuel Band of Mission Indians
674 E. Brier Drive
San Bernardino, CA 92408
Attn: Michelle Hickey,
Vice President Associate General
Counsel, Legal Department; and

With electronic copies to:

Legal@sanmanuel-nsn.gov;

[ProcurementLOA@sanmanuel-
nsn.gov](mailto:ProcurementLOA@sanmanuel-nsn.gov); and

[ContractsAdministration@sanmanuel
-nsn.gov](mailto:ContractsAdministration@sanmanuel-nsn.gov)

11. Amendment. No provision or term of this Agreement may be amended, modified, revoked, supplemented, waived, or otherwise changed except by a written instrument duly executed by the Parties.

12. Authorization. Each Party represents and warrants that it is authorized to enter into this Agreement and has the full right and authority to bind itself to the terms and conditions hereof, and that upon mutual execution and delivery this Agreement shall be binding upon and be enforceable against SBIAA and SBABP in accordance with its terms.

13. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the state of California.

14. Severability. If any clause or provision of this Agreement is held to be illegal, invalid and unenforceable, or the application thereof to any person or circumstance shall to any extent be illegal, invalid or unenforceable, under present or future laws effective during the term hereof, then and in any such event, it is the express intention of such clause or provision other than to those as to which it is held illegal, invalid or unenforceable, shall not be affected thereby, and each clause or provision of this Agreement and the application thereof shall be legal, valid and enforceable to the fullest extent permitted by law.

15. Time of Essence. Time is of the essence of this Agreement and each and every term and provision hereof.

16. Entire Agreement. This Agreement, including the exhibits hereto, which are hereby incorporated fully into this Agreement, along with the TCLA, constitutes the entire agreement

between the Parties hereto with respect to the subject matter of the Agreement, and no Party may rely upon any statement, promise or representation not herein expressed. This Agreement once executed and delivered shall not be amended except by a writing executed by both Parties.

17. Further Acts. Each Party shall, whenever and as often as it shall be requested to do so by the other Party, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, any and all such further actions, conveyances, assignments, approvals, consents and any and all other documents and do any and all other acts as may be necessary to carry out the intent and purpose of this Agreement.

18. Waiver. A waiver by either Party hereto of a breach of any of the covenants or agreements hereof to be performed by the other Party shall not be construed as a waiver of any succeeding breach of the same or other covenants, agreements, restrictions or conditions hereof.

19. Effective Date. This Agreement shall become effective on the date this Agreement is executed and delivered by the last of the persons required to bind the Parties hereto as set forth below their respective signatures below. The Effective Date shall be inserted into the preamble above.

20. Counterparts; Facsimile Signatures. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. In order to expedite the transaction contemplated herein, electronic signatures may be used in place of original signatures on this Agreement. The Parties hereto intend to be bound by the signatures on the electronic document, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the use of an electronic signature; provided, however, that the Parties hereby agree to execute and provide to each other original signatures, upon the request made by either Party to the other.

21. Waiver of Special Damages. Notwithstanding anything to the contrary in this Agreement, in no event shall either Party be liable to the other for any special or punitive damages, and each Party hereby waives all rights to seek recovery of same.

[Signatures Follow on Next Page]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

SBABP:

SBABP IV, LLC,
a California limited liability company

By: _____
Name: _____
Title: _____

SBIAA:

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

By: _____
Michael Burrows
Chief Executive Officer

EXHIBIT “A”

DESCRIPTION OF THE INTERSECTION

All that certain real property located in the City of San Bernardino, County of San Bernardino, State of California, more fully described as follows:

Intersection at W Street and Victoria Avenue as depicted in the aerial attached.



San Bernardino International Airport Authority

TRAFFIC SIGNAL IMPROVEMENTS AT THE INTERSECTION OF VICTORIA AVENUE AND "W" STREET AERIAL EXHIBIT

LOCATION

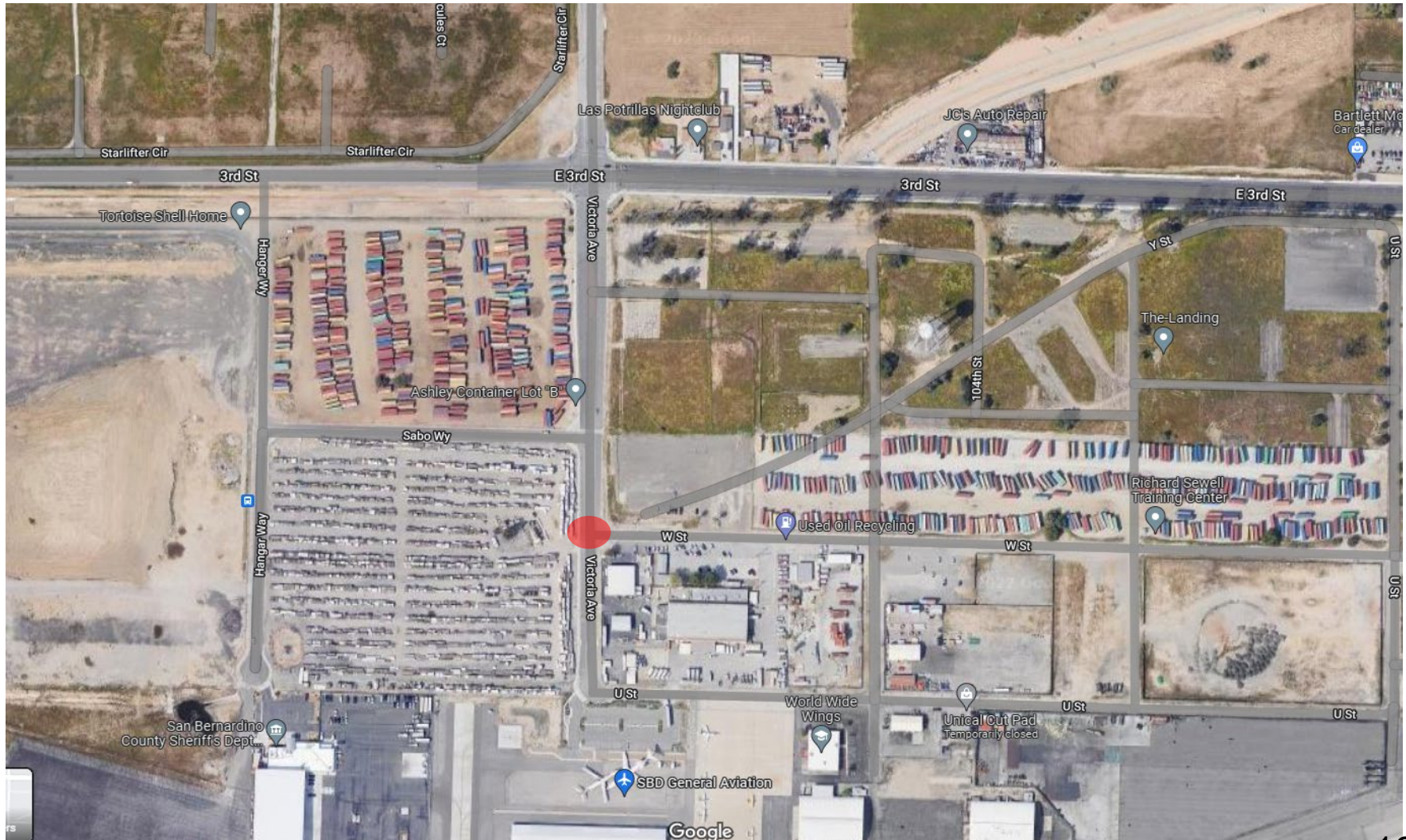
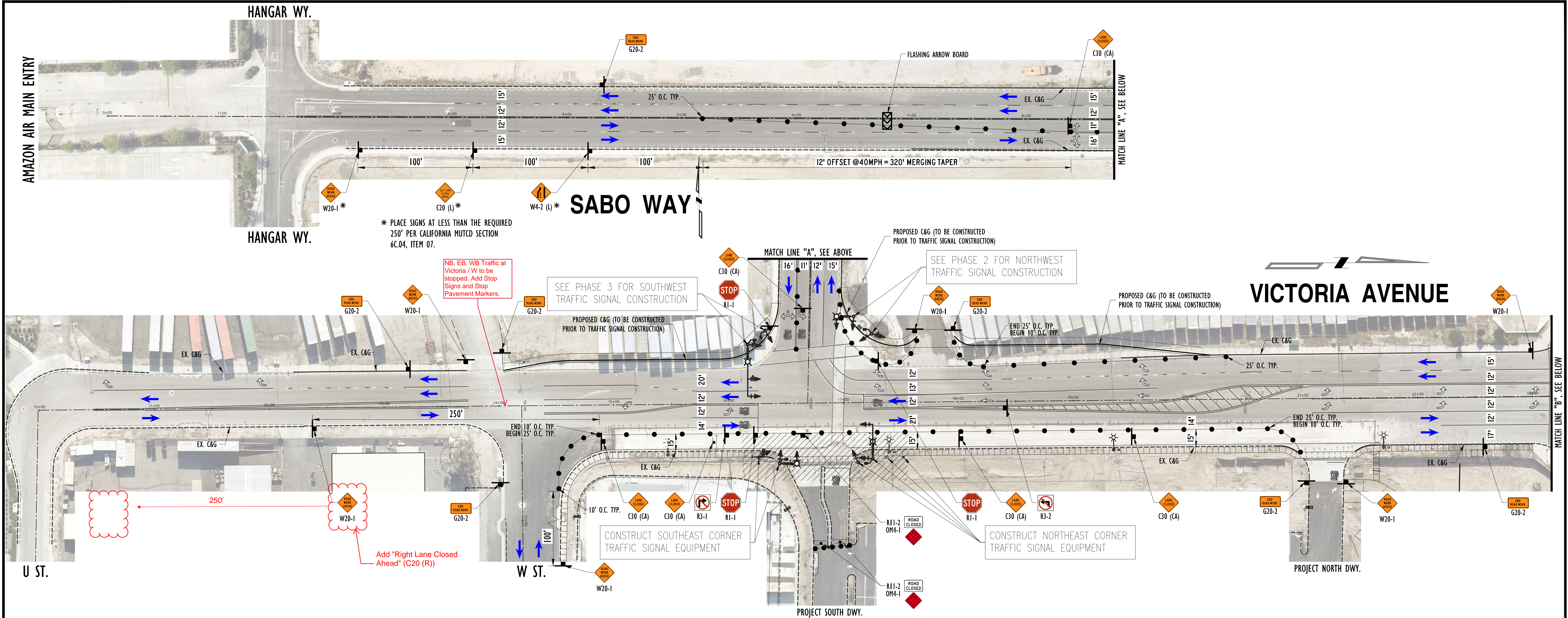


EXHIBIT “B”

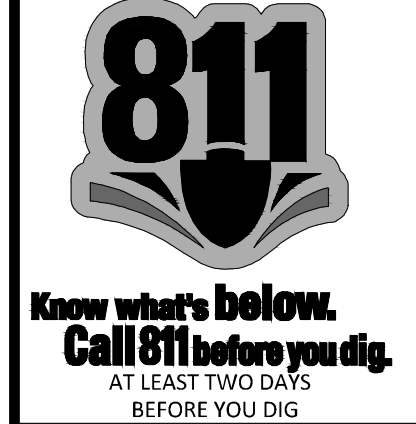
FINAL PLANS



COVER / BAG ALL SIGNAL HEADS & PEDESTRIAN HEADS UNTIL TRAFFIC SIGNAL IS ENERGIZED

- LEGEND**
- INSTALL TEMPORARY TRAFFIC SIGN PER CALTRANS STANDARDS
 - INSTALL PORTABLE DELINEATORS WITH RETROREFLECTIVE BANDING. SEE FIGURE 6F-102(CA) IN CALIFORNIA M.U.T.C.D.
 - TYPE III BARRICADE W/SIGN AS NOTED
 - FLASHING ARROW BOARD
 - CONSTRUCTION ZONE
 - DIRECTION OF TRAFFIC
 - EXISTING TRAFFIC SIGNAL

WORK TO BE PERFORMED FROM
7:00 AM - 5:00 PM, WEEKDAYS.



CITY OF SAN BERNARDINO
AS - BUILT
BY:
DATE:

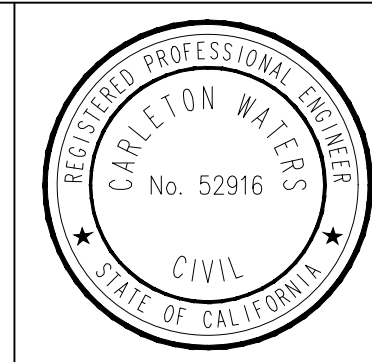
| REVISIONS | | | | | APPROVED |
|-----------|------|----|-------------|--|----------|
| NO. | DATE | BY | DESCRIPTION | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
APPROVED BY _____ DATE _____
APPROVED BY _____ DATE _____

BASIS OF BEARING:
THE BEARINGS SHOWN HEREIN ARE BASED TO THE CENTERLINE OF E. 3RD STREET BEING NORTH 87°47'21" WEST PER RECORD OF SURVEY 97-0077 RSB 113/15-22 RECORDS OF SAN BERNARDINO COUNTY.

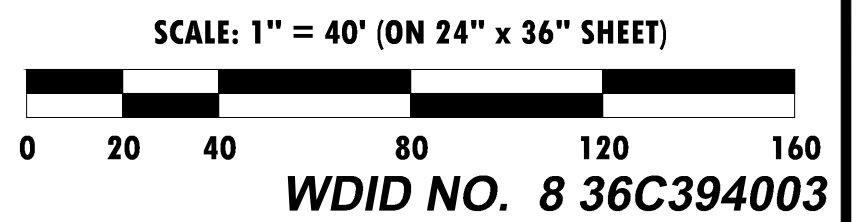
BENCHMARK:
FOUND 3" U.S. COAST & GEODETIC SURVEY BRASS DISK STAMPED "AS23 RESET" 1964. SET IN CONCRETE. MONUMENT IS ON SOUTH SIDE OF CHANNEL, 1.5 FEET NORTH OF CHAIN LINK FENCE AND ABOUT 140 FEET WEST OF THE PROLONGATION OF THE CENTERLINE OF STERLING AVENUE. (ELEV. = 1100.672' NGVD 29)

DESIGNED DG
DATE 8/17/23
DRAWN DG
DATE 8/17/23
CHECKED CW
DATE 8/17/23



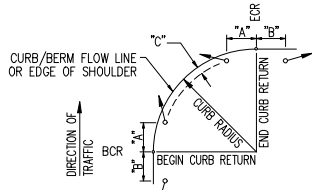
PREPARED BY:
URBAN CROSSROADS
www.urbanXroads.com
TELEPHONE: 949-660-1994
8/17/2023
DATE

**TRAFFIC CONTROL PLAN
THE LANDING
BY
SAN MANUEL
PHASE 1 - EAST SIDE
TRAFFIC SIGNAL CONSTRUCTION**
SHEET 2 OF 4
CONTRACT _____
ACCOUNT _____
DWG. NO. _____

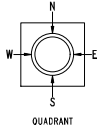


| POLE SCHEDULE | | | | | | | | | | | | | | | | |
|---------------|----------|--------|-----------|----------|-----------|---------|-----------------|------------|-------|------------------|------|---------------|------|----------|----------|---------|
| POLE DATA | | | | | LUMINAIRE | | SIGNAL MOUNTING | | | PED. PUSH BUTTON | | POLE LOCATION | | | R.S.N.S. | REMARKS |
| NO. | TYPE | HEIGHT | SIG. M.A. | LUM M.A. | L.E.D. | VEHICLE | MAST ARM | PEDESTRIAN | PHASE | QUAD. | A | B | C | | | |
| (A) | 17-3-100 | 30' | 20' | 15' | 174W | SW-1-T | MAS | - | 4 | E | 25' | - | 4' | Victoria | - | |
| (B) | 1-A | 10' | - | - | - | TY-2-T | - | SP-1-T | - | - | 24' | - | 4' | - | - | |
| (C) | 19-4-100 | 30' | 30' | 15' | 174W | SW-1-T | MAS | SP-1-T | - | - | 0' | - | 6.5' | Sabo | - | |
| (D) | 1-A | 10' | - | - | - | TY-1-T | - | - | 3 | W | 8.5' | - | 4.5' | - | - | |
| (E) | 17-3-100 | 30' | 20' | 15' | 174W | SW-1-T | MAS | SP-1-T | 3 | W | - | 1' | 5' | Victoria | - | |
| (F) | 1-A | 10' | - | - | - | TY-1-T | - | SP-1-T | 5 | N | - | 6' | 6' | - | - | |
| (G) | 29-3-100 | 30' | 50' | 15' | 174W | SW-1-T | 2 MAS | SP-1-T | 5 | N | 23' | - | 4' | Sabo | F = 15' | |
| (H) | 1-A | 10' | - | - | - | TY-1-T | - | SP-1-T | 4 | E | 24' | - | 4' | - | - | |

POTHOLE POLE LOCATIONS PRIOR TO ORDERING POLES.
EXACT POLE LOCATIONS TO BE DETERMINED BY ENGINEER IN THE FIELD. See Comment 6, 8, 9
ALL EQUIPMENT SHALL BE NEW.
ALL PEDESTRIAN INDICATIONS SHALL BE "COUNTDOWN" TYPE.



TYPICAL SIGNAL POLE PLACEMENT UNLESS DIMENSIONED ON PLANS
**SIGNAL STANDARD PLACEMENT DIMENSIONS
& EQUIPMENT LOCATIONS**



**PEDESTRIAN PUSH BUTTON LOCATION
(TOP VIEW)**

SIGN LEGEND:



R3-4 = NO U-TURN



R9-3 = NO PEDESTRIAN CROSSING



R9-3bP (L/R) = USE CROSSWALK TO THE LEFT/RIGHT

TRAFFIC SIGNAL CONSTRUCTION NOTES

- FURNISH AND INSTALL NEW 332L CABINET, WITH 2070 CONTROLLER AND VIDEO DETECTION SYSTEM WITH VANTAGE EDGE CONNECT UNIT. CONSTRUCT CONTROLLER PAD PER CALTRANS STANDARD ES-3C. FURNISH AND INSTALL UPS BATTERY BACK-UP SYSTEM COMPLETE WITH BATTERIES IN AN EXTERNAL CABINET.
- FURNISH AND INSTALL TYPE III-OF 120V/240V 200 AMP DUAL METER SERVICE EQUIPMENT ENCLOSURE WITH PHOTOELECTRIC UNIT (PEU). THE 120V METER TO SERVICE SIGNAL AND THE 240V TO SERVICE LIGHTING. THE FOLLOWING BREAKERS SHALL BE UTILIZED:
SIGNAL = 50AMP BREAKER
LIGHTING = 30AMP BREAKER
- INSTALL 3" SCHEDULE 80 PVC CONDUIT WITH PULLROPE FROM SERVICE PEDESTAL TO POWER PICK-UP POINT PER SCE REQUIREMENTS. SERVICE CONDUCTORS TO BE PROVIDED BY SCE. AT LEAST 2 WEEKS ADVANCED NOTICE SHALL BE GIVEN TO SOUTHERN CALIFORNIA EDISON COMPANY.
- INSTALL EMERGENCY VEHICLE PREEMPTION SENSOR ON SIGNAL MAST ARM PER MANUFACTURER'S REQUIREMENTS. EXACT LOCATION TO BE DETERMINED BY MANUFACTURER IN THE FIELD. CONTRACTOR SHALL HAVE PREEMPTION SYSTEM CALIBRATED AND TESTED BY MANUFACTURER.
- FURNISH AND INSTALL ITERIS RZ-4 AND/OR CAMERA ASSEMBLY ON LUMINAIRE MAST ARM PER MANUFACTURER SPECIFICATIONS. INSTALL EDGE CONNECT CARD AND ALL OTHER NECESSARY EQUIPMENT IN CABINET.
- FURNISH AND INSTALL RETROREFLECTIVE STREET NAME SIGN PER CITY OF SAN BERNARDINO STANDARD DRAWING NO. 504 AND CALTRANS STANDARD PLAN ES-7P.
- NEW 2" C, 3 - #6 (SIGNAL SERVICE), #8 (GROUND).
- NEW 2" C, 2 - #10 (LIGHTING), #8 (GROUND).
- FURNISH AND INSTALL SIGN (NOTED) ON SIGNAL STANDARD PER CALTRANS STANDARD PLAN RS4.
- FURNISH AND INSTALL SIGN ON MAST ARM AS NOTED. MOUNTING SHALL BE PER CALTRANS STD. PLAN ES-7N DETAIL "U".
- INSTALL NEW 4" CONDUIT IN EXISTING SLEEVE.

SCALE: 1" = 20'



CITY OF SAN BERNARDINO

AS - BUILT

BY:

DATE:

REVISIONS

| NO. | DATE | BY | DESCRIPTION | APPROVED |
|-----|------|----|-------------|----------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY**

APPROVED BY

DATE

APPROVED BY

DATE

BASIS OF BEARING:
THE BEARINGS SHOWN HEREON ARE BASED THE CENTERLINE OF E. 3RD STREET BEING NORTH 87°47'21" WEST PER RECORD OF SURVEY 97-0077 RSB 113/15-22 RECORDS OF SAN BERNARDINO COUNTY.

BENCHMARK:
FOUND 3" U.S. COAST & GEODETIC SURVEY BRASS DISK STAMPED "A523 RESET" 1964, SET IN CONCRETE. MONUMENT IS ON SOUTH SIDE OF CHANNEL, 15 FEET NORTH OF CHAIN LINK FENCE AND ABOUT 140 FEET WEST OF THE PROLONGATION OF THE CENTERLINE OF STERLING AVENUE. (ELEV. = 1100.672' NGVD 29)

DESIGNED: DG

DATE: 6/16/23

DRAWN: DG

DATE: 6/16/23

CHECKED: CW

DATE: 6/16/23



PREPARED BY:

URBAN CROSSROADS

www.urbanCrossroads.com
TELEPHONE: 949-660-1994

6/16/2023

CARLETON WATERS, P.E. 52916

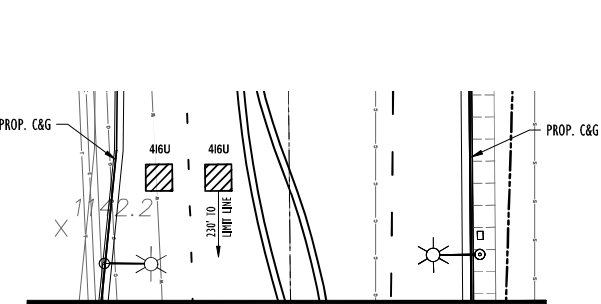
**PRIVATE STREET IMPROVEMENT PLAN
THE LANDING
BY
SAN MANUEL
TRAFFIC SIGNAL PLAN
VICTORIA AVENUE & SABO WAY**

SHEET **X** OF **X**

CONTRACT:

ACCOUNT

DWG. NO.





TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 17

PRESENTER: Mark Dennis, IT Manager

SUBJECT: APPROVE THE PURCHASE AND INSTALLATION OF A PLANAR FINE PIXEL PITCH LED VIDEO WALL FROM SOLUTIONZ, INC. IN AN AMOUNT NOT TO EXCEED \$178,022

SUMMARY

The domestic terminal at the San Bernardino International Airport includes a large unobscured wall in the baggage claim area that is available for in-terminal advertising opportunities. To maximize the utility and advertising options, the Planar fine pixel pitch LED video wall measuring thirty (30)-feet x five and one-half (5.5)-feet was selected to provide a high-quality eye-catching solution. Proposals for video wall solutions were solicited from three vendors, of which Soluntionz, Inc. provided the most cost-effective solution.

RECOMMENDED ACTION(S)

Authorize the purchase and installation of a Planar fine pixel pitch LED Video Wall measuring thirty (30)-feet x five and one-half (5.5)-feet from Solutionz, Inc. in an amount not to exceed \$178,022, inclusive of a 5% contingency in the amount \$8,477; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this purchase and installation was included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal year 2025-2026 Budget, Terminals, Budget Class 57 – Other Expenses the amount of \$740,000 of which \$739,221 is available to fund this purchase up to \$178,022.

| | |
|--|-----------------|
| PREPARED BY: | Mark Dennis |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Scott Huber |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

The domestic terminal baggage claim area is a prime location for in-terminal advertising options. In particular, the video wall will be a prominent and appealing feature visible to all arriving passengers, and those awaiting their checked bags at the baggage carousel.

The Planar® DirectLight® Essential Series is a line of fine pixel pitch LED video walls that deliver incredible visual performance tailored for budget-conscious indoor applications. Designed with COB (Chip-on-Board) technology, these displays offer higher pixel density and increased durability compared to traditional LED designs. The result is a high-quality viewing experience with improved brightness, deeper blacks and a high contrast ratio—perfect for high-traffic indoor environments with abundant ambient light. The purchase includes mounting brackets, hardware, and a Colorlite X100 Pro Video Splicer that provides the ability to make use of the full display and/or split the display into three equal sections, allowing multiple advertisements to run simultaneously.

Staff recommends the San Bernardino International Airport Authority Commission approve the aforementioned actions.

Attachments:

1. Planar proposal
2. Quote Summary Sheet

Proposal

SBIAA - 15x5 1.2mm Baggage Claim Video Wall

Estimate Number: 064850

Project Number: 2505670

Prepared for:

San Bernardino International Airport Authority

Mark Dennis

mdennis@sbdairport.com

105 N Leland Norton Way
San Bernadino, CA 92408 US

Prepared by:

David Detrinidad

916.821.6716

ddetrinidad@solutionzinc.com

8/12/2025

SOLUTIONZ

Dear Valued Customer,

Thank you for trusting Solutionz with your project. Our goal is to deliver top-notch, innovative solutions tailored to your needs. We know that the current economic climate, with ongoing tariff changes and market fluctuations, creates uncertainty. We truly understand how pricing changes can be challenging.

That said, these shifts affect us all financially. To ensure fairness and clarity, our proposals include the following terms:

- **Price Adjustments:** If product costs change before we place orders with our suppliers, Solutionz reserves the right to update our pricing to you in a corresponding manner.
- **Stored Goods:** While our goal is to order your equipment in an appropriate time to meet your project's needs, the current economic climate may force us jointly to order your product early to avoid price increases. If Solutionz, with your consent, makes product purchases early to preserve pricing, we will ask that you take title to and pay for the product at the time of purchase. Solutionz will store the product in our warehouse for a reasonable period without charge. Should Solutionz hold your product in our warehouses for an extended period prior to deployment, Solutionz may be forced to charge a storage fee or ask you to take delivery. If this occurs, we will notify you immediately.
- **Open Communication:** We are committed to keeping you informed about any significant changes that might impact your project's pricing.

We appreciate your understanding as we navigate these shared challenges. Please feel free to reach out with any questions or concerns. We look forward to a successful partnership.

Sincerely,

Bill Warnick

Bill Warnick, Chief Executive Officer

System Functionality and Client Scope Overview

Solutionz will install a 15x5 1.25mm COB LED wall. The wall processor will be a Colorlight X100 Pro with 4 HDMI inputs. This processor can do full screen, 3 windows or any other setup of windows. Processor will have fiber output cards and feed 2 Planar fiber to copper transceivers located behind the LED panels. Solutionz will provide a Brightsign XC2055 8K content player which can be managed by the existing Yodeck system. Content creation provided by others.

Summary

| Location | Equipment | Professional Services | Location Total |
|-----------------------|-------------|-----------------------|----------------|
| Equipment | \$99,282.04 | \$0.00 | \$99,282.04 |
| Processor | \$18,342.25 | \$0.00 | \$18,342.25 |
| Professional Services | \$30,730.00 | \$6,840.00 | \$37,570.00 |
| Support Services | \$0.00 | \$4,058.11 | \$4,058.11 |
| Location Sub Total: | | | \$159,252.40 |

Please Note: Sales tax is not included in the amounts listed on this summary page.

Bill of Materials

Equipment

| Qty. | Item | Description | Unit Price | Ext. Price |
|------------------------|---------------------------|--|--------------------|-------------|
| 1 | BrightSign XC2055 | BrightSign, Sign Controller | \$1,114.29 | \$1,114.29 |
| 30 | Planar 926-0843 | Leyard MG-2COB Essential 1.25 module Leyard MG-2COB Essential series, 1.25, LED Module | \$95.00 | \$2,850.00 |
| 96 | Planar 955-0917 | Planar, ASSY, MNT, ADJ, MGP | \$116.25 | \$11,160.00 |
| 77 | Planar 998-4386 | Leyard MG-2COB Essential 1.25 600x337.5 cabinet Leyard MG-2COB Essential series, 1.25, LED Cabinet 600x337.5 480x270 resolution | \$765.00 | \$58,905.00 |
| 1 | Planar 999 | LED Wall Parts and Accessories Additional configured parts and accessories are needed for this LED video wall and will be reviewed and added at time of order. Mounts, Stands and Hangers excluded. | \$5,737.50 | \$5,737.50 |
| 1 | Planar 999 | Trim for Video Wall | \$1,806.25 | \$1,806.25 |
| 1 | Planar FRC | Freight Charges | \$3,425.00 | \$3,425.00 |
| 1 | Planar Import Tariff Fee | Import Tariff Fee | \$12,589.00 | \$12,589.00 |
| 1 | Planar PS_Drawing_Pkg_PDF | Planar, Drawing Package in PDF format Pro-Ser, Std Drawing Pkg, PDF | \$625.00 | \$625.00 |
| 1 | Solutionz Misc-Cable | Misc cables, connectors, plates and hardware Q360 Master No: INSTALL MATERIAL | \$1,070.00 | \$1,070.00 |
| Equipment Total | | | \$99,282.04 | |

Processor

| Qty. | Item | Description | Unit Price | Ext. Price |
|------------------------|-------------------|--|--------------------|------------|
| 3 | Planar 480-0668 | 10G SFP+ 1310nm Single Mode Transceiver, 2km 10G Enhanced Small Form-Factor Pluggable Transceiver. Single Mode Duplex LC connection. 1310nm with up to 2km distance support. | \$100.00 | \$300.00 |
| 3 | Planar 933-1572 | Fiber to CAT transceiver. 1x10Gb Single Mode Fiber to 10x1Gb CAT out. Slim, fits behind video wall. Assembled in USA | \$3,153.75 | \$9,461.25 |
| 3 | Planar 999_Custom | 2x 10G Fiber Output Card | \$1,267.00 | \$3,801.00 |
| 1 | Planar 999_Custom | Colorlight X100 Pro 4U Chassis | \$3,500.00 | \$3,500.00 |
| 1 | Planar 999_Custom | 4X HDMI Input Card | \$1,280.00 | \$1,280.00 |
| Processor Total | | | \$18,342.25 | |

Professional Services

| Qty. | Item | Description | Unit Price | Ext. Price |
|------------------------------------|-----------------------|-------------|--------------------|-------------|
| 1 | Professional Services | | \$37,570.00 | \$37,570.00 |
| Professional Services Total | | | \$37,570.00 | |

Bill of Materials

Support Services

| Qty. | Item | Description | Unit Price | Ext. Price |
|-------------------------------|------------------------|---|------------|-------------------|
| 1 | SS-IS-RMM-Preferred-AR | <p>Our Preferred Integrated Support plan provides all the support you need. Both remote and onsite support along with the reassurance of knowing your equipment failures are covered by Solutionz.</p> <p>Below is a description of your support which is a 12-month term.</p> <p>Provides 24/7/365 remote tech support and troubleshooting via email, phone or video. Remote support with end user training questions.</p> <p>Unlimited onsite tech support in response to trouble tickets once remote troubleshooting reveals what's needed. Prioritized scheduling of our dedicated National Field Technicians - and if needed, our PSNI Global Alliance. Expedited advance parts replacements in case of hardware failure. Programming updates to preserve the original functionality.</p> <p>Remote monitoring and management of equipment. Dedicated Customer Success Manager to ensure we not only meet but exceed expectations.</p> <p>Once your project is complete, our Support Coordinators, Technical Helpdesk and Customer Success Managers stand ready to deliver a quick response from talented people who care about you!</p> | \$4,058.11 | \$4,058.11 |
| Support Services Total | | | | \$4,058.11 |

Proposal Overview and Terms

| | |
|-----------------------|--------------|
| Equipment: | \$148,354.29 |
| Professional Services | \$10,898.11 |
| Sales Tax: | \$10,292.13 |

| | |
|--------------------|---------------------|
| Grand Total | \$169,544.53 |
|--------------------|---------------------|

Grand Total Doesn't Include Optional Systems

1. ALL SALES ARE FINAL. Any subsequent design changes at the direction of the customer must be agreed upon in writing.
2. PRICE ADJUSTMENTS: Solutionz, Inc. reserves the right to adjust the prices of goods and services in the event of any changes in the cost of materials, production, or shipping that result from tariffs, taxes, import duties, or other governmental regulations imposed after the date of this Estimate.
3. PAYMENT TERMS: Invoices are due and payable within 30 days of the invoice date (i.e. Net 30).
4. INVOICING TERMS: Refer to the Payment Schedule above for Invoicing Terms
5. AGREEMENT: The prices and terms on this Estimate are not subject to verbal changes, verbal approvals or other verbal agreements. Any changes to prices, terms and conditions must be agreed upon in writing by both parties. Prices are based on market conditions existing on the date of this Estimate and Solutionz, Inc. may revise this Estimate as conditions change prior to final acceptance.
6. LABOR: All labor hours are based on regular working hours, Monday through Friday, 8:00AM-5:00PM. Any work outside of these hours will result in additional charges unless otherwise specified in the Estimate. In addition, all labor hours are based on continuous unrestricted access to the jobsite and facility where the work is to take place. Any access restrictions, interruptions, work stoppages or rescheduling of work not directly caused by, Solutionz, Inc. will result in additional labor charges.
7. SALES TAX: Customer tax status may vary, therefore, all Solutionz, Inc. pricing is agreed to on a pre-tax basis. Taxes on Solutionz, Inc. Estimates are estimated as well. The actual amount and/or corrected amount of taxes are the customer's sole responsibility regardless of how taxes were presented in the signed Estimate. Any and all applicable taxes (e.g., Sales Tax, Use Tax, Value Added Tax) will be added to customer invoices pursuant to local laws.
8. FREIGHT, TAXES & TARIFFS: All freight is FOB Origin unless specified otherwise. Some items may drop ship directly to jobsite from the manufacturer. Unless specifically identified in a line item of this Estimate, import tariffs or other international shipping and freight charges are the customer's responsibility and are not included in this Estimate.
9. DEFAULT: Finance charges of 1.5% per month will apply after 15 days in default. Solutionz, Inc. may, at its discretion, turn past due accounts over to collections by an outside company. Customer agrees to pay all costs incurred including, but not limited to, collection fees of 25% of the past due amounts, court costs, and reasonable attorney fees.
10. PAYMENT PROCESSING FEES: Pricing herein was developed on a cash basis, therefore, alternative payment methods (such as credit cards, bank cards, or other procurement programs that may reduce the net amount received by Solutionz, Inc. other than cash/check/ACH/wire will be assessed processing fees of 3% added to amount due. Not negotiable.
11. STORED GOODS: Customer will be invoiced for all equipment that is stored in a Solutionz, Inc. warehouse on behalf of customer. Storage fees of \$500/mo. will apply for each pallet of customer equipment stored beyond 45 days.
12. 90-DAY WARRANTY: 90-day warranty on workmanship includes all cabling, connections, and system installation from date of beneficial use. 90-day warranty on equipment includes all installed system equipment from date of first beneficial use. Manufacturers' warranties which extend beyond the 90 days will be honored on a carry-in basis. Any owner furnished equipment (OFE) is assumed to be in good working order. Owner furnished equipment is not covered under any Solutionz, Inc. warranty.
13. SOLUTIONZ INTEGRATED SUPPORT (SS-IS): We recommend Solutionz Integrated Support for all customers with High Availability or High Value systems. For complete details on service levels, term explanations, and exclusions, please refer to the full [Service Level Agreement](#).

Payment Schedule and Agreement

| Payment Schedule | Amount |
|------------------|-------------|
| Initial Deposit | \$84,772.27 |
| Progress Payment | \$33,908.91 |
| Progress Payment | \$33,908.91 |
| Final | \$16,954.44 |

NOTICE TO CUSTOMER

By signing below or incorporating this Estimate (or referencing the Estimate number) into a contract or purchase order, the Customer acknowledges receipt of and agrees to comply with all terms outlined herein, as well as Solutionz's Terms & Conditions provided within. This Estimate, including any associated drawings, specifications, and designs, is the proprietary property of Solutionz and is intended solely for the Customer to whom it is addressed. It shall not be duplicated, shared, or used for any purpose other than evaluating this proposal. This Estimate is valid for 14 days from the date of issuance.

I certify that I am authorized to sign this agreement on behalf of the company named below.

I understand that ALL SALES ARE FINAL.

Client Signature: _____

Signer's Name: _____

Date: _____

Solutionz, Inc. David Detrinidad 12-Aug-25


To help us better manage your account, please provide the following information:

Accounts Payable Contact:

Name: _____

Email: _____

Phone: _____

| | |
|---|--|
|  | <p>TO: San Bernardino International Airport Authority Commission</p> <p>DATE: August 27, 2025</p> <p>ITEM NO: 18</p> <p>PRESENTER: Mitch Dattilo, Airport Security Manager</p> |
|---|--|

SUBJECT: APPROVE THE PURCHASE OF TWO (2) FORD EXPLORER POLICE INTERCEPTORS IN AN AMOUNT NOT TO EXCEED \$106,588.16

SUMMARY

Staff solicited quotes from (3) three local Ford dealerships: Fairview Ford, Ken Grody Ford, and Citrus Ford for (2) two Ford Explorer Hybrid Police Interceptor vehicles. Fairview Ford was the lowest responsible bidder at \$106,588.16. On February 24, 2025, a notification was sent to Fairview Ford by the Airport Security Manager as a letter of intent to purchase the vehicles. Due to the current supply limitations, this action was necessary to secure pricing and ensure timely delivery. Conversion of vehicles to hybrid, electric, and other technologies is a component of the Airport's approved Green Energy Element.

RECOMMENDED ACTION(S)

Approve the purchase contract with Fairview Ford for two (2) new Ford Explorer Hybrid Police Interceptor vehicles for \$106,588.16; and authorize the Chief Executive Officer to execute all related documents.

FISCAL IMPACT

None. Funding for this acquisition was included in the approved San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget, in the Security Department, Budget Class 63 - Personal Property - Other Motor Vehicles – Capitalized, in the amount of \$123,300, of which \$106,588.16 is allocated to the vehicle purchase and the remaining \$16,711.84 to add graphics, radios and emergency light installation required to place both vehicles into service.

| | |
|--|-----------------|
| PREPARED BY: | Mitch Dattilo |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

The Security Department provides 24/7 mobile patrols of all San Bernardino International Airport Authority (SBIAA) and Inland Valley Development Agency (IVDA) properties, security at the domestic terminal during commercial passenger operations, and security at special events hosted by the Airport or contracted with private parties. Patrol activities require vehicles equipped with police packages due to the nature of patrol activities that include slow speeds, frequent idling, and extended daily mileage. Airport Security Officers performing patrol duties typically cover between 50 and 75 miles per eight-hour shift.

The purchase of two (2) Ford Hybrid Explorer Police Interceptors will replace two gasoline-powered security units that have outlived their usable lives as patrol vehicles.

From the quotes solicited, Ken Grody Ford dealership was unresponsive.

Attachments:

1. Quote Summary Sheet

QUOTE SUMMARY SHEET

Agency: SBIAA
Requester Name: Mitch Dattilo
Date: 7/1/2025
Requesting Division: Security
Attachments (List): Email correspondence & quotes
Description of project/reason for PR: Security will be acquiring two new SUVs

| | | | | VENDOR 1 | | | | VENDOR 2 | | | | VENDOR 3 | | | |
|---------------------------|---------------------------------------|-----|-----|---------------|-------------|--------------|----------|---------------|--------------|--------------|---------|----------------|-----------|-----------|-----|
| | | | | Fairview Ford | | | | Citrus Motors | | | | Ken Grody Ford | | | |
| DESCRIPTION | BRAND/ITEM SPECS OR EQUIVALENT | QTY | UOM | PRICE | SUB-TOTAL | SALES TAX | Tire Fee | PRICE | SUB-TOTAL | SALES TAX | S&H | PRICE | SUB-TOTAL | SALES TAX | S&H |
| Police Interceptor SUV | 2025 Ford Explorer Police Interceptor | 2 | ea | \$48,998.00 | \$97,996.00 | \$8,574.66 | \$17.50 | | | | | | | | |
| | | 2 | ea | | | | | \$56,150.00 | \$112,300.00 | \$8,574.66 | \$17.50 | | | | |
| | | 2 | ea | | | | | | | | | Unresponsive | | | |
| | Document Prep Fee | | n/a | | | | | \$85.00 | | | | | | | |
| | Other Fees | | n/a | | | | | \$33.00 | | | | | | | |
| | | | | | | \$106,588.16 | | | | \$121,010.16 | | | | N/A | |
| SELECTED VENDOR: VENDOR 1 | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 19

PRESENTER: Mitch Dattilo, Airport Security Manager

SUBJECT: APPROVE AMENDMENT NO. 1 TO THE SERVICE AGREEMENT WITH CITY OF SAN BERNARDINO POLICE DEPARTMENT FOR LAW ENFORCEMENT SERVICES AT SAN BERNARDINO INTERNATIONAL AIRPORT

SUMMARY

Approval of Amendment No. 1 to the Service Agreement with City of San Bernardino Police Department (SBPD) for law enforcement services at San Bernardino International Airport (SBD) would extend the agreement term by three (3)-years. The Service Agreement is necessary to support scheduled commercial passenger service at SBD and fulfills important security obligations mandated by the Transportation Security Administration (TSA), with a law enforcement solution to accommodate the growing needs of the Airport.

RECOMMENDED ACTION(S)

Approve Amendment No. 1 to the Service Agreement with SBPD and authorize funding for law enforcement services during periods of scheduled commercial passenger service; and authorize the Chief Executive Officer to execute all related documents, subject to technical and conforming changes as approved by San Bernardino International Airport Authority (SBIAA) legal counsel.

FISCAL IMPACT

None. Funding for the Service Agreement with the City of San Bernardino Police Department (SBPD) for law enforcement services at San Bernardino International Airport (SBD) has been included in the adopted San Bernardino International Airport Authority (SBIAA) Fiscal Year 2025-2026 Budget, in the Terminal Department, Budget Class 57 - Airport Law Enforcement in the amount of \$575,000.

| | |
|--|-----------------|
| PREPARED BY: | Mitch Dattilo |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

On March 8, 2022, San Bernardino International Airport Authority (SBIAA), in partnership with Breeze Airways, announced the commencement of scheduled commercial passenger service from SBD starting August 4th, 2022. To meet mandatory security obligations required by the Transportation Security Administration (TSA), provisions for Law Enforcement Personnel with active authorities granted through California Penal Code Section 832 are required.

Over the past three (3)-years, San Bernardino Police Department (SBPD), Airport staff and TSA have created a robust working relationship and partnership. After a thorough review, it was determined the Service Agreement terms and provisions remain applicable for the current level of airline service. Consequently, an extension of the Service Agreement term through Amendment No. 1 will ensure continual compliance with airline operations and TSA requirements.

During the term of Amendment No. 1, SBIAA would continue to be responsible for the actual cost of two (2)-Police Officers assigned to the Airport in support of scheduled airline service. SBPD law enforcement services typically involve five (5)-to-ten (10)-hours per day, four (4)-days per week. The Service Agreement includes a flat rate of \$625.00 per vehicle, per month, for two (2)-SBPD marked vehicles and associated equipment utilized by SBPD Officers assigned to the Airport, as well as costs associated with required airport training. A summary of cost projections is included in Attachment C.

SBIAA and SBPD have regular communication regarding changes in airport operations that may impact SBPD. Both parties recognize the level of services may require adjustment from time to time to accommodate changes in activity. SBPD will continue to be informed of any scheduling alterations that impact law enforcement services, and any subsequent amendments require written authorization by both parties.

Staff recommends the Commission approve the above recommended actions.

Attachments:

1. Amendment No. 1

**AMENDMENT NO. 1
TO
LAW ENFORCEMENT SERVICES AGREEMENT
BETWEEN
CITY OF SAN BERNARDINO
AND
SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY**

This Amendment No. 1 to the Law Enforcement Services Agreement (“Amendment”) is made and entered into as of [____], 2025 (“Effective Date”), by and between the City of San Bernardino (a charter city and municipal corporation organized and operating under the laws of the State of California with its principal place of business at Vanir Tower, 290 North D Street, San Bernardino, California 92401) (“City”) and San Bernardino International Airport Authority (a public entity established pursuant to Government Code Section 6500, et seq. for the joint exercise of powers with its principal place of business at 1601 East 3rd Street, San Bernardino, California 92408) (“SBIAA”). City and SBIAA are sometimes referred to herein collectively as “Parties”.

BACKGROUND

A. On November 14, 2022 the Parties entered into a Service Agreement for the provision of Police Officers to provide law enforcement services at the San Bernardino International Airport; and

B. The Parties now desire to amend the Service Agreement to extend the term for the continued performance of law enforcement services at the San Bernardino International Airport.

NOW, THEREFORE, the Parties mutually agree as follows:

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Amendment. Section 2 (Effective Date & Term) of the Service Agreement is hereby amended by replacing the date “October 1, 2025” with the amended date of “October 1, 2028.”
2. Miscellaneous.
 - (a) Full Force and Effect. Except as expressly amended hereby, all other items and terms of the Service Agreement remain unchanged and continue to be in full force and effect.
 - (b) Ratification. The Service Agreement, as amended and modified hereby, is ratified

and confirmed by the Parties as being in full force and effect.

- (c) Conflicts. The terms of this Amendment No. 1 will control over any conflicts between it and the terms of the Service Agreement.
- (d) Counterparts. This Amendment No. 1 may be executed in multiple counterparts, and each counterpart when fully executed and delivered will constitute an original instrument, and all such multiple counterparts will constitute but one and the same instrument.

(Signature Page Follows)

**SIGNATURE PAGE
FOR
AMENDMENT NO. 1
TO
LAW ENFORCEMENT SERVICES AGREEMENT
BETWEEN
CITY OF SAN BERNARDINO
AND
SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY**

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 on the Effective Date first above shown.

CITY OF SAN BERNARDINO

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY**

APPROVED BY:

Eric Levitt
City Manager

Michael Burrows
Chief Executive Officer

Attested By:

Telicia Lopez
Acting City Clerk

APPROVED AS TO FORM:

Best Best & Krieger LLP
City Attorney



TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 20

PRESENTER: Mark Gibbs, Director of Aviation

SUBJECT: CONSIDER AND DISCUSS THE SBD GOOD NEIGHBOR PROGRAM SECOND QUARTER 2025 REPORT

SUMMARY

The San Bernardino International Airport (SBD) continues to be a leading economic contributor to the region it serves, with jobs and aircraft activity increasing steadily in recent years. Commercial passenger service, air cargo operations, and supporting airport facilities will continue to bring career opportunities, travelers, goods, and prosperity to the region, but may also lead to questions and concerns from those whom live and work nearby. The SBD Good Neighbor Program is designed to help the Airport educate, listen to, and learn from the community it serves.

The SBD Good Neighbor Program is designed to inform residents and business owners about what to expect from operational changes at the Airport, and how developments will benefit the community, while providing a two-way communication channel that facilitates information sharing with community members. By committing to ongoing dialogue, sharing up-to-date information, and increasing opportunities for well-paying jobs, this program will ensure the Airport remains a good neighbor now and into the future.

RECOMMENDED ACTION(S)

Consider and discuss the SBD Good Neighbor Program quarterly report.

FISCAL IMPACT

None.

| | |
|--|-----------------|
| PREPARED BY: | Mark Gibbs |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | N/A |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | Michael Burrows |

BACKGROUND INFORMATION

In recent years, aircraft activity at SBD has continued to evolve and grow across aviation segments. Balancing future growth with long-term community expectations requires careful planning and transparent delivery of consistent two-way communications in support of aircraft noise management programs and community initiatives. Effective communications are designed to minimize unanticipated impacts that may constrain future airport capacity and development needs.

Through technical tools and specialized services supporting the SBD Good Neighbor Program, each quarter a report will be shared with the San Bernardino International Airport Authority (SBIAA) Commission, the Federal Aviation Administration (FAA), and the community. The report will review ongoing outreach initiatives, aircraft activity, and a summary of aircraft noise concerns by the numbers. Since Fall 2019, Staff has worked with industry partners to develop a responsive and informative program that includes Aviatrix Communications, LLC, a firm specializing in aircraft noise management programs and community outreach initiatives. The firm's principal partners have led aircraft noise management efforts and community outreach initiatives at noise-impacted airports around the country, including San Diego and San Jose, among others.

An oral report and presentation will be provided at the meeting.

For informational and discussion purposes.

Attachments:

1. SBD Good Neighbor Program 2025 Q2 Report

San Bernardino International Airport

Quarterly Report: August 2025



Program Components

By committing to ongoing dialogue, sharing up-to-date information, and increasing channels to receive feedback, the program ensures San Bernardino International Airport remains a good neighbor.



COMMUNITY OUTREACH

Presentations, reports to jurisdictions, communications efforts



GAIN FEEDBACK & LISTEN

Noise comment and general feedback forms Dedicated noise hotline



EDUCATION

Website to provide information, explanatory videos



PHONE

Dedicated noise hotline



COMMUNICATIONS

Reports to the Board, e-newsletter, social media



EMAIL

sbdgoodneighbor.com/contact-us/

San Bernardino International Airport Good Neighbor Program

San Bernardino International Airport launched the SBD Good Neighbor Program in July 2020.

This proactive effort allows the airport to inform the community about new and ongoing developments at the airport.

A program update follows.



COMMUNITY OUTREACH



RECEIVE FEEDBACK



EDUCATE THE REGION



PROVIDE CONSISTENT REPORTING

San Bernardino International Airport Good Neighbor Program

Notable developments for 2Q25:

- Published *Good Neighbor News* Spring 2025 newsletter, shared individual articles, and promoted subscriptions
- Ongoing promotion of Breeze Airways' nonstops to Provo and San Francisco for summer travel
- Participated in events at UC Riverside and various high school and elementary schools in San Bernardino, including classroom visits and career and campus services programs
- Promoted SBD being recognized as "favorite" airport in the *San Bernardino Sun's* Readers Choice Awards for the third consecutive year
- Announced SBD Mission Support, the airport's new therapy dog program



Social Media - Strategy

- Facebook, Instagram, X, LinkedIn, & YouTube
- Increase followers and engagement by:
 - Emphasizing Good Neighbor Program
 - Generating original, dynamic content
 - Encouraging comments & sign-ups
 - Tagging partners
 - Posting weekly
 - Boosting posts

Follow Us



**Committed to
Being a Good Neighbor**

Disclaimer: SBD Good Neighbor Program

SBD Good Neighbor Program Noise Report presents noise monitoring information managed by the SBD Good Neighbor Program. SBD International Airport has no authority over the movement of aircraft or the direction of flight. The authority to regulate flight patterns of aircraft is vested exclusively in the Federal Aviation Administration (FAA). FAA air traffic controllers have the responsibility for directing aircraft on the ground and in flight, and the pilot in command has the final authority as to the safe flight of their aircraft. Pilots in command make the final decisions relative to runway use; therefore, pilots may request to use any available runway. Neither the airport nor the FAA air traffic controllers may restrict a pilot's access to an available runway.

Introduction

Quarterly Report - August 2025



TOTALS & TRENDS



COMMENTS YEAR-TO-DATE



COMMENT BREAKDOWN



COMMENT MAP

April 2025

A first look at the first month of the quarter.

34 noise comments

- Filed by 13 households

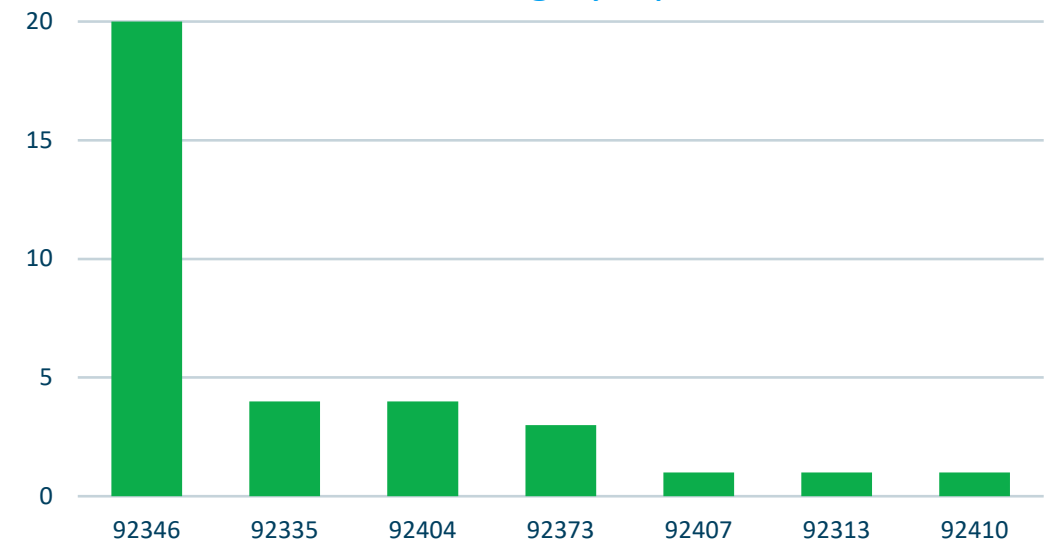
Comments in April

SBD International Airport

April 2025

| ZIP CODE | CITY | COMMENTS | HOUSEHOLDS | COMMENTS/ HOUSEHOLD |
|----------|----------------|----------|------------|------------------------|
| 92346 | Highland | 20 | 5 | 4.0 |
| 92335 | Fontana | 4 | 1 | 4.0 |
| 92404 | San Bernardino | 4 | 1 | 4.0 |
| 92373 | Redlands | 3 | 3 | 1.0 |
| 92407 | San Bernardino | 1 | 1 | 1.0 |
| 92313 | Grand Terrace | 1 | 1 | 1.0 |
| 92410 | San Bernardino | 1 | 1 | 1.0 |
| TOTALS | | 34 | 13 | 2.6 |

Area Ranking by Zip Code

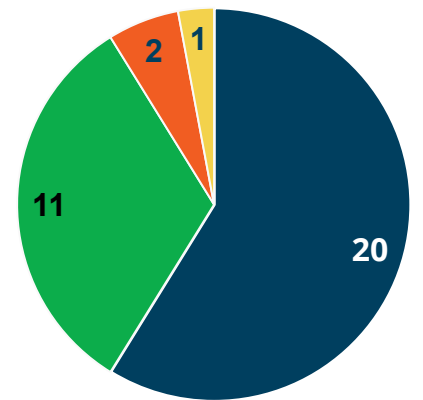


Comment Breakdown

SBD International Airport

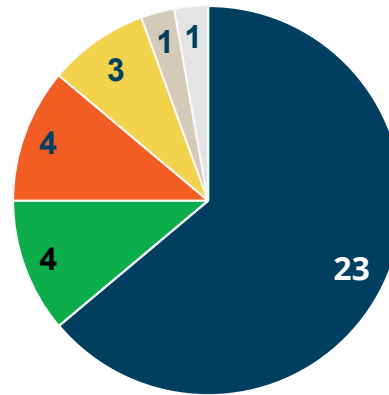
April 2025

Comments by Aircraft Category



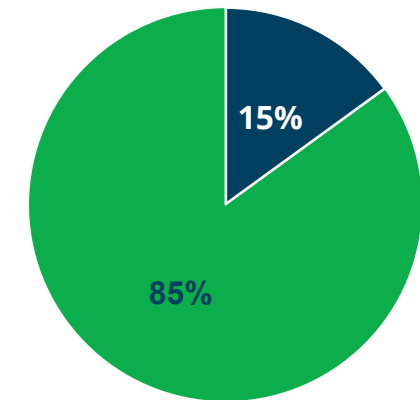
■ Jet
■ Helicopter
■ Unknown
■ Various

Comments by Concern



■ Flying over home
■ Unusually loud
■ Low flying
■ Vibration/rumbling
■ Unspecified
■ Frequency of flights

Filing Method



■ Hotline
■ Web form

May 2025

A first look at the second month of the quarter.

45 noise comments

- Filed by 13 households



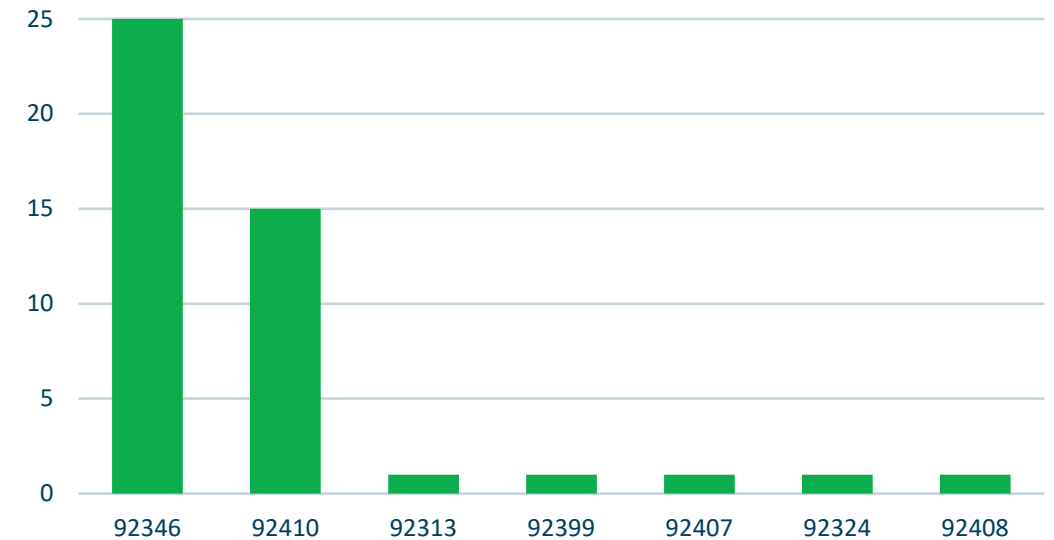
Comments in May

SBD International Airport

May 2025

| ZIP CODE | CITY | COMMENTS | HOUSEHOLDS | COMMENTS/ HOUSEHOLD |
|----------|----------------|----------|------------|------------------------|
| 92346 | Highland | 25 | 7 | 3.6 |
| 92410 | San Bernardino | 15 | 1 | 15.0 |
| 92313 | Grand Terrace | 1 | 1 | 1.0 |
| 92399 | Yucaipa | 1 | 1 | 1.0 |
| 92407 | San Bernardino | 1 | 1 | 1.0 |
| 92324 | Colton | 1 | 1 | 1.0 |
| 92408 | San Bernardino | 1 | 1 | 1.0 |
| TOTALS | | 45 | 13 | 3.5 |

Area Ranking by Zip Code

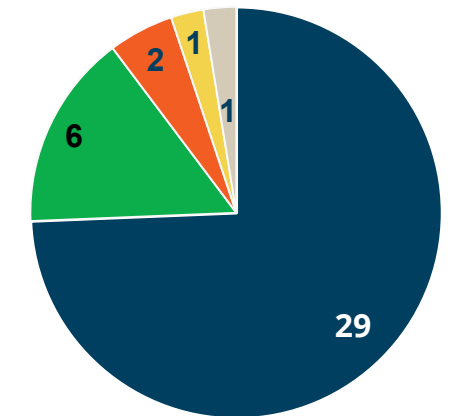


Comment Breakdown

SBD International Airport

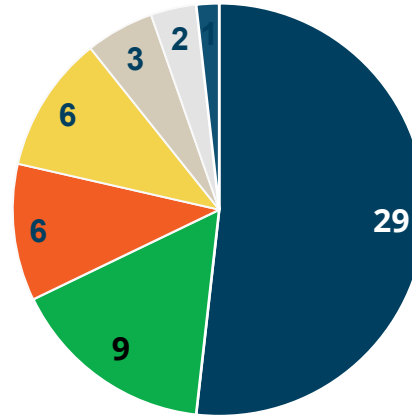
May 2025

Comments by Aircraft Category



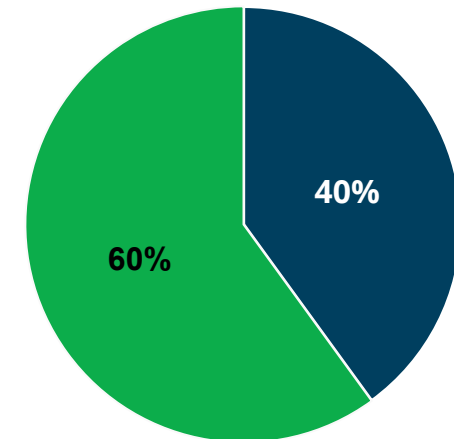
■ Jet
■ Military
■ UAS/Drone
■ Unknown
■ Helicopter

Comments by Concern



■ Flying over home
■ Unusually loud
■ Unspecified
■ Circling
■ Frequency of flights
■ Low flying
■ Late night/early morning

Filing Method



■ Hotline
■ Web form

June 2025

A first look at the last month of the quarter.

37 noise comments
- Filed by 12 households



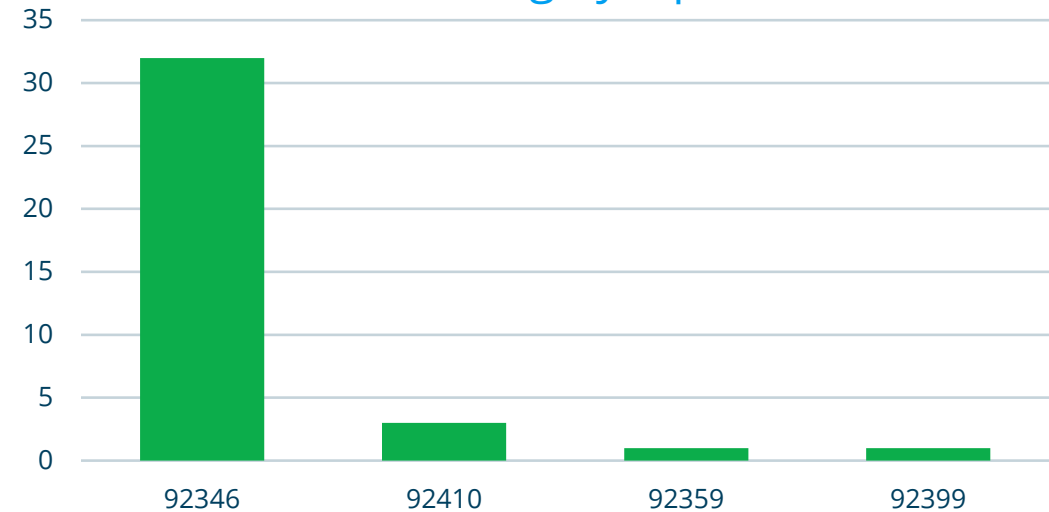
Comments in June

SBD International Airport

June 2025

| ZIP CODE | CITY | COMMENTS | HOUSEHOLDS | COMMENTS/ HOUSEHOLD |
|----------|----------------|----------|------------|------------------------|
| 92346 | Highland | 32 | 9 | 3.6 |
| 92410 | San Bernardino | 3 | 1 | 3.0 |
| 92359 | Mentone | 1 | 1 | 1.0 |
| 92399 | Yucaipa | 1 | 1 | 1.0 |
| TOTALS | | 37 | 12 | 3.1 |

Area Ranking by Zip Code

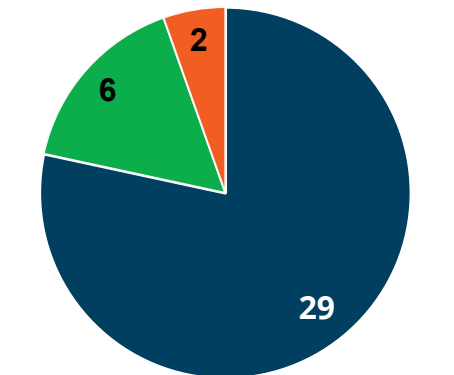


Comment Breakdown

SBD International Airport

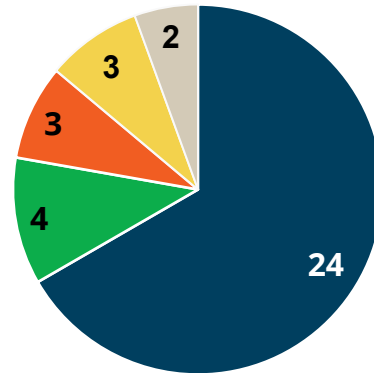
June 2025

Comments by Aircraft Category



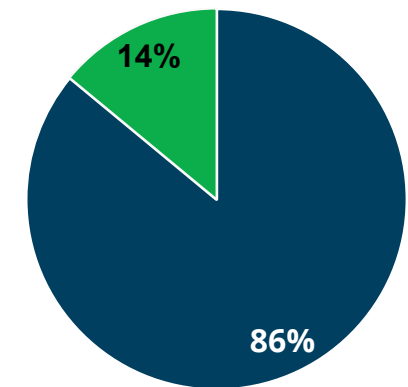
■ Jet ■ Unknown ■ Propeller

Comments by Concern



■ Flying over home ■ Unspecified
■ Unusually loud ■ Low flying
■ Frequency of flights

Filing Method



■ Web form ■ Hotline

TOTALS & TRENDS

A look at the number of comments in the second quarter, year-over-year, and the areas of origination.

Noise comments for San Bernardino International Airport increased in 2Q25, YoY, attributed to:

- Ongoing aircraft operations, and
- Continued information and communications about the **Good Neighbor Program** to neighbors, aligned with available resources.

Totals & Trends

SBD International Airport

April – June 2025

27

Distinct households
filed aircraft noise
comments this
quarter.

116

Noise comments
received from those
households.

| ZIP CODE | CITY | COMMENTS | HOUSEHOLDS | COMMENTS/ HOUSEHOLD |
|----------|----------------|----------|------------|------------------------|
| 92346 | Highland | 77 | 13 | 5.9 |
| 92410 | San Bernardino | 19 | 1 | 19.0 |
| 92335 | Fontana | 4 | 1 | 4.0 |
| 92404 | San Bernardino | 4 | 1 | 4.0 |
| 92373 | Redlands | 3 | 3 | 1.0 |
| 92407 | San Bernardino | 2 | 2 | 1.0 |
| 92399 | Yucaipa | 2 | 1 | 2.0 |
| 92313 | Grand Terrace | 2 | 2 | 1.0 |
| 92359 | Mentone | 1 | 1 | 1.0 |
| 92408 | San Bernardino | 1 | 1 | 1.0 |
| 92324 | Colton | 1 | 1 | 1.0 |
| TOTALS | | 116 | 27 | 4.3 |

Totals & Trends

SBD International Airport

April – June 2025

Top 5 Commenters - 2Q25

| RANK | HOUSEHOLD ID | CITY | NUMBER OF COMMENTS |
|------|--------------|----------------|--------------------|
| 1 | G183 | Highland | 39 |
| 2 | H255 | San Bernardino | 19 |
| 3 | R96 | Highland | 13 |
| 4 | K306 | Highland | 6 |
| 5 | R288 | San Bernardino | 4 |

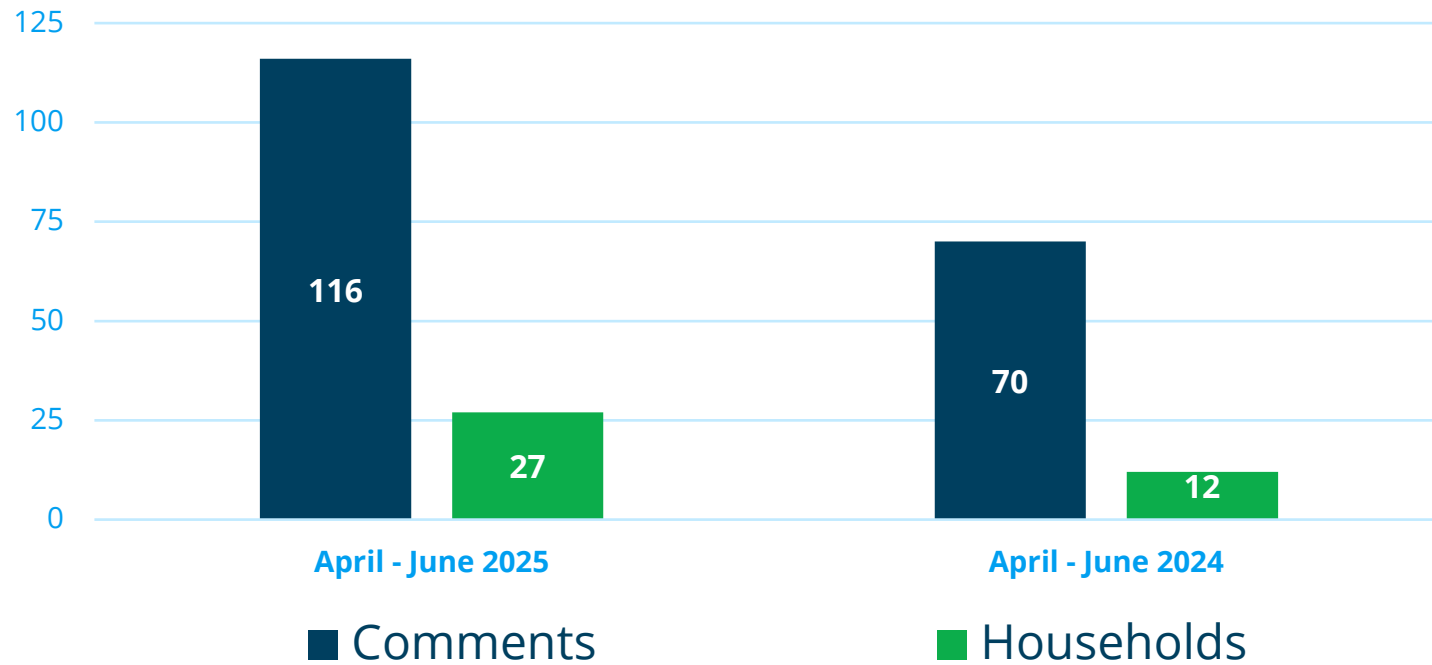
TOTALS

81

Totals & Trends

SBD International Airport
2Q YoY Trends

Comments and Households - 2Q25 vs 2Q24



COMMENT BREAKDOWN

What people are saying about activities at San Bernardino International Airport.

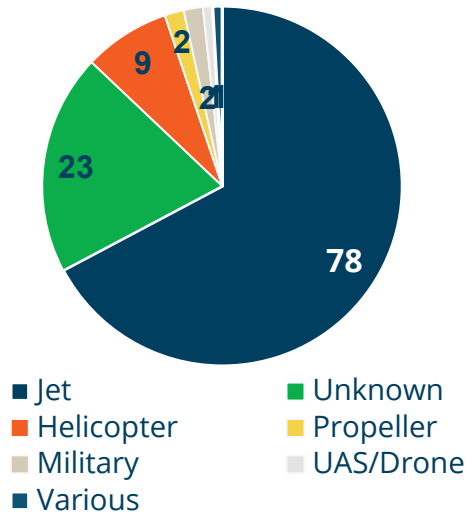
Most people are concerned about an airplane's proximity to their home.

Comment Breakdown

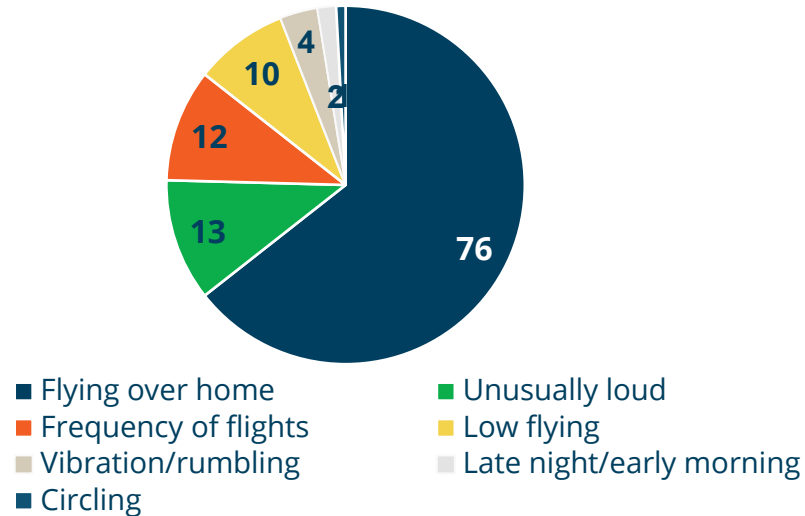
SBD International Airport

April – June 2025

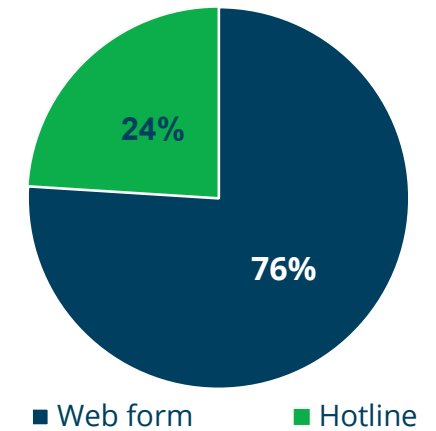
Comments by Aircraft Category



Comments by Concern



Filing Method



Comment Breakdown

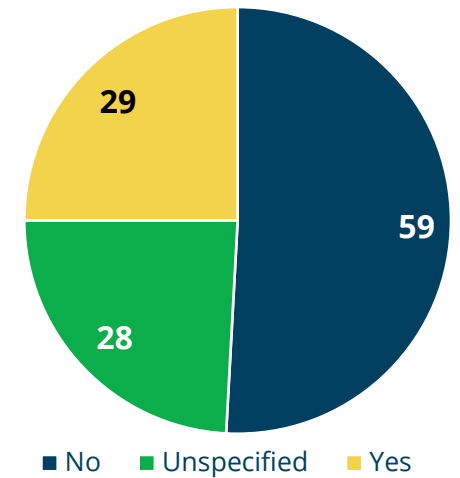
SBD International Airport

April – June 2025

| COMMENT BY CONCERN | MENTIONS |
|--------------------------|----------|
| Flying over home | 76 |
| Unusually loud | 13 |
| Frequency of flights | 12 |
| Low flying | 10 |
| Vibration/rumbling | 4 |
| Late night/early morning | 2 |
| Circling | 1 |

| AIRCRAFT CATEGORY | MENTIONS |
|-------------------|----------|
| Jet | 78 |
| Unknown | 23 |
| Helicopter | 9 |
| Propeller | 2 |
| Military | 2 |
| UAS/Drone | 1 |
| Various | 1 |

Response Requested



COMMENT MAP

A look at where the comments originate.

**Most comments
come from within
5 — 10 miles of
the airport.**

Comment Map

SBD International Airport

April – June 2025

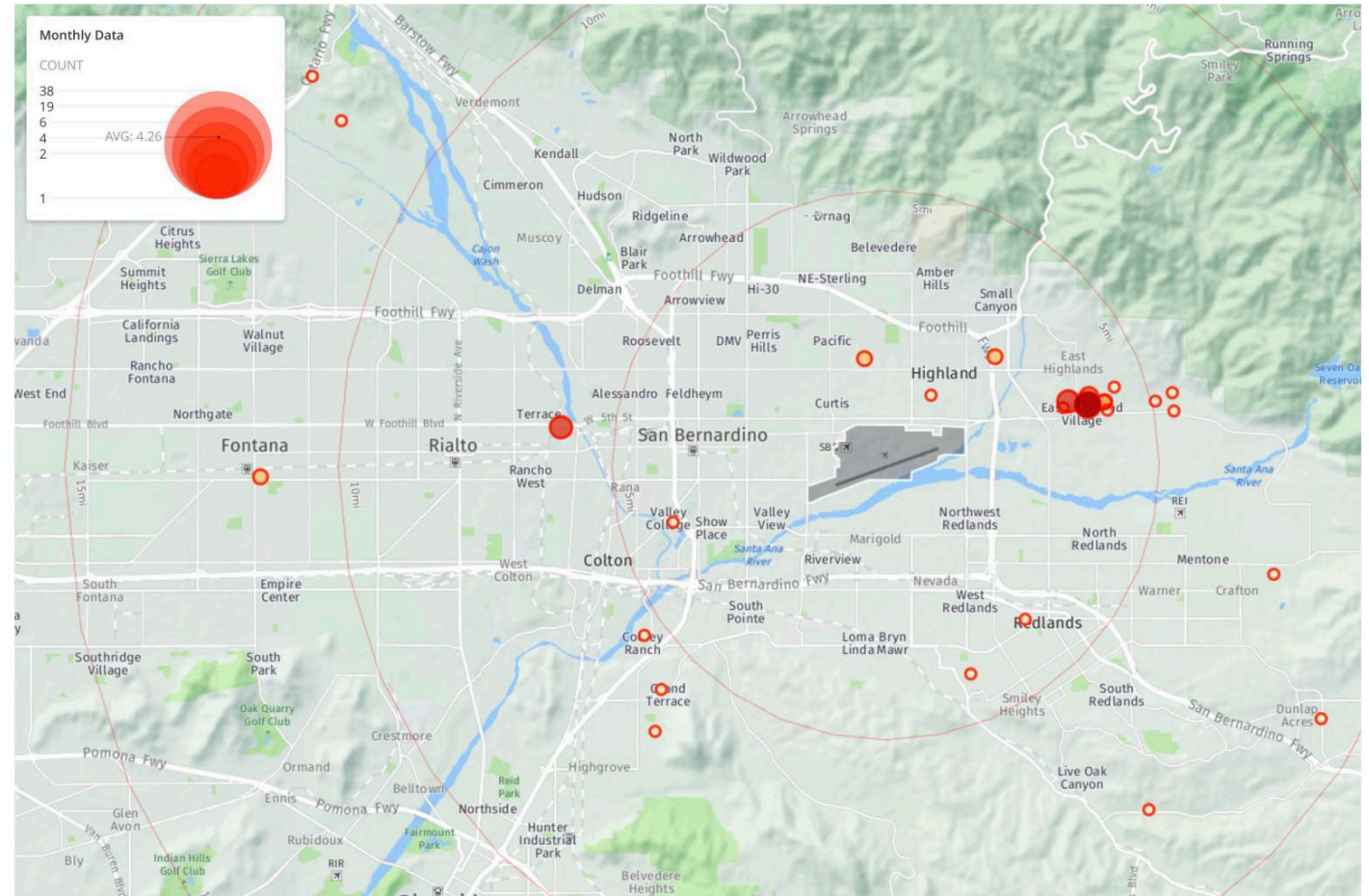
27

Distinct households
filed aircraft noise
comments this
quarter.

116

Noise comments
received from those
households.

Comment Map: April – June 2025



NOTE: Map shows comments from distinct households.
Noise comments from households submitted without
valid
address information are not depicted on the map.

Final Thoughts

2Q25 vs. 1Q25 (QoQ):

Noise comments increased.
Number of households filing increased.

2Q25 vs. 2Q24 (YoY):

Noise comments increased.
Number of households filing increased.

YoY noise comments increase attributed to:

- Continued jet aircraft operations at SBD
- Engaged and concerned community members seeking information about aircraft, and
- Ongoing community education and engagement about aircraft operations at SBD.

The Good Neighbor Program is an important community resource, offering:

- Outlet for neighbors
- Pilot education about neighborhood noise sensitivity, and
- Community education and awareness about airport operations, activities, developments, and SBD's support to the region it serves.





TO: San Bernardino International Airport Authority Commission

DATE: August 27, 2025

ITEM NO: 21

PRESENTER: Michael Burrows, Chief Executive Officer

SUBJECT: REVIEW STATUS OF THE ACTION PLAN FOR THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA) THROUGH DECEMBER 31, 2025

SUMMARY

On December, 16, 2015, the SBIAA Commission adopted a Strategic Plan and in January 2020 updated its Business Plan and near term outlook. These helped identify key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and resources to increase organizational, operational efficiencies and results.

RECOMMENDED ACTION(S)

Review the Action Plan for the San Bernardino International Airport Authority through December 31, 2025.

FISCAL IMPACT

None. The proposed plan identifies staff resources for which funding is included in the General Fund of the adopted San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2024-25.

| | |
|--|------------------|
| PREPARED BY: | Michael Burrows |
| CERTIFIED AS TO AVAILABILITY OF FUNDS: | Mark Cousineau |
| APPROVED AS TO FORM AND LEGAL CONTENT: | Scott Huber |
| FINAL APPROVAL: | SBIAA Commission |

BACKGROUND INFORMATION

The Action Plan identifies key dates and deliverables in an effort to focus San Bernardino International Airport Authority (SBIAA) Staff and resources to increase organizational and operational efficiencies.

This status is offered for consideration and review. Updates and adjustments should be made, as appropriate, at each monthly interval.

For review and discussion.

Attachments:

1. SBIAA Action Plan

July, 2025 – Airport Focal Areas



Ensure Operational &
Financial Stability

Stabilize Revenue Streams &
Sources

Good Neighbor Program

Airport Outreach:
Business Retention & Expansion

Green Energy Element

FAA Projects

Airport Terminal Updates

Grant Programs &
Initiatives

International Trade

U.S. Customs



Draft Action Plan for SBIAA (12/31/24)

| Month | Key Initiative | Key Resources | Completion Date |
|-----------------|---|--|--------------------|
| July, 2025 | Airport Terminal Enhancements; SBD Good Neighbor Program | SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance | July 30, 2025 |
| August, 2025 | FBO Upgrades; FAA Taxiway & Slurry Seal Projects; Airport Terminal Enhancements | SBIAA Commission, CEO., General Counsel, Director of Aviation, Director of Finance | August 31, 2025 |
| September, 2025 | AOA Access Road Project; Airfield Canopies/Service Pit | SBIAA Commission & Committee, CEO., Director of Aviation, Director of Finance | September 30, 2025 |
| October, 2025 | International Trade Initiatives; Quarterly Financials | SBIAA Commission & Committee, Director of Finance, Director of Aviation, Asst. Secretary of Commission | October 31, 2025 |
| November, 2025 | Legislative Initiatives; Quarterly Budget Adjustments | SBIAA Commission & Committee, CEO., Director of Finance, Exec Staff | November 30, 2025 |
| December, 2025 | Business Plan Update; Finalize Annual Audit | SBIAA Commission & Committee, CEO, Director of Aviation, Director of Finance, Exec Staff | December 31, 2025 |

SBIAA Near-Term Action Plan – Implementation



August, 2025

Sub-Initiative Status:



Incomplete In Process Completed

Stabilize Tenants & Infrastructure

Update Capital Plans

Airport Improvements

Implement Operational Software

AOA Access Road Project

SBIAA Infrastructure & Equipment
Assessments

International Trade

U.S. Customs